

## AGENDA REPORT

TO: Mayor Pat Humphrey & Clare City Commissioners  
FROM: Diane Lyon, City Clerk  
DATE: March 1, 2023  
RE: \*Professional & Education Training Opportunities

For the Agenda of, March 6, 2023.

**\*Note: This is a Consent Agenda item and is considered as routine by the City Commission. As such, this matter shall be automatically enacted by one motion with all other Consent Agenda items unless a Commissioner or citizen requests this item be individually discussed, in which event it shall be removed from the Consent Agenda and considered and acted upon in its designated sequence on the approved Clare City Commission agenda of March 6, 2023.**

Commissioners are encouraged to attend educational and training events. Please submit the attached Professional Development Training Request to the City Clerk if you are interested in attending any educational or training event(s).

1. Michigan Municipal League Upcoming Events. The MML also provides many opportunities for training and professional development to includingast selection of webinars available for viewing. The current offerings are attached for review & consideration.
2. American Planning Association-Michigan Chapter. The Michigan APA likewise offers training sessions and onsite workshops for city officials. If you are interested in having the City host an onsite workshop, please contact the City Clerk. The most current opportunities for professional development are attached for your consideration.

Attachments: as outlined above.

Clearly another way of life.



CITY OF CLARE  
Professional Development Training Request

Today's Date: \_\_\_\_\_

Your Name & Title: \_\_\_\_\_

Name of Training Event: \_\_\_\_\_

Location of Training Event: \_\_\_\_\_

Date(s) & Times of Training Event: \_\_\_\_\_

If you are required to sign up for break-out sessions, which break-out sessions & times would you like to attend:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Do you have and special food requirements (if the event is serving food)?

\_\_\_\_\_

Will you need a city vehicle to attend this event? Yes  No   
(If the answer is no, a mileage reimbursement form will be provided)

Will you need overnight accommodations? Yes  No

Do you have special needs regarding accommodations? \_\_\_\_\_

Please return this completed form to: Diane Lyon, City Clerk  
202 W. Fifth St.  
Clare, MI 48617  
Or you may email the form to: dlyon@cityofclare.gov

[Capital Conference Registration Policies](#)

For **Human Resources-related trainings and seminars**, League members can attend programs hosted by the American Society of Employers (ASE) at the ASE member rate. Visit [www.aseonline.org](http://www.aseonline.org) for a calendar of their events.

DATE	EVENT	LOCATION
<b>2023</b>		
Feb 22	<b>MI Green Communities Event:</b> <a href="#">Using Data to Achieve your Community Sustainability Goals with Key Green Solutions</a>	Virtual
Feb 27	<b>LEAGUE EVENT:</b> <a href="#">Live with the League</a>	Virtual
Feb 28	<a href="#">United Way Town Hall: Water Residential Assistance Program (WRAP) Income Based Plan – Oakland County</a>	Virtual
Mar 13	<b>LEAGUE EVENT:</b> <a href="#">Live with the League</a>	Virtual

Apr 18	<del>LEAGUE EVENT: <a href="#">2023 Annual Michigan Advanced Institute</a></del>	Virtual
Apr 18-19	LEAGUE EVENT: <a href="#">CapCon</a>	Lansing
Apr 24	LEAGUE EVENT: <a href="#">Live with the League</a>	Virtual
May 8	LEAGUE EVENT: <a href="#">Live with the League</a>	Virtual
May 19-20	LEAGUE EVENT: <a href="#">Elected Officials Academy – Core Weekender</a>	Bay City
May 19-20	LEAGUE EVENT: <a href="#">Elected Officials Academy – Advanced Weekender</a>	Bay City
Oct. 18-20	LEAGUE EVENT: Convention	Traverse City
<b>2024</b>		
Mar 12-13	LEAGUE EVENT: CapCon	Lansing



**Topic** Using Data to Achieve your Community Sustainability Goals with Key Green Solutions

**Description** The Michigan Green Communities Challenge now includes metrics for tracking your community's progress in reducing water/energy use, GHG emissions, and more. Key Green Solutions is the leader in sustainability metrics reporting. Learn how Key Green Solutions, a Michigan-based company, can partner with you to automate the data collection and sustainability reporting required for the Michigan Green Committees Challenge Metrics, such as, GHG Emissions and Water Use.

**Time** Feb 22, 2023 12:00 PM in Eastern Time (US and Canada)

Webinar is over, you cannot register now. If you have any questions, please contact Webinar host: (mailto:dbeard@mml.org).

