



Airport Manager Report

April 2023

Fuel sales are starting to pick up as the weather gets a little nicer and friendlier to fly in. The first 3 months of fuel sales are up 48% over the first 3 months last year. We will need to sell more fuel the first 8 months to help compensate for losing a month of sales while the ramp is closed for the paving project later this year.

The Airport repaving projects bids were opened the 24th of March. Pyramid Paving had the low bid and it looks like we will have enough funding to complete two of the three parts. I am waiting on the engineering firm to give us their Construction Administration fee before I recommend that we accept the bids formally. MDOT Aeronautics is now requiring the sponsor to do cost reasonableness studies of both the chosen bid contractor, and also the engineer CA fee. I have completed the contractor study but I am waiting on the engineer CA fee as they had to re-bid the soil testing firm that they normally use. In the next two weeks, I hope to have approval from MDOT so that we can officially accept the bid for the upcoming project. At this point I will ask Jeremy to add this to your commission meeting for formal approval.

The Annual Easter Egg-stravaganza was held April 8th at the airport. The weather was chilly but the winds and snow avoided us this year. We had just under 1000 attend the event and everyone seemed to have a good time. All 3 egg drops (over 2700 eggs) were on target with zero off airport reported. Police and Fire had static displays along with the Flight School training airplane, where many kids were able to sit in the vehicles and airplane.

For the past 3 years, Al Smith has worked at the airport and has done the mowing and ground maintenance with me. He has done an outstanding job, but due to health reasons he just informed me he will not be coming back this year. I have notified Luke and we hope to have someone hired shortly.

Best regards,

Gary Todd Airport Manager



Where the north begins at the crossroads of Rt 10 and 127.

202 West Fifth Street, Clare, Michigan 48617 phone: (989) 386-7541 fax: (989) 386-4508
www.cityofclare.org

MEMORANDUM

TO: Jeremy Howard and the Clare City Commission
FROM: Clare Police Department
SUBJECT: March police activity

Dear Mr. Howard & City Commission:

The Clare Police Department is thankful for another successful Saint Patrick's weekend. This year was both safe and enjoyable for our community. We are thankful for the assistance of the Clare County Sheriff Department, Clare County Posse, Michigan State police, DNR, and other departments who helped us maintain the safety of all events.

Training:

March 1st – Officer Francisco Falco K9 training
March 8th – Chief ERT training
March 29th – Chief Active Violence training

Events:

March 2nd - Clare High School Career Day
March 17,18,19th Saint Patrick weekend
March 21st – CTE Reverse job fair
March 28th We hosted region 9 Michigan Association Chiefs of Police at the Clare Public Safety Building.

New and noteworthy

Clare Central Dispatch, Clare Police Department, and our tec support company (IT Right) have been working together to set up alternate dispatch computers at the Police Department. Previously Clare Central Dispatch used laptop computers. The new setup will greatly improve functionality if needed as a backup location.

We want to thank the Clare Fire Department and James Chapman our fire Chief for taking the lead and installing new lights on our entire Public Safety Building. The new lighting improves the appearance, but importantly the safety of our building. We are commonly used as a location to exchange both property and child exchanges and the new lighting offers an added sense of security while making these exchanges.

School

See attached report from Liaison Officer Brian David

David Saad

Clare Police Chief

CITY CLERK OFFICE
202 W. Fifth Street
Clare, Michigan 48617
989.386.7541
FAX: 989.386.4508

**CLARE POLICE DEPT**

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**INCIDENTS BY INCIDENT TYPE
MARCH 2023**

04/11/2023

INCIDENT TYPE	DESCRIPTION	NUMBER THIS TYPE
11001	CSC 1 Penis/ Vagina	1
11007	CSC 2 Sexual Contact - Forcible	1
13001	Non-Aggravated Assault	8
13002	Aggravated/ Felonious Assault	1
13003	Intimidation/ Stalking	13
22001	Burglary - Forced Entry	2
23007	Larceny - Other	1
26003	Fraud - Impresonation	1
26006	Fraud - Bad Checks	1
29000	Damage to Property	6
35001	Violation of Controlled Substance	2
48000	Obstructing Police	1
50000	Obstructing Justice	7
52003	Weapons Offense - Other	1
53001	Disorderly Conduct	1
53002	Public Peace - Other	1
54001	Hit & Run Motor Vehicle Accident	1
54002	Operating Under the Influence of Liquor or Drugs	1
54003	Traffic Violations	2
55000	Health and Safety	1
57001	Trespass - Other	1
62000	Conservation	1
91001	Juvenile Deliquent	9
93001	Traffic Accident	10
93001CD	Car/ Deer Accident	1
93001PI	Traffic Accident with Injury	1
93002	Accident, Non-Traffic/ Private Property	2
94001	Valid Alarm Activation	2
94002	False Alarm Activation	14
95001	Accident, Fire	2
98007	Suspicious Persons	17
98008	Lost & Found Property	1
98009	Drug Overdose	1
99001	Suicide	4
99002	Natural Death	1
99003	Missing Persons	1
99008	General Assistance	52
99009	General Non-Criminal	3
ACO	Animal Control Complaint	2
AMBRUN	Ambulance Run	14
BOL	Be On the Look Out	10
LI	LIQUOR INSPECTION	1
MA	Motorist Assist	16
ORV	Off Road Vehicle Complaint	1



CLARE POLICE DEPT

INCIDENTS BY INCIDENT TYPE MARCH 2023

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04/11/2023

INCIDENT TYPE	DESCRIPTION	NUMBER THIS TYPE
PC	Property Check	406
RD HAZAR	Vehicle/Object Road Hazard	6
REPO	Repo	1
SALV INS	SALVAGE INSPECTION	7
TP	TRAFFIC PATROL	60
TSTOP	Traffic Stop	74
Total Incidents		774

Ticket Totals Report

From 3/1/2023 12:00:00 AM to 3/31/2023 12:00:00 AM

Agency Name	Voided Ticket Count	Warning Violation Count	Total Ticket Count	Total Violation Count
Clare City Police Dept	0	0	6	6

