

The regular meeting of the Clare City Commission was called to order at 6:00 p.m. at Clare City Hall 202 West Fifth Street, Clare, Michigan by Mayor Pro Tem Bob Bonham who led with the Pledge of Allegiance. Present were: Commissioners Bob Bonham, Kim Bussell, Maegan Jenkins, and Carolyn (Gus) Murphy. Absent: Pat Humphrey. Also, present were Jeremy Howard, City Manager; Shannon Sirpilla, City Treasurer; Tom Brandon, Police Officer; Luke Potter, DPW Director; and Diane Lyon, City Clerk.

2. CONSENT AGENDA:

Moved by Commissioner Bussell second by Commissioner Jenkins to approve the items listed with an asterisk (*) (Agenda, Minutes, Professional Development, Communications, Board & Committee Appointments, and Bills) that are considered to be routine by the City Commission. Roll call vote: Yeas: Commissioners Bob Bonham, Kim Bussell, Maegan Jenkins, and Carolyn (Gus) Murphy. Nays: None. Absent: Pat Humphrey. *Motion Carried.*

3. *APPROVAL OF MINUTES:

Approved by Consent Agenda.

4. *APPROVAL OF AGENDA:

Approved by Consent Agenda.

5. PUBLIC COMMENT: None.

6. UNFINISHED BUSINESS: None.

7. NEW BUSINESS:

A. LAKE SHAMROCK HYDRAULIC DREDGING BIDS

The City recently solicited bids for the hydraulic dredging of Lake Shamrock. The proposals include project management, permit application and administration, site preparation, and completion of hydraulic dredging of approximately 150,000 cubic yards of material from Lake Shamrock. Final depths will be as per the original permit which will approximately match the original 1962 lake depths.

The City received two bids with the low bid submitted by Savin Lake Services, Inc. for an amount of \$2,319,000.00.

The City Commission is asked to approve the low bid amount of \$2,319,000.00 and award the work to Savin Lake Services, Inc.

Motion by Commissioner Murphy second by Commissioner Jenkins to approve the bids and award the contract to Savin Lake Services, Inc by adoption of Resolution 2023-019. Roll call vote: Yeas: Commissioners Bob Bonham, Kim Bussell, Maegan Jenkins, and Carolyn (Gus) Murphy. Nays: None. Absent: Pat Humphrey. *Motion Carried.*

B. *BOARD & COMMITTEE APPOINTMENTS – DOWNTOWN DEVELOPMENT AUTHORITY (MARY ANN SHURLOW & TOM KOCH)

Approved by consent agenda. Resolution 2023-018.

8. TREASURER'S REPORT: The Treasurer presented her report.

9. CITY MANAGER'S REPORT

Recent Snow Events. The recent storm that hit the Clare area dropped a tremendous amount of snow on the City in just a few short hours. City crews were out plowing immediately, but it was hard to tell as the snow was falling in faster than the plows could clear the streets and parking lots. Once the storm subsided, DPW and other city employees did an amazing job of getting the streets, parking lots, and sidewalks back open and safe. We appreciate the citizen's patience as streets are plowed as it takes time to get through all the main highways, primary streets, and then secondary streets. Great job and thank you to all the city workers who worked on keeping the city safe and functional during the storm.

Verizon Cell Tower. No new updates at this time; we are still waiting for AT&T to place the fiber. The 5G signal is supposed to be turned on after the fiber installation.

Lake Shamrock Dredging. Mechanical dredging is paused due to load limits on the roads. We are investigating if partial loads could be hauled if the weight of the truck and material is under the required limits. Hopefully, the frost laws will be lifted soon and we can resume dredging. Hydraulic dredging bids were received and will hopefully proceed this month. The first step will be for the contractor to obtain permits from EGLE.

Assessing RFP. As I mentioned at the last meeting, the city recently received notice that our Assessor (Ed with V&V Assessing) is terminating his contract with the City of Clare due to health issues. An RFP was prepared and sent out for Assessing Service for the City at the end of February and is scheduled for a bid opening on March 15th. We sent the RFP to several known companies and to the Michigan Assessors Association which posted it on its website and emailed it to all of its members.

Farming RFP. Rawson Farms notified the City that they would no longer be farming the city land at the airport and the city's south end. We are in the process of finalizing an RFP to send to the farmers that have already contacted the city with interest as well as to other area farmers who may be interested in bidding.

Community Foundation – Grant Award – Depot. Recently the City applied for a grant from the Clare County Community Foundation and was successful in securing \$10,000 to complete some projects at the City-owned Clare Union Railroad Depot. The temporary railing system that has been in place will be replaced with a permanent railing as well as the addition of some outdoor greenspace items including trash bins, benches, and a dog station. The items will be installed this year by city crews. Parks and Recreation Director Joy Simmer drafted the grant and will oversee the completion of the grant finalization. Thanks to Joy for her work on obtaining the grant and to the city workers who will do the installation.

Addendum:

Tour of Ideal Theater. The City Commission was invited to tour the remodeled Ideal Theater.

10. *COMMUNICATIONS

FOIA Requests & Responses: The most recent FOIA requests and responses are attached for information: Brian Hart, Darren Whitman, Justin Weeda, and Minute Man Services, Inc.

Clare County Food Distribution Notice: A free drive-thru mobile food distribution will take place on Saturday, March 11, 2023, at the Clear County Transit Corporation site in Harrison.

Site Plans, Special Use Permits, Variance Requests & Public Notices:

The City published an RFP for Assessing Services.

Mead-Hunt published an ad for bids for airport apron design and west hangar area taxi lane rehab.

11. EXTENDED PUBLIC COMMENT: None.

12. COMMISSION DISCUSSION TOPICS: Commissioner Bonham inquired about the status of the Lake Shamrock Dam design. The city is still determining whether to do a design & build concept for the Dam. The city is court mandated to keep the Lake level at 7'7" thus the city would like to install sensors for better control of Lake levels.

13. *APPROVAL OF BILLS: *Approved by Consent Agenda.*

14. *PROFESSIONAL & EDUCATIONAL TRAINING OPPORTUNITIES: *Approved by Consent Agenda.*

15. ADJOURNMENT: Motion by Commissioner Murphy second by Commissioner Jenkins to adjourn the meeting. Roll call vote: Yeas: Commissioners Bob Bonham, Kim Bussell, Maegan Jenkins, and Carolyn (Gus) Murphy. Nays: None. Absent: Pat Humphrey. *Motion Carried.* The meeting adjourned at 6:23 p.m.