



Airport Manager Report

May 2023

Fuel sales are steady and we are ready for consistently good flying weather starting soon. We have surpassed the first 4 months of last year's sales by 45%.

We are in a holding pattern for the approval of the upcoming paving projects at the airport by MDOT. The hold-up is the taxi-lane width that the FAA is requiring opposed to what we currently have and what was sent out for bids. One person at MDOT is, after the fact, deciding a MOD of standard is required from the FAA. We are fairly certain that this will be denied, even though MDOT has the authority to grant this MOD. If we are able to add it on to the existing bid, our engineer estimates roughly \$45,000 to increase the width from 20' to 25'. Our 5% share of this increase would be \$2,250 additional paid by the City.

Our new seasonal part-time employee has been hired and I have been training him for the mowing and property maintenance at the Airport. His name is Rodney Shoemaker and he is from the Beal City area originally. He now lives by Lake and is retired from Mission Lumber and DeWitt Lumber. I'm very excited to have him for the season.

I have, with the help of Diane, created an RFP to replace the rubber roof on the Terminal Building. It is now 23 years old and is leaking in several areas. We have repaired the leaks many times and it's time. Grant funding will allow us to not shoulder the burden directly. This project is planned for a July start.

Best regards,

Gary Todd Airport Manager



Where the north begins at the crossroads of Rt 10 and 127.

Clearly another way of life.

202 West Fifth Street, Clare, Michigan 48617 phone: (989) 386-7541 fax: (989) 386-4508
www.cityofclare.org

MEMORANDUM

TO: Jeremy Howard and the Clare City Commission

FROM: Clare Police Department

SUBJECT: April police activity

Dear Mr. Howard & City Commission:

We saw a decrease in overall complaint numbers from last month but an increase in more serious crimes requiring in-depth investigations.

Training:

April 29-30th Spring Reserve Police Academy

Events:

April 8th Eggstravaganza

April 23rd Crime Victim Rights Walk – Brookwood Park

New and noteworthy:

Nothing new to report.

School

See attached report from Liaison Officer Brian David

David Saad

Clare Police Chief



CLARE POLICE DEPT

INCIDENTS BY INCIDENT TYPE APRIL 2023

05/09/2023

INCIDENT TYPE	DESCRIPTION	NUMBER THIS TYPE
11001	CSC 1 Penis/ Vagina	2
11008	CSC 4 Sexual Contact - Forcible	1
13001	Non-Aggravated Assault	13
13002	Aggravated/ Felonious Assault	1
13003	Intimidation/ Stalking	14
22001	Burglary - Forced Entry	3
23007	Larceny - Other	6
24001	Motor Vehicle Theft	2
26001	Fraud - False Pretence/ Swindle/ Confidence Game	1
27000	Embezzlement	1
29000	Damage to Property	3
30002	Retail Fraud - Theft	1
35001	Violation of Controlled Substance	2
38001	Family - Abuse/ Neglect Non-Violent	1
38003	Family - Other	8
50000	Obstructing Justice	2
52003	Weapons Offense - Other	2
54001	Hit & Run Motor Vehicle Accident	1
54002	Operating Under the Influence of Liquor or Drugs	1
54003	Traffic Violations	3
55000	Health and Safety	4
56000	Civil Rights	1
62000	Conservation	1
70000	Juvenile Runaway	1
91001	Juvenile Delinquent	10
93001	Traffic Accident	4
93001CD	Car/ Deer Accident	1
93001PI	Traffic Accident with Injury	2
93002	Accident, Non-Traffic/ Private Property	4
94002	False Alarm Activation	12
95001	Accident, Fire	2
98006	Civil	2
98007	Suspicious Persons	14
98008	Lost & Found Property	3
99001	Suicide	3
99008	General Assistance	76
99009	General Non-Criminal	2
ACO	Animal Control Complaint	4
AMBRUN	Ambulance Run	22
BOL	Be On the Look Out	9
BOL-WW	BOL Wrong Way Driver	1
COM911	911 Equipment Impairment	1
GP	GENERAL PATROL	3
HOME	HOMELESS/INDIGENT	1



CLARE POLICE DEPT

INCIDENTS BY INCIDENT TYPE APRIL 2023

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05/09/2023

INCIDENT TYPE	DESCRIPTION	NUMBER THIS TYPE
LI	LIQUOR INSPECTION	2
MA	Motorist Assist	5
PC	Property Check	262
RD HAZAR	Vehicle/Object Road Hazard	2
SALV INS	SALVAGE INSPECTION	9
TP	TRAFFIC PATROL	51
TRANS	Inmate Transport	1
TSTOP	Traffic Stop	65
Total Incidents		648

Ticket Totals Report

From 4/1/2023 12:00:00 AM to 4/30/2023 12:00:00 AM

Agency Name	Voided Ticket Count	Warning Violation Count	Total Ticket Count	Total Violation Count
Clare City Police Dept	0	0	11	11

Auxiliary Division

2023

April	Road Hours	Special Events	Meeting Hours	Training Hours	Other	Monthly Totals
Blackwell, Doug	29		1	1		31
Chinavare, Ken	8.5		1	22	2	33.5
Defoy, Mick	8.5				1	9.5
Fassett, Lori	8	3	1	18	2.5	32.5
Gilmore, Travis	8		1	23		32
Hahn, Bill	9		1	18.5	4	32.5
Harger, Greg			1	10		11
Jenkins, Dan	6			7		13
Lemke, Shane	8.5		1	18		27.5
Lombard, Rebeka		3		10		13
Lynch, Steve			1	17		18
Papenfus, Joel	6.5		1	3		10.5
Pedjac, John				9.5		9.5
Winter, Nick	10	3	1	18		32
Gregory, Brendan				20	1	21
Marshall, Orrin				20	1	21
0						0
0						0
0						0
0						0
0						0
0						0
0						0
0						0
0						0
0						0
Officer Totals	102	9	10	215	11.5	347.5