Auxiliary Division

2023

March	Road Hours	Special Events	Meeting Hours	Training Hours	Other	Monthly Totals
Blackwell, Doug	48.5					48.5
Chinavare, Ken	9	21.5	1	0.5	4.5	36.5
Defoy, Mick		8	1	0.5	4.5	14
Fassett, Lori	8	19	1	0.5	4.5	33
Gilmore, Travis	9	18.5	1	0.5	5	34
Hahn, Bill	10	19.5	1	0.5	3.5	34.5
Harger, Greg		13.5				13.5
Jenkins, Dan	8	11.5				19.5
Lemke, Shane	8	18	1	0.5	0.5	28
Lombard, Rebeka	8	9.5	1	0.5		19
Lynch, Steve		12			5	17
Papenfus, Joel		16.5	1	0.5	0.5	18.5
Pedjac, John	8					8
Winter, Nick	10.5	15	1	0.5	4.5	31.5
0						0
0						0
0						0
0						0
0						0
0						0
0						0
0						0
0						0
0						0
0						0
0						0
0						0
Officer Totals	127	182.5	9	4.5	32.5	355.5

Clare School Liaison Officer Report: Feb-Apr 2022-2023

- Attended three staff/student meetings
- Initiated six traffic safety incidents
- Conducted fifteen traffic assists
- Responded to six disruptive student incidents
- Attended seven attendance meeting
- Assisted with three threat assessments
- Attended four staff/parent meetings
- Conducted two general assists to school
- Attended six staff meetings
- Conducted one parent meeting
- Conducted one staff security review
- Conducted eleven student meetings
- Conducted six home visit/welfare checks
- Assisted with a MIP of a vape at school
- Assisted with a small knife brought to school incident
- Assisted with one CSC investigation
- Conducted one general assist to a student
- Responded to a parking complaint / abandoned vehicle
- Attended monthly case review meeting
- Conducted one assist to another department
- Teaching 3rd hour Intro to Flight (drone) class at CHS
- Continue to conduct regular foot patrol thru all Clare schools
- ***Six of seven students have taken their FAA remote Pilot written test and passed. All six now have their remote pilot license ***

B.R. David
Patrolman/School Liaison Officer
Clare City Police Department



Monthly Fire Department Activity Report

March 2023 Incident Response:

Monthly Total: 18 Year End Total: 51

Numbers for March are down a little, overall, we had plenty of activity. We had a pole Barn Fire on Mission Rd. at the Bigelow farm. The bldg. was a total loss. We had a motor home fire on Surrey Rd that was a total loss. The wind blowing out of the west at 30 plus Mph did not help. We did have our first grass fire 1.4 acres on 3-28-23, tis the season. We responded to six vehicle accidents; four had injuries, two had no injuries. We had a semi tractor trailer hanging off the overpass on the exit ramp on NB US 10. We had to extricate the drive with the Jaws of Life. We had a tandem dump truck pulling a pup that flipped over on Pere Marquette. Dump truck swerved and then hit a pickup before flipping. Driver of the dump truck was helped out of the wreckage prior to our arrival. He was injured and hospitalized. Driver of the pickup was not injured. We had two trees down calls due to weather. Other incidents as listed.

Training:

- 2.0 hrs. Truck Check
- 2.0 hrs. Wild Fire Refresher
- 2.0 hrs. Haz – Mat Refresher





Clare Fire Department

207 W. Fifth Street Clare, Michigan 48617 Ph: (989) 386-2151 Fax: (989) 386-3020

Incident Reports by Incident Number

Incident	Alarm Date/Time	Incident Type	Address
2300034	3/1/2023 00:42	1111 - Pole Barn / Building fire	8151 N Mission RD, Clare, MI 48617
2300035	3/1/2023 17:47	6112 - Dispatched & cancelled at Hall	E Surrey RD & Grant AVE, Clare, MI
2300036	3/5/2023 13:29	442 - Overheated motor	7009 Bailey Lake AVE, Clare, MI 48617
2300037	3/6/2023 14:12	324 - Motor vehicle accident with no injuries.	613 N McEwan ST, Clare, MI 48617
2300038	3/6/2023 15:31	322 - Motor vehicle accident with injuries	NB 127 On Ramp / from EB US 10, Clare, MI mi
2300039	3/11/2023 20:45	322 - Motor vehicle accident with injuries	Colonville & NB 127 Exit Ramp, Clare, MI 48617
2300040	3/12/2023 10:33	324 - Motor vehicle accident with no injuries.	NB 127 / North of the 10 split, Clare, MI 48617
2300041	3/17/2023 11:30	6112 - Dispatched & cancelled at Hall	WB US 10 / Loomis Rd. Exit, Clare, MI 48617
2300042	3/17/2023 20:53	8132 - Tree down	N Whiteville RD & N Cynthia ST, Clare, MI
2300043	3/18/2023 18:14	322 - Motor vehicle accident with injuries	S Clare AVE & E Surrey RD, Clare, MI
2300044	3/25/2023 11:59	8132 - Tree down	208 W Dunlop RD, Clare, MI 48617
2300045	3/25/2023 12:46	6111 - Dispatched & cancelled on scene	SB 127 / MM 158, Clare, MI 48617
2300046	3/25/2023 21:50	122 - Fire in motor home, camper, recreational vehicle	3212 E Surrey RD, Clare, MI 48617
2300047	3/26/2023 23:26	733 - Smoke detector activation due to malfunction	14 Consumer PKY, Clare, MI 48617
2300048	3/28/2023 15:26	143 - Grass fire	1130 Murphy BLVD, Clare, MI 48617
2300049	3/29/2023 20:27	411 - Gasoline or other flammable liquid spill	10306 S Clare AVE, Clare, MI 48617
2300050	3/30/2023 09:04	322 - Motor vehicle accident with injuries	Pere Marquette RD & Isabella RD, Clare, MI
2300051	3/31/2023 16:11	600 - Good intent call, other	11155 Beaver RD, Farwell, MI 48622

Total Number of Incidents: 18

Incident Alarm Date/Time Incident Type

Address

Report Filter Settings

Report File Name: Incident Reports by Incident Number

Filter Name: Last Month

Filter Expression: (Not Is Null [IncidentNumber]) And ([AlarmDateTime] is between '3/1/2023 00:00' and '3/31/2023 23:59')

“This is a Consent Agenda item and is considered as routine by the City Commission. As such, this matter shall be automatically enacted by one motion with all other Consent Agenda items unless a Commissioner or citizen requests that the item be individually discussed, in which event it shall be removed from the Consent Agenda and considered and acted upon in its designated sequence on the approved Agenda of the Clare City Commission.”

