

## AGENDA REPORT

TO: Mayor Pat Humphrey & Clare City Commissioners  
FROM: Diane Lyon, City Clerk  
DATE: June 29, 2023  
RE: \*Professional & Education Training Opportunities

For the Agenda of July 3, 2023.

**\*Note: This is a Consent Agenda item and is considered as routine by the City Commission. As such, this matter shall be automatically enacted by one motion with all other Consent Agenda items unless a Commissioner or citizen requests this item be individually discussed, in which event it shall be removed from the Consent Agenda and considered and acted upon in its designated sequence on the approved Clare City Commission agenda of July 3, 2023.**

Commissioners are encouraged to attend educational and training events. Please submit the attached Professional Development Training Request to the City Clerk if you are interested in attending any educational or training event(s).

1. Michigan Municipal League Upcoming Events. The MML also provides many opportunities for training and professional development to include a vast selection of webinars available for viewing. The current offerings are attached for review & consideration.
2. American Planning Association-Michigan Chapter. The Michigan APA likewise offers training sessions and onsite workshops for city officials. If you are interested in having the City host an onsite workshop, please contact the City Clerk. The most current opportunities for professional development are attached for your consideration.

Attachments: as outlined above.

Clearly another way of life.



CITY OF CLARE  
Professional Development Training Request

Today's Date: \_\_\_\_\_

Your Name & Title: \_\_\_\_\_

Name of Training Event: \_\_\_\_\_

Location of Training Event: \_\_\_\_\_

Date(s) & Times of Training Event: \_\_\_\_\_

If you are required to sign up for break-out sessions, which break-out sessions & times would you like to attend:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Do you have and special food requirements (if the event is serving food)?

\_\_\_\_\_

Will you need a city vehicle to attend this event? Yes  No   
(If the answer is no, a mileage reimbursement form will be provided)

Will you need overnight accommodations? Yes  No

Do you have special needs regarding accommodations? \_\_\_\_\_

Please return this completed form to: Diane Lyon, City Clerk  
202 W. Fifth St.  
Clare, MI 48617  
Or you may email the form to: dlyon@cityofclare.gov

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## 2023 MME Summer Workshop

## Sign In

**MME Summer Workshop**  
**July 24-27, 2023**  
**Frankenmuth, MI**

The Michigan Municipal Executives 2023 Summer Workshop will bring Michigan's municipal leaders to downtown Frankenmuth from July 24-27, 2023. This workshop will focus on providing professional development opportunities for our members to learn and grow as municipal executives.

Check the MME website here for [full agenda details](#).

*Michigan Municipal Executives (MME) is committed to enabling events at which everyone can participate in an inclusive, respectful, and safe environment. MME events are guided by the highest ethical and professional standards based upon the ICMA Code of Ethics, and all participants are expected to behave with integrity and respect towards all participants attending or involved with any MME Event. Visit [www.mme.org](http://www.mme.org) to review the [MME Meetings & Conferences Code of Conduct](#).*

**Cost Per Person:**

- MME Member: \$300
- MME Consultant Member: \$400
- First Time Summer Workshop Attendee: \$250 (for MME members only, consultants noneligible)
- Retired Member Summer Workshop Attendee: \$250
- Manager in Transition (fee waived)
- Emerging Leader (fee waived)
- Guest: \$200 (Welcome Reception & Meals)

[Click here](#) for faxable registration form.

**Monday Activities**

Pre-conference Workshop & Tour - TBD (Pre-registration required)

**Tuesday Activities**

Welcome Reception & Activity (Pre-registration required)  
Executive Coaching (limited space, time slots will be assigned)

**Wednesday Activities**

Vendor Reception (Pre-registration required for members and guests)  
Early Career Outreach Dinner @ \$10 (Consultants noneligible, pre-registration required)

Online registration cutoff is **Friday, July 14th at 5:00pm**

**Location:**

Bavarian Inn Lodge  
1 Covered Bridge Ln  
Frankenmuth, MI 48734

**Registration**

To register online, login to the right, and then click the "Register Myself" or "Register Someone Else" button below.