**About**  
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**Language**

English ▾

**Currency**

US Dollars \$ ▾

(<https://www.linkedin.com/company/zoom-video-communications>)  
 (<https://www.youtube.com/channel/UC8009Bp167p4oYUaiUzAuA>)

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## 2023 MML Capital Conference

**2023 CapCon**  
**April 18-19, 2023**  
**Lansing, MI**

### Maximizing the Moment!

Attendees at CapCon 2023 will gain tangible tools to advocate, engage, and influence the legislative process, which ultimately shapes the future of our communities in Michigan.

CapCon 2023's general sessions will dive into the League's legislative priorities and the latest conversation around economic development, housing, infrastructure investment, the key aspects of Governor Whitmer's budget, allocation of the remaining American Rescue Plan resources, and much more. In breakout sessions, you'll hear solutions to funding public safety, housing growth and insecurity, innovations in the hiring process at city hall, and more.

Get the inspiration and answers you need to maximize the moment at CapCon 2023.

### Registration Fees

Early Bird Registration Rates **on or before March 13, 2023:**

- MML Full & Associate Members/BAP Participants – \$325/person
- Nonmember Government Entities/MML Fund & Pool Program Members – \$650/person
- Guest: \$110/person

Regular Registration Rates **on or before April 10, 2023:**

- MML Full & Associate Members/BAP Participants – \$425/person
- Nonmember Government Entities/MML Fund & Pool Program Members – \$775/person
- Guest: \$120/person

Onsite Registration:

- MML Full & Associate Members/BAP Participants – \$450/person
- Nonmember Government Entities/MML Fund & Pool Program Members – \$800/person

## Sign In

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Student - \$125/person

[Click here](#) for a faxable registration form.

**Agenda:**

For the CapCon Agenda and program details visit the website [here](#)

**Location:**

Lansing Center  
333 E. Michigan Avenue  
Lansing, MI 48933

**Registration:**

Registration to open February 6, 2023

To register online, login to the right, and then click the "Register Myself" or "Register Someone Else" button below.

**Housing:**

Housing reservations will only be accepted for registered attendees. Housing reservation information and instructions will be in your registration confirmation email.

Radisson Hotel Lansing at the Capitol  
111 N Grand Ave, Lansing, MI 48933

Room rate is \$137.00 (plus taxes)

The cut-off date for the MML room block is set for **Monday, March 27, 2023.**

**When:**

4/18/2023 - 4/19/2023

**Where:**

Lansing Center  
Phone: (517) 483-7400  
333 E. Michigan Avenue  
Lansing, MI 48933

