



## **Airport Manager Report**

**June 2023**

Fuel sales are steady and we are seeing some good flying weather. We have surpassed the first 5 months of last year's sales by 28%. We will need one more tanker of fuel before fiscal year end.

We just received the approval for the Taxi-lane project that was in limbo. MDOT Aero decided not to request an MOS from the FAA for the taxi-lane width change. We will handle this thru change orders and should be able to get contracts sent over shortly. Pyramid Paving is the general contractor and they are OK with changing the specs for the width and the increased quantities of material and labor needed. I will have contracts added to the next City Commission meeting agenda and try to get approvals at one swoop.

The Terminal Roof bids are in and 4 contractors submitted sealed bids. I have reviewed the bids and recommend we accept the low bid from Beachy Roofing. He will provide an inch of closed cell spray insulation and then two top coats of primer and weather sealer. This system comes with an 18-year warranty. This project is planned to start after July 1.

RC Jets are returning this year. This coming weekend is an informal fly in starting on Friday the 16<sup>th</sup>. We have brush hogged the event area and will be ready to hear some awesome jet sounds. They plan on coming again this Summer with a formal event that we can advertise and promote.

Best regards,

Gary Todd

Airport Manager

*“This is a Consent Agenda item and is considered as routine by the City Commission. As such, this matter shall be automatically enacted by one motion with all other Consent Agenda items unless a Commissioner or citizen requests that the item be individually discussed, in which event it shall be removed from the Consent Agenda and considered and acted upon in its designated sequence on the approved Agenda of the Clare City Commission.”*

**DEPARTMENT OF PUBLIC WORKS  
DEPARTMENT REPORT  
MAY 2023  
LUKE POTTER, DIRECTOR**

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**STREET WORK.** We fixed up areas that were affected by the plows, cold patched, fixed a sink hole on Schoolcrest, dug out areas for hot patch and hot patched areas from water leaks and also East 5<sup>th</sup> and McEwan. We prepped E 4<sup>th</sup> for asphalt, blacktopped basecoat, removed curb, dug out for new curb and then backfilled behind the curb on E 4<sup>th</sup> and prepped for asphalt. We paved 4<sup>th</sup> Street on the 18<sup>th</sup> and picked up the barricades on the 19<sup>th</sup>. We bladed and brined roads on a couple days and also brined for Farwell.

**WATER & SEWER WORK:** Water and sewer work this month included our regular schedule of Miss Digs, meter readings, shut offs for non-payment, manual reads, meter work, and washing sewers/preventive maintenance. We also fixed a leaking valve and worked on sprinklers.

**CEMETERY WORK:** We had three full burials and four cremation burials at Cherry Grove this month. We cut trees at the cemetery and planted a couple of trees. We also set foundation forms and poured foundations on a couple of days,

**MISCELLANEOUS WORK:** We chipped brush, cleaned, washed and waxed trucks, and cleaned and worked on trucks and did maintenance and cleaned at the garage on several days. We laid topsoil down at the airport, screened topsoil several days then cleaned up the screener and took it back to Harrison.. We sent the vactor up to Harrison to help CCRC. And helped Harrison load up art sculptures, installed new sculptures downtown and hung Senior banners. We cut trees on Vinewood, trimmed tree by the venue and watered trees. We worked on #20 (hyd loader) and the windows at city hall thru out the month. Showed new employee, Kurt Lehmkuhle around town. Two holidays this month, Mothers Day and Memorial Day. Put out flags for memorial day and parade.

**Attachments.** Manhour Report, Utility Work Order, Report, Fuel Report, Equipment Report

# May 2023

## UTILITY WORK ORDERS

<u>WORK ORDER TYPE</u>	<u># OF CUSTOMERS</u>
<i>Service Turned ON</i>	8
<i>Customer Request Off</i>	1
<i>Sewer Problems</i>	
<i>Off for Non Payment</i>	8
<i>payment made turn on</i>	7
<i>New Meter Head</i>	0
<i>Repair meter</i>	1
<i>Estimated Meters</i>	
<i>High Usage Check</i>	
<i>New RF</i>	<u>1</u>
	26

### MANNATEC FUEL REPORT FOR PERIOD: MAY 1-31-2022

DEPT:	GALLONS REGULAR	TOTAL COST	AVERAGE RATE	GALLONS DIESEL	TOTAL COST	AVERAGE RATE	AMOUNT BILLED
Fire Dept	62.211	173.59	2.790	65.306	209.25	3.204	382.84
FD- non fuel		1.05					1.05
Police Dept	481.200	1,327.42	2.759				1,327.42
DPW	149.262	401.04	2.687	857.832	2,784.70	3.246	3,910.23
Parks	157.700	425.93	2.701	7.293	23.91	3.278	
Cemetery	105.635	274.65	2.600			#DIV/0!	
W/WWT	211.307	591.00	2.797				591.00
Average Rate for Regular:			3.267	Average Rate for Diesel:		#DIV/0!	
						<b>Total Bill:</b>	<b>\$6,212.54</b>

## EQUIPMENT RENTAL - May 2023

### GENERAL FUND

General Operations	101-265.000-943.641	1,372.47	
Depot	101-265.000-943.641	32.08	
Cemetery	101-276.000-943.641	5,976.51	
Police	101-301.000-943.641	7,814.70	
Parking Lots/Flags	101-441.000-943.641	1,941.20	
Airport	101-537.000-943.641	1,702.47	
		101-000.000-001	-\$18,839.43 cr

### MAJOR STREETS & TRUNKLINES

Trunklines	202-446.001-943.641	5,235.59	
Tkline Winter Cleanup	202-446.001-943.641		
Major Streets	202-449.000-943.641	4,679.00	
		202-000.000-001	-\$9,914.59 cr

<u>LOCAL STREETS:</u>	203-449.000-943.641	4,604.72	
		203-000.000-001	-\$4,604.72 cr

### PARKS & DAM MTS.:

Dam Mts	208-751.001-943.641		
Parks	208-751.001-943.641	10,279.21	
Dredging	208-741-004-702	1,285.93	
		208-000.000-001	\$0.00 cr

### SEWER FUND

Sewer Treatment	590-536.001-943.641	1,193.04	
Sewer Collection	590-536.002-946.641	76.73	
		590-000.000-001	-\$1,269.77 cr

### WATER FUND

Water Trmt/Pumping	591-536.003-946.641	831.03	
Water Dist./Meters	591-536.004-946.641	154.43	
		591-000.000-001	-\$985.46 cr