Clare School Liaison Officer Report: Apr-May 2022-2023

- Attended fourteen staff/student meetings
- Initiated three traffic safety incidents
- Conducted one traffic assists
- Responded to two disruptive student incidents
- Attended seven attendance meetings
- Assisted with two threat assessments
- Attended two staff/parent meetings
- Conducted two general assists to school
- Attended five staff meetings
- Conducted two parent meeting
- Conducted one security walk through with CCSD
- Conducted five student meetings
- Conducted eleven home visit/welfare checks
- Assisted with four MIP of a vape/marijuana vape at school
- Assisted with one CSC investigation
- Conducted one general assist to a student
- Attended monthly case review meeting
- Investigated a domestic assault incident
- Conducted one assist to CPS
- Initiated one truancy incident
- Teaching 3rd hour Intro to Flight (drone) class at CHS
- Continue to conduct regular foot patrol thru all Clare schools

B.R. David
Patrolman/School Liaison Officer
Clare City Police Department

“This is a Consent Agenda item and is considered as routine by the City Commission. As such, this matter shall be automatically enacted by one motion with all other Consent Agenda items unless a Commissioner or citizen requests that the item be individually discussed, in which event it shall be removed from the Consent Agenda and considered and acted upon in its designated sequence on the approved Agenda of the Clare City Commission.”

**DEPARTMENT OF PUBLIC WORKS
DEPARTMENT REPORT
APRIL 2023
LUKE POTTER, DIRECTOR**

STREET WORK. We swapped out a light pole with a way-making sign. Did cold patching several days through out the month. Rebuilt the manhole in the 4th Street parking lot and took down the hydrant flags. We brinded, bladed and screened topsoil several days, graveled the shoulder on Ann Arbor and saw cut areas to hot patch. We fixed the street signs and dug out asphalt and top soiled on E Fourth Street. We removed the old hydrant and dug out asphalt.

WATER & SEWER WORK: Water and sewer work this month included our regular schedule of Miss Digs, meter readings, shut offs for non-payment, manual reads, meter work, and washing sewers/preventive maintenance. We turned on the parks water and fixed a water leak at Gateway. We cleaned up areas where there were water leaks and fixed a fire hydrant.

CEMETERY WORK: We had five full burials and no cremation burials at Cherry Grove this month plus we dug a grave for the Catholic Cemetery.

MISCELLANEOUS WORK: We chipped brush, cleaned, washed and waxed trucks, and cleaned and worked on trucks and did maintenance and cleaned at the garage on several days. We picked up the Chambers fire pits, sent two men down to the sewer class and cleaned up the dredge site. We also worked on the roof at the DPW, worked at the police department and fixed the vactor. We hauled mulch and mulched the post office parking lot. And all month long the guys worked on the windows at city hall. And the 21st was Clare Pride Day.

Attachments. Manhour Report, Utility Work Order, Report, Fuel Report, Equipment Report

April 2023

UTILITY WORK ORDERS

<u>WORK ORDER TYPE</u>	<u># OF CUSTOMERS</u>
<i>Service Turned ON</i>	9
<i>Customer Request Off</i>	
<i>Sewer Problems</i>	
<i>Off for Non Payment</i>	8
<i>New Meter Head</i>	2
<i>Repair meter</i>	
<i>Estimated Meters</i>	19
<i>High Usage Check</i>	1
<i>New RF</i>	4
	43

MANNATEC FUEL REPORT FOR PERIOD: APRIL 1-30, 2023

DEPT:	GALLONS REGULAR	TOTAL COST	AVERAGE RATE	GALLONS DIESEL	TOTAL COST	AVERAGE RATE	AMOUNT BILLED
Fire Dept	72.391	213.76	2.953	86.483	302.33	3.496	516.09
Police Dept	598.581	1,720.83	2.875				1,720.83
DPW	197.177	581.32	2.948	737.017	2,583.19	3.505	4,047.53
Parks	228.293	660.67	2.894			#DIV/0!	
Cemetery	78.139	222.35	2.846			#DIV/0!	
W/WWT	138.650	395.32	2.851			#DIV/0!	395.32
Average Rate for Regular:			3.473	Average Rate for Diesel:		#DIV/0!	
						Total Bill:	\$6,679.77

EQUIPMENT RENTAL - April 2023

GENERAL FUND

General Operations	101-265.000-943.641	391.00	
Depot	101-265.000-943.641	0.00	
Cemetery	101-276.000-943.641	679.36	
Police	101-301.000-943.641	7,125.08	
Parking Lots/Flags	101-441.000-943.641	7,218.91	
Airport	101-537.000-943.641	3,702.36	
		101-000.000-001	-\$19,116.71 cr

MAJOR STREETS & TRUNKLINES

Trunklines	202-446.001-943.641	4,449.89	
Tkline Winter Cleanup	202-446.001-943.641	2,768.48	
Major Streets	202-449.000-943.641	7,488.17	
		202-000.000-001	-\$14,706.54 cr

<u>LOCAL STREETS:</u>	203-449.000-943.641	7,480.31	
		203-000.000-001	-\$7,480.31 cr

PARKS & DAM MTS.:

