Airport Manager Report

February 2023

Fuel sales are a little ahead of forecast so far this year. Demand is very weather dependent, but when it's nice out people continue to fly and burn AVgas. I will be ordering a full tanker in the next week or two.

Randy Gibson, with Central MI RC Jets is looking to bring back the RC Jet events in 2023. We are working on a schedule that would allow several dates for RC Jets to fly at the Clare Municipal Airport. Some dates will be informal flights, which will not require closing any runways. For the larger organized events, I will continue to close runway 9/27 for the duration of scheduled flights.

Last week we had a 90% design meeting for the upcoming airport projects in 2023. We went over any changes to the scope of work and the timeline. We plan on advertising the bid on February 24th, having the Pre-Bid meeting on March 10th, and opening bids on March 24th. We will plan on projects starting in August, after the FAA releases the grant funding in July.

We have had some drain issues in the Terminal building, but with the help of Luke and the DPW, and Earl at Mid Michigan Plumbing, all is good now.

Best regards,

Gary Todd

Airport Manager

Clearly Clare MICHIGAN

Where the north begins at the crossroads of Rt 10 and 127.

Clearly another way of life.

202 West Fifth Street, Clare, Michigan 48617 phone: (989) 386-7541 fax: (989) 386-4508
www.cityofclare.org

MEMORANDUM

TO: Jeremy Howard and the Clare City Commission

FROM: Clare Police Department

SUBJECT: January police activity

Dear Mr. Howard & City Commission:

Happy New Year
The goal of the Clare Police Department this year is to improve positive relationships with our community through community policing programs. We will continue to be proactive with crime prevention, strive to increase community safety, and remain actively involved in our city events and festivals. We wish everyone a safe and wonderful new year!

Training:
Jan 31st two officers – Response to Active Shooter training

New and noteworthy:
Nothing new to report.

School
January 19th Clare and Farwell lockdown drills were completed.

