

AGENDA REPORT

TO: Mayor Pat Humphrey & Clare City Commissioners
FROM: Diane Lyon, City Clerk
DATE: June 1, 2023
RE: *Communications

For the Agenda of June 5, 2023

***Note: This is a Consent Agenda item and is considered as routine by the City Commission. As such, this matter shall be automatically enacted by one motion with all other Consent Agenda items unless a Commissioner or citizen requests this item be individually discussed, in which event it shall be removed from the Consent Agenda and considered and acted upon in its designated sequence on the approved Clare City Commission agenda of June 5, 2023.**

FOIA Requests & Responses: The most recent FOIA requests and responses are attached for information. GZA, SmartProcure, Stephanie Beltinck, and two from Clarissa Filhart.

Veterans Benefit Fair: A Veterans Benefit Fair will be held on July 13, 2023 from 10am-2pm at the Hayes Township Hall, 2055 E. Townline Lake Rd., Harrison, MI.

Charter Communications Programming Change: Charter Communications has announced another programming change to their schedule.

Site Plans, Special Use Permits, Variance Requests & Public Notices:

L DFA Meeting
D DA Meeting
Summer Tax Notice

Attachments. As noted above.



Proactive by Design

GEOTECHNICAL
ENVIRONMENTAL
ECOLOGICAL
WATER
CONSTRUCTION
MANAGEMENT

The Widdicomb Building
601 5th Street NW
Suite 102
Grand Rapids, MI 49504
T: 616.956.6123
F: 616.288.3327
www.gza.com

dlyon@cityofclare.org

May 11, 2023
File No. 16.0063390.00

City Clerk
Office: Clare City Hall
202 W Fifth Street
Clare, MI 48617

RE: Fire Department File Search for Environmental Site Assessment

Dear FOIA Coordinator:

Please review Fire Department files for any information relating to underground and aboveground storage tanks, fires, hazardous material responses, chemical spills or similar incidents at the site. Please email any files identified for this site or if no files are identified.

Site Description

#1-420 West Main Street, Clare, MI 48617

Thank you for your cooperation. If you have any questions, please call.

Sincerely,

GZA GeoEnvironmental, Inc.

Tracee

Tracee Chaney-Reynolds
616-956-6123-Office
616-288-3327 Fax
tracee.reynolds@gza.com



Where the north begins at the crossroads of Rt 10 and 127.

202 West Fifth Street, Clare, Michigan 48617
www.cityofclare.org
phone: (989) 386-7541 fax: (989) 386-4508

March 15, 2023

DENIAL OF REQUEST FOR PUBLIC RECORD

Tracee Chaney-Reynolds
601 Fifth Street NW, Ste 102
Grand Rapids, MI 49504

Tel: (616) 956-6123
Tracee.chaney@gza.com

RE: **FOIA Request #2023-035 via email dated 05/11/2023 and received on 5/15/23 for: Fire Department files for any information relating to underground and above-ground storage tanks, fires, hazardous material responses, chemical spills, or similar incidents at #1-420 West Main Street, Clare MI 48617.**

X Your request as described is denied because it does not exist under information. The named address does not exist within this jurisdiction.

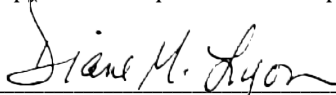
NOTICE: This correspondence constitutes a certification that the public records, as indicated, do not exist. You have the right to appeal this denial to the City Manager in writing that specifically states the word "APPEAL" and indicates the reason or reasons for reversal of the denial, or seek judicial review in the Circuit Court within 180 days of a final determination to deny a request. If the Court determines a public record is not exempt from disclosure, it shall order its release or production. The burden of proof in Court is on the public body. If the Court determines that the public body has been arbitrary and capricious in not disclosing a public record, it may award, in addition to actual and compensatory damages, punitive damages not exceeding \$500.00

The City of Clare's FOIA Procedures and Guidelines and Summary are available for review on our website at www.cityofclare.org.

