

## AGENDA REPORT

TO: Mayor Pat Humphrey & Clare City Commissioners  
FROM: Diane Lyon, City Clerk  
DATE: April 12, 2023  
RE: \*Communications

For the Agenda of April 17, 2023

**\*Note: This is a Consent Agenda item and is considered routine by the City Commission. As such, this matter shall be automatically enacted by one motion with all other Consent Agenda items unless a Commissioner or citizen requests this item be individually discussed, in which event it shall be removed from the Consent Agenda and considered and acted upon in its designated sequence on the approved Clare City Commission agenda of April 17, 2023.**

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FOIA Requests & Responses: The most recent FOIA requests and responses are attached for information. Sara Tilmann Moon & Tom Dunn.

Site Plans, Special Use Permits, Variance Requests & Public Notices:

- ▶ Invitation for Bids-Water Treatment Facility Project
- ▶ Combined Notice Letters and Publication for the WRI CDBG Water Treatment Facility Project

Attachments. As noted above.



202 West Fifth Street, Clare, Michigan 48617  
www.cityofclare.org  
phone: (989) 386-7541 fax: (989) 386-4508

April 3, 2023

Sara Moon  
8013 NW 158<sup>th</sup> St.  
Edmond, OK 73013

Phone: 817-597-1702  
Saratilemann2003@yahoo.com

**RE: Freedom of Information Act ("FOIA") Request Response**

Your request for public record(s) under the Michigan Freedom of Information Act ("FOIA"), dated February 28, 2022, and received in this office on February 28, 2022, for the following records is acknowledged: **All BWC footage of City of Clare (Thompson) of incident at Secretary of State Friday February 25<sup>th</sup>. I am also requesting an incident report from same incident** is hereby: **Granted in part.**

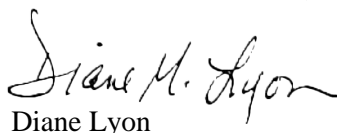
1. All non-exempt information is being provided at this time. Some information is redacted under the provisions of **MCL 15.243 Section 13 Exemption (a) Information of a personal nature if public disclosure of the information would constitute a clearly unwarranted invasion of an individual's privacy.**

A copy of this request will be kept on file for no less than one (1) year.

The City of Clare's FOIA Procedures and Guidelines and Summary are available for review on our website at [www.cityofclare.org](http://www.cityofclare.org). A copy of this request will be kept on file for no less than one (1) year.

If your FOIA request has been denied in whole or in part, you may do one of the following at your option:

- (1) Commence an action in the circuit court to compel disclosure of the public records or information within 180 days after the governmental unit's final determination to deny your request. If the circuit court orders disclosure of all or a portion of the public record or information, you have the right to receive reasonable attorney's fees, costs, and disbursements. If the circuit court determines that the governmental unit arbitrarily and capriciously denied your request, you also have the right to receive punitive damages in the amount of \$500.00. Please see MCL 12.231 *et seq.* for further information on the Freedom of Information Act.
- (2) Submit to the City Manager a written appeal that specifically states the word "**appeal**" and identifies the reason(s) for reversal of the denial. Your appeal should be sent to City of Clare – City Manager, 202 West Fifth Street, Clare, MI 48617-1490.

  
Diane Lyon

City Clerk & Freedom of Information Coordinator

*The City of Clare is an Equal Opportunity Provider and Employer*

**FREEDOM OF INFORMATION REQUEST**

*Rec'd 4-5-23  
10:29 AM*

**Date: Wednesday, April 5, 2023**

City of Clare  
Diane Lyon, Clerk  
202 W. 5<sup>th</sup> Street  
Clare, Michigan 48617

**SENT VIA. – Email**  
dlyon@cityofclare.org

FOIA Officer

This is a formal request under the Michigan Freedom of Information Act (FOIA), P.A. 442 of 1976 as amended; Open Meetings Act, P.A. 267 of 1976 as amended; Privacy Act of 1974 [Public Law 93-579]; and Title 5 U.S.C. §552 & §552(a) [Public Law 104-98].