See attached report from Liaison Officer Brian David

David Saad
Clare Police Chief

Ticket Totals Report

From 1/1/2023 12:00:00 AM to 1/31/2023 12:00:00 AM

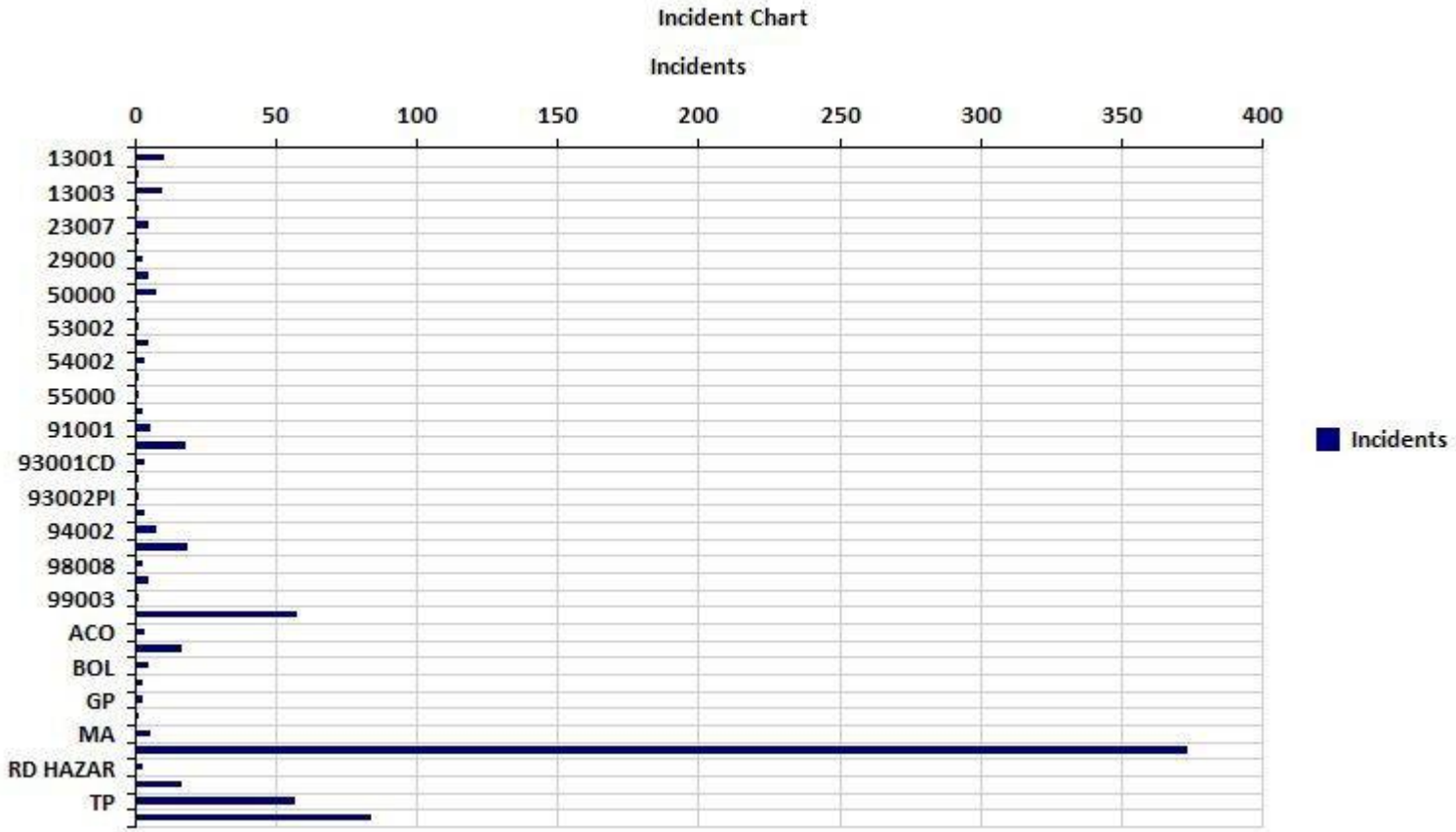
Agency Name	Voided Ticket Count	Warning Violation Count	Total Ticket Count	Total Violation Count
Clare City Police Dept	1	4	12	17
HAND WRITTEN			2	
				19
PARKING CITATIONS 3-6 AM				9

CLARE POLICE DEPT

INCIDENTS BY INCIDENT TYPE
JANUARY 2023

02/14/2023

INCIDENT TYPE	DESCRIPTION	NUMBER THIS TYPE
13001	Non-Aggravated Assault	10
13002	Aggravated/ Felonious Assault	1
13003	Intimidation/ Stalking	9
23005	Larceny - Theft from Motor Vehicle	1
23007	Larceny - Other	5
26001	Fraud - False Pretence/ Swindle/ Confidence Game	1
29000	Damage to Property	2
38003	Family - Other	4
50000	Obstructing Justice	7
52002	Weapson Offense - Explosives	1
53002	Public Peace - Other	1
54001	Hit & Run Motor Vehicle Accident	4
54002	Operating Under the Influence of Liquor or Drugs	3
54003	Traffic Violations	1
55000	Health and Safety	1
62000	Conservation	2
91001	Juvenile Deliquent	5
93001	Traffic Accident	17
93001CD	Car/ Deer Accident	3
93002	Accident, Non-Traffic/ Private Property	1
93002PI	Private Property PIA	1
94001	Valid Alarm Activation	3
94002	False Alarm Activation	9
98007	Suspicious Persons	18
98008	Lost & Found Property	3
99001	Suicide	4
99003	Missing Persons	1
99008	General Assistance	57
ACO	Animal Control Complaint	3
AMBRUN	Ambulance Run	19
BOL	Be On the Look Out	4
BOL-WW	BOL Wrong Way Driver	2
GP	GENERAL PATROL	2
LOCK	SCHOOL LOCKDOWN DRILL	1
MA	Motorist Assist	5
PC	Property Check	373
RD HAZAR	Vehicle/Object Road Hazard	2
SALV INS	SALVAGE INSPECTION	16
TP	TRAFFIC PATROL	56
TSTOP	Traffic Stop	83
Total Incidents		**741**


