

ZONING AUTHORIZATION APPLICATION



202 West 5th Street, Clare Michigan 48617
(989) 386-7541 phone (989) 386-4508 fax
www.cityofclare.gov

PERMIT NUMBER: _____ New Construction House Addition Alteration Shed
 Garage Pole Barn Deck Fence Manufactured Home Installation Mobile Home Installation
Other (explain) _____

=====

Application Information**Owner (if different from applicant)**

Name: _____
Address: _____

Phone: _____
Email: _____
Contractor Name & Phone Number: _____

Name: _____
Address: _____

Phone: _____
Email: _____

=====

Property/Proposed Building Information:

Address of Location: _____ Current Zoning District: _____
Parcel ID Number: 18- _____ Parcel Size: _____
Building/Addition Size: _____ Building Height: _____
Outside Dimensions of Building: _____

FLOOD HAZARD AREA: NO YES: If yes, structure must conform to Section R324, Flood Resistant Construction, of the Michigan Residential Code, and Section 1612, Flood Loads, of the Michigan Building Code.

I hereby attest that the information on this application is, to the best of my knowledge, true and accurate and that I intend to comply fully with all Ordinances and regulations of the City of Clare, Michigan, and of any other agencies and governmental units which may be involved.

Signature of Applicant Date

Owner or Owners Representative on behalf of Owner, hereby authorizes the City of Clare to conduct site inspections of this property for zoning or taxing purposes.

Owner/Owner Representative Signature Date

Submit a Site Plan sketch on Page 2 of this form with sufficient detail to indicate property and proposed building(s) locations and dimensions with an arrow showing North.

DO NOT WRITE BELOW THIS LINE

Date Application Received: _____
Requested Permit: Denied-Site Plan Review is Required Denied-other: _____
 Granted By: _____ Date: _____

Permit is valid for 1 year from date of issue.

PROPERTY SKETCH: Show sufficient detail to indicate property and proposed building(s) locations and dimensions. .



ZONING AUTHORIZATION FAQ'S

FENCES

- ❖ Zoning Authorization Permit is required from the city.
- ❖ Height Requirements:
 - Fence can be up to 4 feet high between the house and the road.
 - Side yard fence can be up to 6 feet high from the front edge of the dwelling to the rear of the yard.
- ❖ Finished side of fence must face toward the neighboring property.
- ❖ If deemed necessary, the resident is responsible for a survey.

ACCESSORY BUILDINGS

- ❖ Zoning Authorization Permit is required from the city.
- ❖ A Building Permit from Clare County is required for accessory buildings over 200 square feet.
- ❖ Location Requirements:
 - Cannot be placed forward of the front edge of the residence; It cannot be placed between the residence and the street.
 - Must have a minimum 6-foot distance away from any other structures on the property; and
 - Must have a minimum 3-foot distance from the property line.

Please note, the Zoning Administrator/Ordinance Enforcement Officer is available for on-site meetings with homeowners if deemed necessary. Contact Terry Acton at actont@clareco.net or 989-630-7253. The Clare County Building Department can be reached at 989-539-2761.