**Hotel Information:**

Bavarian Inn Lodge  
1 Covered Bridge Ln  
Frankenmuth, MI 48734

**Username**

**Password**

**Remember me on this computer**

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[Create a new account](#)

[Book Online here](#) or call (855) 652-7200 to make reservations using the group code: **1371UM**. The cut-off date for the hotel room block is set for **Monday, June 26, 2023**.

Deluxe Queen rooms are available within the group block at a discount of \$199+/night and Premium Queen rooms are available at a discount of \$129+/night.

**When:** 7/24/2023 - 7/27/2023

**Where:** Bavarian Inn Lodge  
One Covered Bridge Lane  
Frankenmuth, MI 48734

## Event Add-On's

Select Programs by Day

### Monday, 24 July 2023

1:00 PM

**[Guest Registration](#)**

Guest Registration

**Time:** 7/24/2023 1:00 PM - 7/27/2023 5:00 PM

1:30 PM

**[Precon Workshop & Walking Tour](#)**

**Time:** 1:30 PM - 4:00 PM

### Tuesday, 25 July 2023

### Wednesday, 26 July 2023

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[info@mml.org](mailto:info@mml.org)

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## 2023 MAM Summer Workshop

## Sign In

### MAM Summer Workshop 2023

August 9-11, 2023

Northville Community Center, Northville, MI

### Connecting with Community

Join your fellow local leaders in Northville for the 2023 MAM Summer Workshop! This workshop is an excellent opportunity to network with other mayors and presidents while learning critical skills and information to help you serve your community. This year's program will include sessions on current legislative issues, community engagement, finding grant opportunities, working as a team, and more. In addition to the exciting agenda, the event's welcome reception and an evening in downtown Northville aim to foster community among MAM members.

### Agenda

Wednesday, August 9

6:00 pm - 8:00 pm: Welcome Reception (included in registration)

Thursday, August 10

9:30 am - 4:00 pm: Sessions & networking lunch

4:00 pm - 6:00 pm: Break time before evening activities

6:00 pm - 9:00 pm: Genitti's Dinner Theatre (included in registration)

Friday, August 11

8:15 am - 12:30 pm: Networking breakfast & sessions

### Cost Per Person:

MAM Members: \$195 Early Bird Rate (**cutoff is 7/14/23**)

\$225 if registering after 7/14/23

Nonmembers: \$290 Early Bird Rate (**cutoff is 7/14/23**)

\$335 if registering after 7/14/23

(Includes MAM membership through 2023 for mayors, village presidents, and township supervisors of Michigan communities that are members of the Michigan Municipal League!)

Guests: \$115 (includes Welcome Reception and Thursday night activity in downtown Northville)

[Click here](#) for a faxable registration form.

### Workshop Location:

Northville Community Center

303 W. Main Street

Northville, MI 48170

### Registration:

To register online, login to the right, and then click the "Register Myself" or "Register Someone Else" button below. **Registration and cancellation deadline is August 2 at 5:00 pm.**

### Housing Reservations:

Hilton Garden Inn

14600 Sheldon Road

Plymouth, MI 48170

Housing reservations can be made via phone or website. To book reservations via phone please call 734-

Username

Password

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354-0001 and book into the Michigan Association of Mayors or use the group code **MAM23**.

To book reservations online please visit [this link](#)

Group housing cutoff for the MAM room block is set for **July 19, 2023**

**When:** 8/9/2023 - 8/11/2023

**Where:** Northville Community Center  
303 W. Main Street  
Northville, MI 48167

## Event Add-On's

Select Programs by

### Wednesday, 09 August 2023



6:00 PM

**Guest Registration**

Guest Registration (Welcome Reception & Genetti's Dinner Theatre)

**Time:** 8/9/2023 6:00 PM - 8/11/2023 12:30 PM

6:00 PM

**Welcome Reception Registration**

(Included in registration)

**Time:** 6:00 PM - 8:00 PM

6:00 PM

**Guest-Welcome Reception Registration**

Guest- Welcome Reception Registration (included in guest registration)

**Time:** 6:00 PM - 8:00 PM

### Thursday, 10 August 2023



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[info@mml.org](mailto:info@mml.org)