Incident Chart
Incidents
0
50
100
150
200
250
300
350
400
13001
13003
23007
29000
50000
53002
54002
55000
91001
93001CD
93002PI
94002
98008
99003
ACO
BOL
GP
MA
RD HAZAR
TP
Incidents

Auxiliary Division

2023	Road Hours	Special Events	Meeting Hours	Training Hours	Other	Monthly Totals
January	122	0	5	10	11	148
February	0	0	0	0	0	0
March	0	0	0	0	0	0
April	0	0	0	0	0	0
May	0	0	0	0	0	0
June	0	0	0	0	0	0
July	0	0	0	0	0	0
August	0	0	0	0	0	0
September	0	0	0	0	0	0
October	0	0	0	0	0	0
November	0	0	0	0	0	0
December	0	0	0	0	0	0
Annual Totals	**122**	**0**	**5**	**10**	**11**	**148**
Blackwell, Doug	19	0	0.5	1	0	20.5
Chinavare, Ker	11	0	0.5	1	1	13.5
Defoy, Mick	0	0	0.5	1	0	1.5
Fassett, Lori	7.5	0	0.5	1	3.5	12.5
Gilmore, Travis	6	0	0.5	1	0.5	8
Hahn, Bill	8.5	0	0.5	1	0	10
Harger, Greg	9.5	0	0	0	2	11.5
Jenkins, Dan	10	0	0	0	3	13
Lemke, Shane	8	0	0	0	0	8
Lombard, Rebeka	8	0	0.5	1	0	9.5
Lynch, Steve	8	0	0.5	1	0.5	10
Papenfus, Joel	8	0	0.5	1	0.5	10
Pedjac, John	8.5	0	0	0	0	8.5
Winter, Nick	10	0	0.5	1	0	11.5
	0	0	0	0	0	0
	0	0	0	0	0	0
	0	0	0	0	0	0
	0	0	0	0	0	0
	0	0	0	0	0	0
	0	0	0	0	0	0
	0	0	0	0	0	0
	0	0	0	0	0	0
	0	0	0	0	0	0
	0	0	0	0	0	0
	0	0	0	0	0	0
Officer Totals	**122**	**0**	**5**	**10**	**11**	148

Ro5, SGT. Chrome
1/30/23

Auxiliary Division

2023

JANUARY	Road Hours	Special Events	Meeting Hours	Training Hours	Other	Monthly Totals
Blackwell, Doug	19		0.5	1		20.5
Chinavare, Ken	11		0.5	1	1	13.5
Defoy, Mick			0.5	1		1.5
Hassett, Lori	7.5		0.5	1	3.5	12.5
Gilmore, Travis	6		0.5	1	0.5	8
Hahn, Bill	8.5		0.5	1		10
Harger, Greg	9.5				2	11.5
Jenkins, Dan	10				3	13
Lemke, Shane	8					8
Lombard, Rebeka	8		0.5	1		9.5
Lynch, Steve	8		0.5	1	0.5	10
Papenfus, Joel	8		0.5	1	0.5	10
Podjac, John	8.5					8.5
Winter, Nick	10		0.5	1		11.5
0						0
0						0
0						0
0						0
0						0
0						0
0						0
0						0
0						0
0						0
0						0
0						0
Officer Totals	**122**	**0**	**5**	**10**	**11**	**148**

Clare School Liaison Officer Report: Jan-Feb 2022-2023

- Attended six staff/student meetings
- Conducted nine traffic assists
- Responded to four disruptive student incidents
- Attended four attendance meeting
- Assisted with two threat assessments
- Attended two staff/parent meetings
- Assisted with a suspicious situation (unfounded)
- Conducted two general assists to school
- Attended seven staff meetings
- Conducted a staff security review
- Conducted three student meetings
- Conducted one class presentation
- Conducted one of our required district lock down trainings
- Assisted Farwell School Liaison Officer with lock down training
- Conducted one general assist to a parent
- Conducted one assist to CCSD
- Teaching 3rd hour Intro to Flight (drone) class at CHS
- Continue to conduct regular foot patrol thru all Clare schools
- ***The first four students from the Intro to Flight class took their FAA Remote Pilot written test and passed. Three student remain and are preparing to take the exam. ***

