



CITY OF CLARE

202 West Fifth Street | Clare, Michigan 48617-1490

Office 989.386.7541 | Fax 989.386.4508

www.cityofclare.org

CLARE CITY COMMISSION

CITY HALL

Ph 989.386.7541

Fx 989.386.4508

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Manager x102

Assessor x103

Clerk x106

Treasurer x107

Meeting to be held at Clare City Hall
202 W. Fifth St., Clare MI

Monday, May 1, 2023

6:00 p.m.

AGENDA

DEPARTMENT OF PUBLIC WORKS

Ph 989.386.2182 or

989.386.7541 x202

Fx 989.386.4508

UTILITY BILLING

Ph 989.386.7541 x201

W/WWT PLANT

Ph 989.386.2321

Fx 989.386.2387

POLICE DEPT. NON-EMERGENCY

Ph 989.386.2121

Fx 989.386.0440

FIRE DEPT. NON-EMERGENCY

Ph 989.386.2151

Fx 989.386.3020

PARKS & RECREATION

Ph 989.386.7541 x213

Fx 989.386.4508

AIRPORT

Ph 989.386.0445

Fx 989.386.4508

1. **CALL TO ORDER**
 - A. **Pledge of Allegiance**
 - B. **Roll Call**
2. **CONSENT AGENDA – All items listed with an asterisk (*) are considered to be routine by the City Commission and shall be enacted by one motion. There will be no separate discussion of these items unless a Commissioner or citizen requests to do so, in which event the item shall be removed from the General Order of Business and considered in its normal sequence on the agenda.**
3. ***APPROVAL OF MINUTES**
4. ***APPROVAL OF AGENDA**
5. **PUBLIC COMMENT**
6. **OLD/UNFINISHED BUSINESS – None**
7. **NEW BUSINESS**
 - A. **Employee Service Recognition – Brian David – 10 Years – Police**
 - B. **Fireworks Permit Request – Summerfest 2023**
 - C. **Second Reading of Proposed Ordinance 2023-002 (Boats/Trailers/Rec. Vehicles)**
 - (1) ***Second Reading**
 - (2) **Adoption**
8. **TREASURER’S REPORT**
9. **CITY MANAGER’S REPORT**
10. ***COMMUNICATIONS**
11. **EXTENDED PUBLIC COMMENT**
12. **COMMISSION DISCUSSION TOPICS**

13. *APPROVAL OF BILLS

14. *PROFESSIONAL & EDUCATIONAL TRAINING OPPORTUNITIES

15. ADJOURNMENT

The public will be permitted to provide comment during the Public Comment portions of the meeting. The public is asked to identify themselves by providing their name and address when offering public comment.

Written comment may be submitted to dlyon@cityofclare.org, or placed in the drop box at Clare City Hall, or sent in by postal mail to the City Clerk, Diane Lyon at Clare City Hall, 202 W. Fifth St., Clare MI 48617, prior to 4 p.m. on the date of the meeting and will be read during the public comment portion of the meeting.

The regular meeting of the Clare City Commission was called to order at 6:00 p.m. in the City Commission Chambers of Clare City Hall, 202 West Fifth Street, Clare, Michigan by Mayor Pat Humphrey who led with the Pledge of Allegiance. Present were: Commissioners Bob Bonham, Kim Bussell, Pat Humphrey, and Carolyn (Gus) Murphy. Absent: Maegan Jenkins. Also, present: Jeremy Howard, City Manager; Shannon Sirpilla, City Treasurer; Diane Lyon, City Clerk; Dale Clark, WWTP Superintendent; Joy Simmer, Parks & Rec Director; Gary Todd, Airport Manager; Luke Potter, DPW Director; Sam Eberhart, Asst. Fire Chief; and Dave Saad, Police Chief.

2. CONSENT AGENDA:

Moved by Commissioner Murphy second by Commissioner Bonham to approve the items listed with an asterisk (*) (Amended Agenda, Minutes, Department Reports, Communications, Professional Development, and Bills) that are considered to be routine by the City Commission. Roll call vote: Yeas: Commissioners Bob Bonham, Kim Bussell, Pat Humphrey, and Carolyn (Gus) Murphy. Nays: None. Absent: Maegan Jenkins. *Motion Carried.*

3. *APPROVAL OF MINUTES:

Approved by Consent Agenda.

4. *APPROVAL OF AGENDA:

Approved by Consent Agenda.

5. PUBLIC COMMENT: None.

6. UNFINISHED BUSINESS: None.

7. NEW BUSINESS:

A. APPROVE SOLE SOURCE SCADA CONTRACT-MEDC CDBG WRI GRANT

In October of 2022, the City of Clare was awarded a \$2.77 million dollar grant (2 million in grant funds and 770,000 in city matching funds) from the MEDC CDBG WRI program for the construction of a new water well, water treatment facility improvements, new chemical feed system, electrical updates, lab updates, new backwash and retention tanks, new and integrated SCADA system, replacement of high service pumps and other water-related infrastructure improvements.

As an integral part of the city's water infrastructure project, SCADA equipment is used to monitor equipment and processes for emergency conditions as well as normal operations. The City plans to install and integrate new SCADA equipment at the water treatment plant on Maple Street. This work was intentionally not included in the MEDC-funded grant portion of the project as the SCADA technology is propriety in nature and does not integrate well from one provider to another. By not including this equipment directly in that portion of the project it allows the City discretion in awarding the SCADA work on a sole-source basis, thereby eliminating potential issues.

In consultation with the engineering staff of Gourdie-Fraser, the necessary SCADA controls have been designed for the water plant/Towers/Wells/etc. and a quote for the equipment and installation has been received from Perceptive Controls, Inc., which is the City's designated provider of SCADA equipment, controls, and installation. The City currently uses equipment, computer software, and processes designed, installed, and maintained by Perceptive for all of the City's wastewater lift stations as well as monitoring operation controls at the City's wastewater treatment plant, and the north water tower. The new water plant equipment will integrate with our existing monitoring/computer equipment. The quote for the cost of the equipment, design, installation, and integration of the SCADA controls for the water plant came in at \$323,345.00. The City Commission is asked to authorize a Not To Exceed cost of \$325,000.

Our review of the negotiated contract/quote meets all of the City's purchasing policy requirements as a sole source contract approval based on our long-time work and history with Perceptive Controls and also meets the requirements of MEDC. The City Commission is asked to approve the proposed agreement and authorize the Mayor and/or the City Manager to execute any and all documents related to said contractual agreements on behalf of the City of Clare and authorize the City Treasurer/Finance Director to make any and all necessary budget amendments.

Motion by Commissioner Bonham second by Commissioner Murphy to approve the sole source contract, designate the Mayor and/or City Manager to execute any and all documents and authorize the City Treasurer to make any and all necessary budget amendments by the adoption of Resolution 2023-025. Roll call vote: Yeas: Commissioners Bob Bonham, Kim Bussell, Pat Humphrey, and Carolyn (Gus) Murphy. Nays: None. Absent: Maegan Jenkins. *Motion Carried.*

B. FIRST READING OF PROPOSED ORDINANCE 2023-002 PARKING AND STORAGE OF BOATS, TRAILERS, CAMPERS, RECREATION VEHICLES, ETC.

*First Reading Approved by Consent Agenda

The approval authority for all ordinance changes in the City is the Clare City Commission. But in matters related to Chapter 52 (Zoning), the City Planning Commission is required to provide a formal recommendation(s) to be considered by the City Commission in its discussions regarding the proposed ordinance change(s).

At the request of the City Commission, the city's Planning Commission took on the task of reviewing and amending Section 52-308, Vehicle Storage and Parking, and Section 52-310 Parking and Storage of Recreational Vehicles, Trailers, Campers, Boats, and Other similar objects. At the April 12, 2023 meeting, the Planning Commission completed a final review and consideration of the draft Ordinance Amendment 2023-002 and unanimously made a formal recommendation (Resolution 2023-010PC) for the City Commission to adopt the Ordinance 2023-002.

All changes to zoning within the City must be accomplished by ordinance change. All ordinance code changes or amendments require the approval of the City Commission, and all ordinances require two readings and approval of the City Commission subsequent to a public hearing. The required public notice announcing the hearing was published.

The City Commission is asked to commence the process for ordinance adoption by directing a First Reading of the Ordinance and holding a public hearing.

Motion by Commissioner Bonham second by Commissioner Murphy to open a public hearing. Roll call vote: Yeas: Commissioners Bob Bonham, Kim Bussell, Pat Humphrey, and Carolyn (Gus) Murphy. Nays: None. Absent: Maegan Jenkins. *Motion Carried.*

Public Comment: None.

Motion by Murphy Commissioner second by Commissioner Bonham to close the public hearing. Roll call vote: Yeas: Commissioners Bob Bonham, Kim Bussell, Pat Humphrey, and Carolyn (Gus) Murphy. Nays: None. Absent: Maegan Jenkins. *Motion Carried.*

Following consideration and discussion of the proposed Ordinance, the City Commission determined that a change to the proposed storage dates would best serve the interests of City residents. Specifically, changing the required storage dates from October 16 thru May 14 each year to November 1 thru April 14 each year.

C. AGENDA ADDENDUM -AUTHORIZING RESOLUTION FOR AN MEDC CDBG WRI GRANT

The City applied for a \$2,000,000 Water Related Infrastructure Grant in May 2022. In order for the City Manager to sign the associated grant documents, the grant terms require that the City Commission authorize by Resolution, that the City Manager be the Environmental Review Certifying Officer, the person authorized to certify the Michigan CDBG Application, the person authorized to sign the Grant Agreement and payment requests, and the person authorized to execute any additional documents required to carry out and complete the grant.

Motion by Bussell Commissioner second by Commissioner Murphy to authorize the City Manager to be the Environmental Review Certifying Officer, the person authorized to certify the Michigan CDBG Application, the person authorized to sign the Grant Agreement and payment requests, and the person authorized to execute any additional documents required to carry out and complete the grant by adoption of Resolution 2023-

026. Roll call vote: Yeas: Commissioners Bob Bonham, Kim Bussell, Pat Humphrey, and Carolyn (Gus) Murphy. Nays: None. Absent: Maegan Jenkins. *Motion Carried.*

8. TREASURER'S REPORT: The Treasurer provided a report to the Commission.

9. *DEPARTMENT REPORTS: *Approved by Consent Agenda.*

10. CITY MANAGER'S REPORT

Planning Commission Meeting. The Planning Commission had the following items on its most recent agenda which included:

- Recommendation to the City Commission for approval of Ordinance Amendment to Section 52-308 – Vehicle Storage and Parking and add Section 52-310 – Parking and storage of recreational vehicles, including trailers (enclosed, open, flatbed, etc.), campers, boats, or other similar objects.

- 2023/2024 Capital Improvement Plan public hearing/review/discussion/recommendation to the City Commission for adoption.

Lake Shamrock Dredging Project. Mechanical dredging is still paused due to frost laws and weight restrictions. Posting for the Dredging Operator position has been completed and we ended up with 25 applications. We will be reviewing the applications and scheduling interviews soon. We are still paused per our permit for fish spawning in April and May. Hydraulic dredging contracts were signed and the contractor met with me and city staff at City Hall, the Airport, and then at Lake Shamrock to discuss options and the process for moving forward. They have commenced with permitting and are going to try to modify our original permit which may speed up the process. They will complete soil testing and test pits at the Airport to determine a pit site.

Verizon Cell Tower. We are still waiting on the fiber to be activated and switched on the tower from 4G to 5G.

Rail Trail. At a recent Michigan Trails Fund Board meeting, a grant in the amount of \$150,000 for the Clare Gap Project was approved. Joy Simmer, Parks and Recreation Director, applied for the grant to help offset additional costs for the project. Thank you to Joy and the Michigan Trails Fund Board.

2023 Art in Sculpture: Sculpture Walk. The 2nd Annual 2023 Art in Sculpture: Sculpture Walk is to begin soon.

11. *COMMUNICATIONS: *Approved by Consent Agenda.*

12. EXTENDED PUBLIC COMMENT: None.

13. BUDGET WORKSHOP-Proposed Fiscal Year 2023/2024 Budget and Capital Improvement Projects Schedules (CIP)

Presentations of departmental CIPs and associated budget data were provided by Dave Saad, Police Chief; Gary Todd, Airport Manager; Luke Potter, Director of Public Works; Sam Eberhart, Assistant Fire Chief; Joy Simmer, Parks & Recreation Director; Dale Clark, WWTP Superintendent; Shannon Sirpilla, City Treasurer; and Jeremy Howard, City Manager.

13. COMMISSION DISCUSSION TOPICS: None.

14. *APPROVAL OF BILLS: *Approved by Consent Agenda.*

15. *PROFESSIONAL & EDUCATIONAL TRAINING OPPORTUNITIES: *Approved by Consent Agenda.*

16. ADJOURNMENT: Motion by Commissioner Bonham second by Commissioner Murphy to adjourn the meeting. Roll call vote: Yeas: Commissioners Bob Bonham, Kim Bussell, Pat Humphrey, and Carolyn (Gus) Murphy. Nays: None. Absent: Maegan Jenkins. *Motion Carried.* Meeting adjourned at 7:34 p.m.

AGENDA REPORT

TO: Mayor Pat Humphrey and the Clare City Commission
FROM: Jeremy Howard, City Manager
DATE: April 27, 2023
RE: Employee Recognition – School Liaison Officer and Road Patrol Officer –
Brian David (10-Year Service Award)

For the Agenda of May 1, 2023

Background. Officer Brian David has faithfully and honorably served the residents of the City of Clare and the Greater Clare Area Community for the past ten years as a member of the Clare Police Department, serving as the City's School Liaison Officer and as a Road Patrol Officer during his tenure on the Department. The City Commission is asked to consider formally recognizing Officer David for this distinguished achievement.

Issues & Questions Specified. Should the City Commission formally recognize the service of Officer Brian David?

Alternatives.

1. Formally recognize this selfless service.
2. Do not formally recognize this selfless service.
3. Defer/delay decision of this matter to a subsequently scheduled City Commission meeting.