Dam Mts	208-751.001-943.641	183.68	
Parks	208-751.001-943.641	2,700.62	
Dredging	208-741-004-702	5,573.27	
		208-000.000-001	-\$183.68 cr

SEWER FUND

Sewer Treatment	590-536.001-943.641	1,006.52	
Sewer Collection	590-536.002-946.641	1,143.20	
		590-000.000-001	-\$2,149.72 cr

WATER FUND

Water Trmt/Pumping	591-536.003-946.641	744.36	
Water Dist./Meters	591-536.004-946.641	1,180.67	
		591-000.000-001	-\$1,925.03 cr

MOBILE EQUIPMENT FUND

Cash Received	641-000-001	\$53,835.88	
General Fund	641-000-669.101		-\$19,116.71
Major Sts/Tklines	641-000-669.202		-\$14,706.54
Local Sts	641-000-669.203		-\$7,480.31
Parks	641-000-669.208		-\$183.68
Sewer	641-000-669.590		-\$2,149.72
Water	641-000-669.591		-\$1,925.03

CONSOLIDATED FUND: Checks Written For:

General Fund	102-000-669.101	\$19,116.71
Major Sts/Tklines	102-000-669.202	\$14,706.54
Local Sts	102-000-669.203	\$7,480.31
Parks	102-000-669.208	\$183.68
Sewer	102-000-669.590	\$2,149.72
Water	102-000-669.591	\$1,925.03

EQUIPMENT RENTAL,	102-000.000-067	\$45,561.99
<u>ALL DEPOSITS:</u>	102-000.000-001.001	
	102-000.000-067.102	

DPW MANHOUR REPORT FOR: April 20223

FUND	FUND NAME	REGULAR		TOTAL	OVERTIME		TOTAL	CLERICAL		TOTAL	O/T			
101-265.000-702	GF - City Hall	92	39	131.00			0.00			0.00				
	Railroad													
101-276.000-702	Cemetery	24	9	33.00			0.00	3.2	2.5	5.70				
101-528.000-702	Refuse Collection			0.00			0.00	16.32	9.95	26.27				
101-441.000-702	Par/Flag/Pk Lot	8	6.5	14.50			0.00			0.00				
	DDA Pk Lot	11	28	39.00			0.00			0.00				
101-445.000-702	City Trees/Lites			0.00			0.00			0.00				
	DDA Trees/Lites	5		5.00			0.00			0.00				
101-537.000-702	Airport		37.5	37.50			0.00			0.00				
202-446.001-702	Roadway Inspection			0.00			0.00			0.00				
	TK Surface Mts	14	2	16.00			0.00			0.00				
	TK Shoulder Mts		2	2.00			0.00			0.00				
	TK Sweeping		21	21.00			0.00			0.00				
	Drain/Bkslopes			0.00			0.00			0.00				
	TK Signs			0.00			0.00			0.00				
	Snow & Ice			0.00			0.00			0.00				
	Hauling Snow			0.00			0.00			0.00				
202-444.002-702	Major Sts Sidewalks			0.00			0.00			0.00				
202-499.002-702	Major Sts Maint.	45	116.5	161.50			0.00			0.00				
202-499.003-702	Snow & Ice			0.00			0.00			0.00				
202-499.004-702	Administration			0.00			0.00	3.2	2.5	5.70				
203-444.002-702	Local Sts Sidewalks			0.00			0.00			0.00				
203-499.002-702	Local Sts Maint.	63	52.5	115.50			0.00			0.00				
203-499.003-702	Snow & Ice			0.00			0.00			0.00				
203-499.004-702	Administration			0.00			0.00	3.2	2.5	5.70				
208-751.000-702	Lake Sham/Dam			0.00	2		2.00			0.00				
208-751.000-702	Lake Sham Pks	2	14	16.00		2	2.00			0.00				
208-751.000-702	Dredging	10		10.00			0.00			0.00				
590-536.002-702	Sewer	16	1	17.00		3	3.00	16.64	12.4	29.04				
591-536.004-702	Water	49	45	94.00		2.5	2.50	16.64	12.4	29.04				
641-444.000-702	DPW	116.5	138	254.50		2.5	2.50	4.8	3.25	8.05				
	DPW Equip	67	70	137.00		1.75	0.25			0.00				
	Fire Equip	5	2	7.00			0.00			0.00				
	Police Equip		5	5.00			0.00			0.00				
	Holiday/Funeral	64		64.00			0.00	8		8.00				
	OFF TIME	48.5	51	99.50			0.00	8	34.5	42.50				
TOTALS		0.00	640.00	640.00	1280.00	2.00	9.75	2.25	14.00	0.00	80.00	80.00	160.00	0.00
		1280.00				14.00				160.00		0.00		

DPW: PARKS/BLDG & GROUNDS MANHOUR REPORT FOR:

Apr-23

FY 22-23 FUND	HOURLY WAGE		FULL TIME EMPLOYEES REGULAR HOURS				FULL TIME EMPLOYEES OVERTIME HOURS				SEASONAL EMPLOYEES REGULAR HOURS			SEASONAL EMPLOYEES OVERTIME HOURS				
	FUND NAME																	
208-751.001-702	Holiday	Funeral				0.00												
	Sick	Vacation																
	PARKS					0.00				0.00	102.50	154.50	257.00				0.00	
	DDA Work					0.00				0.00			0.00				0.00	
	BLDG & GRUNDS					0.00				0.00	41.50	6.00	47.50				0.00	
101-276.000-702	Cemetery					0.00				0.00	135.50	160.00	295.50				0.00	
101-265.000-702	Trustees					0.00				0.00	72.00	70.00	142.00				0.00	
101-537.000-702	Airport Maint					0.00				0.00			0.00				0.00	
						0.00				0.00			0.00				0.00	
						0.00				0.00			0.00				0.00	
			0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	351.5	390.5	742.0	0.0	0.0	0.0	0.0
GRAND TOTAL			0.00				0.00				742.00			0.00				