B.R. David
Patrolman/School Liaison Officer
Clare City Police Department

"This is a Consent Agenda item and is considered as routine by the City Commission. As such, this matter shall be automatically enacted by one motion with all other Consent Agenda items unless a Commissioner or citizen requests that the item be individually discussed, in which event it shall be removed from the Consent Agenda and considered and acted upon in its designated sequence on the approved Agenda of the Clare City Commission."

DEPARTMENT OF PUBLIC WORKS
DEPARTMENT REPORT
JANUARY 2023
LUKE POTTER, DIRECTOR

STREET WORK. We bladed roads a couple days this month. We got cold patch at Wirt Stonedocks and cold patched 1/11 and 1/13. We salted highways, lots, and majors eight times in January. Plowed 2" snow on the 26th, came in on the 28th to blade highways and majors and came in early on the 29th to plow 8". We hauled snow on the 3rd, 27th and 31st. Cleaned up the airport and hauled snow on the 30th. And measured streets on the 25th

WATER & SEWER WORK: Water and sewer work this month included our regular schedule of Miss Digs, meter readings, shut offs for non-payment, manual reads, meter work, and washing sewers/preventive maintenance. We fixed a water main break on Fifth Street on the 5th and fixed a 6" water main break on Cedar Street on the 28th. We televised sewers, washed drains on DDA sidewalks, saw cut area for sewer and water for the turf room and installed water service for the turf room.

CEMETERY WORK: We had two full burials at Cherry Grove and one at St Cecilia cemetery. We also turned the compost pile.

MISCELLANEOUS WORK: We enjoyed two days off for New Years. We chipped brush, washed and waxed trucks, and cleaned and worked on trucks and did maintenance at the garage on several days. We finished painting the break room, took down Christmas banners, did building repairs at the depot and put on hydrant flags. We worked on windows at city hall and cleaned city hall. Cut trees at Pettit park, replaced a light pole that was hit, painted caboose railings and installed railings at the depot. We built a road for hauling dredging material at the airport and installed silt fence. We worked and repaired the barge and dredged every day this month.

Attachments. Manhour Report, Utility Work Order, Report, Fuel Report, Equipment Report

DECEMBER 2022

UTILITY WORK ORDERS

WORK ORDER TYPE	# OF CUSTOMERS
Service Turned ON	1
Customer Request Off	3
Sewer Problems	
Off for Non Payment	5
New Meter Head	3
New RF	3
Estimated Meters	
High Usage Check	
	15

MANNATEC FUEL REPORT FOR PERIOD:

DECEMBER 1-31, 2022

DEPT:	GALLONS REGULAR	TOTAL COST	AVERAGE RATE	GALLONS DIESEL	TOTAL COST	AVERAGE RATE	AMOUNT BILLED 0.00
City Hall							0.00
Fire Dept	39.167	90.11	2.301	78.269	330.56	4.223	420.67
Police Dept	662.960	1,536.34	2.317				1,536.34
DPW	208.438	473.27	2.271	797.095	3,267.66	4.099	3,973.14
Parks	67.136	156.15	2.326	18.079	76.06	4.207	
W/WWT	117.810	269.41	2.287				269.41
	Average Rate for Regular:		2.300	Average Rate for Diesel:		3.132	**$6,199.56**
						Total Bill:	

WATER MAIN BREAK REPORT

DATE BREAK NOTED	DATE BREAK REPAIRED	LOCATION OF BREAK	EQUIPMENT COST	LABOR COST	ESTIMATED WATER LOSS PER DAY	X DAYS
01/05/23	01/05/23	E Fifth Street	$231.48	$891.54	92[976]	1
01/28/23	01/28/23	Cedar Street	$391.34	$312.48	111[571]	1

