

The regular meeting of the Clare City Commission was called to order at 6:00 p.m. in the City Commission Chambers of Clare City Hall, 202 West Fifth Street, Clare, Michigan by Mayor Pat Humphrey who led with the Pledge of Allegiance. Present were: Commissioners Bob Bonham, Maegan Jenkins, Carolyn (Gus) Murphy, and Pat Humphrey. Absent: Kim Bussell. Also, present: Jeremy Howard, City Manager; Shannon Sirpilla, City Treasurer; Jennifer Kinberg, Assistant Deputy Clerk; and Dale Clark, WWTP Superintendent.

2. CONSENT AGENDA:

Moved by Commissioner Jenkins second by Commissioner Murphy to approve the items listed with an asterisk (*) (Agenda, Minutes, Communications, Professional Development, Board & Committee Appointments, and Bills) that are considered routine by the City Commission. Roll call vote: Yeas: Commissioners Bob Bonham, Kim Bussell, Pat Humphrey, and Maegan Jenkins. Nays: None. Absent: Carolyn (Gus) Murphy. *Motion Carried.*

3. *APPROVAL OF MINUTES:

Approved by Consent Agenda.

4. *APPROVAL OF AGENDA:

Approved by Consent Agenda.

5. PUBLIC COMMENT: None.

6. UNFINISHED BUSINESS: None.

7. NEW BUSINESS:

A. APPROVE CHARITABLE GAMING LICENSE – CLARE YOUTH FOOTBALL PROGRAM

The Clare Youth Football program has requested that the City Commission consider adopting a Resolution enabling them to apply for the issuance of a state Gaming License, thereby allowing their organization to conduct various fund-raising events to support the community youth football program.

Motion by Commissioner Jenkins second by Commissioner Murphy to approve the adoption of the Charitable Gaming License for Clare Youth Football Program by adoption of Resolution 2023-048. Roll call vote: Yeas: Commissioners Bob Bonham, Pat Humphrey, Maegan Jenkins, and Carolyn (Gus) Murphy. Nays: None. Absent: Kim Bussell. *Motion Carried.*

B. APPROVE INCREASE TO AUTHORIZATION AUTHORITY – FERRIC CHLORIDE PURCHASES

To improve operational efficiency for the recurring purchase of ferric chloride for the City's Water Department, the City Commission approved a singular exception (*Resolution 2018-075*) to the City's current purchasing policy, thereby granting Dale Clark, the City's Water Superintendent, the authority to make purchases of this chemical to a limit of \$8,000 without the need to solicit bids or quotations.

Over the last several years the price of ferric chloride has continued to increase significantly again placing us in the same position we were prior to the last request of the Commission to grant an exception to our purchasing policy. Consequently, we ask that the City Commission increase Dale's purchase authorization ceiling for ferric chloride to \$12,000 as an exception to our purchasing policy.

Motion by Commissioner Bonham second by Commissioner Jenkins to approve the increase the authorization authority for Ferric Chloride Purchases by adoption of Resolution 2023-049. Roll call vote: Yeas: Commissioners Bob Bonham, Pat Humphrey, Maegan Jenkins, and Carolyn (Gus) Murphy. Nays: None. Absent: Kim Bussell. *Motion Carried.*

C. WASTE WATER TREATMENT PLANT GATE REPLACEMENT BID APPROVAL

The current gate at the Waste Water Treatment Plant has reached the end of its useful life. City staff, therefore, solicited sealed bids to allow the city to purchase and replace this piece of equipment. The new gate that is being installed is a roller gate instead of a swing gate which will be more efficient and much easier to operate (especially in winter). The City Commission is asked to consider approving the bids and award the bid to the sole low bidder, Steve Ley Fencing, in the amount of \$8,600.

Motion by Commissioner Murphy second by Commissioner Jenkins to approve the roof bids and award the contract to Raymond Beachy Roofing by adoption of Resolution 2023-043. Roll call vote: Yeas: Commissioners Bob Bonham, Pat Humphrey, Maegan Jenkins, and Carolyn (Gus) Murphy. Nays: None. Absent: Kim Bussell. *Motion Carried.*

8. TREASURER'S REPORT: The Treasurer provided a report to the Commission.

9. CITY MANAGER'S REPORT

Lake Shamrock Dredging Project. Mechanical dredging by the city is continuing. The new operator is doing a great job and has been working well with the new schedule of 10 hours a day, four days a week, which also works well with our hauling company too. This has allowed us to get a lot more loads out and we have increased some efficiencies so that we are now getting around 12-15 loads a day and they are full heavy loads. Savin Lake Services, who is working on the hydraulic dredging, also recently was on the lake completing a bathometric survey. This survey is to see the lake depths through the entire lake and will be used to prepare for the hydraulic dredging so that they know how much and where material needs to be removed to get back to the original lake levels. They are still working with EGLE on trying to obtain a revised permit and if they can do that, they would like to begin dredging yet this summer/fall if the permit comes through in time.

Summerfest. The 2023 Clare Summerfest was the week of June 19th through June 25th. There were lots of great events throughout the community the entire week. There were some new events including bringing back a carnival and the inclusion of the 1st annual Michigan Pork Producers Pork Festival. Events were well attended even though the temperatures touched into the 90s. I know we cooked and gave away 600 hot dogs at the Witbeck's Hot Dog Cookout in Shamrock Park before the fireworks. Thanks to everyone who helped with that event and any of the other many events throughout the week.

Summer Concert Series. The 2023 Summer Concert Series continues every Thursday night from 6-8pm at Shamrock Park.

City Department Tours. The first Department tour after our meetings went well a few weeks ago. At the last meeting I mentioned that on the 3rd (every other meeting) we would be doing our next tour of the Waste Water Plant. However, I know that at least one Commissioner will not be in attendance on the 3rd as the Monday before the 4th of July holiday and I think it makes sense to have the tour when all 5 commissioners can make it, especially new commissioners who may have never been at the plant. I will work with Waster Water to try and reschedule the tour for July 17th.

4th of July Holiday. Just a reminder that City offices are open Monday, July 3rd, but will be closed on Tuesday, July 4th for the Holiday. Have a great holiday and I hope you all can enjoy some sunshine, cookouts, and fireworks with some family and friends.

11. *COMMUNICATIONS: *Approved by Consent Agenda.*
12. EXTENDED PUBLIC COMMENT: None.
13. COMMISSION DISCUSSION TOPICS: Neighborhood blight.
14. *APPROVAL OF BILLS: *Approved by Consent Agenda.*
15. *PROFESSIONAL & EDUCATIONAL TRAINING OPPORTUNITIES: *Approved by Consent Agenda.*
16. ADJOURNMENT: Motion by Commissioner Bonham second by Commissioner Murphy to adjourn the meeting. Roll call vote: Yeas: Commissioners Bob Bonham, Pat Humphrey, Maegan Jenkins, and Carolyn (Gus) Murphy. Nays: None. Absent: Carolyn (Gus) Murphy. *Motion Carried.* Meeting adjourned at 6:13 p.m.

Pat Humphrey, Mayor

Diane Lyon, City Clerk