

## AGENDA REPORT

TO: Mayor Pat Humphrey & the Clare City Commission  
FROM: Jeremy Howard, City Manager  
DATE: February 16, 2023  
RE: \*Board & Committee Appointments – Board of Review  
(Mr. Dennis Purkis, Mrs. Carol Santini, Mr. Wayne Terpening, and alternate Mr. Izak Post)

For the Agenda of February 20, 2023

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**\*Note: This is a Consent Agenda item and is considered routine by the City Commission. As such, this matter shall be automatically enacted by one motion with all other Consent Agenda items unless a Commissioner or citizen requests this item be individually discussed, in which event it shall be removed from the Consent Agenda and considered and acted upon in its designated sequence on the approved Clare City Commission agenda of February 20, 2023.**

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**Background.** Section 9.6 of the City Charter (*copy att'd*) stipulates that the City Commission shall annually appoint and set the compensation of its Board of Review (BOR).

All current members of the BOR from 2022 are willing to serve another term on the 2023 BOR.

City staff considers all of these individuals to be fully qualified to serve on the Board of Review. The City Commission is asked to approve the appointments of Mr. Dennis Purkis, Mrs. Carol Santini, and Mr. Wayne Terpening as 2023 BOR members, and Mr. Izak Post as an alternate 2023 BOR member.

The Board of Review's compensation was raised recently to \$15 per hour thus there is no request to change the rate of compensation.

**Issues & Questions Specified.** Should the City Commission approve the compensation and appointments of Mr. Dennis Purkis, Mrs. Carol Santini, Mr. Wayne Terpening as 2023 BOR members, and Mr. Izak Post as alternate 2023 BOR member.?

**Alternatives.**

1. Approve the compensation and appointments.
2. Adjust the compensation and make the appointments.
3. Approve the compensation but select other individuals to serve in these positions.
4. Adjust the compensation and select other individuals to serve in these positions.
5. Do not appoint anyone to serve in these positions.
6. Defer/delay decision of this matter to a subsequently scheduled City Commission meeting.

**Financial Impact.** The total anticipated cost of compensation and training for the Board of Review members is \$2,000 per year.

**Recommendation.** I recommend that the City Commission approve the Board of Review appointments as well as the recommendation for compensation by adoption of Resolution 2023-017 (*copy att'd*).

**Attachments.**

1. Section 9.6 of City Charter.
2. Resolution 2023-017.

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### **Section 9.6. Board of review.**

The commission shall annually, in the month of April, appoint three qualified freeholders who are electors of the city, and who may hold other city offices or employment, to serve as members of the board of review, and shall set their compensation and the time of their appointment. The assessor shall be clerk of the board and shall keep a record of its proceedings, but he may not be a member of the board.

State law reference(s)—Charter to provide for board of review, MCL 117.3(a).

**RESOLUTION 2023-017**

**A RESOLUTION OF THE CLARE CITY COMMISSION SETTING THE COMPENSATION AND APPOINTING THE MEMBERS OF THE CITY’S BOARD OF REVIEW.**

**WHEREAS**, Section 9.6 of the Charter of the City of Clare stipulates that the Clare City Commission shall annually set the compensation of and appoint the members of the City’s Board of Review; and

**WHEREAS**, the Commission has reviewed the current compensation offered to its Board of Review members and determined said compensation is adequate; and

**WHEREAS**, Mr. Dennis Purkis, Mrs. Carol Santini, and Mr. Wayne Terpening are currently serving as members of the City of Clare Board of Review; and

**WHEREAS**, Mr. Izak Post is currently serving as an Alternate member of the City of Clare Board of Review; and

**WHEREAS**, said Board members have indicated their willingness to continue serving in said positions; and

**WHEREAS**, the Clare City Commission considers all of said individuals fully qualified to serve in said positions.

**NOW THEREFORE BE IT RESOLVED** that the City Commission of the City of Clare hereby appoints Mr. Dennis Purkis and Mr. Wayne Terpening, and Mrs. Carol Santini to serve as members of the City of Clare Board of Review, and concurrently appoints Mr. Izak Post to serve as an alternate member of the City of Clare Board of Review, said appointments being effective on March 1, 2023, and expiring on April 30, 2024.

**BE IT FURTHER RESOLVED** that the compensation for said members shall continue to be \$15 per hour.

**ALL RESOLUTIONS AND PARTS OF RESOLUTIONS INsofar AS THEY CONFLICT WITH THE PROVISIONS OF THIS RESOLUTION BE AND THE SAME ARE HEREBY RESCINDED.**

**This Resolution was introduced by Commissioner \_\_\_\_\_ and supported by Commissioner \_\_\_\_\_. The Resolution declared adopted by the following roll call vote:**

**YEAS:**

**NAYS:**

**ABSENT:**

Resolution approved for adoption on this 20<sup>th</sup> day of February, 2023.

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Diane Lyon, City Clerk