**When:** 4/18/2023 - 4/19/2023

**Where:**

Lansing Center  
333 E. Michigan Avenue  
Lansing, MI 48933

## Event Add-On's

Select Programs by  

### Tuesday, 18 April 2023

8:30 AM

**Guest Registration**

Guest Registration

**Time:** 4/18/2023 8:30 AM - 4/19/2023 4:30 PM

12:00 PM

**MWIMG Lunch**

**Time:** 12:00 PM - 1:15 PM

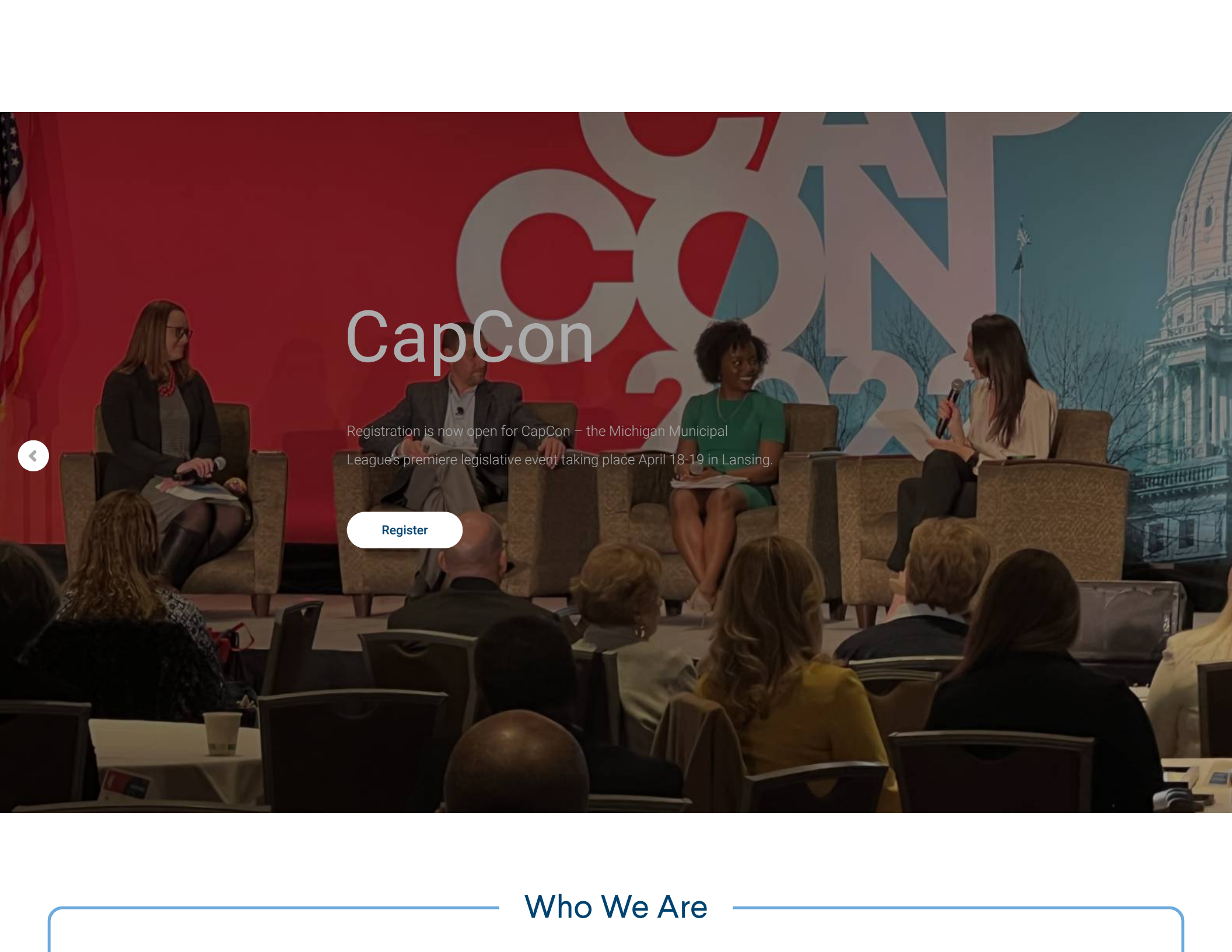
### Wednesday, 19 April 2023

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# CapCon

Registration is now open for CapCon – the Michigan Municipal League's premiere legislative event taking place April 18-19 in Lansing.

[Register](#)

Who We Are

potential: its communities.

## Featured Highlights



### Top Workplace

The Michigan Municipal League has been awarded a Top Workplaces 2022 honor by Detroit Free Press...

[Read More >](#)



### League Trainings

There are several upcoming trainings and an update to our Live with the League schedule for 2023 that we want our members to know about...

[Read More >](#)



### Michigan Spark Grants

The new Michigan Spark Grants program is worth \$10 million specifically for local park and redeveloping existing...

[Read More >](#)

February 9, 2023 | Recent Legislative Action

## Governor Whitmer Proposes Fiscal Year 2024 Budget

[Read more >](#)

February 3, 2023 | Recent Legislative Action

## NLC's Congressional Cities Conference Registration Now Open

[Read more >](#)

February 3, 2023 | Recent Legislative Action

## Recycling Grants Available for Michigan Communities to Improve Residential Recycling

[Read more >](#)

[View all news >](#)

# Don't Miss Events

[View All Events >](#)

February 22, 2023 | Event

## Using Data to Achieve your Community Sustainability Goals with Key Green Solutions

[Learn more >](#)

February 27, 2023 | Event

## Live with the League



APRIL 18-19, 2023 | Event

### CapCon 2023

The League's premier legislative event.

[Learn more >](#)

[View all events >](#)



### servemlCity: Data Driven Decision Making workshop

[Learn more >](#)

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### Diversity, Equity, & Inclusion

Engage. Act. Having diverse and welcoming communities that actively work to hear all voices is a key MML tenent. Start here.

[Learn more](#)



enhances the human experience in communities in ways that foster trust and belonging and creates equity for all.

[Learn more](#)



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## Business Alliance Program

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## Elected Officials Academy - Core Weekender

[Sign In](#)

### Elected Officials Academy Core Weekender - Spring

All elected municipal officials must have a basic foundation of knowledge upon which to build their effectiveness as community leaders. This weekend seminar offers the most critical information in four short courses-Legal Framework, Leadership Roles & Responsibilities, Financial Management, and Planning & Zoning-in a compact format that facilitates achievement of Level One of the Michigan Municipal League's Elected Officials Academy. The Elected Officials Academy CEOA is a voluntary continuing education program established to encourage and recognize the efforts of local elected officials to become effective leaders. Upon completion of this program attendees will be able to differentiate between the role of the councilmember and the role of the mayor /president, discuss the Uniform Budgeting and Accounting Act, identify where taxes and revenue sharing come from, use zoning checks and balances, and make effective zoning decisions.