I request to receive certified copies of the requested documentation, as prescribed in **M.C.L. 15.233 §3(1)(2)(5) of the FOIA ACT**. A copy of any and all documents, including records, reports, logs, letters, memoranda, notes of telephone conversations, journal entries, e-mails, faxes, or any other documentation of any kind pertaining to the following:

**Proved the following documents;**

**Executed and signed copy of the Petition to Board of Review form L-4035 as required for YAHWEH'S LIBERTY AND FREEDOM CHURCH which was present on 3/13/2023.**

**OATH OF OFFICE – E. VANDERVRIES AND NICK SIEGLE**

If you claim an exemption and deny my request in whole or in part, you must provide me with factually based reasons for your decision.

**If no such documents exist or are unavailable, please disclose such in writing and signed by an authorized official.**

I will expect your response to my request within (5) five business days.

Respectfully Submitted,

*Pastor, Thomas Dunn*

tomdun@gmx.com  
425 Cottage Ave.  
Clare, MI 48617

**NOTE:**

**Article XI § 1 STATE CONSTITUTION (EXCERPT)  
CONSTITUTION OF MICHIGAN OF 1963, § 1 Oath of public officers. Sec. 1.**

All officers, legislative, executive and judicial, before entering upon the duties of their respective offices, shall take and subscribe the following oath or affirmation: I do solemnly swear (or affirm) that I

will support the Constitution of the United States and the constitution of this state, and that I will faithfully discharge the duties of the office of ..... according to the best of my ability. No other oath, affirmation, or any religious test shall be required as a qualification for any office or public trust.

**CONSTITUTIONAL OATH OF OFFICE (EXCERPT)**

**Act 22 of 1951**

**15.151 Constitutional oath of office; employees and persons in service of state.**

Sec. 1.

All persons now employed, or who may be employed by the state of Michigan or any governmental agency thereof, and all other persons in the service of the state or any governmental agency, shall, as a condition of their employment, take and subscribe to the oath or affirmation required of members of the legislature and other public officers by section 2 of article 16 of the constitution of 1908 of the state of Michigan.



202 West Fifth Street, Clare, Michigan 48617  
[www.cityofclare.org](http://www.cityofclare.org)  
phone: (989) 386-7541 fax: (989) 386-4508

April 11, 2023

Thomas Dunn  
425 Cottage Ave.  
Clare, MI 48617

E: [tomdun@gmx.com](mailto:tomdun@gmx.com)

RE: **Freedom of Information Act ("FOIA") Request Response**

Your request for public record(s) under the Michigan Freedom of Information Act ("FOIA"), dated April 5, 2023, and received April 5, 2023, for the following records is acknowledged:

1. Executed and signed copy of the Petition to Board of Review form L-4035 as required for YAWEH'S LIBERTY AND FREEDOM CHURCH which was present on 3/13/2023.
2. Oath of Office-E. Vandervries and Nick Siegle.

Your request for information is hereby **Granted. A copy of the information is attached.**

The City of Clare's FOIA Procedures and Guidelines and Summary are available for review on our website at [www.cityofclare.org](http://www.cityofclare.org).

If your FOIA request has been denied in whole or in part, you may do one of the following at your option:

- (1) Commence an action in the circuit court to compel disclosure of the public records or information within 180 days after the governmental unit's final determination to deny your request. If the circuit court orders disclosure of all or a portion of the public record or information, you have the right to receive reasonable attorney's fees, costs, and disbursements. If the circuit court determines that the governmental unit arbitrarily and capriciously denied your request, you also have the right to receive punitive damages in the amount of \$500.00. Please see MCL 12.231 *et seq.* for further information on the Freedom of Information Act.
- (2) Submit to the City Manager a written appeal that specifically states the word "**appeal**" and identifies the reason(s) for reversal of the denial. Your appeal should be sent to City of Clare – City Manager, 202 West Fifth Street, Clare, MI 48617-1490.

A copy of this request will be kept on file for no less than one (1) year.

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Diane Lyon, FOIA Coordinator

*The City of Clare is an Equal Opportunity Provider and Employer*



# INVITATION FOR BIDS

The *City of Clare* will receive Bids for *2023 Water Treatment Facility Project* until 3:00 P.M., *local time* on the 27<sup>th</sup> day of April, 2023, at *202 W Fifth Street, Clare, MI 48617* at which time and place all bids will be publicly opened and read aloud.

