

AGENDA REPORT

TO: Mayor Pat Humphrey & the Clare City Commission
FROM: Jeremy Howard, City Manager
DATE: June 1, 2023
RE: Water/Wastewater Glassware Cleaner Bid Approval

For the Agenda of June 5, 2023

Background. The Glassware Cleaner at the City's Waste Water Plant recently experienced a complete and unplanned failure. City staff utilizes this equipment for lab glassware cleaning and disinfection daily and it is an integral part of testing and lab use. City staff, therefore, solicited sealed bids to allow the city to purchase and replace this piece of equipment (*see copy of att'd memo*). The City Commission is asked to consider approving the bids (*see att'd bid tab*) and award the bid to the low bidder, USA Blue Book, in the amount of \$10,268.

Issues & Questions Specified. Should the City Commission approve the bid and award the bid to USA Blue Book?

Alternatives.

1. Approve the bid and authorize the expenditure of funds in the amount of the bid offered by USA Blue Book.
2. Approve the bid and authorize the expenditure of funds in an amount commensurate with one of the other bidders.
3. Direct the solicitation of new bids.
4. Direct this project not be completed.
5. Set aside decision regarding this matter to a subsequently scheduled public meeting.

Financial Impact. Though the replacement of this item was not anticipated, it appears that there are sufficient funds in this year's budget still to cover the cost of the replacement.

Recommendation. I recommend the City Commission approve the bid of USA Blue Book and authorize the purchase of the replacement glassware cleaner by adoption of Resolution 2023-039 (*copy att'd*).

Attachments.

1. Bid Memo.
2. Bid Tabulations.
3. Resolution 2023-039.

INTEROFFICE MEMORANDUM

TO: JEREMY HOWARD
FROM: DALE CLARK
SUBJECT: GLASSWARE WASHER
DATE 5/23/23
CC:

Jeremy,

We received two quotes for the replacement of the glassware washer. One from USA Blue Book in the amount of \$10,268.00 and one from VWR in the amount of \$10,433.15 (emailed). I recommend we purchase it from USA Blue Book. This was an unexpected failure, but it looks like we will not need a budget amendment. 590-536.001.931.000.

Request for Quotation

SteamScrubber® Glassware Washer

5/12/2023 @ 1:00PM

Submitted By	Address	Telephone	Washer	Amount Quoted
USA Bluebook	3781 Bur Wood Dr., Waukegan, IL 60085	800-548-1234	SteamScrubber® Glassware Washer	\$10,268.00
Fisher Scientific	81 Wyman St., Waltham, MA 02451	800-766-7000	SteamScrubber® Glassware Washer	None Submitted
VWR	Building One, Suite 200, 100 Matsonford Rd., Radnor, PA 19087	800-932-5000	SteamScrubber® Glassware Washer	* \$10,433.15
DAI	25677 Hillview Ct., Mundelein, IL 60060	866-706-3140	SteamScrubber® Glassware Washer	None Submitted
Bids Opened By:	Tonya Roe	and	Tom Quick	

* Emailed quote



QUOTATION			
Quote Number	Valid From	Valid To	Page
8032125375	05/04/2023	06/03/2023	1 of 2
Currency	Sales Representative	Customer Reference	
USD	DI INSDSLS-North Central GWE		


To Place an Order	
Phone :	1-800-932-5000
Fax :	1-866-329-2897
Web :	www.vwr.com

Quote Prepared For	Contact Phone / Fax / E-Mail
Dale Clark	(989) 386-2321 dale.clarkdontuse@dontuse.com
Ship To : 80309995	Sold To : 80226666
CLARE CITY OF CREDIT CARD ONLY 11175 S EBERHART AVE CLARE MI 48617-9611	CLARE CITY OF CREDIT CARD ONLY 202 W 5TH ST CLARE MI 48617-1457

When placing your order, please include your quotation number and account number to ensure you receive the correct price.

THANK YOU FOR THE OPPORTUNITY TO EARN YOUR BUSINESS.

Additional Information :
Vendor lead time is typically 4 -6 They currently have some seven in stock -

Row	VWR Catalog Number	Product Description	Qty	UOM	Unit Price	Extended Price
10	76420-684	WASHER UNDERCOUNTR STEAMSCRUBBER 115V 1P	1	EA	10,433.15	10,433.15
		 Customer Ref # : 401001000/exact SteamScrubber® Glassware Washers, Labconco® Product Link : https://us.vwr.com/store/catalog/product.jsp?catalog_number=76420-684 Shipping Dimensions Weight / Size (L*W*H) per UOM : 202.000 LB / 35.000*34.000*42.000 IN UOM Component Info : EA(1items) Availability : Product Ships Directly from Manufacturer Additional Information : Estimated lead time - 3 weeks				

Item Total : 10,433.15
 Quote Total : 10,433.15

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 TOLL FREE : (800) 548-1234
 F.E.I.N : 75-2007383

QUOTE

DATE	5/4/2023
QUOTE	QUOT1000454-3
ACCOUNT NUMBER	937980
QUOTED TO	DALE CLARK
QUOTED BY	Daniel
PAGE NUMBER	1 of 1

USE THIS QUOTE# **QUOT1000454-3** ON PO's!