**DEPARTMENT OF PUBLIC WORKS
DEPARTMENT REPORT
MARCH 2023
LUKE POTTER, DIRECTOR**

STREET WORK. We hauled snow and cleaned radius, plowed trails and worked on the snow on the sidewalks and cemetery. Plowed 2” snow on the 10th, salted 1” on the 13th and salted and plowed 2” snow on the 25th. We blowed the airport and sidewalks, bladed roads, plowed Pettit Park, cleaned up the cemetery and did cold patching on several days. We also swept shoulders and worked with Gerber on a couple of days, including setting up lane closure for them.

WATER & SEWER WORK: Water and sewer work this month included our regular schedule of Miss Digs, meter readings, shut offs for non-payment, manual reads, meter work, and washing sewers/preventive maintenance. We fixed a 4” watermain break in front of the antique mall and the sewer at 114 W First Street. Worked on the sewer for the turf room and vactored lift station #3 and lift station for Farwell

CEMETERY WORK: We had one full burial and one cremation burial at Cherry Grove this month plus we dug the grave for the Catholic Cemetery. We cleaned the cemetery and fixed the flag pole. Also dug two graves for April 3rd.

MISCELLANEOUS WORK: We chipped brush, cleaned, washed and waxed trucks, and cleaned and worked on trucks and did maintenance and cleaned at the garage on several days. we hung Irish banners, picked up signs from the road commission, took barrels to the high school, staged everything for street closure, worked the parade and races. Then opened up McEwan afterward, returned signs and took down banners. We picked up light poles, worked on the depot and unloaded firewood for the chamber. Did St Paddy’s cleanup, pulled fence at Stamina and Shamrock parks, removed tree at 210 Dunlop, leveled dirt at the dam, flattened the spoils at the airport on a couple days and set benches out downtown. And all month long the guys worked on the windows at city hall.

Attachments. Manhour Report, Utility Work Order, Report, Fuel Report, Equipment Report

March 2023

UTILITY WORK ORDERS

<u>WORK ORDER TYPE</u>	<u># OF CUSTOMERS</u>
<i>Service Turned ON</i>	1
<i>Customer Request Off</i>	2
<i>Sewer Problems</i>	0
<i>Off for Non Payment</i>	8
<i>New Meter Head</i>	3
<i>Repair meter</i>	1
<i>Estimated Meters</i>	22
<i>High Usage Check</i>	2
<i>New RF</i>	9
	48

MANNATEC FUEL REPORT FOR PERIOD: MARCH 1-31, 2023

DEPT:	GALLONS REGULAR	TOTAL COST	AVERAGE RATE	GALLONS DIESEL	TOTAL COST	AVERAGE RATE	AMOUNT BILLED
Fire Dept	61.976	182.99	2.953	80.189	297.38	3.708	480.37
Police Dept	593.005	1,618.28	2.729				1,618.28
DPW NonFuel							
DPW	237.189	664.74	2.803	1020.936	3,802.09	3.724	4,544.74
Parks	26.910	77.91	2.895			#DIV/0!	
Airport							
W/WWT	130.314	344.19	2.641				344.19
Average Rate for Regular:			2.804	Average Rate for Diesel:		#DIV/0!	
						Total Bill:	\$6,987.58

EQUIPMENT RENTAL - March 2023

GENERAL FUND

General Operations	101-265.000-943.641	188.08	
Depot	101-265.000-943.641	10.62	
Cemetery	101-276.000-943.641	746.70	
Police	101-301.000-943.641	9,479.30	
Parking Lots/Flags	101-441.000-943.641	6,534.16	
Airport	101-537.000-943.641	1,550.45	
		101-000.000-001	-\$18,509.31 cr

MAJOR STREETS & TRUNKLINES

Trunklines	202-446.001-943.641	7,083.48	
Tkline Winter Cleanup	202-446.001-943.641	133.12	
Major Streets	202-449.000-943.641	4,889.42	
		202-000.000-001	-\$12,106.02 cr

<u>LOCAL STREETS:</u>	203-449.000-943.641	6,227.61	
		203-000.000-001	-\$6,227.61 cr

PARKS & DAM MTS.:

Dam Mts	208-751.001-943.641	79.72	
Parks	208-751.001-943.641	2,352.70	
Dredging	208-741-004-702	568.54	
		208-000.000-001	-\$79.72 cr

SEWER FUND

Sewer Treatment	590-536.001-943.641	1,142.90	
Sewer Collection	590-536.002-946.641	1,238.10	
		590-000.000-001	-\$2,381.00 cr

WATER FUND

Water Trmt/Pumping	591-536.003-946.641	843.78	
Water Dist./Meters	591-536.004-946.641	1,994.53	
		591-000.000-001	-\$2,838.31 cr

MOBILE EQUIPMENT FUND

Cash Received	641-000-001	\$45,063.21	
General Fund	641-000-669.101		-\$18,509.31
Major Sts/Tklines	641-000-669.202		-\$12,106.02
Local Sts	641-000-669.203		-\$6,227.61
Parks	641-000-669.208		-\$79.72
Sewer	641-000-669.590		-\$2,381.00
Water	641-000-669.591		-\$2,838.31

CONSOLIDATED FUND: Checks Written For:

General Fund	102-000-669.101	\$18,509.31
Major Sts/Tklines	102-000-669.202	\$12,106.02
Local Sts	102-000-669.203	\$6,227.61
Parks	102-000-669.208	\$79.72
Sewer	102-000-669.590	\$2,381.00
Water	102-000-669.591	\$2,838.31