PAY PERIOD: April 2023																HOURS TOTAL		DOLLAR TOTAL												
EQUIPMENT	2022-23 RATE	101-265-943 General Op	101-265-943 Railroad	101-276-943 Cemetery	101-441-943 Prad/Flg & PkLots	101-445-943 Trees/Lights	101-537-943 Airport	202-466.001-943 Roadway Inspection	202-466.001-943 TK Surface	202-466.001-943 TK Shoulders	202-466.001-943 TK Sweep	202-466.001-943 TK	202-466.001-943 TK Drain/Backalones	202-466.001-943 TK Signs/Signals	202-466.001-943 TK Snow & Ice	202-444.002-943 Mj Sids Sidewalks	202-499.002-943 Mj Sids Preservation	202-499.002-943 Mj Sids Snow & Ice	203-444.002-943 Lo Sids Sidewalks	203-499.002-943 Lo Sids Preservation	203-499.002-943 Lo Sids Snow & Ice	208-751-702 Dam	208-751-702 All Parks	208-751.004-702 Dredging Lake Shamrock	590-536.002-943 Sewer	591-536.004-943 Water				
3 - GMC Pickup	\$16.04	3.00		2.00													11.00			11.00				3.00					30.00	481.20
6 - GMC Pickup	\$12.75	6.00																											6.00	76.50
7 - Chevy Bucket Truck	\$10.62					5.00																							5.00	53.10
8 - Int'l Dump Truck	\$53.40				3.00		6.00										16.00			4.00			1.00						30.00	1,602.00
9 - Ford Dump Truck	\$53.40																4.00			4.00									8.00	427.20
10- Sterling Dump Truck	\$53.40																			4.00									4.00	213.60
11- Ford Dump Truck	\$39.52				1.00															8.00								7.00	16.00	632.32
12- Sterling Dump Truck	\$53.40				1.00												15.00												16.00	854.40
18- Case Loader	\$40.61			9.00	8.00		1.00										14.00						3.00				3.00		38.00	1,543.18
20- Hyundai Loader	\$79.72																8.00								1.00				9.00	717.48
21- Zero Turn Mower	\$31.11																						11.00						11.00	342.21
22 - Brush Hog Mower	\$31.11																						3.00						3.00	93.33
25- Root UB Scraper	\$7.88																			3.00									3.00	23.64
36- Brush Chipper	\$30.27																4.00			4.00									8.00	242.16
37- Street Sweeper	\$103.19				5.00		7.00		14.00		21.00						17.00			37.00			1.00						102.00	10,525.38
39- Chevy Pickup	\$10.62																						42.00						42.00	446.04
50 - Trailer	\$11.25																						18.00						18.00	202.50
51- Ford Taurus City Hall Car	\$11.89																									2.00	2.00		4.00	47.56
53A- Truck Unit	\$53.40																			9.00						2.00	3.00		14.00	747.60
53B- Sewer Washer Unit	\$19.61																									2.00			2.00	39.22
53C- Catch Basin Unit	\$28.91																											3.00	3.00	86.73
59- Ford Utility Truck	\$10.62			1.00	2.00		2.00										1.00			2.00		1.00	2.50	1.00	0.50	18.00		31.00	329.22	
60- Dodge Pickup 4x4	\$12.75																						42.00						42.00	535.50
71- Zero Turn Mower	\$31.11																						6.00						6.00	186.66
73- Wausau UB Scraper	\$7.88																			3.00									3.00	23.64
81- Trackless Tractor	\$50.40																2.00												2.00	100.80
83- Cyclone Mower	\$32.69																						4.00						4.00	130.76
84- Sweeper Broom	\$24.57																												2.00	49.14
89 - Ford Pickup (Parks)	\$12.75																						44.50						44.50	567.38
90 - Trailer	\$11.84																						5.00						5.00	59.20
93 - Kubota Tractor	\$46.75																						35.00						35.00	1,636.25
94 - Bucket Attachment	\$5.24																						2.00						2.00	10.48
97- Chevy Pickup	\$10.62						2.00																4.00						6.00	63.72
105- Ford Pickup	\$12.75	7.00			1.00		2.00										11.00			8.00			4.00						33.00	420.75
200- Zero Turn Mower	\$23.29			61.00																									61.00	1,420.69
201- Zero Turn Mower	\$23.29			62.00																									62.00	1,443.98
202- Weed Whip	\$4.02			14.00																									14.00	56.28
203- Weed Whip	\$4.02			16.00																									16.00	64.32
1004- Trimmer/Edger	\$4.02																						2.00						2.00	8.04
1009- Trimmer/Edger	\$4.02																												0.00	0.00
		16.00	0.00	165.00	21.00	5.00	20.00	0.00	14.00	0.00	21.00	0.00	0.00	0.00	0.00	0.00	105.00	0.00	0.00	97.00	0.00	1.00	233.00	2.00	6.50	36.00	742.50	26504.16		

