

The regular meeting of the Clare City Commission was called to order at 6:00 p.m. in the City Commission Chambers of Clare City Hall, 202 West Fifth Street, Clare, Michigan by Mayor Pat Humphrey who led with the Pledge of Allegiance. Present were: Commissioners Bob Bonham, Kim Bussell, Pat Humphrey, and Maegan Jenkins. Absent: Carolyn (Gus) Murphy. Also, present: Jeremy Howard, City Manager; Shannon Sirpilla, City Treasurer; Diane Lyon, City Clerk; Captain John Lake; Sergeant Tom Francisco; Reserves Captain Ken Chinavare; and Dave Saad, Police Chief.

2. CONSENT AGENDA:

Moved by Commissioner Bonham second by Commissioner Jenkins to approve the items listed with an asterisk (*) (Agenda, Minutes, Department Reports, Communications, Professional Development, Board & Committee Appointments, and Bills) that are considered to be routine by the City Commission. Roll call vote: Yeas: Commissioners Bob Bonham, Kim Bussell, Pat Humphrey, and Maegan Jenkins. Nays: None. Absent: Carolyn (Gus) Murphy. *Motion Carried.*

3. *APPROVAL OF MINUTES:

Approved by Consent Agenda.

4. *APPROVAL OF AGENDA:

Approved by Consent Agenda.

5. PUBLIC COMMENT: None.

6. UNFINISHED BUSINESS: None.

7. NEW BUSINESS:

A. RECOGNITION-OFFICER TOM FRANCISCO, 10 YEARS OF SERVICE

Tom Francisco has completed 10 years of faithful, dedicated service to the City of Clare as a member of the City's Police Department. The City Commission is asked to recognize Tom for his extraordinarily outstanding service.

Motion by Commissioner Bonham second by Commissioner Jenkins to recognize Officer Francisco for 10 years of service to the city by the adoption of Resolution 2023-015. Roll call vote: Yeas: Commissioners Bob Bonham, Kim Bussell, Pat Humphrey, and Maegan Jenkins. Nays: None. Absent: Carolyn (Gus) Murphy. *Motion Carried.*

Mayor Humphrey presented a service award plaque to Officer Francisco.

B. CONSUMERS ENERGY LIGHTING CONTRACT

The City received correspondence from Consumer's Energy informing us of the cost to add an additional street light at McEwan and Wheaton (School Crossing). This street light will supply additional lighting at the intersection to enhance the safety of students and crossing guards at that corner. Prior to commencing with this project, Consumer's Energy has asked that we provide them with a resolution and a contract permitting them to accomplish the placement of the new street light. The City Commission is asked to approve the agreement and resolution.

Motion by Commissioner Jenkins second by Commissioner Bussell to approve the agreement by the adoption of Resolution 2023-016. Roll call vote: Yeas: Commissioners Bob Bonham, Kim Bussell, Pat Humphrey, and Maegan Jenkins. Nays: None. Absent: Carolyn (Gus) Murphy. *Motion Carried.*

C. *BOARD & COMMITTEE BOARD OF REVIEW APPOINTMENTS-DENNIS PURKIS, CAROL SANTINI, WAYNE TERPENING, AND IZAK POST.

Approved by Consent Agenda-Resolution 2023-017.

8. TREASURER'S REPORT: The Treasurer provided a report to the Commission.

9. *DEPARTMENT REPORTS: *Approved by Consent Agenda.*

10. CITY MANAGER'S REPORT

DDA Meeting. There was not a full quorum for the February 9th DDA meeting, but a discussion was held with those in attendance regarding the proposed new Christmas decorations for this next season. The consensus was to change to something new (red and green Christmas trees, candy canes, and wreaths on the smaller poles).

Planning Commission Meeting. The Planning Commission had several items on the February 6th agenda which included:

- Approval of a site plan for an Airplane Hangar Addition being built on Lot 203 at the Clare Municipal Airport.
- Approval of a special use permit and site plan application to Michigan Pure Green for an Adult Use Processing Center at 690 Industrial Drive in the South Industrial Park.
- Continued discussion of Ordinance Amendment to Section 52-308 – Vehicle Storage and Parking. It was a good discussion and lasted several hours. Further discussions/meetings will still need to take place to draft an ordinance that will hopefully address many of the issues that the City Commission asked them to look at.