EQUIPMENT RENTAL,	102-000.000-067	\$42,141.97
<u>ALL DEPOSITS:</u>	102-000.000-001.001	
	102-000.000-067.102	

DPW MANHOUR REPORT FOR: Mar-23

FUND	FUND NAME	REGULAR			TOTAL	OVERTIME			TOTAL	CLERICAL			TOTAL	O/T
101-265.000-702	GF - City Hall		56	90	146.00				0.00				0.00	
	Railroad		10											
101-276.000-702	Cemetery	4	4.5	35	43.50			1	1.00	1	4	3.75	8.75	
101-528.000-702	Refuse Collection				0.00				0.00	5.1	17.9	15.05	38.05	
101-441.000-702	Par/Flag/Pk Lot	8	133.5	47	188.50		18.5	4	22.50				0.00	
	DDA Pk Lot	43	16.5	4	63.50		2		2.00				0.00	
101-445.000-702	City Trees/Lites			8	8.00			1	1.00				0.00	
	DDA Trees/Lites		1		1.00				0.00				0.00	
101-537.000-702	Airport	8	11.5		19.50				0.00				0.00	
202-446.001-702	Roadway Inspection				0.00				0.00				0.00	
	TK Surface Mts		6.75	7	13.75		2		2.00				0.00	
	TK Shoulder Mts		6		6.00				0.00				0.00	
	TK Sweeping		20.5	23	43.50		1		1.00				0.00	
	Drain/Bkslopes				0.00				0.00				0.00	
	TK Signs				0.00				0.00				0.00	
	Snow & Ice		9		9.00		5	4.75	9.75				0.00	
	Hauling Snow	3	2		5.00				0.00				0.00	
202-444.002-702	Major Sts Sidewalks	4	2		6.00				0.00				0.00	
202-499.002-702	Major Sts Maint.		17	41.5	58.50				0.00				0.00	
202-499.003-702	Snow & Ice	4	22.25		26.25	2	7	1	10.00				0.00	
202-499.004-702	Administration				0.00				0.00	1	4	3.75	8.75	
203-444.002-702	Local Sts Sidewalks	8	4		12.00				0.00				0.00	
203-499.002-702	Local Sts Maint.		36	46	82.00			1.25	1.25				0.00	
203-499.003-702	Snow & Ice	5	25		30.00			2.5	2.50				0.00	
203-499.004-702	Administration				0.00				0.00	1	4	4	9.00	
208-751.000-702	Lake Sham/Dam		1.5	5	6.50				0.00				0.00	
208-751.000-702	Lake Sham Pks	3		35	38.00			1	1.00				0.00	
208-751.000-702	Dredging			14	14.00				0.00				0.00	
590-536.002-702	Sewer	16	45	31	92.00		4.5	2	6.50	5.2	19.3	16.35	40.85	
591-536.004-702	Water	33.25	47	38	118.25		0.5	2	2.50	5.2	19.3	16.35	40.85	
641-444.000-702	DPW	20	112	75.5	207.50				0.00	1.5	6	5.5	13.00	
	DPW Equip	24	67	15	106.00	1	0.5		1.50				0.00	
	Fire Equip				0.00				0.00				0.00	
	Police Equip				0.00				0.00				0.00	
	Holiday/Funeral			10	10.00				0.00				0.00	
	OFF TIME	28.75	24	115	167.75				0.00		5.5	15.25	20.75	
TOTALS		212.00	680.00	640.00	1522.00	3.00	41.00	20.50	64.50	20.00	80.00	80.00	180.00	0.00
		1532.00			64.50			180.00			0.00			

DPW: PARKS/BLDG & GROUNDS MANHOUR REPORT FOR:

Mar-23

FY 22-23 FUND	HOURLY WAGE		FULL TIME EMPLOYEES REGULAR HOURS				FULL TIME EMPLOYEES OVERTIME HOURS			SEASONAL EMPLOYEES REGULAR HOURS				SEASONAL EMPLOYEES OVERTIME HOURS				
	FUND NAME																	
208-751.001-702	Holiday	Funeral				0.00												
	Sick	Vacation																
	PARKS		6.00			6.00				0.00	6.00	34.00	31.00	71.00			0.00	
	DDA Work			1.52		1.52				0.00		2.00	4.50	6.50			0.00	
	BLDG & GRUNDS					0.00				0.00	18.00	59.00	20.50	97.50			0.00	
101-276.000-702	Cemetery					0.00				0.00				0.00			0.00	
101-265.000-702	Trustees					0.00				0.00				0.00			0.00	
101-537.000-702	Airport Maint					0.00				0.00				0.00			0.00	
						0.00				0.00				0.00			0.00	
						0.00				0.00				0.00			0.00	
			6.0	1.5	0.0	7.5	0.0	0.0	0.0	0.0	24.0	95.0	56.0	175.0	0.0	0.0	0.0	0.0
GRAND TOTAL			7.52				0.00				175.00				0.00			