Bids are invited from qualified businesses, including Section 3 businesses, upon the several items and quantities of work as follows:

Item 1. Water Treatment Facility upgrades including site, chemical feed, high service pumps, electrical and HVAC improvements

Item 2. Approximately 4,000 LF of 8" Watermain by method of open cut and directional drill

Item 3. Installation of 300 GPM Type I Well, 240 SFT Wellhouse including piping, electrical, mechanical and site amenities.

Contract Documents, including Drawings and Technical Specifications, are on file at the *City of Clare City Hall at 202 W Fifth St, Clare, MI 48617, and Gourdie Fraser, Inc. at 123 W Front St, Traverse City, MI 49684.*

Copies of the Contract Documents may be obtained by depositing \$150 (paper) or \$25 (digital) with *Gourdie Fraser, Inc. (GFA)* for each set of documents so obtained. Each such deposit will be refunded if the Drawings and Contract Documents are returned in good condition within 10 days after Bid opening.

A certified check or bank draft, payable to the order of *City of Clare*, negotiable U.S. Government bonds (at par value) or a satisfactory Bid Bond executed by the Bidder and an acceptable surety in an amount equal to five percent (5%) of the total Bid shall be submitted with each Bid.

**Attention is called to the fact that not less than the minimum salaries and wages as set forth in the Contract Documents must be paid on this project, and that the Contractor must ensure that employees and applicants for employment are not discriminated against because of their race, color, religion, sex, or national origin.**

Attention is called to the conditions of employment and requirements of federal prevailing wage rates, Segregated Facility, Section 3 of the HUD Act of 1968, Section 109 and Equal Opportunity.

The *City of Clare* reserves the right to reject any or all Bids or to waive any informality in the bidding.

Bids may be held by the *City of Clare* for a period not to exceed 60 days from the date of the opening of Bids for the purpose of reviewing the Bids and investigating the qualifications of Bidders, prior to awarding of the Contract.

A firm fixed-price contract award will be made in writing to the lowest responsive and responsible bidder.

**A mandatory pre-bid meeting will be held on Thursday April 20<sup>th</sup> at 1 P.M at the City of Clare City Hall: 202 W Fifth St, Clare, MI 48617**



April 5, 2023

**CITY HALL**

Ph 989.386.7541  
Fx 989.386.4508  
[www.cityofclare.org](http://www.cityofclare.org)  
Manager x102  
Assessor x103  
Clerk x106  
Treasurer x107

**Lac du Flambeau Band of Lake Superior Chippewa Indians of the Lac du Flambeau Reservation of Wisconsin**

**Sarah Thompson, TPO**  
**PO Box 67 Lac du Flambeau, WI 54538**

Re: The City of Clare Water-Related Infrastructure CDBG Project  
HUD Program-CDBG

**DEPARTMENT OF  
PUBLIC WORKS**

Ph 989.386.2182 or  
989.386.7541 x202  
Fx 989.386.4508

Dear TPO Thompson,

The City of Clare is providing a copy of a Combined Notice, Notice to Public of No Significant Impact on the Environment and Notice to Public of Request for Release of Funds.

**UTILITY BILLING**

Ph 989.386.7541 x201

You are invited to provide comments regarding the contents of this notice. If you wish to provide comments, please do so on or before April 20, 2023. You may contact me by email, telephone, or by mail to: Mr. Jeremy Howard, City Manager, City of Clare, 202 W. Fifth St., Clare MI 48617.