Financial Impact. The fiscal impact to the City is approximately \$50 (\$25 stipend and \$25 for a framed resolution).

Recommendation. I recommend that the City Commission formally recognize the faithful, dedicated, and honorable service of Brian David by adoption of Resolution 2023-027 (*copy att'd*).

Attachments.

1. Resolution 2023-027.

RESOLUTION 2023-027

A RESOLUTION OF THE CLARE CITY COMMISSION RECOGNIZING OFFICER BRIAN DAVID FOR TEN YEARS OF FAITHFUL AND COURAGEOUS SERVICE TO THE CITY OF CLARE AND THE GREATER CLARE AREA COMMUNITY.

WHEREAS, Officer Brian David has faithfully, honorably, and dutifully served the residents of the City of Clare and the Greater Clare Area Community as a member of the Clare Police Department as the Department's School Liaison Officer and Road Patrol Officer for the past ten years; and

WHEREAS, the City Commission deems that it is appropriate and fitting to formally recognize said faithful, honorable, and dutiful public service.

NOW THEREFORE BE IT RESOLVED THAT, on behalf of the residents of the City of Clare and the citizens of the entire Greater Clare Area Community, the Mayor of the City of Clare and the Clare City Commission hereby formally recognizes the faithful, dedicated service of Officer Brian David while serving as a member of the City of Clare Police Department for the past ten (10) year period.

BE IT FURTHER RESOLVED THAT the City Commission recognizes and honors Officer David for his excellent service, for his outstanding dedication, for his dauntless courage, and for the impeccable loyalty he has demonstrated in serving the Clare Police Department and the residents of the Clare Area Community.

BE IT FURTHER RESOLVED THAT the Mayor and City Commission offers Brian its sincere wishes for good health, long life, and for continued success in all endeavors and concurrently challenges him to continue to serve the public with the same reputation for his unswerving standards for excellence that he has so ably established.

ALL RESOLUTIONS AND PARTS OF RESOLUTIONS INSOFAR AS THEY CONFLICT WITH THE PROVISIONS OF THIS RESOLUTION BE AND THE SAME ARE HEREBY RESCINDED.

This Resolution was introduced by Commissioner ____ and supported by Commissioner ____. The Resolution declared adopted by the following roll call vote:

YEAS:

NAYS:

ABSENT:

Resolution approved for adoption on this 1st day of May, 2023.

Diane Lyon, City Clerk

AGENDA REPORT

TO: Mayor Pat Humphrey and the Clare City Commission
FROM: Jeremy Howard, City Manager
DATE: April 27, 2023
RE: Fireworks Permit

For the Agenda of May 1, 2023

Background. The Clare Area Chamber plans to sponsor the annual summer fireworks show in the City on Saturday, June 24, 2023 (inclement weather date: Sunday, June 25, 2023) as part of the annual Clare Summerfest event. In order to lock in the selected date for the show, the Chamber must submit the approved permit to the fireworks vendor. The State of Michigan requires the governing body hosting fireworks displays to approve said permit (*copy of permit application and certificate of insurance att'd*) for the display. The Commission has traditionally approved the permit in the past and is asked to do so again this year.

Issues & Questions Specified. Should the City Commission approve the fireworks display permit?

Alternatives.

1. Approve the permit.
2. Disapprove the permit.
3. Defer decision regarding the matter to a subsequently scheduled meeting.

Financial Impact. N/A.

Recommendation. I recommend that the City Commission approve the permit by adoption of Resolution 2023-028 (*copy att'd*).

Attachments.

1. Permit Application and Supporting Documents.
2. Resolution 2023-028.

2023 Application for Fireworks Other Than Consumer or Low Impact

FOR USE BY LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD ONLY

Special Effects Manufactured for Outdoor Pest Control or Agricultural Purposes

DATE PERMIT(S) EXPIRE:

Authority: 2011 PA 256

The LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD will not discriminate against any individual or group because of race, sex, religion, age, national origin, marital status, disability, or political beliefs. If you need assistance with reading, writing, hearing, etc. under the Americans with Disabilities Act, you may make you needs known to this Legislative Body of City, Village or Township Board.

TYPE OF PERMIT(S) (Select all applicable boxes)

- | | | |
|---|---|---|
| <input type="checkbox"/> Agricultural or Wildlife Fireworks | <input type="checkbox"/> Articles Pyrotechnic | <input checked="" type="checkbox"/> Display Fireworks |
| <input checked="" type="checkbox"/> Public Display | <input type="checkbox"/> Private Display | |
| <input type="checkbox"/> Special Effects Manufactured for Outdoor Pest Control or Agricultural Purposes | | |

NAME OF APPLICANT Clare Chamber of Commerce	ADDRESS OF APPLICANT 201 W 4th St, Clare, MI 48617	AGE OF APPLICANT 18 YEARS OR OLDER <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
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NAME OF PERSON OR RESIDENT AGENT REPRESENTING CORPORATION, LLC, DBA OR OTHER	ADDRESS OF PERSON OR RESIDENT AGENT REPRESENTING CORPORATION, LLC, DBA OR OTHER
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IF A NON-RESIDENT APPLICANT (LIST NAME OF MICHIGAN ATTORNEY OR MICHIGAN RESIDENT AGENT)	ADDRESS (MICHIGAN ATTORNEY OR MICHIGAN RESIDENT AGENT)	TELEPHONE NUMBER
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NAME OF PYROTECHNIC OPERATOR Great Lakes Fireworks, LLC	ADDRESS OF PYROTECHNIC OPERATOR 3275 W. M-76, PO Box 276 West Branch, MI 48661	AGE OF PYROTECHNIC OPERATOR 18 YEARS OR OLDER <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
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NO. YEARS EXPERIENCE 20+	NO. DISPLAYS 200+	WHERE Throughout Michigan
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NAME OF ASSISTANT TBD	ADDRESS OF ASSISTANT TBD	AGE OF ASSISTANT 18 YEARS OR OLDER <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
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NAME OF OTHER ASSISTANT TBD	ADDRESS OF OTHER ASSISTANT	AGE OF OTHER ASSISTANT 18 YEARS OR OLDER <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
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EXACT LOCATION OF PROPOSED DISPLAY
Shamrock Park: 221 Wilcox Parkway, Clare, MI 48617

DATE OF PROPOSED DISPLAY June 24th, 2023 (Rain: June 25th, 2023)	TIME OF PROPOSED DISPLAY Approx. 10:00 PM
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MANNER AND PLACE OF STORAGE, SUBJECT TO APPROVAL OF LOCAL FIRE AUTHORITIES, IN ACCORDANCE WITH NFPA 1123, 1124 & 1126 AND OTHER STATE OR FEDERAL REGULATIONS. PROVIDE PROOF OF PROPER LICENSING OR PERMITTING BY STATE OR FEDERAL GOVERNMENT

Stored at federally licensed facility until date of display.

AMOUNT OF BOND OR INSURANCE (TO BE SET BY LOCAL GOVERNMENT) \$5,000,000	NAME OF BONDING CORPORATION OR INSURANCE COMPANY BRITTON GALLAGHER
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ADDRESS OF BONDING CORPORATION OR INSURANCE COMPANY
ONE CLEVELAND CENTER, 1375 E 9TH ST, 30TH FLOOR, CLEVELAND OH 44114

NUMBER OF FIREWORKS	KIND OF FIREWORKS TO BE DISPLAYED (Please provide additional pages as needed)
Approx. 360	3" Shells
Approx. 250	4" Shells
Approx. 150	5" Shells
Approx. 60	6" Shells
Approx. 30	Various Barrage Cakes 3" & Smaller

SIGNATURE OF APPLICANT 	DATE
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2023 Permit for Fireworks Other Than Consumer or Low Impact

Authority: 2011 PA 256	The LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD will not discriminate against any individual or group because of race, sex, religion, age, national origin, marital status, disability, or political beliefs. If you need assistance with reading, writing, hearing, etc. under the Americans with Disabilities Act, you may make your needs known to this Legislative Body of City, Village or Township Board.
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This permit is not transferable. Possession of this permit authorizes the herein named person to possess, transport and display fireworks in the amounts, for the purpose of an at the place listed below only through permit expiration date.

TYPE OF PERMIT(S) (Select all applicable boxes) <input type="checkbox"/> Agricultural or Wildlife Fireworks <input type="checkbox"/> Articles Pyrotechnic <input checked="" type="checkbox"/> Display Fireworks <input checked="" type="checkbox"/> Public Display <input type="checkbox"/> Private Display <input type="checkbox"/> Special Effects Manufactured for Outdoor Pest Control or Agricultural Purposes		FOR USE BY LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD ONLY. PERMIT(S) EXPIRATION DATE (ENTER DATE OF EXPIRATION)
NAME OF PERSON PERMIT ISSUED TO Clare Chamber of Commerce		AGE (18 YEARS OR OLDER) <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
ADDRESS OF PERSON PERMIT ISSUED TO 201 W. 4th St, Clare, MI 48617		
NAME OF ORGANIZATION, GROUP, FIRM OR CORPORATION		
ADDRESS		
NUMBER AND TYPES OF FIREWORKS (Please attach additional pages if necessary) Approx. 360 3" Shells Approx. 250 4" Shells Approx. 150 5" Shells Approx. 60 6" Shells Approx. 30 Various Barrage Cakes 3" & Smaller		
EXACT LOCATION OF DISPLAY OR USE Shamrock Park: 221 Wilcox Parkway, Clare, MI 48617		
CITY, VILLAGE, TOWNSHIP Clare	DATE June 24th, 2023 (Rain: June 25th, 2023)	TIME Approx: 10:00 PM
BOND OF INSURANCE FILED Yes		AMOUNT \$5,000,000

Issued by action of the Legislative Body of a <input type="checkbox"/> City <input type="checkbox"/> Village <input type="checkbox"/> Township of _____ on the _____ day of _____, 2023. <div style="text-align: center; border-top: 1px solid black; margin-top: 20px;"> (Signature and Title of Legislative Body Representative) </div>

THIS FORM IS VALID UNTIL THE DATE OF EXPIRATION OF PERMIT

GREAT LAKES FIREWORKS

3275 W. M-76 • West Branch, MI 48661 • Office: 989.726.5040 • Fax: 989.726.5041 • greatlakesfireworks.com

THIS CONTRACT AND AGREEMENT for the sale of Fireworks made and concluded this 16th Day of March, 2023, and between GREAT LAKES FIREWORKS, LLC of Eastpointe, Michigan, (hereinafter referred to as "Great Lakes"), And Clare Chamber of Commerce, (hereinafter referred to as "Customer").

GREAT LAKES agrees:

1. To sell, furnish and deliver to Customer, fireworks to be exhibited on the following dates set forth and agreed upon at the time of signing this contract and Customer agrees to pay Great Lakes for the fireworks as follows:
Display Date(s): June 24th, 2023
Alternate Date(s): June 25th, 2023
Contract Amount: \$20,000.00*; Fifty percent (50%) due upon signing the contract and balance due within 15 days of the display date. All payments shall be made by draft or certified check payable to Great Lakes Fireworks, LLC. Great Lakes will assess a \$25.00 late charge and a 7% per annum late fee on balances not paid in full by the display date.
2. Great Lakes further agrees to furnish sufficiently trained personnel to present a display.
3. Great Lakes agrees to furnish Customer with liability insurance in the amount of \$5,000,000 and other coverages as identified in the COI attached. All Individual/Entities listed on the certificate will be deemed an additional insured per this contract.

CUSTOMER agrees:

4. To procure and furnish a suitable place to display said fireworks, to furnish the necessary police and fire protection; to secure all police, local, and state permits, and to arrange for any security bonds or insurance as required by law in their community when necessary.
5. Prior to, during, and immediately following the display, Customer shall be solely responsible to keep all persons (except employees of Great Lakes) out of the designated danger areas and behind safety zone lines and limits.
6. Immediately following the display, Great Lakes, to the best of its ability, will police the area for any misfires ("duds"). Great Lakes agrees to police the area again at "first light." Great Lakes will pick up misfires for disposal. If Customer must move misfires for safety reasons, Customer understands that the misfires are only to be handled by trained personnel. Customer is responsible for debris clean up and the refilling of any holes.
7. Customer agrees to hold harmless Great Lakes for any liability caused by other than the employees or products supplied by Great lakes

The PARTIES mutually agree:

8. Should inclement weather prevent firing of said display on the "Display Date(s)," then it will be understood the program is postponed and will be fired on the "Alternate Date(s)," and there will be a charge to cover the costs of the postponement of ten percent (10%) of the contract amount. If the program is not fired on either the "Display Date(s)" or the "Alternate Date(s)," then it will be understood the program is canceled; and there will be an additional charge of ten percent (10%) of the contract amount to cover the cancellation costs.
9. Great Lakes reserves the exclusive right to make minor modifications and substitutions provided that such changes are reasonable and necessary and do not materially adversely affect price, time of delivery, functional character, or display performance.
10. If the location of the firing site, spectators' location, parking areas, or structures is deemed unsuitable or unsafe, Great Lakes may refuse to fire the display until conditions are corrected. If such conditions are not corrected, Great Lakes may cancel the display without further liability to the Customer for such cancellation.
11. In the event of fire, accident, strikes, delay, flood, act of God or other causes beyond the control of Great Lakes, which prevent the delivery of said materials, the parties hereto release each other from any and all performances of the covenants herein contained and from damages resulting from the breach thereof.

Amendments: *Display will be on the island located in the middle of Lake Shamrock and customer agrees to provide means transportation to and from the island.

Show duration expected to be between 20-22 minutes.

For: **GREAT LAKES FIREWORKS, LLC** For:

Signature: 

Name: Bruce Tyree, Member

For: **Clare Chamber of Commerce**

Signature: 

Name: 3-16-23

RESOLUTION 2023-028

A RESOLUTION OF THE CLARE CITY COMMISSION APPROVING A PERMIT FOR A FIREWORKS DISPLAY.