If your FOIA request has been denied in whole or in part, you may do one of the following at your option:

- (1) Commence an action in the circuit court to compel disclosure of the public records or information within 180 days after the governmental unit's final determination to deny your request. If the circuit court orders disclosure of all or a portion of the public record or information, you have the right to receive reasonable attorney's fees, costs, and disbursements. If the circuit court determines that the governmental unit arbitrarily and capriciously denied your request, you also have the right to receive punitive damages in the amount of \$500.00. Please see MCL 12.231 *et seq.* for further information on the Freedom of Information Act.
- (2) Submit to the City Manager a written appeal that specifically states the word "**appeal**" and identifies the reason(s) for reversal of the denial. Your appeal should be sent to City of Clare – City Manager, 202 West Fifth Street, Clare, MI 48617-1490.

A copy of this request will be kept on file for no less than one (1) year.


FOIA Coordinator or Authorized Representative

May 15, 2023
Date Denial Approved

The City of Clare is an Equal Opportunity Provider and Employer





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The Widdicomb Building
601 5th Street NW
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T: 616.956.6123
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dlyon@cityofclare.org

May 16, 2023
File No. 16.0063390.00

City Clerk
Office: Clare City Hall
202 W Fifth Street
Clare, MI 48617

RE: Fire Department File Search for Environmental Site Assessment

Dear FOIA Coordinator:

Please review Fire Department files for any information relating to underground and aboveground storage tanks, fires, hazardous material responses, chemical spills or similar incidents at the site. Please email any files identified for this site or if no files are identified.

Site Description

#1-420 West Fifth Street, Clare, MI 48617 - PPNs: 051-034-400-05 and 051-320-002-25

Thank you for your cooperation. If you have any questions, please call.

Sincerely,

GZA GeoEnvironmental, Inc.

Tracee

Tracee Chaney-Reynolds
616-956-6123-Office
616-288-3327 Fax
tracee.reynolds@gza.com



202 West Fifth Street, Clare, Michigan 48617
www.cityofclare.org
phone: (989) 386-7541 fax: (989) 386-4508

May 18, 2023

Tracee Chaney-Reynolds
GZA
601 Fifth Street NW
Grand Rapids MI 49504

P: 616-956-6123

E: tracee.reynolds@gza.com

RE: Freedom of Information Act ("FOIA") Request Response

Your request for public record(s) under the Michigan Freedom of Information Act ("FOIA"), dated May 16, 2023, and received May 17, 2023, for the following records is acknowledged: **Fire Department information relating to underground and aboveground storage tanks, fires, hazardous material responses, chemical spills or similar incidents at the site; 420 W. Fifth St., Clare MI.**

Your request for information is hereby **Granted. A copy of the fee schedule is attached. Information will be provided upon the receipt of fees.**

The City of Clare's FOIA Procedures and Guidelines and Summary are available for review on our website at www.cityofclare.org.

If your FOIA request has been denied in whole or in part, you may do one of the following at your option:

- (1) Commence an action in the circuit court to compel disclosure of the public records or information within 180 days after the governmental unit's final determination to deny your request. If the circuit court orders disclosure of all or a portion of the public record or information, you have the right to receive reasonable attorney's fees, costs, and disbursements. If the circuit court determines that the governmental unit arbitrarily and capriciously denied your request, you also have the right to receive punitive damages in the amount of \$500.00. Please see MCL 12.231 *et seq.* for further information on the Freedom of Information Act.
- (2) Submit to the City Manager a written appeal that specifically states the word "**appeal**" and identifies the reason(s) for reversal of the denial. Your appeal should be sent to City of Clare – City Manager, 202 West Fifth Street, Clare, MI 48617-1490.
- (3) Pursuant to MCL 15.234(14) the fee must be received by Monday, July 3, 2023, otherwise this request will be considered abandoned, and the City of Clare will not be required to fulfill the request. Under Section 10a of the Freedom of Information Act, you have the right to appeal the fee to the head of the public body.

A copy of this request will be kept on file for no less than one (1) year.

Diane Lyon, FOIA Coordinator

The City of Clare is an Equal Opportunity Provider and Employer



Diane Lyon

From: Ken Deloian <kdeloian@smartprocure.com>
Sent: Tuesday, May 16, 2023 8:16 AM
To: FOIA
Cc: kdeloian@smartprocure.com
Subject: SmartProcure FOIA Request to Clare City For PO/Vendor Information
Attachments: DATA SAMPLE.csv

Good afternoon Ms. Lyon,

SmartProcure is submitting a FOIA request to Clare City for any and all purchasing records from 2/13/2023 to current. The request is limited to readily available records without physically copying, scanning, or printing paper documents. Any editable electronic document is acceptable.