**W/WWT PLANT**

Ph 989.386.2321  
Fx 989.386.2387

**POLICE DEPT.  
NON-EMERGENCY**

Ph 989.386.2121  
Fx 989.386.0440

Sincerely,

**FIRE DEPT.  
NON-EMERGENCY**

Ph 989.386.2151  
Fx 989.386.3020

Mr. Jeremy Howard  
Clare City Manager  
[jhoward@cityofclare.org](mailto:jhoward@cityofclare.org)  
(989) 424-4065

**PARKS &  
RECREATION**

Ph 989.386.7541 x213  
Fx 989.386.4508

Enclosure

**AIRPORT**

Ph 989.386.0445  
Fx 989.386.4508





April 5, 2023

**CITY HALL**

Ph 989.386.7541  
Fx 989.386.4508  
[www.cityofclare.org](http://www.cityofclare.org)  
Manager x102  
Assessor x103  
Clerk x106  
Treasurer x107

**Little Traverse Bay Band of Odawa Indians, Michigan**  
**THPO Melissa Wiatrolik**  
**7500 Odawa Circle**  
**Harbor Springs, MI 49740**

Re: The City of Clare Water-Related Infrastructure CDBG Project  
HUD Program-CDBG

**DEPARTMENT OF  
PUBLIC WORKS**

Ph 989.386.2182 or  
989.386.7541 x202  
Fx 989.386.4508

Dear THPO Wiatrolik,

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**UTILITY BILLING**

Ph 989.386.7541 x201

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Sincerely,

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Fx 989.386.0440

Mr. Jeremy Howard  
Clare City Manager  
[jhoward@cityofclare.org](mailto:jhoward@cityofclare.org)  
(989) 424-4065

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**AIRPORT**

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## CITY OF CLARE

202 West Fifth Street | Clare, Michigan 48617-1490

Office 989.386.7541 | Fax 989.386.4508

[www.cityofclare.org](http://www.cityofclare.org)

April 5, 2023

### CITY HALL

Ph 989.386.7541

Fx 989.386.4508

[www.cityofclare.org](http://www.cityofclare.org)

Manager x102

Assessor x103

Clerk x106

Treasurer x107

**Menominee Indian Tribe of Wisconsin**

**Chairman Ron Corn Sr.**

**P.O. Box 910**

**Keshena, WI 54135-0910**

Re: The City of Clare Water-Related Infrastructure CDBG Project  
HUD Program-CDBG

### DEPARTMENT OF PUBLIC WORKS

Ph 989.386.2182 or

989.386.7541 x202

Fx 989.386.4508

Dear Chairman Corn,

The City of Clare is providing a copy of a Combined Notice, Notice to Public of No Significant Impact on the Environment and Notice to Public of Request for Release of Funds.

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Fx 989.386.0440

Sincerely,

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Fx 989.386.3020

Mr. Jeremy Howard

Clare City Manager

[jhoward@cityofclare.org](mailto:jhoward@cityofclare.org)

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## CITY OF CLARE

202 West Fifth Street | Clare, Michigan 48617-1490

Office 989.386.7541 | Fax 989.386.4508

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April 5, 2023

### CITY HALL

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Manager x102  
Assessor x103  
Clerk x106  
Treasurer x107

**Red Lake Band of Chippewa Indians**  
**THPO Kade Ferris**  
**P.O. Box 274**  
**Red Lake MN 56671**

Re: The City of Clare Water-Related Infrastructure CDBG Project  
HUD Program-CDBG

### DEPARTMENT OF PUBLIC WORKS

Ph 989.386.2182 or  
989.386.7541 x202  
Fx 989.386.4508

Dear THPO Ferris,

The City of Clare is providing a copy of a Combined Notice, Notice to Public of No Significant Impact on the Environment and Notice to Public of Request for Release of Funds.

### UTILITY BILLING

Ph 989.386.7541 x201

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### W/WWT PLANT

Ph 989.386.2321  
Fx 989.386.2387

Sincerely,

### POLICE DEPT. NON-EMERGENCY

Ph 989.386.2121  
Fx 989.386.0440

Mr. Jeremy Howard  
Clare City Manager  
[jhoward@cityofclare.org](mailto:jhoward@cityofclare.org)  
(989) 424-4065

### FIRE DEPT. NON-EMERGENCY

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Ph 989.386.7541 x213  
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Ph 989.386.0445  
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**April 5, 2023**

**CITY HALL**

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**UTILITY BILLING**

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**PARKS &  
RECREATION**

Ph 989.386.7541 x213  
Fx 989.386.4508

**AIRPORT**

Ph 989.386.0445  
Fx 989.386.4508

**Saginaw Chippewa Indian Tribe of Michigan**  
**Chief Theresa Jackson**  
**7500 Soaring Eagle Boulevard**  
**Mt. Pleasant, MI 48858**

Re: The City of Clare Water-Related Infrastructure CDBG Project  
HUD Program-CDBG

Dear Chief Jackson,

The City of Clare is providing a copy of a Combined Notice, Notice to Public of No Significant Impact on the Environment and Notice to Public of Request for Release of Funds.