WHEREAS, the Clare Area Chamber of Commerce traditionally sponsors a firework display within the City of Clare in conjunction with other activities scheduled for and associated with the 4th of July holiday; and

WHEREAS, the State of Michigan requires that municipalities issue a permit for the display of fireworks; and

WHEREAS, the City of Clare has traditionally provided said permit to the contracted fireworks display agent of the Clare Area Chamber of Commerce; and

WHEREAS, the Clare Area Chamber has again requested that the City of Clare issue said requisite permit to allow the display of fireworks on Saturday, June 24, 2023 (inclement weather date: Sunday, June 25, 2023).

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Clare hereby approves the issuance of a Permit for a Fireworks Display to the Clare Area Chamber of Commerce.

BE IF FURTHER RESOLVED THAT said permit approval is contingent upon a valid and active insurance certificate listing the City of Clare, all elected and appointed officials, all employees and volunteers, and all boards and commissions of the City of Clare as additional insured, and that includes insurance coverage for the date of the actual fireworks display.

ALL RESOLUTIONS AND PARTS OF RESOLUTIONS INsofar AS THEY CONFLICT WITH THE PROVISIONS OF THIS RESOLUTION BE AND THE SAME ARE HEREBY RESCINDED.

This Resolution was introduced by Commissioner ____ and supported by Commissioner ____.
The Resolution declared adopted by the following roll call vote:

YEAS:

NAYS:

ABSENT:

Resolution approved for adoption on this 1st day of May, 2023.

Diane Lyon, City Clerk

AGENDA REPORT

To: Mayor Pat Humphrey & the Clare City Commission
From: Jeremy Howard, City Manager
Date: April 27, 2023
RE: Ordinance 2023-002 – Camper/Boat/Trailer and Vehicle Parking and Storage

For the Agenda of May 1, 2023

Background. At the request of the City Commission, the city's Planning Commission took on the task of reviewing and amending Section 52-308, Vehicle Storage and Parking, and creating Section 52-310 Parking and Storage of Recreational Vehicles, Trailers, Campers, Boats, and Other Similar Objects. At the April 12, 2023 meeting, the Planning Commission completed a final review and consideration of the draft Ordinance Amendment 2023-002 (*copy att'd*) and unanimously made a formal recommendation (*att'd Resolution 2023-010PC*) for the City Commission to adopt the Ordinance 2023-002.

The City Commission was asked at its meeting on April 17, 2023, whether it desired to adopt the proposed ordinance amendment – and if so to commence the process for ordinance adoption. The required public notice announcing the hearing was published (*copy att'd*), and the City Commission held a public hearing and directed the First Reading of the Ordinance at that meeting. Following the public hearing, the City Commission held a discussion and directed staff to amend the start and end dates of the allowed driveway storage timeframe to slightly extend those dates at both the beginning and the end of the time period. This minor change has been made to the draft ordinance (*att'd*).

All changes to zoning within the City must be accomplished by ordinance change. All ordinance code changes or amendments require the approval of the City Commission, and all ordinances require two readings and approval of the City Commission subsequent to a public hearing.

The Commission now has the option of allowing a Second Reading of the proposed Ordinance 2023-002 or denying the conduct of a Second Reading, thereby rejecting the proposed new ordinance. The Commission is asked to allow a Second Reading and either approve or deny the adoption of the proposed Ordinance.

Issues & Questions Specified. Should the City Commission allow a Second Reading and approve the proposed Ordinance 2023-002?

Alternatives.

1. Allow a Second Reading and approve the proposed ordinance.
2. Do not allow a Second Reading, thereby disapproving the ordinance.
3. Set aside the decision regarding this matter to a later date.

Financial Impact. Presently indeterminable.

Recommendation. I recommend the City Commission allow a Second Reading and approve the proposed Ordinance 2023-002 by adoption of Resolution 2023-029 (*copy att'd*).

Attachments.

1. Ordinance 2023-002.
2. Resolution 2023-010PC.
3. Notice of Public Hearing.
4. Resolution 2023-029.

ORDINANCE NO. 2023 - 002

AN ORDINANCE TO AMEND THE CODE OF THE CITY OF CLARE BY amending the City Code, Chapter 52, Zoning

Section 52 of the Clare City Code is hereby amended and restated as follows:

Sec. 52-308. - Vehicle Storage and parking.

No vehicle shall be parked in any portion of a front yard within the city unless in a prepared driveway or parking area of aggregate or hard-surfaced material. The parking or storage of a commercial vehicle, excluding an emergency vehicle, of more than two-ton capacity is prohibited within any residential district.

Section 52 of the Clare City Code is hereby amended and restated as follows:

Sec. 52-310. - Parking and storage of recreational vehicles, including trailers (enclosed, open, flatbed, etc.), campers, boats, or other similar objects.

The following restrictions apply to all residential zoning districts, nonconforming residential uses in commercial districts, and commercially zoned properties inside residential neighborhoods:

- A) All campers, RVs, watercraft (boats, jet skis, or otherwise), all snowmobiles, ATVs, UTVs, and other similar items, if stored upon a designated parcel must:
 - 1) Be operable, registered, and licensed if registration/licenses are required for the unit under state law.
 - 2) Be stored upon, or in, fully operational trailers that are registered and licensed under state law.
 - 3) Be stored or parked on a prepared driveway or parking area of aggregate or hard-surface material and only during the period each year, between April 15th through October 31st each year for in-season use. During the period each year, between November 1st through April 14th front yard including driveway storage is not allowed. Exception: During the period each year, between November 1st through April 14th, snowmobiles or other similar winter season items, may be stored in a required front yard on a prepared driveway or parking area of aggregate or hard surfaced material, while on open operable, registered, and licensed trailers with operable, registered and licensed snowmobiles or other similar winter season items for in-season use.
 - 4) If storage is located in a required front yard, storage must be upon a prepared driveway or parking area of aggregate or hard surfaced material.
 - 5) Parking or storage is not permitted in the City unless in a required side yard or rear yard during the period each year between November 1st through April 14th and is not

required to be on a hard surface, or aggregate surface for this seasonal storage or parking of campers, trailers, RVs, boats, snowmobiles, and the like.

6) No camper, RV, boat, trailer, or the like may be parked in a rear or side yard, closer than 5' from a public sidewalk, 10' from the curb if present, or 10' from the edge of a roadway without a curb.

7) No vehicle, camper, RV, boat, trailer, ATV, UTV, or the like shall be stored on a vacant lot.

8) Total number of campers, RVs, watercraft (boats, jet skis, or otherwise), snowmobiles, ATVs, UTVs, and other similar items is limited to a maximum of four (4) in any combination.

9) All residences, including corner lots, are regulated so that the "front" of the house is designated by the street address of the house thereby defining front yard, side yard, and back yard accordingly.

10) Violations of this section are deemed civil infractions, punishable by a fine of \$250 for a first offense, and \$500 for a second offense.

B. Work Trailers Exception

1) Work Trailers are defined as open or enclosed utility trailers, flatbed trailers, or the like.

2) Work Trailers are defined as such by being specifically and presently used for business purposes and must come and go on a regular daily or weekly basis.

3) Work Trailers must also be stored or parked on a prepared driveway or parking area of aggregate or hard-surfaced material.

4) Work Trailers must be operable, registered, and licensed if registration/licenses are required for the unit under state law.

5) Work Trailers are exempt from seasonal restrictions per this ordinance if all other regulations within this section are met.

6) Violations of this section are deemed civil infractions, punishable by a fine of \$250 for a first offense, and \$500 for a second offense.

Passed by the City Commission of the CITY OF CLARE on _____, at its regular meeting with _____ commissioners in attendance, _____ voting aye, _____ nay. Adopted by the City Commission of the City of Clare this _____ day of _____, 2023.

Signed: _____, Mayor.

Patrick Humphrey

I hereby certify that the foregoing was duly adopted by the CITY COMMISSION of CITY OF CLARE, Michigan, at its regular meeting on the _____ of _____, 2023, that of _____ members of the City Commission, _____ were in attendance and _____ voted for the adoption of the Ordinance. I further certify that the above and foregoing ordinance is recorded in Ordinances for the CITY OF CLARE.

Effective Date

This Ordinance shall take effect thirty (30) days following the date of publication as required by law. All Ordinances or part Ordinances in conflict with any of the provisions of this Ordinance are hereby repealed.

Diane Lyon, Clerk

RESOLUTION 2023-029

A RESOLUTION OF THE CLARE CITY COMMISSION APPROVING AND ADOPTING ORDINANCE 2023-002 (CAMPER/BOAT/TRAILER AND VEHICLE PARKING AND STORAGE), AN ORDINANCE AMENDING CHAPTER 52 (ZONING) OF THE ORDINANCE CODES OF THE CITY OF CLARE.

WHEREAS, at the request of the City Commission, staff has worked with the Planning Commission to develop Ordinance 2023-002 to amend Chapter 52 (Zoning) of the Ordinance Codes of the City of Clare; and

WHEREAS, said Ordinance amends section 52-308 and adds section 52-310 of Chapter 52 of the City's Ordinance Codes pertaining to Vehicle Storage and Parking and Parking and Storage of Recreational Vehicles, Trailers, Campers, Boats, and Other Similar Objects; and

WHEREAS, the City's Planning Commission conducted a review of said Ordinance on April 12, 2023, and subsequently made a recommendation to the City Commission to approve said Ordinance amendment; and

WHEREAS, the Clare City Commission has reviewed the proposed changes recommended by staff and the City's Planning Commission in the form of Ordinance 2023-002, and determined said Ordinance ensures the best interests of the City residents and business community of the City of Clare; and

WHEREAS, the City Commission held the requisite public hearing and directed a First Reading of said Ordinance at its regularly scheduled public meeting on April 17, 2023; and

WHEREAS, the City Commission, at its meeting of April 17, 2023, after discussion requested one minor change to the time periods for allowed storage; and

WHEREAS, the City Commission has considered the recommendations of its staff and the City Planning Commission and has determined that the adoption of Ordinance 2023-002 with a change to the storage timeframe is in the best interests of the City of Clare.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Clare hereby approves the adoption of Ordinance 2023-002.

ALL RESOLUTIONS AND PARTS OF RESOLUTIONS INsofar AS THEY CONFLICT WITH THE PROVISIONS OF THIS RESOLUTION BE AND THE SAME ARE HEREBY RESCINDED.

The Resolution was introduced by Commissioner _____ and supported by Commissioner _____. The Resolution declared adopted by the following roll call vote:

YEAS:

NAYS:

ABSENT:

Resolution approved for adoption on this 1st day of May, 2023.

Diane Lyon, City Clerk

To: Mayor Pat Humphrey and the Clare City Commission
From: Shannon Sirpilla
Treasurer / Finance Director
Date: April 25, 2023
Reference: Treasurer's Report for May 1, 2023

Property Tax Bills: I recently submitted tax bill information for a quote to KCI located in Grand Rapids. Many municipalities have been and are still using KCI for Newsletters, Tax Bills, Assessing notices, Election services, etc. Their quoted services include printing, folding, inserting, sealing, and mailing all property tax bills for the City of Clare. The cost of 1,500 property tax bills mailed out with KCI comes to ninety-two cents per bill. Our current metered postage rate is sixty cents per bill. After adding in the cost of paper, a toner cartridge, window envelopes, and an employee to do the work it works out to be no less than \$1.30 per bill.

Act 51 and Revenue Sharing Reports: Below you will find the Act 51 report showing payments received to date. We still have four months remaining to collect.



3901 East Paris SE
 Grand Rapids, MI 49512
 616.957.2120 phone
 616.957.3026 fax
 kentcommunications.com

Proposal

Shannon Sirpilla
City of Clare
 202 W 5th St
 Clare, MI 48617
Ph: 989-424-4069

Fax:

Proposal 225985.
Date April 11, 2023

Project

Summer 2023 Tax Bills
 Laser Print 1 sided, black ink on 20# Green Perf, Fold, Insert x1 into #10 Double Window Env, Seal,
 Sort & Mail First Class Presort

PDF File / Mail June 30 NB

Components

Tax Bill, #10 DW Env

Quantity of 1,500

Services	Quantity	Setup	Minimum	Rate	per	Price
Tax Bill Set-up PDF	1			\$135.00	ea	\$135.00
Process & Mail Tax Bills	1,500		\$540.00	\$180.00	/m	\$540.00
Total Cost for Services						<u>\$675.00</u>
Estimated Postage		Pieces		Rate		Postage
1st Class/5-Digit		1,500		0.47100		\$706.49800
Total Estimated Postage						<u>\$706.49800</u>
Total Estimated Project Cost		1,500	Unit Price:	\$0.92		<u>\$1,381.50</u>

Postage must be paid in advance or on deposit with the Post Office.

Thank you for the opportunity to quote on this project.

Autumn Hoffman

Account ManagerAccount Manager
Phone: (616)957-2120
Fax: (616)957-3026
Email: autumnh@kentcommunications.com

Accepted :
City of Clare ('CLIENT')

By _____

Name _____

Title _____

Date _____

THIS PROPOSAL CONSISTS OF THIS PAGE AND PARAGRAPH 1-18 ON THE BACK SIDE

MAIL INDUSTRY TRADE CUSTOMS

- 1. PROPOSALS:** Proposals are subject to acceptance within 90 days. Proposals are based on the cost of labor and materials on the date of the proposal. If changes occur in cost of materials, labor, or other costs prior to acceptance, or if the customer requires changes in the mailing schedule subsequent to acceptance, the right is reserved to change the price quoted. Subsequent orders will be subject to price revision if required. Proposals do not include applicable taxes, shipping costs or deliveries unless specifically stated. Postage included on proposals is an estimate only. Proposals are only valid when in writing.
- 2. CANCELLATION:** Orders may be canceled by the customer at any time by notice in writing or via e-mail with the understanding that Kent Communications Inc. (KCI) will be compensated in full for any work or services performed prior to cancellation, plus the cost of any goods or services purchased for the order.
- 3. ALTERATIONS/SPECIFICATIONS:** Prices quoted are based upon our understanding of the specifications submitted. If there is a change in specifications or instructions resulting in additional costs, the work performed will be billed at the current rates, and the mailing date may be delayed.
- 4. VERBAL ORDERS:** Written or e-mail orders are strongly recommended. KCI may accept verbal orders; however such orders are subject to KCI's acceptance of the written final specifications which customer shall deliver to KCI by fax or mail prior to the commencement of the work.
- 5. POSTAGE:** Proposals include estimated postage only. The customer is responsible for the payment of all postage, whether or not included in the proposals. KCI will notify the customer in writing, by e-mail or verbally by telephone call as soon as reasonably possible after the actual amount of postage is known and will notify the customer of the date when the postage is needed in order to complete the mailing prior to the agreed upon mailing date. KCI will make reasonable efforts to provide the customer with an accurate estimate of required postage; however, the customer, and not KCI, is responsible for additional postage charges if the rate of postage changes for any reason including the design of the mail piece. Payment of postage in advance is required on all orders and is the responsibility of the customer. KCI reserves the right to hold mailings for which sufficient postage has not been paid or until postage payment has been verified. The customer will provide the postage payment in adequate time for KCI to complete the mailing prior to the previously agreed upon mail date. The customer is responsible for all additional postage and or shipping charges assessed by the Post Office or any other shipping agent after the mailing has been mailed.
- 6. ACCEPTANCE OF ORDER:** The customer agrees that KCI may refuse at any time to mail any copy, photographs or illustrations of any kind that in the management's sole judgement believes is an invasion of privacy, is degrading, libelous, unlawful, profane, obscene, pornographic, tends to ridicule or embarrass, or is in bad taste, or which in the management's sole judgement is an infringement on a trade mark, or trade name, or service mark, or copyright belonging to others.