Please do advise as to cost, if any, prior to any changes being incurred by your Agency.

As means of an example, please see the attached file we have received before from your Agency.

The specific information requested from your record-keeping system is:

1. Purchase order number. If purchase orders are not used a comparable substitute is acceptable, i.e., invoice, encumbrance, or check number
2. Purchase date
3. Line item details (Detailed description of the purchase)
4. Line item quantity
5. Line item price
6. Vendor ID number, name, address, contact person, and email address

As an added security and privacy measure, there will be a unique upload link for any new requests moving forward, including this one. We appreciate your assistance with this request. You may also attach the information to this email.

<https://upload.smartprocure.com/?id=c2RqPWEyYjZRMDAwMDAzcms4ZFFBQSZzdD1NSSZvcmc9Q2xhcmVDaXR5>

If this request was misrouted, please forward to the correct contact person and reply to this communication with the appropriate contact information.

If you have any questions, please feel free to respond to this email or I can be reached at the phone number below in my signature.

Best Regards,
Ken Deloian
Data Acquisition Specialist
SmartProcure
Direct: 561-609-6943

Email: kdeloian@smartprocure.com





202 West Fifth Street, Clare, Michigan 48617
www.cityofclare.org
phone: (989) 386-7541 fax: (989) 386-4508

May 16, 2023

Ken Deloian
Data Acquisition Specialist
SmartProcure

kdeloian@smartprocure.com

RE: **FOIA Request #2023-036.** Your request is hereby: **Denied.**

Your request for public record(s) under the Michigan Freedom of Information Act ("FOIA"), dated May 16, 2023, and received in this office on May 16, 2023, for the following records is acknowledged: **purchasing records from 2/13/2023 to current.**

1. Your request as described is denied because it is incomplete and does not satisfy the request requirements of FOIA PA 442 15.233(1). See the attached City of Clare's FOIA Procedures and Guidelines for information that is required under FOIA.

The City of Clare's FOIA Procedures and Guidelines and Summary are available for review on our website at www.cityofclare.org.

If your FOIA request has been denied in whole or in part, you may do one of the following at your option:

- (1) Commence an action in the circuit court to compel disclosure of the public records or information within 180 days after the governmental unit's final determination to deny your request. If the circuit court orders disclosure of all or a portion of the public record or information, you have the right to receive reasonable attorney's fees, costs, and disbursements. If the circuit court determines that the governmental unit arbitrarily and capriciously denied your request, you also have the right to receive punitive damages in the amount of \$500.00. Please see MCL 12.231 *et seq.* for further information on the Freedom of Information Act.
- (2) Submit to the City Manager a written appeal that specifically states the word "**appeal**" and identifies the reason(s) for reversal of the denial. Your appeal should be sent to City of Clare – City Manager, 202 West Fifth Street, Clare, MI 48617-1490.

Diane Lyon, Freedom of Information Coordinator

The City of Clare is an Equal Opportunity Provider and Employer



Diane Lyon

From: Steph Beltinck <stephbeltinck@gmail.com>
Sent: Tuesday, May 9, 2023 9:57 AM
To: Diane Lyon
Subject: FOIA request EPB CSV data file, paper copy

May 9th, 2023
City of Clare Clerk
Attn: FOIA Coordinator

Re: Freedom of Information Act ("FOIA") Request

Dear FOIA Coordinator:

Pursuant to Michigan's FOIA statutes and regulations, I am writing to request a paper printed copy of the qualified voter file EPB data in CSV format for the said jurisdiction, for the last data file/election. Please include on the paper copy spreadsheet: name of voter, address, jurisdiction, ballot number, date, time stamp, voter ID, registration date, and birth year, and AV or in person if applicable.

Retrieval directions of CSV files can be found in the State of Michigan Clerks manual on pages 40-41. Retrieval of deleted previous election can be sought by contacting various clerks in Isabella County. I have received "thought to be deleted" CSV files.

Legal counsel for responses of "deleted data", "does not exist", or a non response to a legal FOIA request may be sought on my behalf.

Please let me know how I can obtain the paper copy: mail, pickup from office, other.