PAY PERIOD: March 2023																										HOURS TOTAL	DOLLAR TOTAL				
EQUIPMENT	2022-23 RATE	101-265-943 General Op	101-265-943 Railroad	101-276-943 Cemetery	101-441-943 Prad/fig & PkLots	101-445-943 Trees/Lights	101-537-943 Airport	202-466.001-943 Roadway Inspection	202-466.001-943 TK Surface	202-466.001-943 TK Shoulders	202-466.001-943 TK Sweep	202-466.001-943 TK	202-466.001-943 Drain/Backslashes	202-466.001-943 TK Signs/Signals	202-466.001-943 TK Snow & Ice	202-444.002-943 Mj Sls Sidewalks	202-499.002-943 Mj Sls Preservation	202-499.002-943 Mj Sls Snow & Ice	203-444.002-943 Lo Sls Sidewalks	203-499.002-943 Lo Sls Preservation	203-499.002-943 Lo Sls Snow & Ice	208-751-702 Dam	208-751-702 All Parks	208-751.004-702 Dredging Lake Shamrock	590-536.002-943 Sewer	591-536.004-943 Water					
3 - GMC Pickup	\$16.04			3.00					4.00								7.00			8.00										34.00	545.36
5 - Dodge Pickup	\$12.75																								2.50					2.50	31.88
6 - GMC Pickup	\$12.75				12.75																									12.75	162.56
7 - Chevy Bucket Truck	\$10.62				16.00	0.50																								16.50	175.23
8 - Int'l Dump Truck	\$53.40				7.00		1.00								3.00			7.50		2.00	4.50						2.00	3.00	25.00	1,335.00	
9 - Ford Dump Truck	\$53.40				19.00	2.00	1.00		2.00						1.75		3.00	7.00		4.00	8.25								53.00	2,830.20	
10- Sterling Dump Truck	\$53.40				1.00										12.00			7.25		3.00	4.25								27.50	1,468.50	
11- Ford Dump Truck	\$39.52				5.00																4.00								9.00	355.68	
12- Sterling Dump Truck	\$53.40				9.00		1.00								2.00			11.00	1.00		3.25								27.25	1,455.15	
18- Case Loader	\$40.61			4.00	5.00		3.00		2.00								3.00			4.00	12.00			15.00	14.00	2.00	4.00	68.00	2,761.48		
20- Hyundai Loader	\$79.72	1.00		2.00	34.00										2.00			5.00		0.50			1.00	3.50				49.00	3,906.28		
23- Root UB Scraper	\$7.88						1.00								1.75			3.00			4.25								10.00	78.80	
24- Monroe UB Scraper	\$7.88						1.00								2.00			3.00			3.25								9.25	72.89	
25- Root UB Scraper	\$7.88														1.75			2.00		3.00	3.25								10.00	78.80	
36- Brush Chipper	\$30.27					2.00											2.00			3.00									7.00	211.89	
37- Street Sweeper	\$103.19				3.00				7.00		44.50						17.50			17.00									89.00	9,183.91	
39- Chevy Pickup	\$10.62	3.00	1.00		9.00																						4.00		17.00	180.54	
50 - Trailer	\$11.25																								7.00				7.00	78.75	
51- Ford Taurus City Hall Car	\$11.89																										1.50	1.50	3.00	35.67	
53A- Truck Unit	\$53.40																										12.00	18.00	30.00	1,602.00	
53B- Sewer Washer Unit	\$19.61																										12.00	14.00	26.00	509.86	
53C- Catch Basin Unit	\$28.91																											4.00	4.00	115.64	
59- Ford Utility Truck	\$10.62																										8.50	19.50	28.00	297.36	
73- Wausau UB Scraper	\$7.88						1.00								2.00			7.50		2.00	4.50								17.00	133.96	
81- Trackless Tractor	\$50.40			4.00	3.50										4.00	5.50			8.00	16.00				3.00					44.00	2,217.60	
84- Sweeper Broom	\$24.57														3.00					16.00									19.00	466.83	
86- Salt Spreader	\$17.89				3.50											1.50													5.00	89.45	
89 - Ford Pickup (Parks)	\$12.75	6.00																							66.00				72.00	918.00	
93 - Kubota Tractor	\$46.75			3.00					0.75																3.00					6.75	315.56
94 - Bucket Attachment	\$5.24			3.00																					3.00				6.00	31.44	
96- Swenson Spreader	\$12.97				1.00										9.25			4.25			1.00								15.50	201.04	
97- Chevy Pickup	\$10.62				8.75																						5.00	5.00	18.75	199.13	
98- Airport Tractor	\$60.36						14.50																						14.50	875.22	
99 - Snow Blower Attachment	\$18.88						8.00																						8.00	151.04	
100- Snow Box Blade	\$15.07						14.50																						14.50	218.53	
105- Ford Pickup	\$12.75			1.50	18.75	0.50															1.25				1.00		1.00		24.00	306.00	
1009- Trimmer/Edger	\$4.02																												0.00	0.00	
		10.00	1.00	20.50	156.25	5.00	46.00	0.00	15.75	0.00	44.50	0.00	0.00	44.50	7.00	32.50	57.50	9.00	78.50	53.75	1.00	116.00	14.00	44.00	73.00		829.75	33597.22			

