

**To:** Mayor Pat Humphrey and the Clare City Commission  
**From:** Shannon M Sirpilla  
Treasurer / Finance Director  
**Date:** June 28, 2023  
**Reference:** Treasurer's Report for July 3, 2023

**ARPA Coronavirus Funds:** Still pending submission of ARPA dollar usage, so we continue to report no activity at this time. Once the UV Lights have been installed and we've been billed for them, we can submit our final reporting to the State.

**Annual Inventory:** Sent out fiscal year-end inventory reminders for DPW road salt and other materials, as well as the Airport Fuel remaining.

**Fiscal Year End Cleanup:**

- Resolution 2023-042 Budget Amendments have been done in BS&A.
- Working with Cheryl and department heads to balance out their budgets.
- Making sure bills coming in this time of year are being paid out of the appropriate budget year and have been accounted for.

**Property Tax Bills:** 2023 Summer tax roll has been balanced with both Counties and submitted to KCI for printing. All bills will go out to property owners on July 1<sup>st</sup>. Those with ACH payments setup have a notice printed on their bill that the tax payment will be deducted from their bank account on August 24, 2023. Mortgage Company requests for tax bills will be sent out on July 1<sup>st</sup> as well.