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CLARE, CITY OF
 WWTP
 11175 S EBERHART AVE
 CLARE, MI 48617-9611
 USA

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CLARE CITY OF
 WWTP
 202 W 5TH ST
 CLARE, MI 48617-1457
 USA

CUSTOMER PO #	EXPIRES	SALES PERSON	TERMS	SHIP FROM	SHIP VIA
050223	6/1/2023	Daniel	Net 30 days	IL	LTL

ITEM #	DESCRIPTION	QTY	U/M	PRICE	EXTENSION
93003	SteamScrubber Glassware Washer Under Counter, 115V, 401001000 Lead time is 4-5 weeks The manufacturer actually has 2 units that are already built, so the lead time for those is under 1 week	1	ea	\$10,268.00	\$10,268.00

MERCHANDISE	MISCELLANEOUS	FREIGHT	TAX	TOTAL
\$10,268.00	\$ 0.00	\$ 0.00	\$0.00	\$10,268.00

Authorized Signature

PO (If Required)

Please note that your order may be subject to applicable taxes based on current rates at the time your order is completed.

This quote and all sales by HD Supply Facilities Maintenance, LTD. d/b/a USABlueBook shall be governed exclusively by the Terms of Sale available at usabluebook.com/termsofsale

TO ORDER: For your convenience, you may simply sign and return via email to customerservice@usabluebook.com. We will process your order promptly and email a confirmation so you know we have it. If you prefer to call your order in or have additional questions or concerns, you may contact our Customer Service Department at (800) 548-1234. Please note any changes to the quantities or shipping address.

Thanks for choosing USABlueBook.

BID NOTICE

The City of Clare is accepting sealed bids for the purchase of one (1) Lab Glassware Washer. Specifications may be obtained from Dale Clark Director of Water Treatment, at Clare Waste Water Plant 11175 S. Eberhart Ave., dclark@cityofclare.org, or (989) 386-2321. Sealed bids should be submitted to:

City of Clare
Sealed Bid: Glassware Washer
202 West Fifth Street
Clare, MI 48617

Sealed bids will be accepted until 1:00 pm on Friday, May 12, 2023, at which time the bids will be opened. The City of Clare reserves the right to accept and/or reject any and/or all bids. Postmarks will not be accepted.

The City of Clare is an equal opportunity provider and employer.

Dale Clark
Clare Water Treatment



RESOLUTION 2023-039

A RESOLUTION OF THE CLARE CITY COMMISSION APPROVING A BID TO REPLACE THE GLASSWARE CLEANING EQUIPMENT AT THE WASTEWATER TREATMENT PLANT.

WHEREAS, the glassware cleaner at the Wastewater Treatment Plant recently failed, so staff, therefore, solicited bids on behalf of the City of Clare to replace the glassware cleaner at the Wastewater Treatment Plant; and

WHEREAS, two bids were received: one from USA Blue Book for \$10,268 and one from VWR for \$10,433.15; and

WHEREAS, the City's Water/Wastewater Superintendent has reviewed said bids and recommended that the City Commission approve the bid and award the purchase of the replacement of the glassware cleaner at the Wastewater Treatment Plant to USA Blue Book, the low bidder; and

WHEREAS, the City Commission has considered the bids and concurs with said recommendations.

NOW THEREFORE BE IT RESOLVED THAT the Clare City Commission hereby approves the bid to replace the failed glassware cleaner at the Wastewater Treatment Plant and hereby selects USA Blue Book to accomplish said work for a cost not to exceed \$10,268.

ALL RESOLUTIONS AND PARTS OF RESOLUTIONS INSOFAR AS THEY CONFLICT WITH THE PROVISIONS OF THIS RESOLUTION AND THE SAME ARE HEREBY RESCINDED.

The Resolution was introduced by Commissioner _____ supported by Commissioner _____. The Resolution declared adopted by the following roll call vote:

YEAS:

NAYS:

ABSENT:

Resolution approved for adoption on this 5th day of June, 2023.

Diane Lyon, City Clerk