

AGENDA REPORT

TO: Mayor Pat Humphrey & Clare City Commissioners
FROM: Diane Lyon, City Clerk
DATE: June 15, 2023
RE: *Communications

For the Agenda of June 19, 2023

***Note: This is a Consent Agenda item and is considered as routine by the City Commission. As such, this matter shall be automatically enacted by one motion with all other Consent Agenda items unless a Commissioner or citizen requests this item be individually discussed, in which event it shall be removed from the Consent Agenda and considered and acted upon in its designated sequence on the approved Clare City Commission agenda of June 19, 2023.**

FEMA Approval Letter: FEMA has provided a letter of approval for the City of Clare as a member of the multi-jurisdictional Clare County Hazard Mitigation Plan.

Free Drive-Thru Food Distribution: The Greater Lansing Food Banking will be hosting a free drive-thru mobile food distribution at the Clare County Fairgrounds in Harrison on Saturday, July 8th.

Site Plans, Special Use Permits, Variance Requests & Public Notices:

- Lake Shamrock Dam Engineering RFP

Attachments. As noted above.



FEMA

June 9, 2023

Mr. Matt Schnepf
State Hazard Mitigation Officer
Michigan State Police
Emergency Management and
Homeland Security Division
P.O. Box 30634
Lansing, MI 48909

Dear Mr. Schnepf:

Thank you for submitting adoption documentation for the 2023 Clare County Hazard Mitigation Plan. The plan was reviewed based on the local plan criteria contained in 44 CFR Part 201, as authorized by the Disaster Mitigation Act of 2000. The plan met the required criteria for a multi-jurisdictional hazard mitigation plan and the plan is now approved for Summerfield Township and the City of Clare. Please submit adoption resolutions for any remaining jurisdictions who participated in the planning process.

The approval of this plan ensures continued availability of the full complement of Hazard Mitigation Assistance (HMA) Grants. All requests for funding, however, will be evaluated individually according to the specific eligibility and other requirements of the particular program under which the application is submitted.

We encourage the communities to follow the plan's schedule for monitoring and updating the plan and to continue their efforts to implement the mitigation measures. The expiration date of the 2023 Clare County Natural Hazard Mitigation Plan is May 25th, 2028. The plan must be reviewed, revised as appropriate, resubmitted, and approved no later than the plan expiration date.

Please pass on our congratulations to these communities for completing this significant action. If you or the communities have any questions, please contact Meghan Cuneo at (202) 615-5294 or meghan.cuneo@fema.dhs.gov.

Sincerely,

John Wethington
Chief (acting), Risk Analysis Branch
Mitigation Division



Free Drive-Through Mobile Food Distribution

Greater Lansing Food Bank- Clare County

Saturday - July 8, 2023

Registration: Starts at 9:00 a.m.

Distribution: Starts at 10:00 a.m.

Clare County Fairgrounds

418 Fairlane St., Harrison, MI 48625

Please Note:

- **Line up will be behind the grandstands - please enter off of Fairlane Street.**
- Food will be placed in your trunk/hatchback, so please make room in advance.
- Please stay in your vehicle for registration and food distribution.
- Restrooms will NOT be available.
- If you are not feeling well, please have someone pick up food for you.
- Everyone who is in need of food are welcome to participate.

For more information contact:
Clare County Food Facebook page
or

Greater Lansing Food Bank at: www.greaterlansingfoodbank.org,
GLFoodBank1 (on Facebook) or call 517/908-3680



CITY OF CLARE REQUEST FOR PROPOSAL **ENGINEERING DESIGN SERVICES**

The City of Clare is seeking proposals from qualified engineering consultants to provide plans for replacement of the Lake Shamrock Dam and walkway, and installation of a new emergency spillway. The Lake Shamrock Dam is an earthen structure that is 20 feet high and 890 feet long. It was constructed in 1962 and provides storage for approximately 120 acres of surface water. The drainage area is 85 square miles. The lake is a popular natural resource for the City of Clare, and it provides various recreation opportunities for residents and visitors. A large park is also located along its shores.

Bids must include all elements of work stipulated within the Requests For Proposal, Proposals must be signed by an authorized representative of the company, bids must be submitted in a sealed envelope clearly marked as RFP-Engineering Design Services-LSD Project, and shall be submitted to arrive at Clare City Hall, 202 West Fifth Street, Clare, Michigan, 48617, no later than 11:00 am, July 12, 2023, at which time the proposals will be opened. Postmarks will not be accepted.

Proposal specs can be found on the city's website www.cityofclare.gov. Questions regarding the Project should be directed to Director of Public Works, Luke Potter @ 989-329-5092 or lpotter@cityofclare.gov.

The City of Clare reserves the right to accept and/or reject any and/or all proposals or any portion thereof. The City of Clare is an equal opportunity provider and employer.

Diane Lyon
Clare City Clerk