### MOBILE EQUIPMENT FUND

Cash Received	641-000-001	\$47,179.11	
General Fund	641-000-669.101		-\$18,839.43
Major Sts/Tklines	641-000-669.202		-\$9,914.59
Local Sts	641-000-669.203		-\$4,604.72
Parks	641-000-669.208		\$0.00
Sewer	641-000-669.590		-\$1,269.77
Water	641-000-669.591		-\$985.46

### CONSOLIDATED FUND: Checks Written For:

General Fund	102-000-669.101		\$18,839.43
Major Sts/Tklines	102-000-669.202		\$9,914.59
Local Sts	102-000-669.203		\$4,604.72
Parks	102-000-669.208		\$0.00
Sewer	102-000-669.590		\$1,269.77
Water	102-000-669.591		\$985.46

<b>EQUIPMENT RENTAL,</b>	<b>102-000.000-067</b>	<b>\$35,613.97</b>	
<u>ALL DEPOSITS:</u>	<b>102-000.000-001.001</b>		
	<b>102-000.000-067.102</b>		

**DPW MANHOUR REPORT FOR: May-23**

FUND	FUND NAME	REGULAR			TOTAL	OVERTIME			TOTAL	CLERICAL			TOTAL	O/T
101-265.000-702	GF - City Hall	79	75	5	159.00				0.00				0.00	
	Railroad		1											
101-276.000-702	Cemetery	67	76		143.00	2	8		10.00	3.5	4	1	8.50	
101-528.000-702	Refuse Collection				0.00				0.00	16.6	16.9	5.1	38.60	
101-441.000-702	Par/Flag/Pk Lot	23	5.38	3	31.38	3		2	5.00				0.00	
	DDA Pk Lot	10	13	1	24.00	0.5			0.50				0.00	
101-445.000-702	City Trees/Lites	2		7	9.00				0.00				0.00	
	DDA Trees/Lites	9	32		41.00	0.5			0.50				0.00	
101-537.000-702	Airport	4	9		13.00				0.00				0.00	
202-446.001-702	Roadway Inspection				0.00				0.00				0.00	
	TK Surface Mts		3	14	17.00				0.00				0.00	
	TK Shoulder Mts				0.00				0.00				0.00	
	TK Sweeping	14	25.25	7	46.25				0.00				0.00	
	Drain/Bkslopes				0.00				0.00				0.00	
	TK Signs				0.00				0.00				0.00	
	Snow & Ice		1.5		1.50				0.00				0.00	
	Hauling Snow				0.00				0.00				0.00	
202-444.002-702	Major Sts Sidewalks				0.00				0.00				0.00	
202-499.002-702	Major Sts Maint.	101	59	11	171.00		5		5.00				0.00	
202-499.003-702	Snow & Ice				0.00				0.00				0.00	
202-499.004-702	Administration				0.00				0.00	3.5	4	1	8.50	
203-444.002-702	Local Sts Sidewalks				0.00				0.00				0.00	
203-499.002-702	Local Sts Maint.	31	73.5	14	118.50				0.00				0.00	
203-499.003-702	Snow & Ice				0.00				0.00				0.00	
203-499.004-702	Administration				0.00				0.00	3.5	4	1	8.50	
208-751.000-702	Lake Sham/Dam		7		7.00				0.00				0.00	
208-751.000-702	Lake Sham Pks	11	6	3	20.00				0.00				0.00	
208-751.000-702	Dredging		8	16	24.00				0.00				0.00	
590-536.002-702	Sewer	3	2	2	7.00				0.00	18.2	17.3	5.2	40.70	
591-536.004-702	Water	19	22.12	6	47.12		2		2.00	18.2	17.3	5.2	40.70	
641-444.000-702	DPW	130.5	103.5	38	272.00				0.00	5.25	6	1.5	12.75	
	DPW Equip	69	66	15	150.00	1	1		2.00				0.00	
	Fire Equip				0.00	2			2.00				0.00	
	Police Equip	3	6		9.00				0.00				0.00	
	Holiday/Funeral		16	66	82.00				0.00			10	10.00	
	OFF TIME	64.5	69.75	8	142.25				0.00	11.25	10.5		21.75	
<b>TOTALS</b>		640.00	680.00	216.00	1535.00	9.00	16.00	2.00	27.00	80.00	80.00	30.00	190.00	0.00
		1536.00			27.00			190.00			0.00			

**DPW: PARKS/BLDG & GROUNDS MANHOUR REPORT FOR:**

May-23

FY 22-23 FUND	HOURLY WAGE		FULL TIME EMPLOYEES REGULAR HOURS				FULL TIME EMPLOYEES OVERTIME HOURS				SEASONAL EMPLOYEES REGULAR HOURS				SEASONAL EMPLOYEES OVERTIME HOURS			
	FUND NAME																	
208-751.001-702	Holiday	Funeral				0.00												
	Sick	Vacation																
	PARKS					0.00				0.00	155.00	178.75	43.50	377.25				0.00
	DDA Work					0.00				0.00				0.00				0.00
	BLDG & GRUNDS					0.00				0.00				0.00				0.00
101-276.000-702	Cemetery				0.00				0.00	147.50	140.00	32.00	319.50				0.00	
101-265.000-702	Trustees				0.00				0.00	70.50	72.00	16.00	158.50				0.00	
101-537.000-702	Airport Maint				0.00				0.00		36.50	6.00	42.50				0.00	
					0.00				0.00				0.00				0.00	
					0.00				0.00				0.00				0.00	
			0.0	0.0	0.0	0.0	0.0	0.0	0.0	373.0	427.3	97.5	897.8	0.0	0.0	0.0	0.0	
<b>GRAND TOTAL</b>			0.00				0.00				897.75				0.00			