The Customer also agrees to defend and hold KCI harmless in any suit, claim, or court action brought against KCI for alleged or actual damages, costs, expenses (including reasonable attorney's fees), liabilities or losses of any kind or nature resulting from the mailing for the customer, including circumstances where KCI, acting as the customer's agent, uses copy, photographs, or illustrations that are or believed by others to be degrading, libelous or harmful to their reputations, images, or standing in the community or an infringement on a trade mark, trade name, service mark, or copyright belonging to others, or in a suit or court action brought against KCI for actions of the customer's employees which may occur as a result of any mailing.

- 7. MAILING LISTS:** Customer's mailing list(s) in KCI's possession for storage or otherwise, is the exclusive property of the customer and shall be used only at the customer's instructions. KCI shall provide reasonable protection against the loss of a customer's list. It is the customer's sole responsibility to maintain a duplicate list or have the source material from which the list was compiled. KCI shall pay for the cost of replacing such lists in the event of its systems failure, loss by fire, vandalism, theft or other such causes on KCI's premises (excluding destruction of the list due to the customer's negligence or willful misconduct), provided that the customer has a duplicate list or has the source material from which the list was compiled, and then only to the extent of the costs involved in replacing the lost list. KCI shall not be liable for compiling such lists nor for an intangible or special value attached thereto.

KCI is not responsible for the accuracy or integrity of lists or other data supplied by the customer or list broker. Unless otherwise specified in writing in advance, all rented mailing lists are provided on a one-time use basis.

- 8. MATERIALS:** KCI assumes in all proposals that all material provided will permit efficient handling on automated equipment, and meets equipment manufacturer's published specifications. Materials furnished that are within manufacturer's specifications, but which are not up to acceptable operational standards due to poor folding, facing, trimming, packing, sticking together of material, insufficient leeway between enclosures and envelopes, square envelope flaps or other causes, will be subject to pricing at special rates. The customer will be notified when a deficiency is discovered and approval will be obtained for handling at special rates before proceeding with work, and a new delivery schedule may result.

KCI is not responsible for identifying errors in preprinted copy on customer-furnished materials and assumes no liability for damages resulting from the mailing of materials which contain erroneous information. When performing mailings for not-for-profit customers, KCI is not responsible for content in mailed materials which causes a customer to lose their Nonprofit Status.

All direct mail handling and processing involves spoilage. Allowances for spoilage should be taken into consideration in ordering material. Spoilage of up to three (3) percent of customer's materials is typical. KCI will make reasonable efforts to handle customer's material to prevent undue spoilage. Nevertheless, KCI is not responsible for shortages of material as a result of spoilage in processing. All stock and materials belonging to a customer will be held and stored only at the customer's risk, and the customer shall be responsible for insurance on its stock and material.

Printer delivery tickets must accompany the materials delivered, and should show the number of skids or cartons, the quantity per skid or carton, and the total delivery quantity. Each incoming carton or skid must bear an identity, item code, quantity and a sample clearly visible. Each skid shall have only one material version, unless clearly marked and separated. Multiple items shall not be included within a single carton, skid or container unless noted thereon and on accompanying paperwork. KCI will apply a surcharge for any rework necessary for materials received not meeting these specifications.

KCI accepts and may rely upon printers' count until processing, and assumes no responsibility for shortages discovered at that time. Additional charges will apply if the customer requires the mailer to verify printer's counts prior to processing. Customer shall provide KCI with sufficient inventory or adequate sources of supply to meet anticipated demand. Cost for back orders, delay notices, canceled orders and increased customer service resulting from out of stock conditions is to be paid by, and will be billed to customer.

Collect shipment will be accepted only if clearance is obtained in advance, and a service charge will be added to the actual freight charges. KCI is not responsible for the condition of shipped overs, unless customer has been billed for packing and/or shipping.

The customer retains title to and the insurable interest in its materials. Customer shall obtain its own insurance for loss or damage to its materials. Customer releases, discharges, and holds KCI harmless from any loss or damage to customer's material that is or should have been covered by the insurance to be provided by customer, as provided above. KCI may carry insurance to protect itself against acts of negligence on the part of its employees in the normal course of business. If specific additional

insurance coverage is desired by customer, such coverage must be specified by agreement in writing with KCI and customer shall then provide and pay for such additional coverage by separate insurance or rider. In such instances, the liability of KCI for losses will be limited to the insurance coverage provided.

9. LABELS: Labels must be within equipment manufacturers' published specifications for labeling equipment. For paper labels as well as those which are electronically generated, quoted prices assume that label placement will be in the position most advantageous to production speed, or additional charges will be billed.

10. INSERTING SEQUENCE: Effort will be made to insert material in the sequence and facing the direction the customer requests, but quoted prices assume the most advantageous production speeds, and specified sequence or facing may result in additional charges being billed.

11. OVERAGES: The customer must advise KCI, in advance of the performance of the order, of the disposition of overs (leftover mail pieces). Overs may be returned to the customer, stored, or destroyed. If items are stored or returned, applicable storage and delivery charges will be added. Additionally, at KCI's option and without liability to KCI, material may be automatically destroyed after 60 days if customer has failed to respond to a disposition request or failed to pay for storage starting 30 days after the mail date. Premium storage rates may be applied to old materials or materials for which disposition has not been designated. KCI is not responsible for the condition of shipped overs.

12. DELIVERY SCHEDULES: KCI will make reasonable efforts to meet scheduled delivery and mailing date(s), but is not liable for failure to meet any requested delivery dates. In addition, KCI has no control over U.S. Postal Service, United Parcel Service or common carriers' delivery schedules and cannot guarantee when the mail or shipments deposited with or released to these carriers will be delivered. The date which mail or shipments are deposited by KCI with or released to these carriers is the date of delivery for purposes of this contract.

KCI is not responsible or liable due to delays, and all orders are accepted contingent upon, fire, accident, act of God, mechanical breakdown or other causes beyond KCI's control. Since the time element is an integral part of KCI's business, quoted prices are based upon a specific set of time schedules for completion. Any requested deviation from the schedules described or agreed upon by both parties at the time the order is placed may alter the quoted price. Late delivery of material may delay the completion date of the order by a greater degree than the actual elapsed time the material is late.

13. ERRORS IN MAILING: In the event of an error or mistake by KCI resulting in an erroneous mailing, KCI, at its expense, shall re-mail that portion of the mailing that was in error, as soon as is reasonably possible after notification in writing by customer of the error or mistake. Notwithstanding KCI's error or mistake, the customer shall pay the postage for all such remailings. The re-mailing is the exclusive and sole remedy of customer against KCI for such error or mistake, and is in substitution for all other remedies or damages, including loss of business, postage, or other consequential or incidental damages.

14. DELINQUENT INVOICES: If customer fails to timely pay KCI, KCI may, at its option, along with all other remedies available to KCI, retain the customer's list or printing or other property until paid in full or sell the customer's property and apply the proceeds against payment of delinquent invoices. "Delinquent" is defined as "past the agreed or specified payment date." After suitable credit has been established, unless otherwise specified in writing by KCI, terms are net with interest as allowed by law applied to delinquent invoices. Customer is responsible for any related collection costs, legal fees and interest.

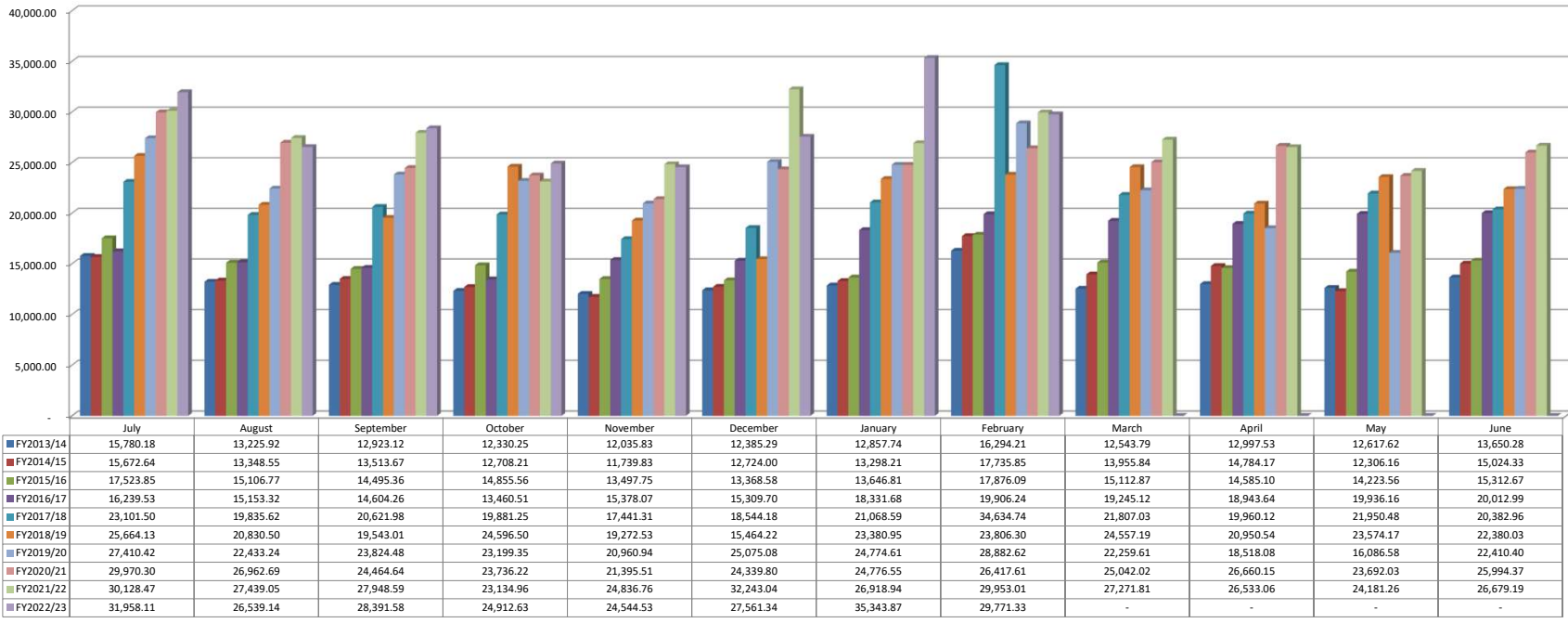
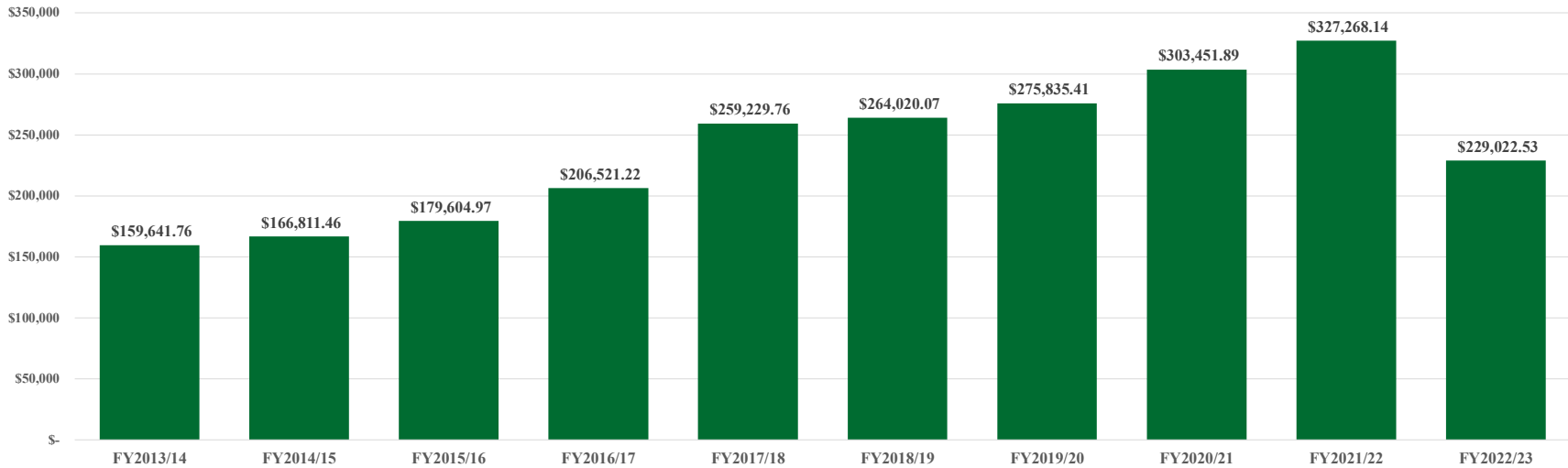
15. BROKER/AD AGENCY/RESELLER: When contracting with an intermediary such as a broker, ad agency or reseller for work on behalf of their customers, the intermediary, as well as the customer is fully responsible to KCI for timely payment of invoices and for related collection costs, legal fees and interest. The intermediary's responsibility for payment to KCI is without regard to whether the intermediary has been paid by its customer for services rendered.