EQUIPMENT RENTAL - January 2023

GENERAL FUND				
General Operations	101-265.000-943.641	372.95		
Depot	101-265.000-943.641	33.99		
Cemetery	101-276.000-943.641	505.67		
Police	101-301.000-943.641	8,944.25		
Parking Lots/Flags	101-441.000-943.641	2,726.63		
Airport	101-537.000-943.641	2,411.87		
			101-000.000-001	**-$14,995.36 cr**
MAJOR STREETS & TRUNKLINES				
Trunklines	202-446.001-943.641	2,943.23		
Tkline Winter Cleanup	202-446.001-943.641	320.83		
Major Streets	202-449.000-943.641	5,316.32		
			202-000.000-001	**-$8,580.38 cr**
LOCAL STREETS:	203-449.000-943.641	5,112.02		
			203-000.000-001	**-$5,112.02 cr**
PARKS & DAM MTS.:				
Dam Mts	208-751.001-943.641	10.62		
Parks	208-751.001-943.641	1,311.44		
Dredging	208-741-004-702	15,724.18		
			208-000.000-001	**-$10.62 cr**
SEWER FUND				
Sewer Treatment	590-536.001-943.641	1,154.79		
Sewer Collection	590-536.002-946.641	1,824.76		
			590-000.000-001	**-$2,979.55 cr**
WATER FUND				
Water Trmt/Pumping	591-536.003-946.641	818.71		
Water Dist./Meters	591-536.004-946.641	1,414.39		
			591-000.000-001	**-$2,233.10 cr**

MOBILE EQUIPMENT FUND			
Cash Received	641-000-001	**$50,946.65**	
General Fund	641-000-669.101		-$14,995.36
Major Sts/Tklines	641-000-669.202		-$8,580.38
Local Sts	641-000-669.203		-$5,112.02
Parks	641-000-669.208		-$10.62
Sewer	641-000-669.590		-$2,979.55
Water	641-000-669.591		-$2,233.10
CONSOLIDATED FUND: Checks Written For:			
General Fund	102-000-669.101		$14,995.36
Major Sts/Tklines	102-000-669.202		$8,580.38
Local Sts	102-000-669.203		$5,112.02
Parks	102-000-669.208		$10.62
Sewer	102-000-669.590		$2,979.55
Water	102-000-669.591		$2,233.10
EQUIPMENT RENTAL, ALL DEPOSITS:	**102-000.000-067**	**$33,911.03**	
	102-000.000-001.001		
	102-000.000-067.102		

