

**CITY OF CLARE REQUEST  
FOR PROPOSAL  
ASSESSING SERVICES  
2023**

The City of Clare will receive sealed requests for proposals providing the City of Clare Assessing Services until **1:00 p.m., March 15, 2023**, in the office of the City Clerk, City of Clare, 202 West Fifth Street, Clare, Michigan, 48617, at which time and place all proposals will be opened and read aloud.

Two copies of the request for proposal shall be submitted along with an electronic copy of the proposal. Specifications are on file at the office of the City Clerk. To request the documents or if you have questions regarding the process, contact the City of Clare Clerk's Office at (989) 424-4068 or by e-mail [dlyon@cityofclare.gov](mailto:dlyon@cityofclare.gov).

The City of Clare reserves the right to reject any or all proposals and to waive any defects in the proposals in the best interest of the City of Clare and to accept the proposal which, in the opinion of the Council, best serves the interest and needs of the City of Clare. The City of Clare retains the right to accept or reject any and all bids.

The City of Clare does not discriminate on the basis of race, color, age, religion, sex, disability, and national origin; nor does it discriminate on the basis of handicap status and activities, as to employment or the provision of services. The City of Clare is an equal-opportunity employer and provider.

Please clearly mark your envelope: **"ASSESSING SERVICES RFP"**.

Diane Lyon  
City Clerk