

AGENDA REPORT

TO: Mayor & City Commissioners
FROM: Jeremy Howard, City Manager
DATE: June 15, 2023
RE: Airport Terminal Roof Bids

For the Agenda of June 19, 2023

Background. The roof of the City's Municipal Airport Terminal has been leaking for years and although we have completed repairs with patches and temporary fixes in the past, it has deteriorated to a point that it needs to be replaced. Consequently, the City solicited bids for a new roof.

As reflected in the bid tab (att'd), the city received bids from four vendors. Airport Manager Gary Todd has completed a review of the bid documents submitted and has made a recommendation to award the bid to Raymond Beachy Roofing for the reasons outlined in the attached memo. I concur with Gary's recommendation in awarding the bid to Raymond Beachy Roofing.

The City Commission is asked to approve the bids and authorize the expenditure of funds to repair and replace the roof, and to authorize the City Manager and/or Airport Manager to sign any and all documents necessary to complete this project.

Issues & Questions Specified. Should the City Commission approve the bids and authorize the expenditure of funds to replace the roof?

Alternatives.

1. Approve the bids and authorize the expenditure of funds in the amount of the bid offered by Raymond Beachy Roofing.
2. Approve the bids and authorize the expenditure of funds in an amount commensurate with one of the other bidders.
3. Direct the solicitation of new bids.
4. Direct this project not be completed.
5. Set aside decision regarding this matter to a subsequently scheduled public meeting.

Financial Impact. The City has earmarked budgeted funds for this project in the approved 2023/2024 CIP and budget. The bid from Beachy Roofing is \$13,409.50.

Recommendation. I recommend that the City Commission approve the bids and authorize the expenditure of funds in an amount of up to \$13,409.50, and award the work to Raymond Beachy Roofing for this project by adoption of Resolution 2023-043 (*copy att'd*).

Attachments.

1. Bid Tab.
2. Memo from Airport Manager.
3. Resolution 2023-043.



BID TAB SHEET

202 West 5th Street, Clare Michigan 48617
 (989) 386-7541 phone (989) 386-4508 fax

www.cityofclare.gov

Project Name and Term: Clare Municipal Aiport Terminal Roof Project **Due Date &Time:** 5/31/23 10:00 AM

Company/Owner/Website	Address/Email/Phone/Fax	Warranty	Amount
C&I Building Maintenance, Inc.	1895 15 Mile Rd. NE	Opt. 1: 20YR	\$ 24,060.00
	Sparta MI 49345	Opt. 2: 15YR	\$ 22,780.00
	(616) 866-1301	Opt. 3: 15YR	\$ 15,060.00
Stormshield Roofing	1407 Lake Lansing Rd.	20YR	\$ 20,575.00
	Lansing MI 48906		
	(517) 801-2022		
	Vince@StormShield-Roofing.com		
Five Star Commercial Roofing Systems, Inc.	7290 West 600 South	Opt. 1: 20 Year	\$ 14,265.00
	New Palestine IN 46163	Opt. 2: 15 Year	\$ 13,805.00
	(888) 288-8631	Opt. 3: 10 Year	\$ 12,885.00
	www.fivestarroof.com		
Raymond Beachy Roofing	1431 W. Kittle Rd.	Opt. 1: 18 Year	\$ 13,409.50
	Mio MI 48647	Opt. 2: 15 Year	\$ 12,378.00
	(989) 826-1293		
	raymondbeachyroofing@gmail.com		

Bids Opened By: Gary Todd, Diane Lyon & Jeremy Howard

Date & Time 5/31/2023 10:05

Bid Narrative

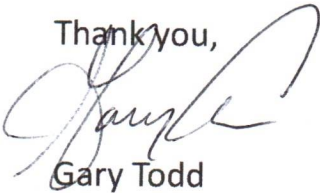
Clare Municipal Airport – Terminal Roof RFQ

May 31, 2023

The Airport Terminal Roof has been leaking for a number of years with many patches and temporary fixes, but the time has come for a new roof. Funding has been earmarked to replace the Terminal Roof and an RFQ was advertised, with a sealed bid deadline of May 31, 2023.

Four roofing contractors submitted bids with varying options above the minimum 15-year warranty. It is my recommendation to accept the low bid of Raymond Beachy Roofing for their 18-year warranty option at \$13,409.50. Their process will add rigidity to the roof along with an additional R-6 insulating property. Work will not be scheduled until after July 1, 2023 to be completed in FY23/24.

Thank you,



Gary Todd

Airport Manager

Clare Municipal Airport

RESOLUTION 2023-043

A RESOLUTION OF THE CLARE CITY COMMISSION APPROVING THE BIDS AND AUTHORIZING THE EXPENDITURE OF FUNDS TO REPLACE AND REPAIR THE ROOF OF THE CITY'S MUNICIPAL AIRPORT TERMINAL.

WHEREAS, the City's 2023/2024 approved Capital Improvement Program (CIP) and Budget includes funding for replacing the roof of the City's Municipal Airport Terminal; and

WHEREAS, the City solicited bids for the replacement of said roof; and

WHEREAS, the City received four bids; and

WHEREAS, City Staff have reviewed said bids for compliance with bid specifications and City requirements and has subsequently recommended that the City Commission approve the bids and award the work to Raymond Beachy Roofing; and

WHEREAS, the City Commission has reviewed and considered said recommendation and deemed it reasonable, appropriate, prudent, and in the best interests of the City.

NOW THEREFORE BE IT RESOLVED THAT the Clare City Commission hereby approves the bid of Raymond Beachy Roofing to repair and replace the roof of the City's Municipal Airport Terminal and authorizes the expenditure of up to \$13,409.50 in City funds to repair and replace said roof.

BE IT FURTHER RESOLVED THAT the Clare City Commission hereby authorizes the City Manager and/or City Airport Manager to execute all documents needed to accomplish said repairs and replacement.

ALL RESOLUTIONS AND PARTS OF RESOLUTIONS INSOFAR AS THEY CONFLICT WITH THE PROVISIONS OF THIS RESOLUTION BE AND THE SAME ARE HEREBY RESCINDED.

The Resolution was introduced by Commissioner _____ and supported by Commissioner _____. The Resolution declared adopted by the following roll call vote:

YEAS:

NAYS:

ABSENT:

Resolution approved for adoption on this 19th day of June, 2023.

Diane Lyon, City Clerk