PAY PERIOD: May 2023																																					
EQUIPMENT	2022-23 RATE	101-265-943 General Op	101-265-943 Railroad	101-276-943 Cemetery	101-441-943 Prad/Flg & PKLots	101-445-943 Trees/Lights	101-537-943 Airport	202-466,001-943 Roadway Inspection	202-466,001-943 TK Surface	202-466,001-943 TK Shoulders	202-466,001-943 TK Sweep	202-466,001-943 TK	Drain/Backstones	202-466,001-943 TK Signs/Signals	202-466,001-943 TK Snow & Ice	202-444,002-943 MJ Sis Sidewalks	202-499,002-943 MJ Sis Preservation	202-499,002-943 MJ Sis Snow & Ice	203-444,002-943 Lo Sis Sidewalks	203-499,002-943 Lo Sis Preservation	203-499,002-943 Lo Sis Snow & Ice	208-751-702 Dam	208-751-702 All Parks	208-751,004-702 Dredging Lake Shamrock	590-536,002-943 Sewer	591-536,004-943 Water	HOURS TOTAL	DOLLAR TOTAL									
3 - GMC Pickup	\$16.04			2.00	9.50																								2.00		4.00	17.50	280.70				
5 - Dodge Pickup	\$12.75																															11.00	11.00	140.25			
6 - GMC Pickup	\$12.75	10.00																														2.00	12.00	153.00			
7 - Chevy Bucket Truck	\$10.62			17.00	12.50	18.00																											47.50	504.45			
8 - Int'l Dump Truck	\$53.40																	10.00				3.00											13.00	694.20			
9 - Ford Dump Truck	\$53.40			11.00		2.00												11.00				15.00											39.00	2,082.60			
10- Sterling Dump Truck	\$53.40				1.00						7.00							7.00				2.00											17.00	907.80			
11- Ford Dump Truck	\$39.52																					10.00											10.00	395.20			
12- Sterling Dump Truck	\$53.40																					5.00											5.00	267.00			
14- Walk Behind Mower	\$23.29																																2.00	46.58			
18- Case Loader	\$40.61	2.00		9.00			4.00															10.00											53.00	2,152.33			
20- Hyundai Loader	\$79.72			2.00		5.00																6.00											19.00	1,514.68			
21- Zero Turn Mower	\$31.11																																52.50	1,633.28			
22 - Brush Hog Mower	\$31.11																																26.00	808.86			
24- Monroe UB Scraper	\$7.88																					5.00											5.00	39.40			
36- Brush Chipper	\$30.27			11.00		2.00												13.00				14.00											40.00	1,210.80			
37- Street Sweeper	\$103.19	5.00			7.00		6.00				46.25							13.00				12.00											89.25	9,209.71			
39- Chevy Pickup	\$10.62				1.00													4.00				5.00											39.00	49.00	520.38		
50 - Trailer	\$11.25																																23.00	23.00	258.75		
51- Ford Taurus City Hall Car	\$11.89																																6.00	6.00	71.34		
53A- Truck Unit	\$53.40	8.00																				3.00											16.00	854.40			
53B- Sewer Washer Unit	\$19.61	8.00																				2.00											10.00	196.10			
59- Ford Utility Truck	\$10.62	6.00		25.50	1.00													8.00				1.00											3.00	1.00	8.50	54.00	573.48
60- Dodge Pickup 4x4	\$12.75					8.00																												33.00	420.75		
71- Zero Turn Mower	\$31.11																																	58.00	58.00	1,804.38	
81- Trackless Tractor	\$50.40																																	3.00	3.00	151.20	
84- Sweeper Broom	\$24.57																																	3.00	3.00	73.71	
88 - Utility Trailer	\$11.25																																	3.00	3.00	33.75	
89 - Ford Pickup (Parks)	\$12.75																																	53.00	53.00	675.75	
93 - Kubota Tractor	\$46.75																																	78.00	78.00	3,646.50	
97- Chevy Pickup	\$10.62																																	1.00	1.00	10.62	
98- Airport Tractor	\$60.36						5.00																											5.00	5.00	301.80	
104- Cub Cadet Rider	\$31.11						19.90																											19.90	19.90	619.09	
105- Ford Pickup	\$12.75			7.00							7.00											2.00													19.00	242.25	
110 - Hydr Excavator	\$47.01																																		16.00	16.00	752.16
200 - Zero Turn Mower	\$23.29				75.50																													75.50	1,758.40		
201- Zero Turn Mower	\$23.29				81.00																													81.00	1,886.49		
202- Weed Whip	\$4.02			45.00																															45.00	180.90	
203- Weed Whip	\$4.02			41.00																															41.00	164.82	
1007- Trimmer/Edger	\$4.02																																		4.00	4.00	16.08
1008- Trimmer/Edger	\$4.02																																		3.00	3.00	12.06
1009- Trimmer/Edger	\$4.02																																		18.50	18.50	74.37
		39.00	0.00	327.00	32.00	35.00	34.90	0.00	14.00	0.00	46.25	0.00	0.00	0.00	0.00	0.00	99.00	0.00	0.00	95.00	0.00	0.00	412.00	26.00	4.00	12.50						1176.65	37340.36				