DPW MANHOUR REPORT FOR: Jan-23

FUND	FUND NAME	REGULAR			TOTAL	OVERTIME			TOTAL	CLERICAL			TOTAL	O/T
101-265.000-702	GF - City Hall	38	18	58.5	114.50				0.00				0.00	
	Railroad			2	2.00				0.00				0.00	
101-276.000-702	Cemetery		12.5	5	17.50			1	1.00	1	4	3	8.00	
101-528.000-702	Refuse Collection				0.00				0.00	5.1	20.4	15.3	40.80	
101-441.000-702	Par/Flag/Pk Lot	10		10.5	20.50				0.00				0.00	
	DDA Pk Lot	2	0.75	11.75	14.50	3.5	0.25	8.5	12.25				0.00	
101-445.000-702	City Trees/Lites		6		6.00				0.00				0.00	
	DDA Trees/Lites		12		12.00				0.00				0.00	
101-537.000-702	Airport	3		24	27.00	2.5		6	8.50				0.00	
202-446.001-702	Roadway Inspection				0.00				0.00				0.00	
	TK Surface Mts		2	4	6.00			2	2.00				0.00	
	TK Shoulder Mts				0.00				0.00				0.00	
	TK Sweeping				0.00				0.00				0.00	
	Drain/Bkslopes		2		2.00				0.00				0.00	
	TK Signs		1		1.00				0.00				0.00	
	Snow & Ice	2	1	4.75	7.75	4.5		22	26.50				0.00	
	Hauling Snow	4		10	14.00				0.00				0.00	
202-444.002-702	Major Sts Sidewalks		0.5	7	7.50	2		5	7.00				0.00	
202-499.002-702	Major Sts Maint.	10	9	3	22.00			2	2.00				0.00	
202-499.003-702	Snow & Ice		2	24	26.00	4.5		13.25	17.75				0.00	
202-499.004-702	Administration				0.00				0.00	1	4	3	8.00	
203-444.002-702	Local Sts Sidewalks			7	7.00			7	7.00				0.00	
203-499.002-702	Local Sts Maint.	7	15	9	31.00	2.5		4	6.50				0.00	
203-499.003-702	Snow & Ice		1	13.5	14.50	4		13	17.00				0.00	
203-499.004-702	Administration				0.00				0.00	1	4	3	8.00	
208-751.000-702	Lake Sham/Dam		1		1.00				0.00				0.00	
208-751.000-702	Lake Sham Pks	4		3	7.00				0.00				0.00	
208-751.000-702	Dredging	71	235.5	96	402.50				0.00				0.00	
590-536.002-702	Sewer		48	40	88.00				0.00	5.2	20.8	15.6	41.60	
591-536.004-702	Water	20	83	4	107.00	7		9.25	16.25	5.2	20.8	15.6	41.60	
641-444.000-702	DPW	67	159	104	330.00			0.5	0.50	1.5	6	4.5	12.00	
	DPW Equip	20	68.25	41	129.25	0.75	0.25	0.5	1.50				0.00	
	Fire Equip				0.00				0.00				0.00	
	Police Equip	12	6		18.00				0.00				0.00	
	Holiday/Funeral	82		8	90.00				0.00	10			10.00	
	OFF TIME	8	36.5	18	62.50				0.00	10			10.00	
TOTALS		360.00	720.00	508.00	1588.00	31.25	0.50	94.00	125.75	40.00	80.00	60.00	180.00	0.00
		1588.00				125.75				180.00				0.00

DPW: PARKS/BLDG & GROUNDS *MANHOUR REPORT FOR:* Jan-23

FY 22-23 FUND	HOURLY WAGE FUND NAME	FULL TIME EMPLOYEES REGULAR HOURS				FULL TIME EMPLOYEES OVERTIME HOURS				SEASONAL EMPLOYEES REGULAR HOURS				SEASONAL EMPLOYEES OVERTIME HOURS			
208-751.001-702	Holiday Funeral	8.00			8.00												
	Sick Vacation																
	PARKS				0.00				0.00	5.50	21.50	33.00	60.00				0.00
	DDA Work				0.00				0.00				0.00				0.00
	BLDG & GRUNDS	20.00	20.00	14.00	54.00				0.00	26.50	58.50	23.00	108.00				0.00
101-276.000-702	Cemetery				0.00				0.00				0.00				0.00
101-265.000-702	Trustees				0.00				0.00				0.00				0.00
101-537.000-702	Airport Maint				0.00				0.00				0.00				0.00
					0.00				0.00				0.00				0.00
					0.00				0.00				0.00				0.00
		28.0	**20.0**	**14.0**	**62.0**	**0.0**	**0.0**	**0.0**	**0.0**	**32.0**	**80.0**	**56.0**	**168.0**	**0.0**	**0.0**	**0.0**	**0.0**
GRAND TOTAL		**62.00**				**0.00**				**168.00**				**0.00**			