16. TAXES: All amounts due for taxes and assessments will be added to the customer's invoice and are the responsibility of the customer. No tax exemption will be granted unless official proof of the customer's exemption is on file with KCI or such documentation accompanies the order. If, after the customer has paid the invoice, it is determined that more tax is due, the customer shall promptly remit the required taxes to the taxing authority or immediately reimburse KCI for any additional taxes paid by KCI.

17. SOLE AND EXCLUSIVE REMEDY: The Sole and exclusive remedy of customer for the breach of this agreement by KCI or any express or implied warranties pertaining to the mailing purchased by customer pursuant to this agreement, shall be re-mailing as provided in paragraph 13 above. Alternatively KCI may, at its option, provide a full refund of the invoice price. Customer shall notify KCI by written notice of any defect in the mailing within the period of 60 days immediately following the mailing. Failure by customer to notify KCI within this 60 day period shall relieve KCI from any liability to customer as a result of the defective mailing. The remedy here provided by KCI as to re-mailing, shall be customer's sole and exclusive remedy and is expressly made in substitution of any and all remedies otherwise provided under the Uniform Commercial Code as enacted in the state of Michigan or any other state or jurisdiction. Under no circumstances shall KCI be liable to customer or any other person for any consequential, incidental, economic, direct, indirect, general or specific damages arising out of any breach of warranty, express or implied, under the agreement.

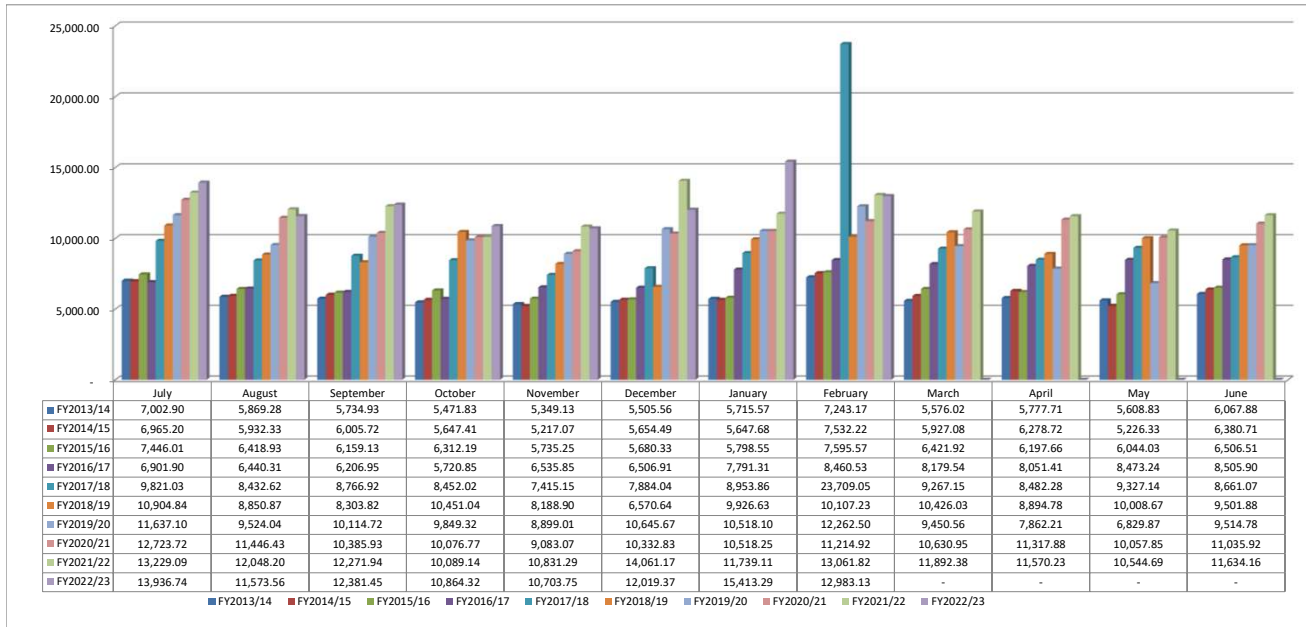
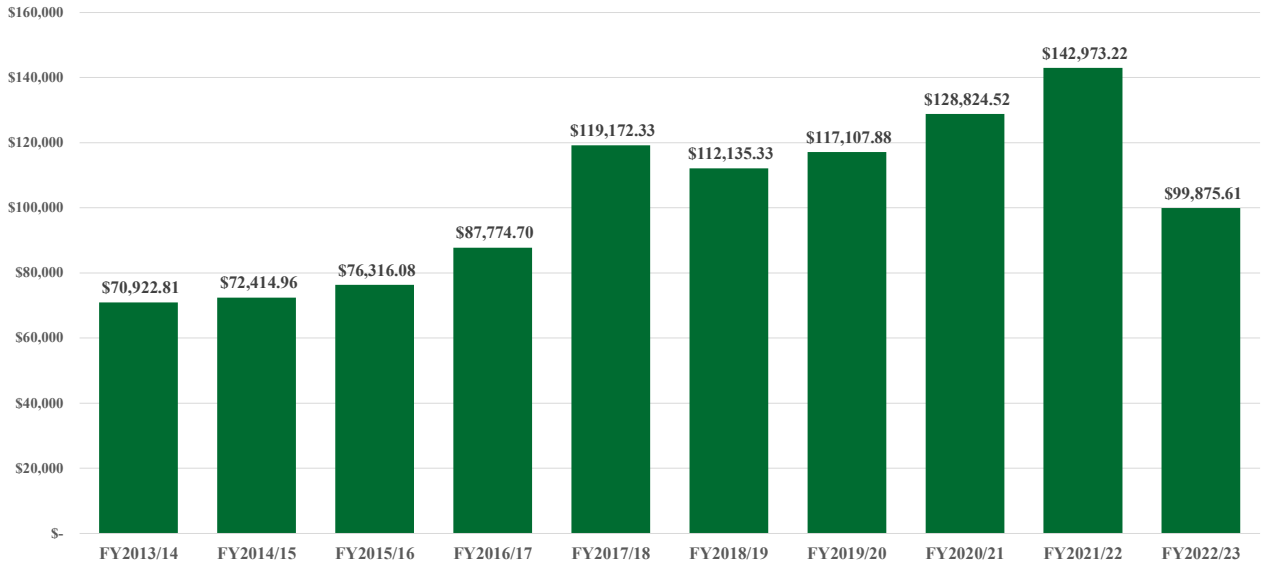
18. STATE OF MICHIGAN: This agreement shall be interpreted in accordance with the laws of, and enforced within the jurisdiction of, the state of Michigan. Any suit against KCI involving this agreement shall be brought in a court of competent jurisdiction within the county of Kent and the state of Michigan.

**City of Clare
Fiscal Year
Major Street Act 51 Funding**



■ FY2013/14 ■ FY2014/15 ■ FY2015/16 ■ FY2016/17 ■ FY2017/18 ■ FY2018/19 ■ FY2019/20 ■ FY2020/21 ■ FY2021/22 ■ FY2022/23

**City of Clare
Fiscal Year
Local Street Act 51 Funding**



CITY MANAGER REPORT

TO: Mayor Pat Humphrey & Clare City Commission
FROM: Jeremy Howard, City Manager
DATE: April 27, 2023
RE: City Manager's Report

For the Agenda of May 1, 2023

2023 PILOT Report. The annual PILOT (payment in lieu of taxes) report has recently been completed by the Assessor and is attached for your review and information.

Lake Shamrock Dredging. The hydraulic dredging process is continuing to move forward. Test holes have been dug at the airport in order to determine soil types and take pictures for permitting with EGLE. We are still paused for fish spawning during the month of May for mechanical dredging. The mechanical dredging operator interviews have been completed and we hope to decide and make an offer to one of the candidates soon. We received almost 30 applications of which we tried to interview 6 applicants, however only three applicants ended up showing up for scheduled interviews.

Budget Questions. Just a reminder that our next 23/24 budget workshop will be held on May 15th. If you have any additional questions or topics that you would like to discuss at that workshop, please feel free to send them to Shannon or me, and we will make sure we get answers for the discussion.

Recognition - Clare 12U All-Star Softball Little League. As you recall, the Clare 12U All-Star Softball Little League Team won the 12U Softball Little League 2022 State Championship title this past year. On Saturday, April 29th the Mayor was able to formally recognize the team and coaching staff for this distinctive and prestigious achievement at the Little League Opening Ceremonies for the 2023 season held at Brookwood Athletic Complex by awarding them each a Mayoral Certificate of Excellence and City of Clare pin as well as a Mayoral Key of Excellence to the team. Congratulations to the entire team and coaching staff on this amazing accomplishment. Attached to this report is a picture of the team and a copy of the Certificate of Excellence. Also attached is a picture of the newly placed City of Clare entry sign recognizing their achievement.

Attachments:

1. 2023 PILOT Report.
2. 12U Team Picture.
3. 12U Team Mayoral Certificate of Excellence.
4. 12U City of Clare City Limits Entry Sign.

2023 City of Clare PILOT Report

<u>Parcel Number</u>	<u>Owner's Name</u>	<u>Legal Description</u>	<u>Property Address</u>
051-400-010-50	PEBBLESTONE LIMITED	SEC 34 T17N R4W-- LOTS 10 THRU 305 BRIARWOOD DR 14 OF GREENBRIAR ESTATES NO 1. SPLIT ON 02/02/2007 FROM 051-400 -010-00, 051-400-011-00, 051-400 -012-00, 051-400-013-00, 051-400 -014-00;	305 BRIARWOOD DR
051-400-015-01	ROSE LIMITED	T17N R4W SEC 34. LOTS 15,16 & 17 GREENBRIAR ESTATES NO 1. FROM 015-00, 016-00 & 017-00	225 MARY ST

TOTAL PARCEL COUNT: 2

ALL ABOVE LISTED PARCELS ARE A 4% PILOT



2022



MICHIGAN
LITTLE LEAGUE
CHAMPIONS



~Celebrating~

EXCELLENCE

The Mayor and City Commission of the City of Clare hereby awards
The Clare 12U All-Star Little League Softball Team

This Certificate of Excellence for demonstrating phenomenal dedication, unmitigated resolve, tremendous determination, exceptional teamwork, extraordinary talent, and exemplary sportsmanship in winning the 2022 State of Michigan 12U All-Star Little League Softball State Championship. This tremendous accomplishment is a direct reflection on the entire Team, coaching staff, and support staff who collectively attained the absolute highest standard of excellence through their remarkable accomplishment. They have brought immense credit upon themselves, their families, the City of Clare, and surrounding communities. Their great triumph is a source of local pride and establishes them all as resident heroes. By presentation of this Mayoral Excellence Award, this outstanding team and each of its elite members and coaches have joined a select group of individuals, businesses, and groups who have consistently reaffirmed that Excellence is not a single act, but a way of life.



*Pat Humphrey, Mayor
April 29, 2023*

*Pride is a personal
commitment; It is
attitude which
separates excellence
from mediocrity.*

CLARE
CITY LIMIT

STATE CHAMPIONS
12U GIRLS SOFTBALL
2022

SPEED
LIMIT
45

BLUESH - SH&G, INC.
WE'RE INVESTING
IN CLARE!
COMPLETED - FALL OF 2023

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FROM THOUGHT
TO FINISH
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www.fedcorp.com

100

AGENDA REPORT

TO: Mayor Pat Humphrey & Clare City Commissioners
FROM: Diane Lyon, City Clerk
DATE: April 27, 2023
RE: *Communications

For the Agenda of May 1, 2023

***Note: This is a Consent Agenda item and is considered as routine by the City Commission. As such, this matter shall be automatically enacted by one motion with all other Consent Agenda items unless a Commissioner or citizen requests this item be individually discussed, in which event it shall be removed from the Consent Agenda and considered and acted upon in its designated sequence on the approved Clare City Commission agenda of May 1, 2023.**

FOIA Requests & Responses: The most recent FOIA requests and responses are attached for information. Stephanie Beltinck, Steep Steel, Carol Majewski, Plunkett Cooney, Allium Data, and Yehuda Miller.

Charter Communications Update: Charter has announced a cost change for certain multimedia terminal adapters.

Clare County Food Distribution: Clare County's May 2023 food distribution is scheduled for May 6 at the Clare County Fairgrounds.

Attachments. As noted above.

PUBLIC RECORDS
ALLIUM DATA
1919 14TH ST STE 700
BOULDER, CO 80302-5482

*****AUTO**ALL FOR AADC 480

PL2 T27 P1 S11859

THE CITY OF CLARE
202 W 5TH ST
CLARE MI 48617-1457



4/17/2023

Dear Public Records Department:

Please consider this letter as a public records request for commercial purposes as defined under the laws applicable to your jurisdiction.

We are requesting:

1. A copy of the last property & casualty insurance renewal summary for all lines of insurance purchased by the city (general liability, auto, workers comp, professional, directors and officers, etc.). This document summarizes the insurance terms, limits, deductibles, premium and exclusions.
2. A copy of the last employee benefits insurance renewal summary for health, dental and vision plans sponsored by the city. This document shows plan options available to the city's employees and the pricing for employee, employee plus spouse, employee plus family.

Please respond with PDF versions of the requested documents or any questions you may have to the following email address;
publicrecords@alliumdata.com

Thank you,

Michael Rost
Founder & CEO
Allium Data





202 West Fifth Street, Clare, Michigan 48617
www.cityofclare.org
phone: (989) 386-7541 fax: (989) 386-4508

April 25, 2023

Michael Rost
Public Records
Allium Data
1919 14th St, Ste 700
Boulder CO 80302-5482

E: publicrecords@alliumdata.com

RE: **Freedom of Information Act (“FOIA”) Request Response**

Your request for public record(s) under the Michigan Freedom of Information Act (“FOIA”), dated April 17, 2023, and received in this office on April 24, 2023, for the following records is acknowledged:

1. A copy of the last property & casualty insurance renewal summary for all lines of insurance purchased by the city (general liability, auto, workers comp, professional, directors and officers, etc.). This document summarizes the insurance terms, limits, deductibles, premium and exclusions.
2. A copy of the last employee benefits insurance renewal summary for health, dental and vision plans sponsored by the city. This document shows plan options available to the city’s employees and the pricing for employee, employee plus spouse, employee plus family.
3. Please respond with PDF versions of the requested documents.