You are invited to provide comments regarding the contents of this notice. If you wish to provide comments, please do so on or before April 20, 2023. You may contact me by email, telephone, or by mail to: Mr. Jeremy Howard, City Manager, City of Clare, 202 W. Fifth St., Clare MI 48617.

Sincerely,

Mr. Jeremy Howard  
Clare City Manager  
[jhoward@cityofclare.org](mailto:jhoward@cityofclare.org)  
(989) 424-4065

enclosure



April 5, 2023

**CITY HALL**

Ph 989.386.7541  
Fx 989.386.4508  
[www.cityofclare.org](http://www.cityofclare.org)  
Manager x102  
Assessor x103  
Clerk x106  
Treasurer x107

**Sault Ste. Marie Tribe of Chippewa Indians, Michigan**  
**Chairperson Aaron Payment**  
**523 Ashmun Street**  
**Sault Ste. Marie, MI 48783**

Re: The City of Clare Water-Related Infrastructure CDBG Project  
HUD Program-CDBG

**DEPARTMENT OF  
PUBLIC WORKS**

Ph 989.386.2182 or  
989.386.7541 x202  
Fx 989.386.4508

Dear Chairperson Payment,

**UTILITY BILLING**

Ph 989.386.7541 x201

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**W/WWT PLANT**

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**April 5, 2023**

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Fx 989.386.4508  
[www.cityofclare.org](http://www.cityofclare.org)  
Manager x102  
Assessor x103  
Clerk x106  
Treasurer x107

**Village of Rosebush  
Village Supervisor  
4029 N. Mission Rd.  
Rosebush, MI 48878**

Re: The City of Clare Water-Related Infrastructure CDBG Project  
HUD Program-CDBG

**DEPARTMENT OF  
PUBLIC WORKS**

Ph 989.386.2182 or  
989.386.7541 x202  
Fx 989.386.4508

Dear Village Supervisor,

**UTILITY BILLING**

Ph 989.386.7541 x201

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April 5, 2023

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Manager x102  
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Treasurer x107

**City of Coleman**  
**Steve Miller, Mayor**  
**201 E. Railway Street**  
**Coleman, MI 48618**

Re: The City of Clare Water-Related Infrastructure CDBG Project  
HUD Program-CDBG

**DEPARTMENT OF  
PUBLIC WORKS**

Ph 989.386.2182 or  
989.386.7541 x202  
Fx 989.386.4508

Dear Mayor Miller,

**UTILITY BILLING**

Ph 989.386.7541 x201

The City of Clare is providing a copy of a Combined Notice, Notice to Public of No Significant Impact on the Environment and Notice to Public of Request for Release of Funds.

**W/WWT PLANT**

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Clare City Manager  
[jhoward@cityofclare.org](mailto:jhoward@cityofclare.org)  
(989) 424-4065

**PARKS &  
RECREATION**

Ph 989.386.7541 x213  
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enclosure

**AIRPORT**

Ph 989.386.0445  
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April 5, 2023

**CITY HALL**

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[www.cityofclare.org](http://www.cityofclare.org)  
Manager x102  
Assessor x103  
Clerk x106  
Treasurer x107

**City of Harrison**  
**Justin Cavanaugh, City Manager**  
**2105 Sullivan Drive**  
**Harrison MI 48625**

Re: The City of Clare Water-Related Infrastructure CDBG Project  
HUD Program-CDBG

**DEPARTMENT OF  
PUBLIC WORKS**

Ph 989.386.2182 or  
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NON-EMERGENCY**