PERIOD: April 2023		GENERAL OP		CEMETERY		PARADES-FLAGS & pling lots		AIRPORT		TRUNKLINES		MAJOR STREETS		LOCAL STREETS		DAM	ALL PARKS		DREDGING LAKE SHAMROCK	SEWER	WATER		TOTAL HOURS	TOTAL DOLLARS						
EQUIPMENT	2023 Rate																													
3 - GMC Pickup	\$16.04	3.00	48.12	2.00	32.08		0.00		0.00		0.00	11.00	176.44	11.00	176.44		0.00	3.00	48.12		0.00		0.00	30.00	481.20					
6 - GMC Pickup	\$12.75	6.00	76.50		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00	6.00	76.50					
7 - Ford Bucket Truck	\$10.62		0.00		0.00		5.00		53.10		0.00		0.00		0.00		0.00		0.00		0.00		0.00	5.00	53.10					
8 - Int'l Dump Truck	\$53.40		0.00		0.00		3.00		160.20		6.00		320.40		0.00		16.00		854.40		4.00		213.60	0.00	30.00	1,602.00				
9 - Ford Dump Truck	\$53.40		0.00		0.00		0.00		0.00		0.00		4.00		213.60		4.00		213.60		0.00		0.00	0.00	8.00	427.20				
10 - Sterling Dump Truck	\$53.40		0.00		0.00		0.00		0.00		0.00		0.00		4.00		4.00		213.60		0.00		0.00	0.00	4.00	213.60				
11 - Ford Dump Truck	\$39.52		0.00		0.00		1.00		39.52		0.00		0.00		0.00		8.00		316.16		0.00		0.00	0.00	7	276.64	16.00	632.32		
12 - Sterling Dump Truck	\$53.40		0.00		0.00		1.00		53.40		0.00		0.00		15.00		801.00		0.00		0.00		0.00	0.00	16.00	854.40				
18 - Case Loader	\$40.61		0.00	9.00	365.49		8.00		324.88		1.00		40.61		0.00		14.00		568.54		0.00		3.00	121.83	0.00	3	121.83	38.00	1,543.18	
20 - Hyundai Loader	\$79.72		0.00		0.00		0.00		0.00		0.00		8.00		637.76		0.00		0.00		1.00		79.72	0.00	0.00	9.00	717.48			
21 - Zero Turn Mower	\$31.11		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00		11.00		342.21		0.00	0.00	11.00	342.21				
22 - Brush Hog Mower	\$31.11		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00		3.00		93.33		0.00	0.00	3.00	93.33				
25 - Root UB Scraper	\$7.88		0.00		0.00		0.00		0.00		0.00		0.00		3.00		23.64		0.00		0.00		0.00	0.00	3.00	23.64				
36 - Brush Chipper	\$30.27		0.00		0.00		0.00		0.00		0.00		4.00		121.08		4.00		121.08		0.00		0.00	0.00	8.00	242.16				
37 - Street Sweeper	\$103.19		0.00		0.00		5.00		515.95		7.00		722.33		35.00		3611.65		17.00		1754.23		37.00	3818.03	0.00	1.00	103.19	0.00	102.00	10,525.38
39 - Chevy Pickup	\$10.62		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00		42.00		446.04		0.00	0.00	42.00	446.04				
50 - Trailer	\$11.25		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00		18.00		202.50		0.00	0.00	18.00	202.50				
51 - City Hall Car	\$11.89		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00		2.00		23.78	2.00	23.78	4.00	47.56			
53A - Truck Unit	\$53.40		0.00		0.00		0.00		0.00		0.00		0.00		9.00		480.60		0.00		0.00		2.00	106.80	3.00	160.20	14.00	747.60		
53B - Sewer Washer Unit	\$19.61		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00		2.00		39.22	0.00	2.00	39.22				
53C - Catch Basin Unit	\$28.91		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00	3.00	86.73	3.00	86.73			
59 - Chevy Pickup 4x2	\$10.62		0.00	1.00	10.62		2.00		21.24		2.00		21.24		1.00		10.62		2.50		26.55		1.00	10.62	0.50	5.31	18.00	191.16	31.00	329.22
60 - Dodge Pickup 4x4	\$12.75		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00		42.00		535.50		0.00	0.00	42.00	535.50				
71 - Zero Turn Mower	\$31.11		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00		6.00		186.66		0.00	0.00	6.00	186.66				
73 - Wausau UB Scraper	\$7.88		0.00		0.00		0.00		0.00		0.00		0.00		3.00		23.64		0.00		0.00		0.00	0.00	3.00	23.64				
81 - Trackless Tractor	\$50.40		0.00		0.00		0.00		0.00		0.00		2.00		100.80		0.00		0.00		0.00		0.00	0.00	2.00	100.80				
83 - Cyclone Mower	\$32.69		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00		4.00		130.76		0.00	0.00	4.00	130.76				
84 - Sweeper Broom	\$24.57		0.00		0.00		0.00		0.00		0.00		2.00		49.14		0.00		0.00		0.00		0.00	0.00	2.00	49.14				
89 - Ford Pickup	\$12.75		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00		44.50		567.38		0.00	0.00	44.50	567.38				
90 - Trailers	\$11.84		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00		5.00		59.20		0.00	0.00	5.00	59.20				
93 - Kubota Tractor	\$46.75		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00		35.00		1636.25		0.00	0.00	35.00	1,636.25				
94 - Bucket Attachment	\$5.24		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00		2.00		10.48		0.00	0.00	2.00	10.48				
97 - Chevy Pickup	\$10.62		0.00		0.00		0.00		2.00		21.24		0.00		0.00		0.00		4.00		42.48		0.00	0.00	6.00	63.72				
105 - Ford Pickup	\$12.75		7.00		89.25		0.00		1.00		12.75		2.00		25.50		11.00		140.25		8.00		102.00	0.00	4.00	51.00	0.00	0.00	33.00	420.75
200 - Zero Turn Mower	\$23.29		0.00		61.00		1420.69		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00	0.00	61.00	1,420.69				
201 - Zero Turn Mower	\$23.29		0.00		62.00		1443.98		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00	0.00	62.00	1,443.98				
202 - Weed Whip	\$4.02		0.00		14.00		56.28		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00	0.00	14.00	56.28				
203 - Weed Whip	\$4.02		0.00		16.00		64.32		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00	0.00	16.00	64.32				
1004 - Trimmer/Edger	\$4.02		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00		2.00		8.04		0.00	0.00	2.00	8.04				
		16.00	213.87	165.00	3393.46	26.00	1181.04	20.00	1151.32	35.00	3611.65	105.00	5427.86	97.00	5723.63	1.00	10.62	233.00	4664.92	2.00	90.34	6.50	175.11	36.00	860.34	742.50	26504.16			
																									742.50	26,504.16				