Your request for information is hereby **Granted. A copy of the information will be provided within 30 days upon receipt of a deposit as outlined in the attached fee itemization estimate.**

The City of Clare’s FOIA Procedures and Guidelines and Summary are available for review on our website at www.cityofclare.org.

If your FOIA request has been denied in whole or in part, you may do one of the following at your option:

- (1) Commence an action in the circuit court to compel disclosure of the public records or information within 180 days after the governmental unit’s final determination to deny your request. If the circuit court orders disclosure of all or a portion of the public record or information, you have the right to receive reasonable attorney’s fees, costs, and disbursements. If the circuit court determines that the governmental unit arbitrarily and capriciously denied your request, you also have the right to receive punitive damages in the amount of \$500.00. Please see MCL 12.231 *et seq.* for further information on the Freedom of Information Act.

The City of Clare is an Equal Opportunity Provider and Employer



(2) Submit to the City Manager a written appeal that specifically states the word “**appeal**” and identifies the reason(s) for reversal of the denial. Your appeal should be sent to City of Clare – City Manager, 202 West Fifth Street, Clare, MI 48617-1490.

A copy of this request will be kept on file for no less than one (1) year.



Diane Lyon, FOIA Coordinator

The City of Clare is an Equal Opportunity Provider and Employer



Diane Lyon

Subject: FW: FOIA request

From: Steph Beltinck <stephbeltinck@gmail.com>

Sent: Sunday, April 16, 2023 12:45 PM

To: Diane Lyon <DLyon@cityofclare.gov>

Subject: FOIA request

April 15th, 2023

City of Clare Clerk

Attn: FOIA Coordinator

Re: Freedom of Information Act ("FOIA") Request

Dear FOIA Coordinator:

Pursuant to Michigan's FOIA statutes and regulations, I am writing to request an electronic copy of the qualified voter file in CSV format for the jurisdiction dated May 1, 2023. If possible, please include in this file the voter history for the November 2022 election.

Retrieval directions of CSV files can be found in the State of Michigan Clerks manual on pages 40-41.

An email response to this request is preferred. If email is not available, please contact me at phone number below so that we can coordinate how it is to be provided (mail, pickup from office, other).

Please waive or reduce the fee to search for or furnish copies of the requested public records on grounds that a waiver or reduction of the fee is in the public interest because searching for or furnishing copies of the public records can be considered as primarily benefitting the general public.

Thank you for your assistance.

Sincerely,

Stephanie Beltinck
Isabella County Canvasser
989-621-2377



202 West Fifth Street, Clare, Michigan 48617
www.cityofclare.org
phone: (989) 386-7541 fax: (989) 386-4508

April 20, 2023

Stephanie Beltinck
Phone (989) 621-2377
stephbeltinck@gmail.com

RE: **FOIA Request #2023-024.** Your request is hereby: **Denied.**

Your request for public record(s) under the Michigan Freedom of Information Act ("FOIA"), dated April 15, 2023, and received in this office on April 17, 2023, for the following records is acknowledged: **an electronic copy of the qualified voter file in CSV format for the jurisdiction dated May 1, 2023. If possible, please include in this file the voter history for the November 2022 election.**

1. Your request as described is denied because it is incomplete and does not satisfy the request requirements of FOIA PA 442 15.233(1).
2. Your request as described is further denied under exemptions MCL 15.243(1)(y), MCL 15.243(z), and MCL 168.509gg. Contact the Michigan Secretary of State's Office at Michigan.gov/ContactSOS if you do not agree with this decision.

The City of Clare's FOIA Procedures and Guidelines and Summary are available for review on our website at www.cityofclare.org.

If your FOIA request has been denied in whole or in part, you may do one of the following at your option:

- (1) Commence an action in the circuit court to compel disclosure of the public records or information within 180 days after the governmental unit's final determination to deny your request. If the circuit court orders disclosure of all or a portion of the public record or information, you have the right to receive reasonable attorney's fees, costs, and disbursements. If the circuit court determines that the governmental unit arbitrarily and capriciously denied your request, you also have the right to receive punitive damages in the amount of \$500.00. Please see MCL 12.231 *et seq.* for further information on the Freedom of Information Act.
- (2) Submit to the City Manager a written appeal that specifically states the word "**appeal**" and identifies the reason(s) for reversal of the denial. Your appeal should be sent to City of Clare – City Manager, 202 West Fifth Street, Clare, MI 48617-1490.

Diane Lyon, Freedom of Information Coordinator

The City of Clare is an Equal Opportunity Provider and Employer



Diane Lyon

From: Diane Lyon
Sent: Thursday, April 20, 2023 7:32 AM
To: 'records@steepsteelgov.us'
Cc: Jennifer Kinberg; Sarah Schumacher
Subject: RE: FOIA REQUEST

Good morning,

I am awaiting a response to the email that I sent to you on April 18. If I do not receive a response within 10 days (by April 30), your request will be considered null and void.

Diane Lyon, City Clerk
Clare City Hall
202 W. Fifth St.
Clare, MI 48617

Phone: (989) 386-7541 x106
Fax: (989) 386-4508
Email: dlyon@cityofclare.gov
City Hall office hours Monday -Thursday 7:00am-5:30pm

From: Diane Lyon
Sent: Tuesday, April 18, 2023 3:35 PM
To: 'records@steepsteelgov.us' <records@steepsteelgov.us>
Cc: Jennifer Kinberg <JKinberg@cityofclare.gov>; Sarah Schumacher <SSchumacher@cityofclare.gov>
Subject: RE: FOIA REQUEST

Hello Angel

You requested this information in June of last year. I provided a fee estimate but received no response. Do I need to complete another estimate?

Diane Lyon, City Clerk
Clare City Hall
202 W. Fifth St.
Clare, MI 48617

Phone: (989) 386-7541 x106
Fax: (989) 386-4508
Email: dlyon@cityofclare.gov
City Hall office hours Monday -Thursday 7:00am-5:30pm

From: Angel Tormis <records@steepsteelgov.us>
Sent: Sunday, April 16, 2023 5:06 AM
To: FOIA <FOIA@cityofclare.gov>; Diane Lyon <DLyon@cityofclare.gov>
Subject: FOIA REQUEST

Mr. / Ms.:

Good Day!

Name: Angel Tormis

Phone Number: 936-298-6500

Organization: SteepSteel, LLC

Address: 1095 Evergreen Circle, Suite 200, The Woodlands, TX 77380

Email Address: Records@SteepSteelGov.us

Request:

Please send us copies of all active leases/licenses for cell towers, rooftop antennas, or other wireless installations on property owned or managed by the City of Clare, Michigan along with 24 months of associated payment histories.

Thank you!

Best Regards,

Angel Tormis

Diane Lyon

From: dlyon@cityofclare.gov
Sent: Thursday, April 20, 2023 10:11 AM
To: Diane Lyon
Subject: New submission from Request for Examination or Copy of Records (FOIA)

Requestor Information

Name

Carol Majewski

Date of Birth

05/01/1965

Street Address

212 S. Broad St

City

Harrison

State

Michigan

Zip Code

48625

Daytime Phone:

(989) 539-8870

Email

majewskic@clareco.net

Request Information

Date/Time of Incident:

04/20/2023

CPD Comp #:

23-21023210

Type of Incident:

vandalism

Location of Incident:

210 wilcox st

I am requesting the following record(s):

I am requesting the police report for the vandalism damages to the building owned by Senior Services at 210 wilcox st. (the old beauty school).

I am requesting the above record(s) for:



202 West Fifth Street, Clare, Michigan 48617
www.cityofclare.org
phone: (989) 386-7541 fax: (989) 386-4508

April 20, 2023

Carol Majewski
212 S. Broad St.
Harrison MI 48625

Phone: 989-539-8870
mjewskic@clareco.net

RE: **Freedom of Information Act ("FOIA") Request Response**

Your request for public record(s) under the Michigan Freedom of Information Act ("FOIA"), dated February 28, 2022, and received in this office on February 28, 2022, for the following records is acknowledged: **I am requesting the police report for the vandalism damages to the building owned by Senior Services at 210 Wilcox St. (the old beauty school).**

1. All non-exempt information is being provided at this time. Some information is redacted under the provisions of **MCL 15.243 Section 13 Exemption (a) Information of a personal nature if public disclosure of the information would constitute a clearly unwarranted invasion of an individual's privacy.**

A copy of this request will be kept on file for no less than one (1) year.

The City of Clare's FOIA Procedures and Guidelines and Summary are available for review on our website at www.cityofclare.org. A copy of this request will be kept on file for no less than one (1) year.

If your FOIA request has been denied in whole or in part, you may do one of the following at your option:

- (1) Commence an action in the circuit court to compel disclosure of the public records or information within 180 days after the governmental unit's final determination to deny your request. If the circuit court orders disclosure of all or a portion of the public record or information, you have the right to receive reasonable attorney's fees, costs, and disbursements. If the circuit court determines that the governmental unit arbitrarily and capriciously denied your request, you also have the right to receive punitive damages in the amount of \$500.00. Please see MCL 12.231 *et seq.* for further information on the Freedom of Information Act.
- (2) Submit to the City Manager a written appeal that specifically states the word "**appeal**" and identifies the reason(s) for reversal of the denial. Your appeal should be sent to City of Clare – City Manager, 202 West Fifth Street, Clare, MI 48617-1490.

Diane Lyon
City Clerk & Freedom of Information Coordinator

The City of Clare is an Equal Opportunity Provider and Employer





April 21, 2023

Diane Lyon
City Clerk/FOIA Administrator
Clare City Hall
202 W Fifth Street
Clare, MI 48617

Re: ***Scott Lovchuk v Adam Griffith***
Case No. 2023-198450-NO
Claim No.: 23-9266689
Date of Loss: June 17, 2021

FOIA REQUEST

Dear Ms. Lyon:

We represent the Defendant in the above-referenced matter. The claimant in the above-referenced matter, Scott Lovchuk (DOB: 4/2/78), was involved in an incident which occurred on June 17, 2021, and which is the subject of this litigation. We are requesting any and all documents, investigative reports, and body cam footage associated with said incident, if applicable. Pertinent incident information necessary to complete this FOIA Request is provided below. Should you have any questions regarding this request, please feel free to contact me, or my paralegal, David M. Boutrous (248-594-2734; dboutrous@plunkettcooney.com). Thank you.

Clare County Sheriff Department
Incident Date: 6/17/21
Incident Type: Traffic Crash with injury; suspicious activity
Time of Incident: 2105
Incident #: 2106170091
Case 21-168-6
Incident Location: Dirt Road, Angle/S of Claroskee, Harrison, MI 48625

Very truly yours,

PLUNKETT COONEY

Kimberly K. Seibert
Direct Dial: 313-983-4439
kseibert@plunkettcooney.com

ATTORNEYS & COUNSELORS AT LAW

Diane Lyon

From: Boutrous, David <DBoutrous@plunkettcooney.com>
Sent: Tuesday, April 25, 2023 12:22 AM
To: Diane Lyon
Cc: FOIA
Subject: RE: FOIA Request

Ms. Lyon,
Thank you for pointing that out! I apologize.

Best,



David Boutrous
Paralegal

Plunkett Cooney
Attorneys & Counselors at Law
T 248.594.2734

[bio](#) | [office](#) | [vcard](#) | [web](#)

From: Diane Lyon <DLyon@cityofclare.gov>
Sent: Monday, April 24, 2023 7:38 AM
To: Boutrous, David <DBoutrous@plunkettcooney.com>
Cc: FOIA <FOIA@cityofclare.gov>
Subject: RE: FOIA Request

[EXTERNAL]

Good morning Mr. Boutrous,
Your FOIA request is addressed to the Clare County Sheriff's Department and the location is not within the City of Clare's jurisdiction so I am assuming you meant to send it there?

Diane Lyon, City Clerk
Clare City Hall
202 W. Fifth St.
Clare, MI 48617

Phone: (989) 386-7541 x106
Fax: (989) 386-4508
Email: dlyon@cityofclare.gov
City Hall office hours Monday -Thursday 7:00am-5:30pm

Diane Lyon

From: Michigan Ops <michiganops@protonmail.com>
Sent: Sunday, April 23, 2023 12:08 PM
Subject: Public Records Request

This may be a duplicate request, please treat it as new request with a new response date even if you previously responded.

I am requesting a high resolution, double sided, color scan of all records from the 2020 general election to be interpreted liberally to include all records from the 2020 general election to include but not limited to:

Ballots

Absentee ballot envelopes

Chain of custody documents

Pre-Election Testing and Certification Forms

Seal Request Forms

Pollbook data from every precinct and AVCB (Oath administration, List of Voters, Remarks, Ballot Summary, Certificate of Election Inspectors, Statement of Votes totals tape)

Canvass Working Documents

Official Certified Results

Please specify if any records have been destroyed.

Please also include a daily rate for in person inspection option.

Thank You

Yehuda Miller

140 Merrison Street

Teaneck NJ 07666

michiganops@protonmail.com



April 14, 2023



T1 P1 86 *****AUTO**ALL FOR AADC 480

City Of Clare
202 W. Fifth Street
Clare, MI 48617-1490

Re: Charter Communications - Upcoming Changes

Dear Franchise Official:

We value our customers and are committed to providing them with the latest products and technology, and we work hard to keep prices as low as possible. Effective May 16, 2023, the price for unreturned residential embedded multimedia terminal adapters (D3 and newer models, wired and wireless) will reduce by \$1.00 per month.

We remain committed to providing excellent communications and entertainment services in your community. If you have any questions about this change, please feel free to contact me at (906) 553-7866.

