

**To:** Mayor Pat Humphrey and the Clare City Commission  
**From:** Shannon Sirpilla  
Treasurer / Finance Director  
**Date:** March 14, 2023  
**Reference:** Treasurer's Report for March 20, 2023

**Property Tax Collections and Settlement:** Property tax collections for 2022 ended on February 28<sup>th</sup>, but we waited until the following week for additional payments to come in that were post-marked. All payments received have been deposited in our tax account, and we're working on Settlement with both Counties right now.

**Fiscal Year 2023/24 Budget Presentation Schedule:** The 2023/24 Budget and Capital Improvement Presentation Schedule has been determined and can be found within my report.

1. Department Head Budget Requests:
  - Emailed out to department heads on March 1, 2023
2. Capital Improvement Requests:
  - Emailed out to department heads on March 6, 2023
3. Staff Budget / Health Insurance / MERS Contributions / Workers Compensation
  - Currently working on this piece with Sarah and Diane.
4. City Operating Budget:
  - Coming together from all other budget components above.

**CITY OF CLARE  
NOTICE OF PUBLIC HEARINGS ON  
PROPOSED 2023-2024 BUDGET**

The City of Clare Planning Commission will hold a public hearing on Wednesday, April 12, 2023, 5:30 p.m., to receive public comment pertaining to Fiscal Year 2023-24 Capital Improvement Projects as part of the budget process.

Following the recommendations made by the City's Planning Commission, the capital improvements schedule will be presented to the City Commission as part of the budget workshop process. The City will be conducting budget workshops for the Fiscal Year 2023-24 during the regularly scheduled meetings on April 17, 2023, & May 15, 2023, City Commission meetings.

**PLEASE TAKE NOTICE** that on June 5th, 2023, the Clare City Commission will hold a public hearing to consider the adoption of the City's Fiscal Year 2023-24 budget, amendments to the City's fee and rate schedule, and single lot assessments at 6:00 p.m.

A copy of the proposed budget is available for public inspection by contacting fiscal services at [ssirpilla@cityofclare.org](mailto:ssirpilla@cityofclare.org) or by calling (989) 424-4069.

The public is encouraged to provide input during the public comment period or public hearing portions of the meetings. Written and verbal comments will be accepted until 4 p.m. on the date of the meetings and may be submitted to the City Clerk at Clare City Hall, 202 W. Fifth St., Clare, MI 48617, via email to [dlyon@cityofclare.gov](mailto:dlyon@cityofclare.gov), or by calling 989-424-4068.

The meeting agendas will be posted on the city's website at [www.cityofclare.gov](http://www.cityofclare.gov), on the lobby bulletin boards at Clare City Hall, and on Charter Cable Channel 189. *The City of Clare is an equal opportunity provider and employer.*

Diane Lyon  
City Clerk