April-23		Police		Water		Waste Water		TOTAL	TOTAL
EQUIPMENT	2023 RATES	Department		Treatment		Treatment		HOURS	DOLLARS
1 - 2012 Ford Pickup	\$12.75	0.00		25.00	318.75	34	433.50	59.00	752.25
61- Western Snow Plow	\$13.45	0.00			0.00		0.00	0.00	0.00
16- 2008 Ford	\$11.89	0.00		25.00	297.25	34	404.26	59.00	701.51
65- Push Mower	\$11.89	0.00			0.00		0.00	0.00	0.00
4 - 2009 Ford Pickup	\$12.75	0.00		12.00	153.00	20	255.00	32.00	408.00
PATROL CARS	\$11.89	747.25	8884.80		0.00		0.00	747.25	8884.80
		747.25	8884.80	62.00	769.00	88.00	1092.76	897.25	\$10,746.56

897.25 10,746.56

	1		4		16	
	WA	WWT	WA	WWT	WA	WWT
1-Apr	0.5	1.00	0.00	0.00	0.50	1.00
Apr 2-8	6	8.00	3.00	5.00	6.00	8.00
Apr 9-15	6	8.00	3.00	5.00	6.00	8.00
Apr 16-22	6	8.00	3.00	5.00	6.00	8.00
Apr 23-29	6	8.00	3.00	5.00	6.00	8.00
30-Apr	0.5	1.00	0.00	0.00	0.50	1.00
	25	34	12	20	25	34

10,746.56

26504.16

\$37,250.72

	46-1	46-2	46-3	46-4	46-5 Tahoe	
END HOURS	7252	17024	24710	9090	17320	1604
START HOURS	<u>7047</u>	<u>16732</u>	<u>24622</u>	<u>9072</u>	<u>17176</u>	<u>1432</u>
	205	292	88	18	144	172

747.25 Total Hrs

DEPARTMENT OF PUBLIC WORKS- MANHOUR April 2023)

FUND	% OF HOURS	DEPARTMENT	April-23	
			REG.	O/T
GENERAL FUND	10.12%	General Fund	131.00	
	0.00%	Depot		
	2.55%	Cemetery	33.00	
	1.12%	Parades/Flags/Pking Lots	14.50	
	3.01%	DDA Parking Lots	39.00	
	0.00%	City Trees/Lites		
	0.39%	DDA Trees/Lites	5.00	
	2.90%	Airport	37.50	
TKLINE'S	1.24%	Surface Maintenance	16.00	
	0.15%	Shoulder Maintenance	2.00	
	0.00%	Signs		
	1.62%	Sweeping	21.00	
	0.00%	Cleanup winter debris (sand, etc)		
MAJOR STREETS	12.48%	MJ STS Preservation	161.50	
	0.00%	MJ STS Snow/Ice		
LOCAL STREETS	8.93%	LO STS Preservation	115.50	
	0.00%	LO STS Snow/Ice		
PARKS	0.15%	Lake Shamrock Dam		2.00
PARKS	1.39%	Lake Shamrock Park work	16.00	2.00
	0.77%	Dredging Lake Shamrock	10.00	
SEWER	1.55%	Collection	17.00	3.00
WATER	7.46%	Distribution & Meter Mts.	94.00	2.50
DPW	19.86%	DPW Admin/Bldg/Equip	254.50	2.50
	10.74%	DPW: Equip	137.00	2.00
	0.54%	FIRE Truck	7.00	
	0.39%	DPW: PD Equipment	5.00	
	0.00%	COVID 19		
	4.95%	Holiday (Birthday)	64.00	
	7.69%	PAID TIME OFF:	99.50	
1294	100%	TOTALS:	1280	14

FUND	% OF HOURS	DEPARTMENT	April-23	
			REG.	O/T
DPW Clerical	3.56%	Cemetery Admin	5.7	
	16.42%	Refuse Collection	26.27	
	3.56%	Major Sts Admin	5.7	
	3.56%	Local Sts Admin	5.7	
	18.15%	Sewer Collection	29.04	
	18.15%	Water Distribution	29.04	
	5.03%	DPW Administration	8.05	
	5.00%	Holiday (Birthday)	8	
	26.56%	PAID TIME OFF:	42.5	
160	100%	TOTALS:	160	0

FUND	% OF HOURS	DEPARTMENT	April-23	
			REG.	O/T
FULL TIME EMPLOYEE PARKS WORK	#DIV/0!	Parks Work		
	#DIV/0!	DDA Work		
	#DIV/0!	Bldgs & Grounds		
	#DIV/0!	Holiday/Funeral		
	#DIV/0!	PAID TIME OFF		
0	#DIV/0!	TOTALS:	0	0