PERIOD: March 2023	2023 Rate		GENERAL OP	DEPOT/SPECIAL EVENTS	CEMETERY	PARADES/FLAGS & pkng lots	AIRPORT	TRUNKLINES	MAJOR STREETS	LOCAL STREETS	DAM	ALL PARKS	DREDGING LAKE SHAMROCK	SEWER	WATER	TOTAL HOURS	TOTAL DOLLARS																	
3 - GMC Pickup	\$16.04		0.00	0.00	3.00	48.12	0.00	0.00	4.00	64.16	7.00	112.28	8.00	128.32	0.00	12.00	192.48	0.00	0.00	0.00	34.00	545.36												
5 - Dodge Pickup	\$12.75		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2.50	31.88	0.00	0.00	0.00	0.00	0.00	0.00	2.50	31.88												
6 - GMC Pickup	\$12.75		0.00	0.00	0.00	12.75	162.56	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	12.75	162.56												
7 - Ford Bucket Truck	\$10.62		0.00	0.00	0.00	16.50	175.23	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	16.50	175.23												
8 - Int'l Dump Truck	\$53.40		0.00	0.00	0.00	7.00	373.80	1.00	53.40	3.00	160.20	7.50	400.50	6.50	347.10	0.00	0.00	0.00	0.00	0.00	25.00	1,335.00												
9 - Ford Dump Truck	\$53.40		0.00	0.00	0.00	21.00	1121.40	1.00	53.40	3.75	200.25	10.00	534.00	12.25	654.15	0.00	0.00	2.00	106.80	3.00	160.20	53.00	2,830.20											
10 - Sterling Dump Truck	\$53.40		0.00	0.00	0.00	1.00	53.40	0.00	12.00	640.80	7.25	387.15	7.25	387.15	0.00	0.00	0.00	0.00	0.00	0.00	27.50	1,468.50												
11 - Dump Truck	\$39.52		0.00	0.00	0.00	5.00	197.60	0.00	0.00	0.00	0.00	4.00	158.08	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9.00	355.68												
12 - Sterling Dump Truck	\$53.40		0.00	0.00	0.00	9.00	480.60	1.00	53.40	2.00	106.80	11.00	587.40	4.25	226.95	0.00	0.00	0.00	0.00	0.00	27.25	1,455.15												
18 - Case Loader	\$40.61		0.00	0.00	4.00	162.44	5.00	203.05	3.00	121.83	2.00	81.22	3.00	121.83	16.00	649.76	0.00	15.00	609.15	14.00	568.54	2.00	81.22	4	162.44	68.00	2,761.48							
20 - Hyundai Loader	\$79.72	1.00	79.72	0.00	2.00	159.44	34.00	2710.48	0.00	2.00	159.44	5.00	398.60	0.50	39.86	1.00	79.72	3.50	279.02	0.00	0.00	0.00	49.00	3,906.28										
23 - Root UB Scraper	\$7.88		0.00	0.00	0.00	0.00	1.00	7.88	1.75	13.79	3.00	23.64	4.25	33.49	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10.00	78.80											
24 - Monroe UB Scraper	\$7.88		0.00	0.00	0.00	0.00	1.00	7.88	2.00	15.76	3.00	23.64	3.25	25.61	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9.25	72.89											
25 - Root UB Scraper	\$7.88		0.00	0.00	0.00	0.00	0.00	1.75	13.79	2.00	15.76	6.25	49.25	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10.00	78.80											
36 - Brush Chipper	\$30.27		0.00	0.00	0.00	2.00	60.54	0.00	0.00	2.00	60.54	3.00	90.81	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7.00	211.89												
37 - Street Sweeper	\$103.19		0.00	0.00	0.00	3.00	309.57	0.00	51.50	5314.29	17.50	1805.83	17.00	1754.23	0.00	0.00	0.00	0.00	0.00	0.00	89.00	9,183.91												
39 - Chevy Pickup	\$10.62	3.00	31.86	1.00	10.62	0.00	9.00	95.58	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4	42.48	17.00	180.54													
50 - Trailer	\$11.25		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7.00	78.75	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7.00	78.75												
51 - City Hall Car	\$11.89		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.50	17.84	1.50	17.84	3.00	0.00	0.00	3.00	35.67												
53A - Truck Unit	\$53.40		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	12.00	640.80	18.00	961.20	30.00	0.00	0.00	30.00	1,602.00												
53B - Sewer Washer Unit	\$19.61		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	12.00	235.32	14.00	274.54	26.00	0.00	0.00	26.00	509.86												
53C - Catch Basin Unit	\$28.91		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4.00	115.64	4.00	0.00	0.00	0.00	4.00	115.64												
59 - Chevy Pickup 4x2	\$10.62		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8.50	90.27	19.50	207.09	28.00	0.00	0.00	28.00	297.36												
73 - Wausau UB Scraper	\$7.88		0.00	0.00	0.00	0.00	1.00	7.88	2.00	15.76	7.50	59.10	6.50	51.22	0.00	0.00	0.00	0.00	0.00	0.00	17.00	133.96												
81 - Trackless Tractor	\$50.40		0.00	0.00	4.00	201.60	3.50	176.40	0.00	4.00	201.60	5.50	277.20	24.00	1209.60	0.00	3.00	151.20	0.00	0.00	0.00	44.00	2,217.60											
84 - Sweeper Broom	\$24.57		0.00	0.00	0.00	0.00	0.00	3.00	73.71	0.00	16.00	393.12	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	19.00	466.83												
86 - Salt Spreader	\$17.89		0.00	0.00	0.00	3.50	62.62	0.00	0.00	1.50	26.84	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5.00	89.45												
89 - Ford Pickup	\$12.75	6.00	76.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	66.00	841.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	72.00	918.00												
93 - Kubota Tractor	\$46.75		0.00	0.00	3.00	140.25	0.00	0.75	35.06	0.00	0.00	0.00	0.00	3.00	140.25	0.00	0.00	0.00	0.00	0.00	6.75	315.56												
94 - Bucket Attachment	\$5.24		0.00	0.00	3.00	15.72	0.00	0.00	0.00	0.00	0.00	0.00	3.00	15.72	0.00	0.00	0.00	0.00	0.00	0.00	6.00	31.44												
96 - Swenson Spreader	\$12.97		0.00	0.00	0.00	1.00	12.97	0.00	9.25	119.97	4.25	55.12	1.00	12.97	0.00	0.00	0.00	0.00	0.00	0.00	15.50	201.04												
97 - Chevy Pickup	\$10.62		0.00	0.00	0.00	8.75	92.93	0.00	0.00	0.00	0.00	0.00	0.00	5.00	53.10	5.00	53.10	18.75	0.00	0.00	18.75	199.13												
98 - Airport Tractor	\$60.36		0.00	0.00	0.00	0.00	14.50	875.22	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	14.50	875.22												
99 - Snow Blower Attachment	\$18.88		0.00	0.00	0.00	0.00	8.00	151.04	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8.00	151.05												
100 - Snow Box Blade	\$15.07		0.00	0.00	0.00	0.00	14.50	218.52	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	14.50	218.52												
105 - Ford Pickup	\$12.75		0.00	0.00	1.50	19.13	19.25	245.44	0.00	0.00	0.00	1.25	15.94	0.00	1.00	12.75	0.00	1.00	12.75	0.00	24.00	306.00												
			10.00	188.08	1.00	10.62	20.50	746.70	161.25	6534.16	46.00	1550.45	104.75	7216.60	97.00	4889.42	141.25	6227.61	1.00	79.72	116.00	2352.70	14.00	568.54	44.00	1238.10	73.00	1994.53	829.75	33597.22				
																																	829.75	33,597.22

March-23		Police		Water		Waste Water		TOTAL	TOTAL
EQUIPMENT	2023 RATES	Department		Treatment		Treatment		HOURS	DOLLARS
1 - 2012 Ford Pickup	\$12.75	0.00		27.00	344.25	35	446.25	62.00	790.50
61- Western Snow Plow	\$13.45	0.00			0.00		0.00	0.00	0.00
16- 2008 Ford	\$11.89	0.00		27.00	321.03	35	416.15	62.00	737.18
65- Push Mower	\$11.89	0.00			0.00		0.00	0.00	0.00
4 - 2009 Ford Pickup	\$12.75	0.00		14.00	178.50	22	280.50	36.00	459.00
PATROL CARS	\$11.89	797.25	9479.30		0.00		0.00	797.25	9479.30
		797.25	9479.30	68.00	843.78	92.00	1142.90	957.25	\$11,465.98