Sincerely,

A handwritten signature in blue ink that reads "Joan Movrich".

Joan Movrich
Manager - State Government Affairs, Michigan
Charter Communications



Free Drive-Through Mobile Food Distribution

Saturday, May 6, 2023

Registration: 9 a.m. for vehicles to line up

Distribution: From 10:00 a.m. until at least 11:30 a.m.

Clare County Fairgrounds

418 Fairlane St., Harrison, MI 48625

Participation Details

- Food will be placed in your trunk/hatchback, so *please make room in advance* and *bring some empty boxes or baskets the food*.
- Stay in your vehicle for registration and food distribution.
- Restrooms will *not* be available.
- Only one household should travel together in a vehicle.
- If you do not have access to a vehicle, are experiencing symptoms of COVID-19, or are feeling ill, please stay home & arrange for someone to pick up your food.
- All in need of food and/or in financial hardship are welcome to participate.

See Community Nutrition Network-Clare County on Facebook and the community calendars in the Clare County Cleaver and the Clare County Review for reminders. You can also call the Greater Lansing Food Bank at 517.908.3680 for more information.

This month's food distribution is conducted in partnership with the Greater Lansing Food Bank and is coordinated by the all volunteer Community Nutrition Network.

Mark your calendar - Community Nutrition Network's upcoming 2023 monthly, Saturday food distributions: **May 6, Jun. 3, Jul. 8, August 5, Sep. 9, Oct. 7, Nov. 4, and Dec. 2**. We will be at the Clare County Fairgrounds through November.

The Greater Lansing Food Bank and the Community Nutrition Network are equal opportunity providers.



PAYABLES REPORT FOR COMMISSIONERS

EXP CHECK RUN DATES 05/02/2023 - 05/15/2023 BOTH JOURNALIZED AND UNJOURNALIZED OPEN BANK CODE: CONSO

VENDOR	INVOICE #	DESCRIPTION	Posting Date	Check Run	AMOUNT
21C ADVERTISING	531984 033123	WRI GRANT CONSTRUCTION BID IN	05/02/2023	05/02/2023	825.00
21C ADVERTISING	531984 013123	NOTICES: SITE PLN RVW (AIRPOF	05/02/2023	05/02/2023	616.00
ACE HARDWARE	98067/1	MOUSE SNAP TRAP - WWTP	05/02/2023	05/02/2023	5.03
ACE HARDWARE	97988/1	UPS SHIPPING - WWTP	05/02/2023	05/02/2023	117.93
ACE HARDWARE	98112	PAINT & SUPPLIES - POLICE DEF	05/03/2023	05/03/2023	68.54
AMAZON CAPITAL SERVICES	1HGK-TGT6-111	AIRSOFT GUN - PD	05/02/2023	05/02/2023	469.05
AMAZON CAPITAL SERVICES	1R3T-4YJ1-G4J	GREEN GAS - PD	05/02/2023	05/02/2023	55.98
AMAZON CAPITAL SERVICES	1TJ3-VHYQ-49W	SAFETY LIGHT BAR - PD	05/02/2023	05/02/2023	115.98
AMAZON CAPITAL SERVICES	77573	UNAPPLIED CREDIT (INV 1Q9Y-T4	05/02/2023	05/02/2023	-79.93
AMAZON CAPITAL SERVICES	1WWT-JLPY-1KM	ROTARY LIFT CAPACITOR - DPW	05/02/2023	05/02/2023	34.65
AWOL, INC	APRIL 2023	JANITORIAL SERVICES: APRIL 20	05/02/2023	05/02/2023	3,162.00
BOB'S TIRE STORE	38811	TIRE REPAIR - DPW BACK HOE	05/02/2023	05/02/2023	82.00
BS & A SOFTWARE	146261	SOFTWARE ANNUAL SERVICE/SUPPC	05/02/2023	05/02/2023	5,487.00
CLARE AUTOMOTIVE SUPPL	100531031658	TURN INDICATOR - DPW #39	05/02/2023	05/02/2023	179.79
CLARE AUTOMOTIVE SUPPL	100531032002	DEXCOOL; HOSE MENDER (2PK) -	05/02/2023	05/02/2023	17.50
CLARE AUTOMOTIVE SUPPL	100531032032	BATTERY - CEMENTERY #201	05/02/2023	05/02/2023	66.95
CLARE AUTOMOTIVE SUPPL	100531032108	4 SPARK PLUGS - CEMETERY #200	05/02/2023	05/02/2023	13.16
CLARE AUTOMOTIVE SUPPL	100531032159	SPARK PLUG - DPW POWERWASHER	05/02/2023	05/02/2023	3.29
CLARE AUTOMOTIVE SUPPL	100531032338	BATTERY - DPW #59	05/02/2023	05/02/2023	134.95
CLARE AUTOMOTIVE SUPPL	100531032916	HYDRAULIC COUPLING-MEGACRIMP	05/02/2023	05/02/2023	21.79
CLARE COUNTY REVIEW	63253	1/2 PAGE AD IN VISITORS GUIDE	05/02/2023	05/02/2023	475.00
CLARE COUNTY REVIEW	63241	NOTICES: BIDS (3/10); PROPOSE	05/02/2023	05/02/2023	246.00
CLARE HARDWARE	438335	DRILL BIT (3/8"); 2 U-BOLTS;	05/02/2023	05/02/2023	26.55
CLARE HARDWARE	438366	OUTDOOR CLEANER; 2 CYCLE OIL	05/02/2023	05/02/2023	74.95
CLARE HARDWARE	438389	BUSHING 11/2X3/4 - BRINE TANK	05/02/2023	05/02/2023	3.49
CLARE HARDWARE	438408	ALUM RIVET 3/16X1/2 - CITY HA	05/02/2023	05/02/2023	9.99
CLARE HARDWARE	438449	PILOT DRILL BIT - WATER TAP M	05/02/2023	05/02/2023	7.99
CLARE HARDWARE	438460	6 TUBES SEALANT - DPW ROOF	05/02/2023	05/02/2023	53.94
CLARE HARDWARE	438464	3/4" C TUBE CAP - CEMETERY BU	05/02/2023	05/02/2023	1.99
CLARE HARDWARE	438534	ANGLE BAR (1-1/4X4' 1/8") -	05/02/2023	05/02/2023	14.99
CLARE HARDWARE	438700	VINYL TUBE (10FT) - DPW #53	05/02/2023	05/02/2023	11.90
CLARE HARDWARE	438701	VINYL TUBE (30FT) - DPW #53	05/02/2023	05/02/2023	35.70
CLARE HARDWARE	438741	BLACK MARKER - DPW	05/02/2023	05/02/2023	1.99
CLARE HARDWARE	438750	DEET BENS REPELLANT - CEMETER	05/02/2023	05/02/2023	9.99
CLARE HARDWARE	438751	CAL/LIME/RST REMOVER; HOSE -	05/02/2023	05/02/2023	59.98
CLARE HARDWARE	438752	4 TRIGGER SNAPS (3/4")	05/02/2023	05/02/2023	17.96
CLARE HARDWARE	438770	GLOVES, CLAW PICK UP TOOL; BI	05/03/2023	05/03/2023	80.92
CLARE HARDWARE	438776	SPRAY PAINT - PARKS/REC	05/03/2023	05/03/2023	8.49
CONSUMERS ENERGY	207058510469	11175 S. EBERHART AVE (03/08/05/03/2023	05/03/2023	05/03/2023	8,062.28
CONSUMERS ENERGY	206969686486	305 MAPLE ST (03/08/23-04/05/05/03/2023	05/03/2023	05/03/2023	5,337.18



PAYABLES REPORT FOR COMMISSIONERS

EXP CHECK RUN DATES 05/02/2023 - 05/15/2023 BOTH JOURNALIZED AND UNJOURNALIZED OPEN BANK CODE: CONSO

VENDOR	INVOICE #	DESCRIPTION	Posting Date	Check Run	AMOUNT
CONSUMERS ENERGY	207058513359	315 W FIRST ST (03/15/23-04/105/05/2023	05/05/2023	05/05/2023	404.26
CONSUMERS ENERGY	202164761346	327 BROOKWOOD DR (03/15/23-0405/05/2023	05/05/2023	05/05/2023	109.72
CONSUMERS ENERGY	202253771332	501 FOREST AVE (03/15/23-04/105/05/2023	05/05/2023	05/05/2023	53.98
CONSUMERS ENERGY	203766590771	396 SHAMROCK CT (03/15/23-04/05/05/2023	05/05/2023	05/05/2023	28.81
CONSUMERS ENERGY	202787692828	303 PINECREST ST (03/15/23-0405/09/2023	05/09/2023	05/09/2023	28.81
CONSUMERS ENERGY	206880792026	813 INDUSTRIAL DR (03/22/23-05/15/2023	05/15/2023	05/15/2023	28.81
CONSUMERS ENERGY	206880792030	405 MAPLE ST (03/22/23-04/20/05/15/2023	05/15/2023	05/15/2023	209.87
CONSUMERS ENERGY	206880792032	510 N MCEWAN ST (03/22/23-04/05/15/2023	05/15/2023	05/15/2023	53.44
CONSUMERS ENERGY	206880792041	507 S MCEWAN ST (03/22/23-04/05/15/2023	05/15/2023	05/15/2023	31.99
CONSUMERS ENERGY	202253784985	10242 S CLARE AVE (03/22/23-05/15/2023	05/15/2023	05/15/2023	30.48
CONSUMERS ENERGY	204567535242	820 CEDAR ST (03/22/23-04/20/05/15/2023	05/15/2023	05/15/2023	51.09
CONSUMERS ENERGY	204923494697	1532 N MCEWAN ST (03/22/23-0405/15/2023	05/15/2023	05/15/2023	172.66
CONSUMERS ENERGY	204923494825	610 W WHEATON AVE (03/22/23-05/15/2023	05/15/2023	05/15/2023	28.81
CONSUMERS ENERGY	201096974503	696 POINT DR (03/22/23-04/20/05/15/2023	05/15/2023	05/15/2023	43.88
CONSUMERS ENERGY	201096974506	700 SCHOOLCREST AVE (03/22/2305/15/2023	05/15/2023	05/15/2023	31.02
CONSUMERS ENERGY	201096974507	820 SCHOOLCREST AVE (03/22/2305/15/2023	05/15/2023	05/15/2023	65.05
CONSUMERS ENERGY	201096974508	604 SCHOOLCREST AVE (03/22/2305/15/2023	05/15/2023	05/15/2023	31.71
CONSUMERS ENERGY	201096974509	500 SCHOOLCREST AVE (03/22/2305/15/2023	05/15/2023	05/15/2023	28.81
CONSUMERS ENERGY	201096974514	221 WILCOX PKWY (03/22/23-04/05/15/2023	05/15/2023	05/15/2023	51.36
CONSUMERS ENERGY	202609748507	332 WITBECK DR (03/22/23-04/205/15/2023	05/15/2023	05/15/2023	38.91
CONSUMERS ENERGY	201452848022	1603 N MCEWAN ST (03/22/23-0405/15/2023	05/15/2023	05/15/2023	73.06
CONSUMERS ENERGY	201452848023	1525 N MCEWAN ST (03/22/23-0405/15/2023	05/15/2023	05/15/2023	38.50
CONSUMERS ENERGY	202152848024	305 W STATE ST (03/22/23-04/205/15/2023	05/15/2023	05/15/2023	34.19
CONSUMERS ENERGY	205012476658	3333 DUNLOP RD (03/22/23-04/205/15/2023	05/15/2023	05/15/2023	205.79
CONSUMERS ENERGY	202876694247	202 W FOURTH ST (03/22/23-04/05/15/2023	05/15/2023	05/15/2023	79.15
CONSUMERS ENERGY	202876694252	202 W 5TH ST (03/22/23-04/20/05/15/2023	05/15/2023	05/15/2023	281.73
CONSUMERS ENERGY	202876694253	207 W 5TH ST (03/22/23-04/20/05/15/2023	05/15/2023	05/15/2023	680.58
CONSUMERS ENERGY	202876694254	601 W 5TH ST (03/22/23-04/20/05/15/2023	05/15/2023	05/15/2023	29.50
CONSUMERS ENERGY	202876694255	416 W 5TH ST (03/22/23-04/20/05/15/2023	05/15/2023	05/15/2023	28.81
CONSUMERS ENERGY	201185941926	500 BEECH ST (03/22/23-04/20/05/15/2023	05/15/2023	05/15/2023	31.67
CONSUMERS ENERGY	204033586592	203 W 4TH ST (03/22/23-04/20/05/15/2023	05/15/2023	05/15/2023	167.95
COUNTY WIDE SEPTIC, LLC	118681	EXTRA PORTA-JONS (2) - EGG DF05/02/2023	05/02/2023	05/02/2023	60.00
DEWITT LUMBER	2304-274454	DEPOT RAILING MATERIALS 05/02/2023	05/02/2023	05/02/2023	7,334.21
FAMILY FARM & HOME	4697/Q	K9 OFFICER FOOD - PD 05/02/2023	05/02/2023	05/02/2023	87.99
FERGUSON WATERWORKS #3	0171251	2 METERS - DPW/WATER 05/02/2023	05/02/2023	05/02/2023	51.82
FERGUSON WATERWORKS #3	0173494	10 T10 METERS - DPW/WATER 05/02/2023	05/02/2023	05/02/2023	1,653.00
FIRST NATIONAL BANK OF	3680 05192023	HOWARD: DDA MUSIC 05/02/2023	05/02/2023	05/02/2023	32.95
FIRST NATIONAL BANK OF	7936 05192023	SIMMER: PROF DEVEL; DEPOT; PA05/02/2023	05/02/2023	05/02/2023	3,101.14
FIRST NATIONAL BANK OF	4182 05192023	LYON: DPW JOB POSTING; CC PRC05/02/2023	05/02/2023	05/02/2023	281.91