PERIOD: May 2023	2023 Rate		GENERAL OP	DEPOT/SPECIAL EVENTS	CEMETERY	PARADES/FLAGS & pking lots	AIRPORT	TRUNKLINES	MAJOR STREETS	LOCAL STREETS	ALL PARKS	DREDGING LAKE SHAMROCK	SEWER	WATER	TOTAL HOURS	TOTAL DOLLARS													
3 - GMC Pickup	\$16.04		0.00	2.00	32.08	0.00	9.50	152.38	0.00	0.00	0.00	2.00	32.08	0.00	4	64.16	17.50	280.70											
5 - Dodge Pickup	\$12.75		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	11.00	140.25	0.00	0.00	0.00	0.00	11.00	140.25											
6 - GMC Pickup	\$12.75	10.00	127.50	0.00	0.00	0.00	0.00	0.00	0.00	2.00	25.50	0.00	0.00	0.00	0.00	0.00	12.00	153.00											
7 - Ford Bucket Truck	\$10.62		0.00	0.00	17.00	180.54	30.50	323.91	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	47.50	504.45											
8 - Int'l Dump Truck	\$53.40		0.00	0.00	0.00	0.00	0.00	0.00	0.00	10.00	534.00	3.00	160.20	0.00	0.00	0.00	13.00	694.20											
9 - Ford Dump Truck	\$53.40		0.00	0.00	11.00	587.40	2.00	106.80	0.00	0.00	11.00	587.40	15.00	801.00	0.00	0.00	39.00	2,082.60											
10- Sterling Dump Truck	\$53.40		0.00	0.00	0.00	1.00	53.40	0.00	7.00	373.80	7.00	373.80	2.00	106.80	0.00	0.00	17.00	907.80											
11 - Ford Dump Truck	\$39.52		0.00	0.00	0.00	0.00	0.00	0.00	0.00	10.00	395.20	0.00	0.00	0.00	0.00	0.00	10.00	395.20											
12- Sterling Dump Truck	\$53.40		0.00	0.00	0.00	0.00	0.00	0.00	0.00	5.00	267.00	0.00	0.00	0.00	0.00	0.00	5.00	267.00											
14 - Walk Behind Mower	\$23.29		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2.00	46.58	0.00	0.00	0.00	2.00	46.58												
18- Case Loader	\$40.61	2.00	81.22	0.00	9.00	365.49	0.00	4.00	162.44	0.00	27.00	1096.47	10.00	406.10	0.00	1.00	40.61	2,152.33											
20- Hyundai Loader	\$79.72		0.00	0.00	2.00	159.44	5.00	398.60	0.00	0.00	6.00	478.32	0.00	6.00	478.32	0.00	19.00	1,514.68											
21 - Zero Turn Mower	\$31.11		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	52.50	1633.28	0.00	0.00	0.00	0.00	52.50	1,633.28											
22 - Brush Hog Mower	\$31.11		0.00	0.00	0.00	0.00	0.00	0.00	0.00	26.00	808.86	0.00	0.00	0.00	0.00	0.00	26.00	808.86											
24 - Monroe UB Scraper	\$7.88		0.00	0.00	0.00	0.00	0.00	0.00	0.00	5.00	39.40	0.00	0.00	0.00	0.00	0.00	5.00	39.40											
29 - Meyers Snow Plow	\$13.45		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00											
36- Brush Chipper	\$30.27		0.00	0.00	11.00	332.97	2.00	60.54	0.00	0.00	13.00	393.51	14.00	423.78	0.00	0.00	40.00	1,210.80											
37 - Street Sweeper	\$103.19	5.00	515.95	0.00	0.00	7.00	722.33	6.00	619.14	46.25	4772.54	13.00	1341.47	12.00	1238.28	0.00	0.00	89.25	9,209.71										
39 - Chevy Pickup	\$10.62		0.00	0.00	0.00	1.00	10.62	0.00	0.00	4.00	42.48	5.00	53.10	39.00	414.18	0.00	0.00	49.00	520.38										
50 - Trailer	\$11.25		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	23.00	258.75	0.00	0.00	0.00	0.00	23.00	258.75											
51- City Hall Car	\$11.89		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6.00	71.34	0.00	0.00	0.00	0.00	6.00	71.34											
53A- Truck Unit	\$53.40	8.00	427.20	0.00	0.00	0.00	0.00	0.00	0.00	3.00	160.20	5.00	267.00	0.00	0.00	0.00	16.00	854.40											
53B- Sewer Washer Unit	\$19.61	8.00	156.88	0.00	0.00	0.00	0.00	0.00	0.00	2.00	39.22	0.00	0.00	0.00	0.00	0.00	10.00	196.10											
59- Chevy Pickup 4x2	\$10.62	6.00	63.72	0.00	25.50	270.81	1.00	10.62	0.00	8.00	84.96	1.00	10.62	3.00	31.86	0.00	1.00	10.62	8.50	90.27	54.00	573.48							
60 - Dodge Pickup 4x4	\$12.75		0.00	0.00	0.00	8.00	102.00	0.00	0.00	0.00	25.00	318.75	0.00	0.00	0.00	0.00	33.00	420.75											
71 - Zero Turn Mower	\$31.11		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	58.00	1804.38	0.00	0.00	0.00	0.00	58.00	1,804.38											
81- Trackless Tractor	\$50.40		0.00	0.00	0.00	0.00	0.00	0.00	0.00	3.00	151.20	0.00	0.00	0.00	0.00	0.00	3.00	151.20											
84 - Sweeper Broom	\$24.57		0.00	0.00	0.00	0.00	0.00	0.00	0.00	3.00	73.71	0.00	0.00	0.00	0.00	0.00	3.00	73.71											
88 - Utility Trailer	\$11.25		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3.00	33.75	0.00	0.00	0.00	0.00	3.00	33.75											
89- Ford Pickup	\$12.75		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	53.00	675.75	0.00	0.00	0.00	0.00	53.00	675.75											
90 - Trailers	\$11.84		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00											
93 - Kubota Tractor	\$46.75		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	78.00	3646.50	0.00	0.00	0.00	0.00	78.00	3,646.50											
93A - Pallet Forks	\$6.66		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00											
96 - Swenson Spreader	\$12.97		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00											
97- Chevy Pickup	\$10.62		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	10.62	0.00	0.00	0.00	1.00	10.62											
98 - Airport Tractor	\$60.36		0.00	0.00	0.00	0.00	5.00	301.80	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5.00	301.80											
104 - Cub Cadet Rider	\$31.11		0.00	0.00	0.00	0.00	19.90	619.09	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	19.90	619.09											
105- Ford Pickup	\$12.75		0.00	0.00	7.00	89.25	0.00	0.00	7.00	89.25	0.00	2.00	25.50	0.00	1.00	12.75	2.00	25.50	0.00	19.00	242.25								
110 - Hydr Excavator	\$47.01		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	16.00	752.16	0.00	0.00	0.00	16.00	752.16											
200 - Zero Turn Mower	\$23.29		0.00	0.00	75.50	1758.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	75.50	1,758.40											
201 - Zero Turn Mower	\$23.29		0.00	0.00	81.00	1886.49	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	81.00	1,886.49											
202 - Weed Whip	\$4.02		0.00	0.00	45.00	180.90	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	45.00	180.90											
203 - Weed Whip	\$4.02		0.00	0.00	41.00	164.82	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	41.00	164.82											
1007 - Trimmer/Edger	\$4.02		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4.00	16.08	0.00	0.00	0.00	0.00	4.00	16.08											
1008 - Trimmer/Edger	\$4.01		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3.00	12.03	0.00	0.00	0.00	0.00	3.00	12.03											
1009 - Trimmer/Edger	\$4.02		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	18.50	74.37	0.00	0.00	0.00	0.00	18.50	74.37											
		39.00	1372.47	2.00	32.08	325.00	5976.51	67.00	1941.20	34.90	1702.47	60.25	5235.59	99.00	4679.00	95.00	4604.72	412.00	10279.21	26.00	1285.93	4.00	76.73	12.50	154.43	1176.65	37340.33		
																												1,176.65	37,340.34