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Sincerely,

Mr. Jeremy Howard  
Clare City Manager  
[jhoward@cityofclare.org](mailto:jhoward@cityofclare.org)  
(989) 424-4065

**FIRE DEPT.  
NON-EMERGENCY**

Ph 989.386.2151  
Fx 989.386.3020

Enclosure

**PARKS &  
RECREATION**

Ph 989.386.7541 x213  
Fx 989.386.4508

**AIRPORT**

Ph 989.386.0445  
Fx 989.386.4508





April 5, 2023

**CITY HALL**

Ph 989.386.7541  
Fx 989.386.4508  
[www.cityofclare.org](http://www.cityofclare.org)  
Manager x102  
Assessor x103  
Clerk x106  
Treasurer x107

**Clare County Administrator**  
**PO Box 438**  
**225 West Main**  
**Harrison, MI 48625**

Re: The City of Clare Water-Related Infrastructure CDBG Project  
HUD Program-CDBG

**DEPARTMENT OF  
PUBLIC WORKS**

Ph 989.386.2182 or  
989.386.7541 x202  
Fx 989.386.4508

Dear Clare County Administrator,

**UTILITY BILLING**

Ph 989.386.7541 x201

The City of Clare is providing a copy of a Combined Notice, Notice to Public of No Significant Impact on the Environment and Notice to Public of Request for Release of Funds.

**W/WWT PLANT**

Ph 989.386.2321  
Fx 989.386.2387

You are invited to provide comments regarding the contents of this notice. If you wish to provide comments, please do so on or before April 20, 2023. You may contact me by email, telephone, or by mail to: Mr. Jeremy Howard, City Manager, City of Clare, 202 W. Fifth St., Clare MI 48617.

**POLICE DEPT.  
NON-EMERGENCY**

Ph 989.386.2121  
Fx 989.386.0440

Sincerely,

**FIRE DEPT.  
NON-EMERGENCY**

Ph 989.386.2151  
Fx 989.386.3020

Mr. Jeremy Howard  
Clare City Manager  
[jhoward@cityofclare.org](mailto:jhoward@cityofclare.org)  
(989) 424-4065

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RECREATION**

Ph 989.386.7541 x213  
Fx 989.386.4508

Enclosure

**AIRPORT**

Ph 989.386.0445  
Fx 989.386.4508







## CITY OF CLARE

202 West Fifth Street | Clare, Michigan 48617-1490

Office 989.386.7541 | Fax 989.386.4508

[www.cityofclare.org](http://www.cityofclare.org)

April 5, 2023

### CITY HALL

Ph 989.386.7541  
Fx 989.386.4508  
[www.cityofclare.org](http://www.cityofclare.org)  
Manager x102  
Assessor x103  
Clerk x106  
Treasurer x107

**Isabella County Administrator**  
**200 N. Main St.**  
**Mt. Pleasant, MI 48858**

Re: The City of Clare Water-Related Infrastructure CDBG Project  
HUD Program-CDBG

### DEPARTMENT OF PUBLIC WORKS

Ph 989.386.2182 or  
989.386.7541 x202  
Fx 989.386.4508

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Fx 989.386.2387

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Fx 989.386.0440

Sincerely,

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Fx 989.386.3020

Mr. Jeremy Howard  
Clare City Manager  
[jhoward@cityofclare.org](mailto:jhoward@cityofclare.org)  
(989) 424-4065

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Ph 989.386.7541 x213  
Fx 989.386.4508

Enclosure

### AIRPORT

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April 5, 2023

**CITY HALL**

Ph 989.386.7541  
Fx 989.386.4508  
[www.cityofclare.org](http://www.cityofclare.org)  
Manager x102  
Assessor x103  
Clerk x106  
Treasurer x107

**Michigan Department of Environmental Quality**  
**525 West Allegan Street P.O. Box 30473**  
**Lansing, Michigan 48909**

Re: The City of Clare Water-Related Infrastructure CDBG Project  
HUD Program-CDBG

**DEPARTMENT OF  
PUBLIC WORKS**

Ph 989.386.2182 or  
989.386.7541 x202  
Fx 989.386.4508

Dear MDEQ,

The City of Clare is providing a copy of a Combined Notice, Notice to Public of No Significant Impact on the Environment and Notice to Public of Request for Release of Funds.