PAY PERIOD: January 2023 EQUIPMENT	2022-23 RATE	101-265-943 General Op	101-265-943 Railroad	101-276-943 Cemetery	101-441-943 Prad/Flg & PkLots	101-445-943 Trees/Lights	101-537-943 Airport	202-466.001-943 Roadway Inspection	202-466.001-943 TK Surface	202-466.001-943 TK Shoulders	202-466.001-943 TK Sweep	202-466.001-943 TK Drain/Backslopes	202-466.001-943 TK Signs/Signals	202-466.001-943 TK Snow & Ice	202-444.002-943 Mj Sts Sidewalks	202-499.002-943 Mj Sts Preservation	202-499.002-943 Mj Sts Snow & Ice	203-444.002-943 Lo Sts Sidewalks	203-499.002-943 Lo Sts Preservation	203-499.002-943 Lo Sts Snow & Ice	208-751-702 Dam	208-751-702 All Parks	208-751.004-702 Dredging Lake Shamrock	590-536.002-943 Sewer	591-536.004-943 Water	HOURS TOTAL	DOLLAR TOTAL
3 - GMC Pickup	$16.04			3.00	1.00				1.00							8.00			9.00							22.00	352.88
5 - Dodge Pickup	$12.75																					4.00				4.00	51.00
6 - GMC Pickup	$12.75	2.00																							8.00	10.00	127.50
7 - Chevy Bucket Truck	$10.62												1.00			1.00										2.00	21.24
8 - Int'l Dump Truck	$53.40				6.00		4.00							9.50			11.00			6.50			23.50		2.00	62.50	3,337.50
9 - Ford Dump Truck	$53.40	3.00		1.00			3.50							5.00		2.50	9.75		2.50	8.00			29.00		2.25	66.50	3,551.10
10- Sterling Dump Truck	$53.40	0.50			1.50									14.75		4.00	19.50		2.00	16.00						58.25	3,110.55
12- Sterling Dump Truck	$53.40				2.00		4.00							6.50			10.00			5.50			3.00		1.00	32.00	1,708.80
18- Case Loader	$40.61			6.50					2.00							2.00			3.00				86.00		1.00	100.50	4,081.31
20- Hyundai Loader	$79.72	1.00			17.00									10.50			6.00		4.00	7.50		3.00	42.00			91.00	7,254.52
23- Root UB Scraper	$7.88			1.00			3.50							4.00			4.75			8.00						21.25	167.45
24- Monroe UB Scraper	$7.88						2.00							1.50			5.00			3.00						11.50	90.62
25- Root UB Scraper	$7.88													6.00			6.00			5.00						17.00	133.96
36- Brush Chipper	$30.27															2.50			2.50							5.00	151.35
37- Street Sweeper	$103.19															2.00										2.00	206.38
39- Chevy Pickup	$10.62	7.00	2.00						2.00																	11.00	116.82
51- Ford Taurus City Hall Car	$11.89																							1.25	1.25	2.50	29.73
53A- Truck Unit	$53.40			2.00	2.00							2.00		0.50										29.00	8.00	43.50	2,322.90
53B- Sewer Washer Unit	$19.61																								2.00	2.00	39.22
53C- Catch Basin Unit	$28.91																								6.00	6.00	173.46
59- Ford Uitlity Truck	$10.62																						4.00	15.00	22.50	41.50	440.73
73- Wausau UB Scraper	$7.88						4.00							6.50			5.00			5.50						21.00	165.48
74- Snow Blower	$18.86						2.00								4.00			8.00								14.00	264.04
81- Trackless Tractor	$50.40				9.50		2.00								14.25			19.00								44.75	2,255.40
86- Salt Spreader	$17.89				8.00										8.25			11.00								27.25	487.50
89 - Ford Pickup (Parks)	$12.75																					74.50				74.50	949.88
93 - Kubota Tractor	$46.75																					1.00				1.00	46.75
93A - Pallet Forks	$6.66																					1.00				1.00	6.66
94 - Bucket Attachment	$5.24																					1.00				1.00	5.24
96- Swenson Spreader	$12.97	0.50			1.50									8.75			13.50			11.00						35.25	457.19
97- Chevy Pickup	$10.62					1.00															1.00		7.00		2.00	11.00	116.82
98- Airport Tractor	$60.36						17.00																			17.00	1,026.12
99 - Snow Blower Attachment	$18.88						16.00																			16.00	302.08
100- Snow Box Blade	$15.07						17.00																			17.00	256.19
105- Ford Pickup	$12.75		1.00	2.00	7.00												2.00		2.00	3.75		1.00	9.00	8.00	6.00	41.75	532.31
110 - Hydr Excavator	$47.01																						121.00			121.00	5,688.22
1009- Trimmer/Edger	$4.02																									0.00	0.00
		14.00	3.00	15.50	55.50	1.00	75.00	0.00	5.00	0.00	0.00	2.00	1.00	73.50	26.50	22.00	92.50	38.00	25.00	79.75	1.00	85.50	324.50	53.25	62.00	1055.50	40028.89