May-23		Police		Water		Waste Water		TOTAL	TOTAL
EQUIPMENT	2023 RATES	Department		Treatment		Treatment		HOURS	DOLLARS
1 - 2012 Ford Pickup	\$12.75	0.00		27.00	344.25	36	459.00	63.00	803.25
61- Western Snow Plow	\$13.45	0.00			0.00		0.00	0.00	0.00
16- 2008 Ford	\$11.89	0.00		27.00	321.03	36	428.04	63.00	749.07
65- Push Mower	\$11.89	0.00			0.00		0.00	0.00	0.00
4 - 2009 Ford Pickup	\$12.75	0.00		13.00	165.75	24	306.00	37.00	471.75
PATROL CARS	\$11.89	657.25	7814.70		0.00		0.00	657.25	7814.70
		657.25	7814.70	67.00	831.03	96.00	1193.04	820.25	\$9,838.77

820.25      9,838.77

	1		4		16		
	WA	WWT	WA	WWT	WA	WWT	
May 1-6	5.5	7.00	3.00	5.00	5.50	7.00	9,838.77
May 7-13	6	8.00	3.00	5.00	6.00	8.00	37340.33
May 14-20	6	8.00	3.00	5.00	6.00	8.00	
May 21-27	6	8.00	3.00	5.00	6.00	8.00	
May 28-31	3.5	5.00	1.00	4.00	3.50	5.00	\$47,179.10
	27	36	13	24	27	36	

	46-1	46-2	46-3	46-4	46-5 Tahoe	
END HOURS	7528	17196	24780	9103	17446	1767
START HOURS	<u>7252</u>	<u>17024</u>	<u>24710</u>	<u>9090</u>	<u>17320</u>	<u>1604</u>
	276	172	70	13	126	163

657.25 Total Hrs

DEPARTMENT OF PUBLIC WORKS- MANHOUR May 2023)

FUND	% OF HOURS	DEPARTMENT	March-23	
			REG.	O/T
GENERAL FUND	10.18%	General Fund	159.00	
	0.00%	Depot		
	9.80%	Cemetery	143.00	10.00
	2.33%	Parades/Flags/Pking Lots	31.38	5.00
	1.57%	DDA Parking Lots	24.00	0.50
	0.58%	City Trees/Lites	9.00	
	2.66%	DDA Trees/Lites	41.00	0.50
	0.83%	Airport	13.00	
TKLINE'S	1.09%	Surface Maintenance	17.00	
	0.00%	Drains & Backslopes		
	2.96%	Sweeping	46.25	
	0.10%	Snow & Ice	1.50	
	0.00%	Cleanup winter debris (sand, etc)		
MAJOR STREETS	11.27%	MJ STS Preservation	171.00	5.00
	0.00%	MJ STS Snow/Ice		
LOCAL STREETS	7.59%	LO STS Preservation	118.50	
	0.00%	LO STS Snow/Ice		
PARKS	0.45%	Lake Shamrock Dam	7.00	
PARKS	1.28%	Lake Shamrock Park work	20.00	
	1.54%	Dredging Lake Shamrock	24.00	
SEWER	0.45%	Collection	7.00	
WATER	3.14%	Distribution & Meter Mts.	47.12	2.00
DPW	17.41%	DPW Admin/Bldg/Equip	272.00	
	9.73%	DPW: Equip	150.00	2.00
	0.13%	FIRE Truck		2.00
	0.58%	DPW: PD Equipment	9.00	
	0.00%	COVID 19		
	5.25%	Holiday (Birthday)	82.00	
	9.11%	PAID TIME OFF:	142.25	
1562	<b>100%</b>	<b>TOTALS:</b>	<b>1535</b>	<b>27</b>

FUND	% OF HOURS	DEPARTMENT	March-23	
			REG.	O/T
DPW Clerical	4.47%	Cemetery Admin	8.5	
	20.32%	Refuse Collection	38.6	
	4.47%	Major Sts Admin	8.5	
	4.47%	Local Sts Admin	8.5	
	21.42%	Sewer Collection	40.7	
	21.42%	Water Distribution	40.7	
	6.71%	DPW Administration	12.75	
	5.26%	Holiday (Birthday)	10	
	11.45%	PAID TIME OFF:	21.75	
190	<b>100%</b>	<b>TOTALS:</b>	<b>190</b>	<b>0</b>

FUND	% OF HOURS	DEPARTMENT	March-23	
			REG.	O/T
FULL TIME EMPLOYEE PARKS WORK	#DIV/0!	Parks Work		
	#DIV/0!	DDA Work		
	#DIV/0!	Bldgs & Grounds		
	#DIV/0!	Holiday/Funeral		
	#DIV/0!	PAID TIME OFF		
0	<b>#DIV/0!</b>	<b>TOTALS:</b>	<b>0</b>	<b>0</b>

FUND	% OF HOURS	DEPARTMENT	March-23	
			REG.	O/T
SEASONAL EMPLOYEES	42.02%	PARKS WORK	377.25	
	0.00%	DDA WORK		
	0.00%	BLDG & GROUNDS		
	17.66%	TRUSTEE SUPERVISION*	158.5	
	35.59%	CEMETERY MAINTENANCE	319.5	
	0.00%	DPW		
	4.73%	AIRPORT MAINTENANCE	42.5	
897.75	<b>100%</b>	<b>TOTALS:</b>	<b>897.75</b>	<b>0</b>

FUND	% OF HOURS	DEPARTMENT	March-23
			REG.
*TRUSTEE WORK AREAS	100.00%	PARKS: turn water on at pettit park, staining bathrooms at Stamina Stadium, work on hot water heater at ball field, mowing, work on sprinklery system, water flowers	160
	0.00%		
	0.00%		
	0.00%		
	0.00%		
160	100%	TOTALS:	160

# \* VIKING GIVES

\* VIKING GIVES  
USA

\* VIKING GIVES  
LTD

\* VIKING GIVES  
MIDWEST

\* VIKING GIVES  
GREAT LAKES

\* LINDCO  
Equipment Sales

## The Unfortunate Reality of Ordering Trucks & Equipment

If a government agency does not continue their normal annual purchasing of trucks and equipment, the following could occur:

1. Will result in not getting a build slot when the truck manufacturer's order bank opens. All orders placed by customers while order banks are closed should be processed first.
2. Their fleet is going to fall further behind in rotating vehicles out of service.
3. They could possibly lose current year budget money due to not spending it.
4. They could eventually get pushed into 2026 chassis model year, which will be accompanied by large increases due to new government emission requirements. The 2026 model year will probably start production third quarter of 2025.