Please waive or reduce the fee to search for or furnish copies of the requested public records on grounds that a waiver or reduction of the fee is in the public interest because searching for or furnishing copies of the public records can be considered as primarily benefitting the general public.

Thank you for your assistance.

Sincerely,

Stephanie Beltinck
Isabella County Canvasser
989-621-2377
502 W Broadway
Mount Pleasant MI 48858



Where the north begins at the crossroads of Rt 10 and 127.

202 West Fifth Street, Clare, Michigan 48617
www.cityofclare.org
phone: (989) 386-7541 fax: (989) 386-4508

May 15, 2023

DENIAL OF REQUEST FOR PUBLIC RECORD

Stephanie Beltinck
Isabella County Canvasser
502 W. Broadway
Mt. Pleasant MI 48858

Tel: (989) 621-2377
stephbeltinck@gmail.com

RE: **FOIA Request #2023-034 via email dated 05/09/2023 and received in this office on May 10, 2023.**

Pursuant to Michigan's FOIA statutes and regulations, I am writing to request a paper printed copy of the qualified voter file EPB data in CSV format for the said jurisdiction, for the last data file/election. Please include on the paper copy spreadsheet: name of voter, address, jurisdiction, ballot number, date, time stamp, voter ID, registration date, and birth year, and AV or in person if applicable.

1. Your request as described is denied under exemptions MCL 15.243(1)(y), MCL 15.243(z), and MCL 168.509gg. Per the Michigan Bureau of Elections, requests for epb data must be directed to the Bureau, to ensure that sensitive information related to both individual voters and the epb are removed before public disclosure of otherwise available information. Please contact the Michigan Secretary of State's Office at Michigan.gov/ContactSOS if you do not agree with this decision.

NOTICE: You have the right to appeal this denial to the City Manager in writing that specifically states the word "APPEAL" and indicates the reason or reasons for reversal of the denial, or seek judicial review in the Circuit Court within 180 days of a final determination to deny a request. If the Court determines a public record is not exempt from disclosure, it shall order its release or production. The burden of proof in Court is on the public body. If the Court determines that the public body has been arbitrary and capricious in not disclosing a public record, it may award, in addition to actual and compensatory damages, punitive damages not exceeding \$500.00

The City of Clare's FOIA Procedures and Guidelines and Summary are available for review on our website at www.cityofclare.org.

If your FOIA request has been denied in whole or in part, you may do one of the following at your option:

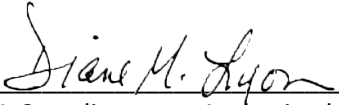
(1) Commence an action in the circuit court to compel disclosure of the public records or information within 180 days after the governmental unit's final determination to deny your request. If the circuit court orders disclosure of all or a portion of the public record or information, you have the right to receive reasonable attorney's fees, costs, and disbursements. If the circuit court determines that the governmental unit arbitrarily and capriciously denied your request, you also have the right to receive punitive damages in the amount of \$500.00. Please see MCL 12.231 *et seq.* for further information on the Freedom of Information Act.

The City of Clare is an Equal Opportunity Provider and Employer



(2) Submit to the City Manager a written appeal that specifically states the word “**appeal**” and identifies the reason(s) for reversal of the denial. Your appeal should be sent to City of Clare – City Manager, 202 West Fifth Street, Clare, MI 48617-1490.

A copy of this request will be kept on file for no less than one (1) year.



FOIA Coordinator or Authorized Representative

May 15, 2023

Date Denial Approved

Diane Lyon

From: Clarissa Filhart <cookiefil@yahoo.com>
Sent: Sunday, May 7, 2023 7:04 PM
To: Diane Lyon
Cc: Clarissa Filhart
Subject: Freedom of Information Request

May 7, 2023

City of Clare Clerk, Diane Lyon
FOIA Coordinator
202 W. Fifth St.
Clare, MI
48617

Good morning, Diane,

Can you please provide the following information. Pursuant to the Michigan Compiled Laws Section 15.231 et seq., and any other relevant statutes or provisions of your agency's regulations, I am requesting the following records under the Freedom of Information Act for Clare and Isabella County, Michigan regarding voting records that were within your jurisdiction on May 2, 2023. I.e., Vernon Township and any other jurisdictions that held elections that day.