957.25 11,465.98

	1		4		16		
	WA	WWT	WA	WWT	WA	WWT	
Mar 1-4	3.5	4.00	2.00	2.00	3.50	4.00	11,465.98
Mar 5-11	6	8.00	3.00	5.00	6.00	8.00	33597.22
Mar 12-18	6	8.00	3.00	5.00	6.00	8.00	
Mar 19-25	6	8.00	3.00	5.00	6.00	8.00	
Mar 26-31	5.5	7.00	3.00	5.00	5.50	7.00	
	27	35	14	22	27	35	

	46-1	46-2	46-3	46-4	46-5 Tahoe	
END HOURS	7047	16732	24622	9072	17176	1432
START HOURS	<u>6677</u>	<u>16504</u>	<u>24582</u>	<u>9072</u>	<u>17017</u>	<u>1217</u>
	370	228	40	0	159	215

797.25 Total Hrs

DEPARTMENT OF PUBLIC WORKS- MANHOUR March 2023)

FUND	% OF HOURS	DEPARTMENT	March-23	
			REG.	O/T
GENERAL FUND	9.20%	General Fund	146.00	
	0.00%	Depot		
	2.80%	Cemetery	43.50	1.00
	13.30%	Parades/Flags/Pking Lots	188.50	22.50
	4.13%	DDA Parking Lots	63.50	2.00
	0.57%	City Trees/Lites	8.00	1.00
	0.06%	DDA Trees/Lites	1.00	
	1.23%	Airport	19.50	
TKLINE'S	0.99%	Surface Maintenance	13.75	2.00
	0.38%	Shoulder Maintenance	6.00	
	2.80%	Sweeping	43.50	1.00
	1.18%	Snow & Ice	9.00	9.75
	0.32%	Cleanup winter debris (sand, etc)	5.00	
MAJOR STREETS	4.07%	MJ STS Preservation	64.50	
	2.28%	MJ STS Snow/Ice	26.25	10
LOCAL STREETS	6.00%	LO STS Preservation	94.00	1.25
	2.05%	LO STS Snow/Ice	30	2.5
PARKS	0.41%	Lake Shamrock Dam	6.50	
PARKS	2.46%	Lake Shamrock Park work	38.00	1.00
	0.88%	Dredging Lake Shamrock	14.00	
SEWER	6.21%	Collection	92.00	6.50
WATER	7.61%	Distribution & Meter Mts.	118.25	2.50
DPW	13.08%	DPW Admin/Bldg/Equip	207.50	
	6.78%	DPW: Equip	106.00	1.50
	0.00%	FIRE Truck		
	0.00%	DPW: PD Equipment		
	0.00%	COVID 19		
	0.63%	Holiday (Birthday)	10.00	
	10.57%	PAID TIME OFF:	167.75	
1586.5	100%	TOTALS:	1522	64.5

FUND	% OF HOURS	DEPARTMENT	March-23	
			REG.	O/T
DPW Clerical	4.86%	Cemetery Admin	8.75	
	21.14%	Refuse Collection	38.05	
	4.86%	Major Sts Admin	8.75	
	5.00%	Local Sts Admin	9	
	22.69%	Sewer Collection	40.85	
	22.69%	Water Distribution	40.85	
	7.22%	DPW Administration	13	
	0.00%	Holiday (Birthday)		
11.53%	PAID TIME OFF:	20.75		
180	100%	TOTALS:	180	0

FUND	% OF HOURS	DEPARTMENT	March-23	
			REG.	O/T
FULL TIME EMPLOYEE PARKS WORK	79.79%	Parks Work	6	
	20.21%	DDA Work	1.52	
	0.00%	Bldgs & Grounds		
	0.00%	Holiday/Funeral		
	0.00%	PAID TIME OFF		
7.52	100%	TOTALS:	7.52	0

FUND	% OF HOURS	DEPARTMENT	March-23	
			REG.	O/T
SEASONAL EMPLOYEES	40.57%	PARKS WORK	71	
	3.71%	DDA WORK	6.5	
	55.71%	BLDG & GROUNDS	97.5	
	0.00%	TRUSTEE SUPERVISION*		
	0.00%	CEMETERY MAINTENANCE		
	0.00%	DPW		
	0.00%	AIRPORT MAINTENANCE		
175	100%	TOTALS:	175	0

FUND	% OF HOURS	DEPARTMENT	March-23
			REG.
*TRUSTEE WORK AREAS	#DIV/0!		
	#DIV/0!		
	#DIV/0!		
	#DIV/0!		
	#DIV/0!		
0	100%	TOTALS:	0



Monthly Director's Report, April 2023
City of Clare Parks and Recreation
Prepared by Joy Simmer

Current and Upcoming Programs/Events

Senior Cards and Coffee takes place on Thursdays at the Pere Marquette District Library from 10-12 p.m. in one of the small group rooms. The senior group is supplied with coffee and card decks. The card games that are played is determined by what the group wants to play.

Art in Sculpture is a collaboration between Parks and Recreation, Middle Michigan Development Corporation, the Clare County Arts Council, local artist Jeff Best and is headed by C. Santini. The current sculptures that were a part of the 2022 sculpture walk, will be removed on May 1, 2023 and the new entries will be installed prior to the May 9, 2023 Art in Sculpture Reception. Simmer and some other community members judged the entries and the ones that will be showcased this year were selected. Simmer is working on the Survey Monkey, evening program and brochure for the event.

Carol Santini and local artist Jeff Best went to Grand Rapids to accept the Governor's Award from the Tourism Industry Coalition of Michigan for the Art in Sculpture event, here in Clare. Clare Parks and Recreation wrote a nomination/support letter for it. We are currently waiting for the press release on the award/event.