### Old Normal Chassis/Equipment Purchase Process:

1. Go to bid or get quotes.
2. Award bid.
3. Issue purchase order.
4. Truck dealer orders chassis.
5. Truck dealer orders equipment from Viking.
6. Chassis arrives at Viking in approximately 120 days.
7. Viking completes unit within approximately 90 days.
8. Total chassis with equipment delivery time frame of approximately 210 days.
9. No price increases during the process.

***This process does not exist anymore.***

### New Normal Chassis/Equipment Purchase Process:

1. Get Sourcewell quote.
2. Issue purchase order.
3. Viking orders chassis of your choice from dealer of your choice.
4. Viking orders or manufactures equipment.
5. Chassis arrives to Viking in approximately 365-500 days.
6. Viking completes unit within approximately 120-180 days.
7. Total chassis with equipment delivery time frame of approximately 485-680 days.
8. There will probably be price increases during the process.

***This is the new process of ordering.  
Chassis and equipment delivery might improve.  
If a truck is ordered that Viking has in stock, delivery  
time frames will be improved.***



1346 W Columbia Ave, Suite 201 ♦ Battle Creek, MI 49015  
Phone (269) 288-4010 ♦ Fax (269) 288-4099  
Web Site: [www.vikinggives.com](http://www.vikinggives.com)

Sourcewell   
Awarded Contract



## Monthly Fire Department Activity Report

### May 2023 Incident Response:

**Monthly Total: 28 Year End Total: 95**

May was a busy month. We responded to 4 vehicle accidents all with no injuries. We responded to 3 vehicle fires. We assisted HFD three times for mutual aid on structure fires. We assisted STFD on a machine fire at Future Mold in Farwell. The fire was confined to a machine and we helped with smoke removal. We responded to multiple burning complaints as well as four grass and brush fires. A woods fire on Pebble Creek Dr. on the west side of five lakes was moving towards a resident. We were able to get it contained before it damaged the house. We are having extreme fire conditions with it being very dry. The DNR reports this is the driest April since the 1930's. Other incidents as listed.

### Training:

2.0 hrs. Truck Check

2.0 hrs. Pump Ops

2.0 hrs. Pump and Ladder Ops





# Clare Fire Department

207 W. Fifth Street Clare, Michigan 48617 Ph: (989) 386-2151 Fax: (989) 386-3020

## Incident Reports by Incident Number

Incident	Alarm Date/Time	Incident Type	Address
2300068	5/2/2023 22:02	651 - Smoke scare, odor of smoke	230 Mary ST, Clare, MI 48617
2300069	5/3/2023 10:04	710 - Malicious, mischievous false call, other	205 E Wheaton ST, Clare, MI 48617
2300070	5/4/2023 08:05	131 - Passenger vehicle fire	10197 S Clare AVE, Clare, MI 48617
2300071	5/5/2023 10:18	111 - Building fire	2129 Bilkare ST, Harrison, MI 48625
2300072	5/7/2023 08:29	111 - Building fire	3400 Hatton RD, Harrison, MI 48625
2300073	5/8/2023 09:57	445 - Arcing, shorted electrical equipment	SB127 / MM 160, Clare, MI 48617
2300074	5/9/2023 13:01	445 - Arcing, shorted electrical equipment	636 Cunningham ST, Clare, MI 48617
2300075	5/9/2023 21:25	1001 - Fire in a structure, not the structure itself	215 Weber S, Farwell, MI 48622
2300076	5/12/2023 16:09	5311 - Smoke or Odor Complaint	S. Grant Ave / Bet. Surrey rd & Beaverton Rd., Clare, MI 48617
2300077	5/13/2023 18:13	631 - Authorized controlled burning	8550 E North County Line RD, Clare, MI 48617
2300078	5/13/2023 19:52	324 - Motor vehicle accident with no injuries.	E B 10 / E of 127, Clare, MI 48617
2300079	5/15/2023 08:00	324 - Motor vehicle accident with no injuries.	NB 127 / N of the Mackie, Clare, MI 48617
2300080	5/15/2023 08:22	600 - Good intent call, other	1141 N McEwan ST, Clare, MI 48617
2300081	5/17/2023 21:12	311 - Medical assist, assist EMS crew	201 Mary ST, Clare, MI 48617
2300082	5/18/2023 19:00	5311 - Smoke or Odor Complaint	10318 S Clare AVE #137, Clare, MI 48617
2300083	5/21/2023 12:47	143 - Grass fire	250 Clarabella RD, Clare, MI 48617
2300084	5/26/2023 11:52	4441 - Line down - Communication	2095 Deep Woods DR, Clare, MI 48617
2300085	5/24/2023 17:40	111 - Building fire	4320 W. Lilly Lk. RD, Harrison, MI 48625
2300086	5/24/2023 18:00	143 - Grass fire	Beaverton between Cornwell & Eberhart, Clare, MI 48617
2300087	5/25/2023 18:04	143 - Grass fire	500 Industrial DR, Clare, MI 48617
2300088	5/26/2023 16:35	1131 - Cooking fire, confined stove or oven	235 Gateway DR #203, Clare, MI 48617
2300089	5/26/2023 16:58	9002 - Lift Assist	821 Schoolcrest ST ##2, Clare, MI 48617
2300090	5/27/2023 18:16	1511 - Illegal burning of Solid Waste	570 Witbeck DR, Clare, MI 48617
2300091	5/28/2023 16:38	142 - Brush or brush-and-grass mixture fire	8081 Pebble Creek DR, Clare, MI 48617

<b>Incident</b>	<b>Alarm Date/Time</b>	<b>Incident Type</b>	<b>Address</b>
2300092	5/28/2023 18:29	324 - Motor vehicle accident with no injuries.	SB 127 MM 162, Clare, MI 48617
2300093	5/29/2023 19:44	324 - Motor vehicle accident with no injuries.	EB 10 / E. of 127, Clare, MI 48617
2300094	5/30/2023 19:20	131 - Passenger vehicle fire	SB 127 ? E. Grass Lake Rd., Clare, MI 48617
2300095	5/3/2023 16:24	131 - Passenger vehicle fire	NB 127 / MM 157, Clare, MI 48617

**Total Number of Incidents: 28**



**Incident Alarm Date/Time Incident Type**

**Address**

**Report Filter Settings**

**Report File Name:** Incident Reports by Incident Number

**Filter Name:** Last Month

**Filter Expression:** (Not Is Null [IncidentNumber]) And ([AlarmDateTime] is between '5/1/2023 00:00' and '5/31/2023 23:59')



**Monthly Director's Report, June 2023**  
**City of Clare Parks and Recreation**  
**Prepared by Joy Simmer**

Current and Upcoming Programs/Events

**Senior Cards and Coffee** takes place on Thursdays at the Pere Marquette District Library from 10-12 p.m. in one of the small group rooms. The card games that are played is determined by what the group wants to play and the group is supplied with coffee and card decks.