Planning Commission / City Commission Annual Joint Meeting: The Planning Commission reviewed its 2022 Annual report with the City Commission. The two boards also discussed current and future projects as well as topics of mutual interest for work in the next year.

Lake Shamrock Dredging Project. Dredging work has continued daily, typically getting between 6 and 8 loads of material a day removed and hauled to the spoils location. However, with the change in weather, the County has recently implemented frost laws which prevent us from hauling the spoils. We are hopeful that the frost law's weight limits will be short-lived and that once they are lifted, we can get several more weeks of dredging in before our permit-required fish spawning pause dates of April 1st through May 31st. During these downtimes, we are addressing other issues such as tree trimming along the lake as well as bank clean up. We are also looking at shoring up the location where the barge offloads material. The hydraulic dredging RFP was opened on Monday, February 13th and we did receive two bids. Those bids are currently being reviewed and a bid recommendation will come before you at an upcoming meeting.

.gov Changes. Now that we have launched a new City of Clare website (www.cityofclare.gov) there additional changes related to the .gov that need to be made. All city email addresses are now using cityofclare.gov though we still have the .org addresses setup as aliases for the time being so that no emails are missed during this roll out and transition. Our letterhead, business cards, forms, website content, etc. will slowly transition to .gov as stock is used up and as time permits. Training for website updating by city staff is scheduled and that will allow us to make updates quickly and easily.

Verizon Cell Tower. Update – Work on the tower continues. The conduits for the fiber have been installed. We are still waiting on the installation of the fiber and them switching over from 4G to 5G.

Shamrock Park Ice Rink. Unfortunately, this year the weather has not cooperated for the ice rink at Shamrock Park. We were able to flood it and have it usable for a very short period but with the warm weather, the ice melted quickly. If winter comes back we will try to flood it again.

Spark Grant Results. The City applied for two DNR Spark Grants (Depot Restrooms and Emerald Isle Recreation Complex Parking Lot) in 2022. In total, the DNR received and considered 462 applications requesting more than \$280 million dollars. Unfortunately, our projects were not selected during this round. 21 other communities were selected to share \$14.2 million in Michigan Spark Grants for outdoor recreation projects. The DNR has announced that there will be additional grant rounds and approximately another \$50 million dollars to be allocated. The city will be applying again for the next rounds.

Farming Leases. The City of Clare contracts with Rawson Farms to farm a few hundred acres of land at the airport and on the south end of Clare by the industrial park. Recently the City received a letter from Rawson and Rawson stating that they will be getting out of the farming business in the early 2023 season (this spring) and therefore are not renewing their leases with the City. Due to this change, we are reviewing our options and will likely

contract with another farmer to utilize the land. We are also looking at the possibility of putting out an RFP to solicit the farming and obtain bids on per-acre pricing for the lease.

Tour. Continuing with our periodic tours, we have reached out to JX Truck Center (Peterbilt) to schedule a tour of their facility. If we hear back from them with an okay before Monday's meeting, we will plan to head north following the meeting for an informal tour of their facility. The tour was canceled as we received no reply from Peterbilt.

11. *COMMUNICATIONS: *Approved by Consent Agenda.*
12. EXTENDED PUBLIC COMMENT: None.
13. COMMISSION DISCUSSION TOPICS: None.
14. *APPROVAL OF BILLS: *Approved by Consent Agenda.*
15. *PROFESSIONAL & EDUCATIONAL TRAINING OPPORTUNITIES: *Approved by Consent Agenda.*
16. ADJOURNMENT: Motion by Commissioner Jenkins second by Commissioner Bussell to adjourn the meeting. Roll call vote: Yeas: Commissioners Bob Bonham, Kim Bussell, Pat Humphrey, and Maegan Jenkins. Nays: None. Absent: Carolyn (Gus) Murphy. *Motion Carried.* Meeting adjourned at 6:21 p.m.

Pat Humphrey, Mayor

Diane Lyon