#### Agenda

Friday, May 19, 2023

Check-in 5:30 pm; A light dinner; Begin 6:00 pm; Adjourn 9:00 pm

Saturday, May 20, 2023

Check-in 7:30 am; Begin 8:00 am; Lunch; Adjourn 3:00 pm

Please click [here](#) for a faxable registration form.

#### Cost Per Person

League Member communities, \$225

Nonmember Government, \$275

#### Location Information

DoubleTree by Hilton Hotel Bay City - Riverfront

One Wenonah Park Place

Bay City, MI 48708

#### Education Credits Approved For This Program

8 EOA

#### When:

5/19/2023 - 5/20/2023

#### Where:

DoubleTree by Hilton Hotel Bay City - Riverfront

One Wenonah Park Place

Bay City, MI 48708

**When:** 5/19/2023 - 5/20/2023

**Where:** One Wenonah Park Place  
Bay City, MI 48708

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# Conferences and Events

The Michigan Association of Planning's education programs provide participants with the skills and knowledge to make good land use decisions. Our instructors enable new community planning officials to better understand their roles and responsibilities, reacquaint experienced officials with current planning tools and techniques, provide the professional planner with professional development opportunities, and broaden urban planning students knowledge of statewide best practices.

## Annual Training Programs

### *Planning Michigan Conference*

- MAP's premiere, annual educational event
- General sessions, national experts, breakouts, mobiles, networking, basic and advanced courses
- #1 source of best planning practices in Michigan
- Click [here](#) for information about this year's conference.

### Student Conference

- MAP is dedicated to supporting student development in the planning profession
- Connects the future generation of planners from 8 Michigan universities to seasoned planners and state land use leaders
- Student led and managed, the event attracts more than 125 students annually.
- Click [here](#) for information about this year's student conference.

### Specialty Programs

- **Spring Institute** - Recent topics have included: Social Equity Aging in Place, Climate Adaptation, as well as Entrepreneurs and Economic Development
- **Transportation Bonanza** - Safe Routes to School implementation, multi-modal transportation
- **MAP Reads** - Every other month group meets to discuss a planning-related text. Click here to see the current and past discussion topics.
- **Regional Workshops** - Each spring, MAP brings our workshops for officials to communities across the state.

## Quick Links

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[Thank you Corporate Members](#)

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[Contact MAP Staff](#)

## Upcoming Events

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Wed Mar 1, 2023

[Site Plan Review Workshop](#)

Category: MAP Events

Wed Mar 1, 2023

[Master Planning Process  
Workshop](#)

Category: MAP Events

Thu Mar 2, 2023

[Planning for Broadband](#)

Category: MAP Events

Thu Mar 9, 2023

[Oakland County Virtual Training  
Series](#)

Category: Other Events

Tue Mar 14, 2023

[Advanced ZBA: Beyond the  
Fundamentals](#)

Category: MAP Events

[View Full Calendar](#)

## On-Site Workshops

Our On-Site Program offers a menu of topics to choose from with the option to customize programming for your community's needs.

- These programs come to you! We deliver the instructor and curriculum, you coordinate invitations and the facility: cost effective training convenient and close to home.
- Topics include Planning and Zoning Essentials, Site Plan Review, Zoning Board of Appeals, Zoning Administration, Planning for Health, Capital Improvements Programs, and more.
- Click [here](#) for more information.

**Michigan Association of Planning**  
1919 West Stadium Boulevard, Suite 4  
Ann Arbor, MI 48103  
[info@planningmi.org](mailto:info@planningmi.org)  
734.913.2000 (office)  
734.913.2061 (fax)



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## Advanced ZBA: Beyond the Fundamentals

Tuesday, March 14, 2023

6:00 PM - 8:30 PM EST

Category: MAP Events

A high level, interactive session for ZBA members, where recent court cases and statutes are reviewed and where participants will dig into four different case studies and discuss their findings. Basic ZBA knowledge is necessary to best participate. This will take place via Zoom. Materials will be mailed to registrants.

[Register Today](#)

[Download as iCal file](#)

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### Quick Links

[Thank you Corporate Members](#)

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### Upcoming Events

Wed Mar 1, 2023

[Site Plan Review Workshop](#)

Category: MAP Events

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