FUND	% OF HOURS	DEPARTMENT	April-23	
			REG.	O/T
SEASONAL EMPLOYEES	34.64%	PARKS WORK	257	
	0.00%	DDA WORK	0	
	6.40%	BLDG & GROUNDS	47.5	
	19.14%	TRUSTEE SUPERVISION*	142	
	39.82%	CEMETERY MAINTENANCE	295.5	
	0.00%	DPW		
	0.00%	AIRPORT MAINTENANCE		
742	100%	TOTALS:	742	0

FUND	% OF HOURS	DEPARTMENT	April-23
			REG.
*TRUSTEE WORK AREAS	100.00%	PARKS: installing vacuum breakers, working on lights, picking up grills, taking things to airport for Easter. Cutting down tree limbs, putting chips down on trail, working on a ball diamond, picking up trash and mowing. Cutting trees, Chlorinated water, water at petit park, painting baseball fields, chalking baseball field.	142
	0.00%		
	0.00%		
	0.00%		
	0.00%		
	0.00%		
142	100%	TOTALS:	142



Monthly Fire Department Activity Report

April 2023 Incident Response:

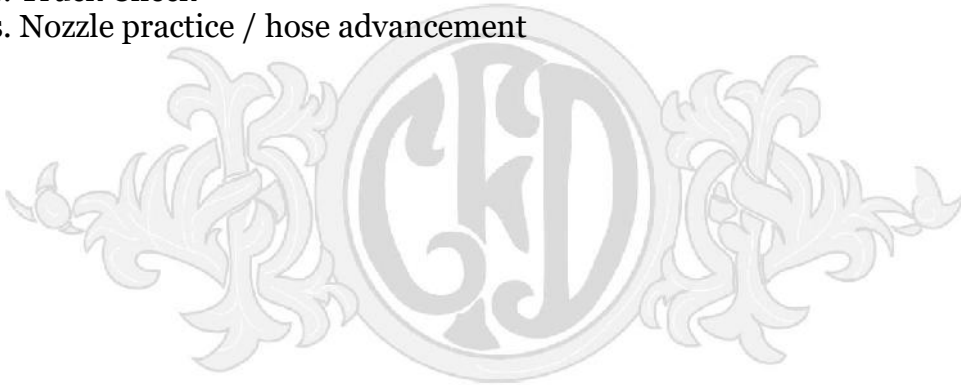
Monthly Total: 16 Year End Total: 67

April was a slow month. We only responded to two vehicle accidents, both had injuries. We had a close call on W. State St. where a trash can in the bathroom caught fire from a discarded match. There was only minor smoke damage. We had another close call on Manee St. The trash cans in the drive way caught fire and started the pickup trucks rear tire on fire. The truck suffered minor damage. The home had the siding melted off the E end of the exterior of the house. We assisted HFD twice for mutual aid. One was a large brush pile burning while they were busy with another fire. The second assist was for a trailer house and garage fire. We had several grass and brush fires that were not out of control, but were on days when there was no burning allowed. Other incidents as listed.

Training:

2.0 hrs. Truck Check

2.0 hrs. Nozzle practice / hose advancement





Clare Fire Department

207 W. Fifth Street Clare, Michigan 48617 Ph: (989) 386-2151 Fax: (989) 386-3020

Incident Reports by Incident Number

Incident	Alarm Date/Time	Incident Type	Address
2300052	4/3/2023 16:33	322 - Motor vehicle accident with injuries	57 E Ludington DR, Farwell, MI 48622
2300053	4/4/2023 11:12	9002 - Lift Assist	425 Schoolcrest ST, Clare, MI 48617
2300054	4/5/2023 14:48	600 - Good intent call, other	1091 E Maple RD, Farwell, MI 48622
2300055	4/6/2023 12:49	1001 - Fire in a structure, not the structure itself	306 W State ST, Clare, MI 48617
2300056	4/9/2023 16:46	142 - Brush or brush-and-grass mixture fire	3851 S. Cornwell Ave., Harrison, MI 48625
2300057	4/9/2023 19:06	700 - False alarm or false call, other	203 E Seventh ST, Clare, MI 48617
2300058	4/10/2023 12:54	143 - Grass fire	E Herrick RD & Isabella RD, Clare, MI
2300059	4/10/2023 19:54	154 - Dumpster or other outside trash receptacle fire	512 Manee ST, Clare, MI 48617
2300060	4/11/2023 12:43	311 - Medical assist, assist EMS crew	11104 E Brand AVE, Clare, MI 48617
2300061	4/11/2023 22:00	6311 - Unauthorized Controlled Burning	259 Fairview BLVD, Clare, MI 48617
2300062	4/12/2023 14:30	4441 - Line down - Communication	311 W Wheaton ST, Clare, MI 48617
2300063	4/15/2023 12:04	143 - Grass fire	11450 E Adams RD, Clare, MI 48617
2300064	4/15/2023 13:22	111 - Building fire	2111 Beatrice, Harrison, MI 48625
2300065	4/15/2023 15:03	442 - Overheated motor	1026 N McEwan ST, Clare, MI 48617
2300066	4/26/2023 11:42	322 - Motor vehicle accident with injuries	SB 127 N.of S. county Line, Clare, MI 48617
2300067	4/30/2023 00:45	311 - Medical assist, assist EMS crew	502 Holbrook AVE, Clare, MI 48617

Total Number of Incidents: 16

Incident Alarm Date/Time Incident Type

Address

Report Filter Settings

Report File Name: Incident Reports by Incident Number

Filter Name: Last Month

Filter Expression: (Not Is Null [IncidentNumber]) And ([AlarmDateTime] is between '4/1/2023 00:00' and '4/30/2023 23:59')



Monthly Director's Report, May 2023
City of Clare Parks and Recreation
Prepared by Joy Simmer

Current and Upcoming Programs/Events

Senior Cards and Coffee takes place on Thursdays at the Pere Marquette District Library from 10-12 p.m. in one of the small group rooms. The card games that are played is determined by what the group wants to play and the group is supplied with coffee and card decks.