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Fx 989.386.2387

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NON-EMERGENCY**

Ph 989.386.2121  
Fx 989.386.0440

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Mr. Jeremy Howard  
Clare City Manager  
[jhoward@cityofclare.org](mailto:jhoward@cityofclare.org)  
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**AIRPORT**

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## CITY OF CLARE

202 West Fifth Street | Clare, Michigan 48617-1490

Office 989.386.7541 | Fax 989.386.4508

[www.cityofclare.org](http://www.cityofclare.org)

April 5, 2023

### CITY HALL

Ph 989.386.7541

Fx 989.386.4508

[www.cityofclare.org](http://www.cityofclare.org)

Manager x102

Assessor x103

Clerk x106

Treasurer x107

**Michigan Economic Development Corporation  
Community Development Block Grant Program  
300 North Washington Square  
Lansing, Michigan 48913**

Re: The City of Clare Water-Related Infrastructure CDBG Project  
HUD Program-CDBG

### DEPARTMENT OF PUBLIC WORKS

Ph 989.386.2182 or

989.386.7541 x202

Fx 989.386.4508

Dear MEDC,

### UTILITY BILLING

Ph 989.386.7541 x201

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### W/WWT PLANT

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Fx 989.386.2387

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Ph 989.386.2121

Fx 989.386.0440

Sincerely,

### FIRE DEPT. NON-EMERGENCY

Ph 989.386.2151

Fx 989.386.3020

Mr. Jeremy Howard  
Clare City Manager  
[jhoward@cityofclare.org](mailto:jhoward@cityofclare.org)  
(989) 424-4065

### PARKS & RECREATION

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April 5, 2023

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Fx 989.386.4508  
[www.cityofclare.org](http://www.cityofclare.org)  
Manager x102  
Assessor x103  
Clerk x106  
Treasurer x107

**U.S. Environmental Protection Agency  
Region V 77 West Jackson Boulevard  
Chicago, Illinois 60604**

Re: The City of Clare Water-Related Infrastructure CDBG Project  
HUD Program-CDBG

**DEPARTMENT OF  
PUBLIC WORKS**

Ph 989.386.2182 or  
989.386.7541 x202  
Fx 989.386.4508

Dear US EPA,

The City of Clare is providing a copy of a Combined Notice, Notice to Public of No Significant Impact on the Environment and Notice to Public of Request for Release of Funds.

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Mr. Jeremy Howard  
Clare City Manager  
[jhoward@cityofclare.org](mailto:jhoward@cityofclare.org)  
(989) 424-4065

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RECREATION**

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**April 5, 2023**

**CITY HALL**

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Fx 989.386.4508  
[www.cityofclare.org](http://www.cityofclare.org)  
Manager x102  
Assessor x103  
Clerk x106  
Treasurer x107

**Village of Farwell**  
**Tracey Jackson, President**  
**109 S. Hall Street (P.O. BOX 374)**  
**Farwell, MI 48622**

Re: The City of Clare Water-Related Infrastructure CDBG Project  
HUD Program-CDBG

**DEPARTMENT OF  
PUBLIC WORKS**

Ph 989.386.2182 or  
989.386.7541 x202  
Fx 989.386.4508

Dear President Jackson,

**UTILITY BILLING**

Ph 989.386.7541 x201

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**W/WWT PLANT**

Ph 989.386.2321  
Fx 989.386.2387

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Fx 989.386.0440

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Clare City Manager  
[jhoward@cityofclare.org](mailto:jhoward@cityofclare.org)  
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**AIRPORT**

Ph 989.386.0445  
Fx 989.386.4508



**COMBINED NOTICE  
NOTICE TO PUBLIC OF NO SIGNIFICANT IMPACT  
ON THE ENVIRONMENT AND  
NOTICE TO PUBLIC OF REQUEST FOR RELEASE OF FUNDS**

Date Published April 5, 2023

City of Clare  
(Name of Applicant)

202 W. Fifth Street, Clare MI 48617  
(Street, City, Zip Code)

989-386-7541  
(Telephone Number)