PAYABLES REPORT FOR COMMISSIONERS

EXP CHECK RUN DATES 05/02/2023 - 05/15/2023 BOTH JOURNALIZED AND UNJOURNALIZED OPEN BANK CODE: CONSO

VENDOR	INVOICE #	DESCRIPTION	Posting Date	Check Run	AMOUNT
FIRST NATIONAL BANK OF	8077 05192023	SIRPILLA: MICROSOFT 365	05/02/2023	05/02/2023	26.50
FISHER SCIENTIFIC CO IN	1714858	FURNACE MUFFLER - WWTP	05/02/2023	05/02/2023	3,304.25
GARY L TODD	05022023-GT	AIRPORT MANAGER SERVICES	05/02/2023	05/02/2023	1,325.50
HERSHBERGER'S HARDWARE	72221	WINDOW TRIM (24 PCS) - CITY H	05/02/2023	05/02/2023	225.36
JACK DOHENY COMPANY	192329	DEBRIS HOSE; RUBBER HOSE (10"	05/02/2023	05/02/2023	4,879.94
JOHNSTON ELEVATOR INC	04132023	GRASS SEED (25#) - CEMETERY	05/02/2023	05/02/2023	73.95
JOY SIMMER	04192023 REIM	MILEAGE REIMBURSE: 3/27/23-4/05/02/2023	05/02/2023	05/02/2023	81.63
KENT COMMUNICATIONS	PA-Q225985	SUMMER 2023 TAX BILLS - TREAS	05/02/2023	05/02/2023	706.50
MACQUEEN EMERGENCY	P01752	LARGE FACEPIECE, MASK BAG, LC	05/02/2023	05/02/2023	706.00
MAURER'S TEXTILE RENTA	2695323	YODER UNIFORMS - DPW	05/02/2023	05/02/2023	33.85
MILL BROOK WATER COMPAN	10972	BOTTLED WATER (6 5GAL BTLS) -	05/02/2023	05/02/2023	43.50
MOTOROLA SOLUTIONS, INC	8230407987	RADIO DEVICE INSTALL - FIRE D	05/02/2023	05/02/2023	1,785.70
MUNICIPAL EMERGENCY SER	IN1862548	2 GAUNTLET CUFFS (MD) - FIRE	05/02/2023	05/02/2023	170.00
MWEA	E31935	2023 JOINT EXPO & OPERATORS D	05/02/2023	05/02/2023	10.00
NATIONAL INSURANCE SERV	1555729	MAY 2023 PREMIUM	05/02/2023	05/02/2023	2,238.35
PAT HUMPHREY	05022023-PH	ELECTRONIC COMMUNICATION SERV	05/02/2023	05/02/2023	25.00
PVS TECHNOLOGIES	331728	FERRIC CHLORIDE SOLUTION (45,	05/02/2023	05/02/2023	9,630.23
ROBERT BONHAM	05022023-RB	ELECTRONIC COMMUNICATION SERV	05/02/2023	05/02/2023	25.00
SEITER ELECTRIC INC	62262	931 LEIRTON PLUG END - DPW WE	05/02/2023	05/02/2023	35.00
STANDARD ELECTRIC CO	6045617-00	HEATER (208V 14.8A) - WWTP	05/02/2023	05/02/2023	539.71
STAPLES	3535703814	TOILET PAPER (4 CSES); HAND S	05/02/2023	05/02/2023	205.55
STAPLES	3534928691	TONER CARTRIDGE - DPW	05/02/2023	05/02/2023	111.77
STAPLES	3534928692	COPY PAPER (2CSES); TOILET PA	05/02/2023	05/02/2023	199.20
STAPLES	3535259301	COPY PAPER; CORRECTION TAPE -	05/03/2023	05/03/2023	46.87
SUB-AQUATICS, INC	INV-OH78-316	MALE HEX NIPPLE (2); FLARE EI	05/02/2023	05/02/2023	1,180.34
TRACE ANALYTICAL LABOR	3040516	QUARTERLY WASTEWATER ANALYSIS	05/02/2023	05/02/2023	347.00
TRACE ANALYTICAL LABOR	3040551	6 VOC 524.2 DW TESTS - WWTP	05/02/2023	05/02/2023	428.00
TRACE ANALYTICAL LABOR	3040618	PFAS TESTING - WWTP	05/02/2023	05/02/2023	412.00
USA BLUE BOOK	342753	LAB SUPPLIES - WWTP	05/02/2023	05/02/2023	393.25
WITBECK'S FAMILY FOODS	00396713	DRINKS FOR 5/2/23 SPECIAL ELE	05/02/2023	05/02/2023	10.08

Sub Total: 70,915.39



PAYABLES REPORT FOR COMMISSIONERS

< RUN DATES 04/19/2023 - 05/01/2023 BOTH JOURNALIZED AND UNJOURNALIZED PAID BANK CODE: CONSO - CHECK TYPE: PAI

VENDOR	VENDOR ID	INVOICE #	DESCRIPTION	POSTING DATE	AMOUNT
VERIZON WIRELESS	6408	9931978507	WWT AFTER HOURS PHONE	04/19/2023	78.19
					78.19
				OPEN INVOICE TOTAL:	<u>70,915.39</u>
				Grand Total:	<u>70,993.58</u>

COMMISSION APPROVAL:

AGENDA REPORT

TO: Mayor Pat Humphrey & Clare City Commissioners
FROM: Diane Lyon, City Clerk
DATE: April 27, 2023
RE: *Professional & Education Training Opportunities

For the Agenda of May 1, 2023

***Note: This is a Consent Agenda item and is considered as routine by the City Commission. As such, this matter shall be automatically enacted by one motion with all other Consent Agenda items unless a Commissioner or citizen requests this item be individually discussed, in which event it shall be removed from the Consent Agenda and considered and acted upon in its designated sequence on the approved Clare City Commission agenda of May 1, 2023.**

Commissioners are encouraged to attend educational and training events. Please submit the attached Professional Development Training Request to the City Clerk if you are interested in attending any educational or training event(s).

1. Michigan Municipal League Upcoming Events. The MML also provides many opportunities for training and professional development including a vast selection of webinars available for viewing. The current offerings are attached for review & consideration.
2. American Planning Association-Michigan Chapter. The Michigan APA likewise offers training sessions and onsite workshops for city officials. If you are interested in having the City host an onsite workshop, please contact the City Clerk. The most current opportunities for professional development are attached for your consideration.
3. MMDC Annual Meeting. The Middle Michigan Development Corporation will be hosting its annual meeting on May 24th, 2023, at 8:00 am, at the Marriott Courtyard at CMU. Brian Calley will be the Guest Speaker at this event.

Attachments: as outlined above.

Clearly another way of life.



CITY OF CLARE
Professional Development Training Request

Today's Date: _____

Your Name & Title: _____

Name of Training Event: _____

Location of Training Event: _____

Date(s) & Times of Training Event: _____

If you are required to sign up for break-out sessions, which break-out sessions & times would you like to attend:

Do you have and special food requirements (if the event is serving food)?

Will you need a city vehicle to attend this event? Yes No
(If the answer is no, a mileage reimbursement form will be provided)

Will you need overnight accommodations? Yes No

Do you have special needs regarding accommodations? _____

Please return this completed form to: Diane Lyon, City Clerk
202 W. Fifth St.
Clare, MI 48617
Or you may email the form to: dlyon@cityofclare.gov

[Capital Conference Registration Policies](#)

For **Human Resources-related trainings and seminars**, League members can attend programs hosted by the American Society of Employers (ASE) at the ASE member rate. Visit www.aseonline.org for a calendar of their events.

Aug. 9-11 [MAM Summer Workshop](#) Northville

DATE	EVENT	LOCATION
2023		
May 8	LEAGUE EVENT: Live with the League	Virtual
May 19-20	LEAGUE EVENT: Elected Officials Academy – Core Weekender	Bay City
May 19-20	LEAGUE EVENT: Elected Officials Academy – Advanced Weekender	Bay City
May 22	LEAGUE EVENT: Live with the League	Virtual

June 20	LEAGUE EVENT: Live with the League	Virtual
July 10	LEAGUE EVENT: Live with the League	Virtual
July 24	LEAGUE EVENT: Live with the League	Virtual
July 24-27	MME Summer Workshop	Frankenmuth
Oct. 18-20	LEAGUE EVENT: Convention	Traverse City
2024		
Mar 12-13	LEAGUE EVENT: CapCon	Lansing
Sept 11-13	LEAGUE EVENT: Convention	Mackinac Island
2025		
Sep 15-19	LEAGUE EVENT: Convention	Grand Rapids

Share this page

Elected Officials Academy - Core Weekender

Elected Officials Academy Core Weekender - Spring

All elected municipal officials must have a basic foundation of knowledge upon which to build their effectiveness as community leaders. This weekend seminar offers the most critical information in four short courses-Legal Framework, Leadership Roles & Responsibilities, Financial Management, and Planning & Zoning-in a compact format that facilitates achievement of Level One of the Michigan Municipal League's Elected Officials Academy. The Elected Officials Academy CEOA is a voluntary continuing education program established to encourage and recognize the efforts of local elected officials to become effective leaders. Upon completion of this program attendees will be able to differentiate between the role of the councilmember and the role of the mayor /president, discuss the Uniform Budgeting and Accounting Act, identify where taxes and revenue sharing come from, use zoning checks and balances, and make effective zoning decisions.

Agenda

Friday, May 19, 2023

Check-in 5:30 pm; A light dinner; Begin 6:00 pm; Adjourn 9:00 pm

Saturday, May 20, 2023

Check-in 7:30 am; Begin 8:00 am; Lunch; Adjourn 3:00 pm

Registration Info: (through May 12, 2023)

League Member communities, \$225

Nonmember Government, \$275

To register online, login to the right, and then click the "Register Myself" or "Register Someone Else" button below.

Please click [here](#) for a faxable registration form.

Location Information

Sign In

Username

Password

Remember me on this computer

[Sign In](#)

Forgot [my password](#) or [my username](#)

[Create a new account](#)

DoubleTree by Hilton Hotel Bay City - Riverfront
One Wenonah Park Place
Bay City, MI 48708

Housing:

Housing reservations will only be accepted for registered attendees.

Room rate is \$129.00 (plus taxes). Book your reservation [here](#).

The cut-off date for the MML room block is set for **Friday, April 28, 2023**.

Education Credits Approved For This Program

8 EOA

When:

5/19/2023 - 5/20/2023

When: 5/19/2023 - 5/20/2023

Where: One Wenonah Park Place
Bay City, MI 48708

[Shop](#)

Connect With Us

Contact Us
info@mml.org

Conferences and Events

The Michigan Association of Planning's education programs provide participants with the skills and knowledge to make good land use decisions. Our instructors enable new community planning officials to better understand their roles and responsibilities, reacquaint experienced officials with current planning tools and techniques, provide the professional planner with professional development opportunities, and broaden urban planning students knowledge of statewide best practices.

Annual Training Programs

Planning Michigan Conference

- MAP's premiere, annual educational event
- General sessions, national experts, breakouts, mobiles, networking, basic and advanced courses
- #1 source of best planning practices in Michigan
- Click [here](#) for information about this year's conference.

Student Conference

- MAP is dedicated to supporting student development in the planning profession
- Connects the future generation of planners from 8 Michigan universities to seasoned planners and state land use leaders
- Student led and managed, the event attracts more than 125 students annually.
- Click [here](#) for information about this year's student conference.

Specialty Programs

- **Spring Institute** - Recent topics have included: Social Equity Aging in Place, Climate Adaptation, as well as Entrepreneurs and Economic Development
- **Transportation Bonanza** - Safe Routes to School implementation, multi-modal transportation
- **MAP Reads** - Every other month group meets to discuss a planning-related text. Click here to see the current and past discussion topics.
- **Regional Workshops** - Each spring, MAP brings our workshops for officials to communities across the state.

Quick Links

[Register for Spring Institute](#)

[Thank you Corporate Members](#)

[Donate to MAP](#)

[Contact MAP Staff](#)

Upcoming Events

Wed May 3, 2023

[IAP2 Midwest Chapter 2023 Conference](#)

Category: Other Events

Tue May 9, 2023

[41st Annual Recycling and Organics Conference](#)

Category: Other Events

Thu May 11, 2023

[Oakland County Virtual Training Series](#)

Category: Other Events

Wed May 17, 2023

[Spring Institute 2023](#)

Category: MAP Events

Wed May 24, 2023

[Planners Night Out and Walking Tour](#)

Category: MAP Network & Learn

[View Full Calendar](#)

On-Site Workshops

Our On-Site Program offers a menu of topics to choose from with the option to customize programming for your community's needs.

- These programs come to you! We deliver the instructor and curriculum, you coordinate invitations and the facility: cost effective training convenient and close to home.
- Topics include Planning and Zoning Essentials, Site Plan Review, Zoning Board of Appeals, Zoning Administration, Planning for Health, Capital Improvements Programs, and more.
- Click [here](#) for more information.

Michigan Association of Planning
1919 West Stadium Boulevard, Suite 4
Ann Arbor, MI 48103
info@planningmi.org
734.913.2000 (office)
734.913.2061 (fax)



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MIDDLE MICHIGAN
DEVELOPMENT CORPORATION

2023 Annual Meeting

Please join us for company awards, complimentary breakfast and inspiring words from our guest speaker

Brian Calley

- President and CEO of The Small Business Association of Michigan (SBAM)
- The Former Lieutenant Governor of Michigan



**May 24th , 8am Marriott Courtyard at CMU
2400 East Campus Dr, Mt Pleasant, MI 48858**

Doors will open and breakfast will be available at 7:45 AM. Welcome remarks begin at 8:00 AM and are followed by a brief presentation of this year's Economic Development Achievement Awards!



Our keynote speaker will be Brian Calley, President and CEO of the Small Business Association of Michigan. Brian has great passion for Michigan's small businesses which are the backbone of our state's economy. Brian Calley also served as Michigan's 63rd Lieutenant Governor from 2011-2018. Prior to that, Calley served two terms in the Michigan House of Representatives, two terms as an Ionia County commissioner and worked for over a decade in community banking.



Scan the QR code or visit mmdc.org >> New & Events >> Upcoming Events

Tickets are \$35/person or \$250 for a table



RSVP today at mmdc.org/annual-meeting