Electronic poll book flash drive contents in the EPB_HISTORY/CSV_FILES for May 2, 2023, election acknowledging the following law(s): MCL 168.509gg

(1) The information described in this subsection that is contained in a registration record is exempt from disclosure under the freedom of information act, 1976 PA 442, MCL 15.231 to 15.246. The secretary of state, a designated voter registration agency, or a county, city, township, or village clerk shall not release a copy of that portion of a registration record that contains any of the following:

- (a) The record that a person declined to register to vote.
- (b) The office that received a registered voter's application.
- (c) A registered voter's driver's license or state personal identification card number.
- (d) The month and day of birth of a registered voter.
- (e) The telephone number provided by a registered voter.
- (f) The digitized signature of an elector that is captured or reproduced and transmitted to the qualified voter file by the secretary of state or a county, city, or township clerk under section 509hh or by the secretary of state under section 307 of the Michigan vehicle code, 1949 PA 300.

The driver's license and birthdate are exempt from disclosure; therefore, they should be redacted. Additionally, none of the software or proprietary components of the infrastructure of the Electronic Pollbook are being requested. Only the data contained within the spreadsheet created in the CSV files. I request this information before the seven-day period after the Board of Canvasser's finishes their final canvass and a directive is sent out by the MBOE to delete the information before the retention period of two years has expired.

Please refer to pages 40-41 of the Clerk's Refresh Manual to assist in the retrieval of the data.

I prefer this information to be shared electronically to reduce the cost of this request. Furthermore, I request the fee be reduced to assist in obtaining these public records. If it is necessary to contact me to refine or clarify my request, please call me (989) 339-6850, or email me cookiefil@yahoo.com. If postal mail is necessary, my mailing address is 9088 N. Leaton Rd., Clare, Mi 48617.

Thank you,
Clarissa Filhart



Where the north begins at the crossroads of Rt 10 and 127.

202 West Fifth Street, Clare, Michigan 48617
www.cityofclare.org
phone: (989) 386-7541 fax: (989) 386-4508

May 15, 2023

RESPONSE TO REQUEST FOR PUBLIC RECORD

Clarissa Filhart
9088 N. Leaton Rd.
Clare, MI 48617

Tel: (989) 339-6850
cookiefil@yahoo.com

RE: FOIA Request #2023-033 via email dated 5/07/2023 and received in this office on May 9, 2023.
Request 1. Electronic poll book flash drive contents in the EPB_HISTORY/CSV_FILES for May 2, 2023, election acknowledging the following law(s): MCL 168.509gg

- (1) The information described in this subsection that is contained in a registration record is exempt from disclosure under the freedom of information act, 1976 PA 442, MCL 15.231 to 15.246. The secretary of state, a designated voter registration agency, or a county, city, township, or village clerk shall not release a copy of that portion of a registration record that contains any of the following:
- (a) The record that a person declined to register to vote.
 - (b) The office that received a registered voter's application.
 - (c) A registered voter's driver's license or state personal identification card number.
 - (d) The month and day of birth of a registered voter.
 - (e) The telephone number provided by a registered voter.
 - (f) The digitized signature of an elector that is captured or reproduced and transmitted to the qualified voter file by the secretary of state or a county, city, or township clerk under section 509hh or by the secretary of state under section 307 of the Michigan vehicle code, 1949 PA 300.

The driver's license and birthdate are exempt from disclosure; therefore, they should be redacted. Additionally, none of the software or proprietary components of the infrastructure of the Electronic Pollbook are being requested. Only the data contained within the spreadsheet created in the CSV files. I request this information before the seven-day period after the Board of Canvasser's finishes their final canvass and a directive is sent out by the MBOE to delete the information before the retention period of two years has expired.

Please refer to pages 40-41 of the Clerk's Refresh Manual to assist in the retrieval of the data.

I prefer this information to be shared electronically to reduce the cost of this request. Furthermore, I request the fee be reduced to assist in obtaining these public records.

Request 2. Additional request for information made in person on May 10, 2023, for Mr. John Audretsch's voter change history record.

Response to Request 1. Your request as described is denied under exemptions MCL 15.243(1)(y), MCL 15.243(z), and MCL 168.509gg. Per the Michigan Bureau of Elections, requests for epb data must be directed to the Bureau, to ensure that sensitive information related to both individual voters and the epb are removed before public disclosure of otherwise available information. Please contact the Michigan Secretary of State's Office at Michigan.gov/ContactSOS if you do not agree with this decision.