**Art in Sculpture** is a collaboration between Clare Parks and Recreation, Middle Michigan Development Corporation, the Clare County Arts Council, local artist Jeff Best and is headed by C. Santini. The current art pieces will be at their current location until April 30, 2024. Simmer is working on creating a selfie contest with the CCAC, where we will do three different months and when they take pictures of them with the sculptures, they will be entered into a drawing for a \$25 prize.

The **2023 Clare Summer Concert Series** has now started and the series will run from 6-8 p.m. on Thursday evenings from June 8, 2023 to August 24, 2023 at Shamrock Park. The concerts kicked off on June 8<sup>th</sup> with various organizations attending the concert and providing handouts and information to the participants.

Clare Parks and Recreation and the Pere Marquette District Library are looking to bring back the town **scavenger hunts** this summer and will be posting them online to be able to be done independently by residents and visitors.

**Depot Days** is a new and upcoming event/fundraiser for restrooms outside of the Clare Union Railroad Depot. The event will take place on July 15, 2023 and will be a collaborative effort between community members, organizations, businesses and the City of Clare. Simmer and S. Buccilli are organizing the event and have already secured interest in bakers for a bake sale, entertainment, and silent auction items. The flyer has been completed. Simmer posted a save the date and created an online event page on Facebook and an event flyer.

**Summer Soccer Camp** will be held this year during the week of June 19 – 22. This camp will be held in conjunction with the Clare Varsity Soccer program. A portion of the proceeds from the camp will go to the Clare Parks and Recreation Dept. (for supply costs) with a majority being kept by the varsity program. There is no cap on how many children may participate and we are taking registrations up until the first day of the program. Participants have the option to attend a goalie camp and/or soccer skills and tactics camp, the camp is open for children in grades 2-8 and is \$30 for soccer skills & tactic camp, \$20 for goalie camp or \$40 to attend both. Registrations forms were printed and distributed to the schools during the second week of May.

Early **Soccer Registration** started on May 16, 2023. Early registration will run until June 16<sup>th</sup> and then late registration will take place from June 17<sup>th</sup> – July 17<sup>th</sup>.

### Grants

Clare Parks and Recreation received the \$10,000 grant funds from the **Clare County Community Foundation**. This grant will allow the city to purchase the permanent back decking for the Clare Union Railroad Depot and a couple of benches and trash receptacles that can be placed outside of the building and used during programs/events and once the Pere Marquette Rail-Trail Extension is completed. The materials and supplies have arrived and are awaiting construction/installation right now.

A \$150,000 grant request was submitted to the **Michigan Trails Fund** by Simmer to assist with the additional funds that may be needed complete the Pere Marquette Rail-Trail grant extension. With the potential redesign of a portion of the trail, additional funds will need to be secured. Simmer received notification on 4/12/2023 that Clare Parks and Recreation has been awarded the \$150,000 to go towards the trail project, the MTF rep sent the acceptance paperwork and the agreements have been completed, we are just awaiting the disbursement.

### Park Information and Updates:

**Emerald Isle Recreation Complex Playground Area** – The Pour-in-Place (PIP) surfacing will be completed in 2023. Being added to the schedule for construction of late summer/fall 2023.

### Additional Information

- The Clare-Gladwin RESD Parent Coalition received a grant for storywalk signs for Gladwin and it didn't work out with placing them in Gladwin, so Clare will now be getting the sign holders and will also be getting a couple talking is teaching signs for out at Emerald Isle. One sign will be nature based and the other will be sport related.
- Mid-Michigan Industries (MMI) has been working with Clare Parks and Recreation again for the summer of 2023 to have a work crew assisting with City Park clean-up and potential rejuvenation projects. This program allows them to give their persons served work experience. It is anticipated that there will be two crews and the 1<sup>st</sup> group will be in place June to July and the second group will start in July and run until the end of August.
- Clare Junior Firefighter Academy is being planned for August 11, 2023.
- Wonders of Water Camp is being planned and will take place on July 21, 2023 at Shamrock Park.

**\*NEXT PRAB MEETING IS SCHEDULED FOR TUESDAY, JULY 18, 2023\***



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Where the north begins at the crossroads of Rt 10 and 127.

Clearly another way of life.

202 West Fifth Street, Clare, Michigan 48617    phone: (989) 386-7541    fax: (989) 386-4508  
[www.cityofclare.org](http://www.cityofclare.org)

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## **MEMORANDUM**

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**TO:**            Jeremy Howard and the Clare City Commission

**FROM:**        Clare Police Department

**SUBJECT:**    May police activity

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### **Dear Mr. Howard & City Commission:**

Summer is in full swing. We continue our commitment to build relationships and sustain trust and goodwill between the community and law enforcement. We look forward to a safe and enjoyable summer in the “City of Festivals”. As usual we will increase traffic visibility and enforcement on primary and secondary streets due to higher traffic flow.