Scheduling for the **2023 Clare Summer Concert Series** has been completed and the slots are filled. The series will run from June 8, 2023 to August 17, 2023. There was a concert survey placed online to get feedback from attendees and community members to see the preferred location and to see how we can better serve the community. After we surveyed the community at three different times, we still came back with the preferred location for the concerts was Shamrock Park and this was in large part due to the restroom facility availability at the park, reduced road noise, and playground available for kids and families to enjoy during the concerts.

There are two storywalk collaborations that are back-to-back for the month of April. Clare Parks and Recreation made scavenger hunt sheets for the participants to complete while they are on their walk. They pick up the sheets at the Pere Marquette District Library and when they return them, they are entered into a prize drawing for one of four Easter baskets that were donated by Ponderosa of Clare or they could win a day pass that was donated by the Mt. Pleasant Discovery Museum. The **Step into Spring Storywalk** will run April 3 – April 16 and then the **Earth Day Storywalk** runs April 17 – April 30, 2023. This is a great way to get people out an on the rail-trail.

Clare Parks and Recreation is working with Clare High School to have locations set-up for the **2023 Clare Pride Day** that will take place on April 22, 2023. The school will no longer be having it as an all day event.

Clare Parks and Recreation and the Pere Marquette District Library are looking to bring back the **scavenger hunts** this summer and the **Trail Trotters** weekly walking program. An online survey was made available to find the best day and times for potential participants. This would start the week after school ends and would last until the last week of July. Days and times are still being determined.

Depot Days is a new and upcoming event/fundraiser for restrooms outside of the Clare Union Railroad Depot. The event will take place on July 15, 2023 and will be a collaborative effort between community members, organizations, businesses, and the City of Clare. Simmer and S. Buccilli will be taking the lead roles for the event and have already secured interest in bakers for a bake sale, entertainment, and silent auction items. More details will come along soon.

Past Programs/Events

St. Patrick's Day activities for 2023 included; The Lucky Leprechaun Storywalk, the Leprechaun Trap Contest and the Irish Pet Photo Contest.

The **Lucky Leprechaun Storywalk** took place along the Pere Marquette Rail-Trail and featured the book "How to Catch a Leprechaun." Once the participants completed the walk, they were able to come into the Pere Marquette District Library and enter in the drawing for a prize basket. The Irish-themed storywalk took place from March 16 – April 3, 2023. The drawing winner was contacted by phone and a congrats was posted online.

The **Leprechaun Trap Contest** was a fun contest for people of all ages to show us who can design and make the best leprechaun trap. The trap that captured or was closest to catching the leprechaun won a prize. All participants received a Hungry Howie's free medium pizza and coupon card. The traps were able to be dropped off at the Pere Marquette District Library until 3 p.m. on March 17th and then the traps were placed around the library to see if we could catch the leprechaun. Simmer did a live video on Saturday, March 18th and checked the traps and there were two traps that were triggered by the leprechaun and we actually found two of their hats that were left behind.

The **Irish Pet Photo Contest** entries were accepted until Wednesday, March 15, 2023 at 3 p.m. The cost was \$5 to enter and the proceeds from the contest will go to the Spay-Neuter Animal Project (S-NAP) and assist them with their 2023 projects. The winners were selected by members of the S-NAP and there were four winners with third place being a tie, the prizes were 1st Place - \$50 Clare Cash, 2nd Place - \$25 Clare Cash and 3rd Place \$10 Clare Cash (each).

The **Great EGGstravaganza** (collaboration with the Clare Municipal Airport) took place on April 8, 2023. The event was complete with crafts, games, a deejay and three timed egg drops. Over 1,800 plastic eggs were dropped from an airplane! The eggs were able to be recycled in for candy and there were some specially marked prize eggs that the kids recycled in for prizes that was donated by local businesses and organizations. Jay's Sporting Goods had their staff assist

with bagging the candy and Rucker's Cany Company donated additional candy for the kids in addition to the normal scheduled festivities, the Easter Bunny flew in for a visit and Smokey the Bear showed up with his Clare Fire Department and Clare Police Department friends! There were over 850 people who confirmed and registered at the event with over 465 kids in attendance (and there were quite a few that did not that showed up late).

Grants

Simmer attended the annual MPARKS Conference in Lansing from March 7-10, 2023. There was a MDNR funding session and they announced that the \$800,000 that was not awarded during the **SPARKS** grant first round will be rolled into the second cycle. The first cycle grant scoring will not be available until sometime this summer and the second cycle will not be available until mid to late summer.

Clare Parks and Recreation received the \$10,000 grant funds from the **Clare County Community Foundation**. This grant will allow the city to purchase the permanent back decking for the Clare Union Railroad Depot and a couple of benches and trash receptacles that can be placed outside of the building and used during programs/events and once the Pere Marquette Rail-Trail Extension is completed. The materials and supplies have been ordered.

A \$150,000 grant request was submitted to the **Michigan Trails Fund** by Simmer to assist with the additional funds that may be needed complete the Pere Marquette Rail-Trail grant extension. With the potential redesign of a portion of the trail, additional funds will need to be secured. Simmer received notification on 4/12/2023 that Clare Parks and Recreation has been awarded the \$150,000 to go towards the trail project, the MTF rep will be sending over the acceptance form within the next couple of weeks.

Park Information and Updates:

Emerald Isle Recreation Complex Playground Area – The Pour-in-Place (PIP) surfacing will be completed in 2023. Simmer has been working with the playground company and MDNR to get the surfacing completed. We are anticipating late 2023 pour. The grant amendment for the later completion (23/24 dates) were signed and turned into the MDNR on 4/10/23.

Additional Information

- With the update of the City of Clare website, we have been working on making the parks and recreation section more user friendly and have more information on our park facilities available.
- We are still looking at getting sign holders that would be placed along the PMR-T to have story walks monthly will a different theme on a more permanent basis (between Clare Parks and Rec, Friends of Clare County Parks and Rec, and the Pere Marquette District Library). Simmer is working with the Clare Public High School shop teacher for the potential project.
- A. Santini ran the weekly Euchre at Four Leaf and raised \$1,105.00 to go towards the Emerald Isle Recreation Complex upcoming projects.