Art in Sculpture is a collaboration between Clare Parks and Recreation, Middle Michigan Development Corporation, the Clare County Arts Council, local artist Jeff Best and is headed by C. Santini. The current sculptures that were a part of the 2022 sculpture walk were removed and the new entries will be installed prior to the May 9, 2023 Art in Sculpture Reception. Simmer and some other community members judged the entries and the ones that will be showcased this year. The evening program, certificates and brochure for the event was completed by Simmer.

Scheduling for the **2023 Clare Summer Concert Series** has been completed and the slots are filled. The series will run from 6-8 p.m. on Thursday evenings from June 8, 2023 to August 24, 2023 at Shamrock Park.

Clare Parks and Recreation and the Pere Marquette District Library are looking to bring back the town **scavenger hunts** this summer and the **Trail Trotters** weekly walking program. An online survey was made available to find the best day and times for potential participants. This will start the week after school ends and will last until the last week of July. Days and times are still being determined.

Depot Days is a new and upcoming event/fundraiser for restrooms outside of the Clare Union Railroad Depot. The event will take place on July 15, 2023 and will be a collaborative effort between community members, organizations, businesses and the City of Clare. Simmer and S. Buccilli are organizing the event and have already secured interest in bakers for a bake sale, entertainment, and silent auction items. More details and the flyer will be available soon. Simmer posted a save the date and created an online event page on Facebook and an event flyer.

Past Programs/Events

There were two storywalk collaborations were back-to-back during the month of April. Clare Parks and Recreation made scavenger hunt sheets for the participants to complete while they are on their walk. They pick up the sheets at the Pere Marquette District Library and when they return them, they are entered into a prize drawing for one of four Easter baskets that were donated by Ponderosa of Clare or they could win a day pass that was donated by the Mt. Pleasant Discovery Museum. The **Step into Spring Storywalk** took place from April 3 – April 16

and then the **Earth Day Storywalk** took place from April 17 – April 30, 2023. This was a great way to get people out on the rail-trail and the attendance was great!

Clare Parks and Recreation worked with Clare High School to have locations set-up for the **2023 Clare Pride Day** that took place on April 22, 2023. The students walked or were transported to their locations from the school at 12:30 p.m. and had to be back to the school by 3 p.m. The students were located at various businesses, parks and other locations around town.

Grants

Clare Parks and Recreation received the \$10,000 grant funds from the **Clare County Community Foundation**. This grant will allow the city to purchase the permanent back decking for the Clare Union Railroad Depot and a couple of benches and trash receptacles that can be placed outside of the building and used during programs/events and once the Pere Marquette Rail-Trail Extension is completed. The materials and supplies have arrived and are awaiting construction right now.

A \$150,000 grant request was submitted to the **Michigan Trails Fund** by Simmer to assist with the additional funds that may be needed complete the Pere Marquette Rail-Trail grant extension. With the potential redesign of a portion of the trail, additional funds will need to be secured. Simmer received notification on 4/12/2023 that Clare Parks and Recreation has been awarded the \$150,000 to go towards the trail project, the MTF rep sent the acceptance paperwork and is currently being submitted by Simmer.

Park Information and Updates:

Emerald Isle Recreation Complex Playground Area – The Pour-in-Place (PIP) surfacing will be completed in 2023. Being added to the schedule for construction of late summer/fall 2023.

Additional Information

- We are still looking at getting sign holders that would be placed along the PMR-T to have story walks monthly with a different theme on a more permanent basis (between Clare Parks and Rec, Friends of Clare County Parks and Rec, and the Pere Marquette District Library). Simmer is working with the Clare Public High School shop teacher for the potential project.
- A couple of students of Clare High School have been at City Hall afterschool with Parks and Rec to work off community service time in lieu of suspension.
- Fall soccer registration is coming up on May 15, 2023 and the registration form will be available and dropped off to the schools on the 15th.

NEXT PRAB MEETING IS SCHEDULED FOR TUESDAY, JULY 18, 2023

WATER TREATMENT DIRECTOR'S MONTHLY OPERATING REPORT APRIL 2023

Wastewater Treatment Plant

In addition to their routine duties, our Operators performed the following tasks:

- Replaced motor in aerator 15 and made repairs to aerator 4
- Spoke to Emerald Coast regarding programming issue with new sampler
- Resolved issue with compactor
- Two banks on UV unit tripping out
- Covered graffiti at lift station 8
- Hosted Clare High School students for cleanup on Clare Pride Day

Water Treatment Plant

In addition to their routine duties, our Operators performed the following tasks:

- Created a support and lowered the antennae at well 7
 - Signal properly working
- Performed maintenance on airstripper 2
- Spoke to Gerber about lead service line inventory
- Sampled Petit Park
- Lawn maintenance at properties

Landfill

In addition to their routine duties, our Operators performed the following tasks:

-

Administrative Functions

During the month, the following administrative tasks were performed:

- Sent in IPP and PMP reports to EGLE
- Commission approved SCADA work for upgrades
- Held bid meeting for upgrades