#### Training:

May 1<sup>st</sup>-5<sup>th</sup> Officer Stotzel attended Evidence Tech training.  
May 17<sup>th</sup> – Chief and Sergeant Francisco attended FOIA training

#### Events:

May 1<sup>st</sup> Officer Brian David ten years of service  
May 6<sup>th</sup> – Mid Michigan Community College graduation at Clare High School  
May 21<sup>st</sup> – Cleanup at Rod and Gun Club  
May 29<sup>th</sup> – Memorial Day parade

#### School

See attached report from Liaison Officer Brian David

David Saad  
Clare Police Chief

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# Ticket Totals Report

From 5/1/2023 12:00:00 AM to 5/31/2023 12:00:00 AM

<b>Agency Name</b>	<b>Voided Ticket Count</b>	<b>Warning Violation Count</b>	<b>Total Ticket Count</b>	<b>Total Violation Count</b>
Clare City Police Dept	0	2	11	13

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**CLARE POLICE DEPT**

Page 1

**INCIDENTS BY INCIDENT TYPE  
MAY 2023**

06/13/2023

INCIDENT TYPE	DESCRIPTION	NUMBER THIS TYPE
11001	CSC 1 Penis/ Vagina	1
11007	CSC 2 Sexual Contact - Forcible	1
13001	Non-Aggravated Assault	3
13003	Intimidation/ Stalking	16
22001	Burglary - Forced Entry	1
23007	Larceny - Other	7
26001	Fraud - False Pretence/ Swindle/ Confidence Game	2
29000	Damage to Property	1
35001	Violation of Controlled Substance	1
36004	Sex Offense - Other	1
38001	Family - Abuse/ Neglect Non-Violent	1
38003	Family - Other	9
48000	Obstructing Police	1
50000	Obstructing Justice	3
52003	Weapons Offense - Other	1
53002	Public Peace - Other	2
54001	Hit & Run Motor Vehicle Accident	1
54002	Operating Under the Influence of Liquor or Drugs	1
55000	Health and Safety	3
57001	Trespass - Other	3
62000	Conservation	3
70000	Juvenile Runaway	1
91001	Juvenile Delinquent	16
93001	Traffic Accident	13
93001CD	Car/ Deer Accident	5
93001PI	Traffic Accident with Injury	1
93002	Accident, Non-Traffic/ Private Property	4
94001	Valid Alarm Activation	2
94002	False Alarm Activation	6
95001	Accident, Fire	7
98007	Suspicious Persons	20
98008	Lost & Found Property	5
99001	Suicide	2
99008	General Assistance	78
99009	General Non-Criminal	3
ACO	Animal Control Complaint	8
AMBRES	Ambulance & Rescue	1
AMBRUN	Ambulance Run	16
BOL	Be On the Look Out	9
BOL-WW	BOL Wrong Way Driver	1
GP	GENERAL PATROL	1
LOCK	SCHOOL LOCKDOWN DRILL	2
MA	Motorist Assist	11
PC	Property Check	351

**CLARE POLICE DEPT**

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**INCIDENTS BY INCIDENT TYPE  
MAY 2023**

06/13/2023

INCIDENT TYPE	DESCRIPTION	NUMBER THIS TYPE
11001	CSC 1 Penis/ Vagina	1
11007	CSC 2 Sexual Contact - Forcible	1
13001	Non-Aggravated Assault	3
13003	Intimidation/ Stalking	16
22001	Burglary - Forced Entry	1
23007	Larceny - Other	7
26001	Fraud - False Pretence/ Swindle/ Confidence Game	2
29000	Damage to Property	1
35001	Violation of Controlled Substance	1
36004	Sex Offense - Other	1
38001	Family - Abuse/ Neglect Non-Violent	1
38003	Family - Other	9
48000	Obstructing Police	1
50000	Obstructing Justice	3
52003	Weapons Offense - Other	1
53002	Public Peace - Other	2
54001	Hit & Run Motor Vehicle Accident	1
54002	Operating Under the Influence of Liquor or Drugs	1
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## **Clare School Liaison Officer Report: Apr-May 2022-2023**

- Attended fourteen staff/student meetings
- Initiated three traffic safety incidents
- Conducted one traffic assists
- Responded to two disruptive student incidents
- Attended seven attendance meetings
- Assisted with two threat assessments
- Attended two staff/parent meetings
- Conducted two general assists to school
- Attended five staff meetings
- Conducted two parent meeting
- Conducted one security walk through with CCSD
- Conducted five student meetings
- Conducted eleven home visit/welfare checks
- Assisted with four MIP of a vape/marijuana vape at school
- Assisted with one CSC investigation
- Conducted one general assist to a student
- Attended monthly case review meeting
- Investigated a domestic assault incident
- Conducted one assist to CPS
- Initiated one truancy incident
- Teaching 3<sup>rd</sup> hour Intro to Flight (drone) class at CHS
- Continue to conduct regular foot patrol thru all Clare schools

B.R. David  
Patrolman/School Liaison Officer  
Clare City Police Department



## Auxiliary Division

2023

May	Road Hours	Special Events	Meeting Hours	Training Hours	Other	Monthly Totals
Blackwell, Doug	6.5					6.5
Chinavare, Ken		8	1	2		11
Defoy, Mick						0
Fassett, Lori	8.5	7	1		2	18.5
Gilmore, Travis	8		1	2	0.5	11.5
Hahn, Bill	8.5	3	1			12.5
Harger, Greg	8	4				12
Jenkins, Dan			1		0.5	1.5
Lemke, Shane	8		1		0.5	9.5
Lombard, Rebeka						0
Lynch, Steve	8.5	3	1		0.5	13
Papenfus, Joel	8					8
Pedjac, John	8					8
Winter, Nick	8.5	4.5	1			14
Gregory, Brendan	23		1	2		26
Marshall, Orrin	9.5		1	2	0.5	13
0						0
0						0
0						0
0						0
0						0
0						0
0						0
0						0
0						0
0						0
<b>Officer Totals</b>	<b>113</b>	<b>29.5</b>	<b>10</b>	<b>8</b>	<b>4.5</b>	<b>165</b>

# WATER TREATMENT DIRECTOR'S MONTHLY OPERATING REPORT MAY 2023

## **Wastewater Treatment Plant**

In addition to their routine duties, our Operators performed the following tasks:

- Repaired closures on doors in clarifier room and bathroom at WWTP
- Installed a new shut off valve on DI water
- Pulled rags and debris from lift station 8
- Received and installed new muffle furnace
- Performed routine maintenance on lawncare equipment

## **Water Treatment Plant**

In addition to their routine duties, our Operators performed the following tasks:

- Received new truck
- Installed a new screen on retention tank overflow pipe
- Changed outlet at well 9
- Cleaned treatment plant and well houses

## **Landfill**

In addition to their routine duties, our Operators performed the following tasks:

- Began biannual landfill sampling

## **Administrative Functions**

During the month, the following administrative tasks were performed:

- Held discussion with PRPs regarding billing
- Bid meeting for glassware washer at WWTP lab
  - Received one bid
- Sent out request for bids for new gate and fence repairs at WWTP
- Hired seasonal help – Jayven Hamilton
- Submitted construction permit for Speedway expansion