Response to Request 2. Your request as described is granted and being provided at this time.

The City of Clare is an Equal Opportunity Provider and Employer



A copy of this request will be kept on file for no less than one (1) year.

The City of Clare's FOIA Procedures and Guidelines and Summary are available for review on our website at www.cityofclare.org. A copy of this request will be kept on file for no less than one (1) year.

If your FOIA request has been denied in whole or in part, you may do one of the following at your option:

- (1) Commence an action in the circuit court to compel disclosure of the public records or information within 180 days after the governmental unit's final determination to deny your request. If the circuit court orders disclosure of all or a portion of the public record or information, you have the right to receive reasonable attorney's fees, costs, and disbursements. If the circuit court determines that the governmental unit arbitrarily and capriciously denied your request, you also have the right to receive punitive damages in the amount of \$500.00. Please see MCL 12.231 *et seq.* for further information on the Freedom of Information Act.
- (2) Submit to the City Manager a written appeal that specifically states the word "**appeal**" and identifies the reason(s) for reversal of the denial. Your appeal should be sent to City of Clare – City Manager, 202 West Fifth Street, Clare, MI 48617-1490.

FOIA Coordinator or Authorized Representative

May 15, 2023
Response Date

Sarah Schumacher

From: Diane Lyon
Sent: Sunday, May 21, 2023 8:17 PM
To: Sarah Schumacher
Subject: FW: FOIA

Follow Up Flag: Follow up
Flag Status: Flagged

From: Clarissa Filhart
Sent: Sunday, May 21, 2023 8:16:37 PM (UTC-05:00) Eastern Time (US & Canada)
To: Diane Lyon
Cc: Jaynie Hoerauf
Subject: FOIA

May 21, 2023

Attention: City of Clare Clerk, Diane Lyon
202 West Fifth St.
Clare, MI 48617

Clerk Lyon,

My original request asked for the documents by "June 30, 2023". I would like to correct that date and ask for the information by Friday, June 2, 2023, please. Additionally, I carbon copied the City of Clare's attorney on both emails. Below is the original request with the corrected date.

I am requesting, per the Freedom of Information Act, the bond company that was contracted for your bond and a certified copy of the City of Clare's Clerk, Diane Lyon, public official bond (surety, blanket, etc.). According to the laws of our state, you are required to maintain a book with your public seal and certified copies of your surety bond. If anyone requests a certified copy of your bond you are obligated to provide that person with the copy. Additionally, I request Clerk Lyon's oath of office.

I fully understand I am responsible for paying for the certified copy of the bond. The price should not exceed the amount that is charged by our state for a copy of a certified document.

Please provide me with the certified copy and the oath of office no later than Friday, June 2, 2023. I will pay for the certified copy upon receipt. If I can further clarify my request, please contact me at: (989) 339-6850, or cookiefil@yahoo.com.

Respectfully,
Clarissa Filhart, Wise Township Precinct Delegate
9088 N. Leaton Rd.
Clare, MI 48617



202 West Fifth Street, Clare, Michigan 48617
www.cityofclare.org
phone: (989) 386-7541 fax: (989) 386-4508

May 31, 2023

Clarissa Filhart
Wise Township Precinct Delegate
9088 N. Leaton Rd.
Clare, MI 48617

RE: **FOIA Request: Surety Bond/Oath**

Your request for public record(s) under the Michigan Freedom of Information Act ("FOIA"), dated Sunday, May 21, 2023, and received in this office on Monday, May 22, 2023, for the following records is acknowledged: **The bond company that was contracted for your bond and a certified copy of the City of Clare's Clerk, Diane Lyon, public official bond (surety, blanket, etc.). Clerk Lyon's Oath of Office.** Your request is hereby: **Granted in part.**

1. All non-exempt information is being provided at this time. MML Liability and Property Pool Insurance Declaration. City Clerk Diane Lyon's Oath of Office.).
2. Certified copy of the City of Clare's Clerk, Diane Lyon, public official bond (surety, blanket, etc.) **does not exist.**

A copy of this request will be kept on file for no less than one (1) year.

The City of Clare's FOIA Procedures and Guidelines and Summary are available for review on our website at www.cityofclare.org. A copy of this request will be kept on file for no less than one (1) year.