**TO ALL INTERESTED AGENCIES, GROUPS AND PERSONS:**

On or about April 21, 2023 the above named City of Clare will request the Michigan Strategic Fund to release Federal funds under Title I of the Housing and Community Development Act of 1974 (P.L. 93-383) for the following project:

Water Treatment Project  
(Project Title or Name)

Water System Improvements Project  
(Purpose or Nature of the Project)

City of Clare, Clare County, Michigan (Various locations)  
(Location – City, County, State – of Project)

\$2,783,990.00  
(Estimated Cost of Project)

**FINDING OF NO SIGNIFICANT IMPACT**

It has been determined that such request for release of funds will not constitute an action significantly affecting the quality of the human environment and accordingly the above-named City of Clare has decided not to prepare an Environmental Impact Statement (EIS) under the National Environmental Policy Act of 1969 (P.L. 91-190).

The reasons for such decision not to prepare an EIS are as follows:

- 1.) The project will not adversely affect the human environment
- 2.) The SHPO has determined no historic properties effected
- 3.) No adverse effects on surrounding properties

An Environmental Review Record respecting the proposed project has been made by the above-named City of Clare which documents the environmental review of the project and more fully sets forth the reasons why an EIS is not required. This Environmental Review Record is on file at the above address and is available for public examination and copying upon request at Clare City Hall 202 W. Fifth St., Clare MI 48617 between the hours of 8 am and 5pm.

No further environmental review of such project is proposed to be conducted prior to the request for release of federal funds.

## PUBLIC COMMENTS ON FINDING

All interested agencies, groups, and persons disagreeing with this decision are invited to submit written comments for consideration by the City of Clare to the City Manager, Jeremy Howard on or before April 20, 2023. All such comments so received will be considered and the City of Clare will not request the release of federal funds or take any administrative action on the proposed project prior to the date specified in the preceding sentence.

## RELEASE OF FUNDS

The City of Clare will undertake the project described above with Community Development Block Grant funds from the Michigan Strategic Fund under Title I of the Housing and Community Development Act of 1974. The City of Clare is certifying to the Michigan Strategic Fund that the City of Clare and Jeremy Howard in her/his official capacity as City Manager consent to accept the jurisdiction of the federal courts if an action is brought to enforce responsibilities in relation to environmental reviews, decision-making, and action; and that these responsibilities have been satisfied. The legal effect of the certification is that upon its approval the City of Clare may use the Block Grant funds and the Michigan Strategic Fund will have satisfied its responsibilities under the National Environmental Policy Act of 1969.

## OBJECTIONS TO MICHIGAN STRATEGIC FUND RELEASE OF FUNDS

The Michigan Strategic Fund will accept an objection to its approval only if it is on one of the following bases:

- a) The certification was not in fact executed by the responsible entity's Certifying Officer
- b) The responsible entity has failed to make one of the two findings pursuant to 58.40 or to make the written determination required by 58.35, 58.47 or 58.53 for the project, as applicable.
- c) The responsible entity has omitted one or more of the steps set forth at subpart E of this part for the preparation, publication and completion of an EA.
- d) The responsible entity has omitted one or more of the steps set forth at subparts F and G of this part for the conduct, preparation, publication and completion of an EIS.
- e) The recipient or other participants in the development process have committed funds, incurred costs or undertaken activities not authorized by this part before release of funds and approval of the environmental certification by HUD (or the state).
- f) Another Federal agency acting pursuant to 40 CFR part 1504 has submitted a written finding that the project is unsatisfactory from the standpoint of environmental quality.

Objections must be prepared and submitted to the Michigan Strategic Fund, c/o Michigan Economic Development Corporation, 300 North Washington Square, 4<sup>th</sup> Floor, Lansing, Michigan 48913.

Objections to the release of funds on bases other than those stated above will not be considered by the Michigan Strategic Fund. No objection received after May 8, 2023 will be considered by the Michigan Strategic Fund.



---

Signature of Certifying Officer  
Jeremy Howard  
City Manager, City of Clare  
202 W. Fifth St  
Clare MI 48617