If your FOIA request has been denied in whole or in part, you may do one of the following at your option:

- (1) Commence an action in the circuit court to compel disclosure of the public records or information within 180 days after the governmental unit's final determination to deny your request. If the circuit court orders disclosure of all or a portion of the public record or information, you have the right to receive reasonable attorney's fees, costs, and disbursements. If the circuit court determines that the governmental unit arbitrarily and capriciously denied your request, you also have the right to receive punitive damages in the amount of \$500.00. Please see MCL 12.231 *et seq.* for further information on the Freedom of Information Act.
- (2) Submit to the City Manager a written appeal that specifically states the word "**appeal**" and identifies the reason(s) for reversal of the denial. Your appeal should be sent to City of Clare – City Manager, 202 West Fifth Street, Clare, MI 48617-1490.

Sarah Schumacher, for Diane Lyon, Freedom of Information Coordinator

May 31, 2023
Date



Presented by:
MICHIGAN VETERANS AFFAIRS AGENCY and
CLARE COUNTY VETERANS SERVICES OFFICE



VETERANS BENEFIT FAIR

[HTTPS://MIDMICHIGANVBF.EVENTBRITE.COM](https://midmichiganvbf.eventbrite.com)

★ 13 JULY, 2023 ★
10AM TO 2PM

HAYES TOWNSHIP HALL
2055 E TOWNLINE LAKE RD
HARRISON, MI 48625

EVENT HIGHLIGHTS

VA REPRESENTATIVES
VETERAN SERVICE OFFICERS
EDUCATION RESOURCES
EMPLOYMENT RESOURCES
HEALTH CARE RESOURCES

HOUSING RESOURCES
DD-214 RETRIEVAL
COMMUNITY NON-PROFITS
QUALITY OF LIFE RESOURCES
AND MUCH MORE!



VENDORS CONTACT: ERIC FISHER AT 989-270-9205
EMAIL: FISHERES@MICHIGAN.GOV
VETERANS CONTACT: KARL HAUSER AT 989-539-3273
EMAIL: HAUSERK@CLARECO.NET



Account Update: Change in TV Channel Lineup

CLARE CITY HALL
202 W 5TH ST
CLARE, MI 48617-1457



May 8, 2023

Dear Valued Client,

We regularly review the accuracy of the TV packages we offer our customers. During a routine review, we discovered TV networks being incorrectly authorized in your current TV package. Effective on or after 7/10/2023, the channel(s) below will be removed:

- CMT
- THE AFRICA CHANNEL HD
- SHOP LC

To view your complete channel lineup, visit <http://Spectrum.com/business/channel-lineup>.

Our Spectrum Business TV service offers great packages at great prices, and if there are any additional channels you would like to add to your service we will work with you to find the TV package that best fits your needs.

If you would like to update your video service or have any questions, please contact your Client Services Manager or call Spectrum Enterprise Client Services support at **888-812-2591** and press Option 3.

Thank you for doing business with Spectrum Enterprise.

Sincerely,

Spectrum Enterprise

PUBLIC NOTICE

The City of Clare's Downtown Development Authority and the Local Development Finance Authority have scheduled their first of two semi-annual informational meetings for the year 2023, in accordance with PA57 of 2018 requirements.

The Clare Downtown Development Authority will hold its public informational meeting on Thursday, June 8, 2023, at 8:00 a.m., at the Clare City Hall, Clare, Michigan.

The Clare Local Development Finance Authority will hold its public informational meeting on Thursday, June 9, 2023, at 9:00 a.m., at the Clare City Hall, Clare, Michigan.

If you have questions or comments related to this meeting, please contact the City Treasurer at 989-424-4069 or via email at ssirpilla@cityofcare.org

CITY OF CLARE
NOTICE OF 2023 SUMMER TAX DUE DATE

Summer Property Tax bills will be mailed out on July 1, 2023, and will be due, in accordance with City Charter, on August 31, 2023.

Tax payments may be mailed, paid online with a credit or debit card at www.cityofclare.org, a check or money order can be deposited in the entry way drop box at City Hall or paid in person during regular business hours at 202 W. Fifth St., Clare, Michigan 48617.

The City of Clare is an equal opportunity provider and employer.

Diane Lyon
Clare City Clerk