PERIOD: January 2023 EQUIPMENT	2023 Rate	GENERAL OP		DEPOT/SPECIAL EVENTS		CEMETERY		PARADES/FLAGS & pking lots		AIRPORT		TRUNKLINES		MAJOR STREETS		LOCAL STREETS		DAM		ALL PARKS		DREDGING LAKE SHAMROCK		SEWER		WATER		TOTAL HOURS	TOTAL DOLLARS
3 - GMC Pickup	$16.04		0.00		0.00	3.00	48.12	1.00	16.04		0.00	1.00	16.04	8.00	128.32	9.00	144.36		0.00		0.00		0.00		0.00		0.00	22.00	352.88
5 - Dodge Pickup	$12.75		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00	4.00	51.00		0.00		0.00		0.00	4.00	51.00
6 - GMC Pickup	$12.75	2.00	25.50		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00	8	102.00	10.00	127.50
7 - Ford Bucket Truck	$10.62		0.00		0.00		0.00		0.00		0.00	1.00	10.62	1.00	10.62		0.00		0.00		0.00		0.00		0.00		0.00	2.00	21.24
8 - Int'l Dump Truck	$53.40		0.00		0.00		0.00	6.00	320.40	4.00	213.60	9.50	507.30	11.00	587.40	6.50	347.10		0.00		0.00	23.50	1254.90		0.00	2	106.80	62.50	3,337.50
9 - Ford Dump Truck	$53.40	3.00	160.20		0.00	1.00	53.40		0.00	3.50	186.90	5.00	267.00	12.25	654.15	10.50	560.70		0.00		0.00	29.00	1548.60		0.00	2.25	120.15	66.50	3,551.10
10- Sterling Dump Truck	$53.40	0.50	26.70		0.00		0.00	1.50	80.10		0.00	14.75	787.65	23.50	1254.90	18.00	961.20		0.00		0.00		0.00		0.00		0.00	58.25	3,110.55
12- Sterling Dump Truck	$53.40		0.00		0.00		0.00	2.00	106.80	4.00	213.60	6.50	347.10	10.00	534.00	5.50	293.70		0.00		0.00	3.00	160.20		0.00	1	53.40	32.00	1,708.80
18- Case Loader	$40.61		0.00		0.00	6.50	263.97		0.00		0.00	2.00	81.22	2.00	81.22	3.00	121.83		0.00		0.00	86.00	3492.46		0.00	1	40.61	100.50	4,081.31
20- Hyundai Loader	$79.72	1.00	79.72		0.00		0.00	17.00	1355.24		0.00	10.50	837.06	6.00	478.32	11.50	916.78		0.00	3.00	239.16	42.00	3348.24		0.00		0.00	91.00	7,254.52
23 - Root UB Scraper	$7.88		0.00		0.00	1.00	7.88		0.00	3.50	27.58	4.00	31.52	4.75	37.43	8.00	63.04		0.00		0.00		0.00		0.00		0.00	21.25	167.45
24 - Monroe UB Scraper	$7.88		0.00		0.00		0.00		0.00	2.00	15.76	1.50	11.82	5.00	39.40	3.00	23.64		0.00		0.00		0.00		0.00		0.00	11.50	90.62
25 - Root UB Scraper	$7.88		0.00		0.00		0.00		0.00		0.00	6.00	47.28	6.00	47.28	5.00	39.40		0.00		0.00		0.00		0.00		0.00	17.00	133.96
36- Brush Chipper	$30.27		0.00		0.00		0.00		0.00		0.00		0.00	2.50	75.68	2.50	75.68		0.00		0.00		0.00		0.00		0.00	5.00	151.35
37 - Street Sweeper	$103.19		0.00		0.00		0.00		0.00		0.00		0.00	2.00	206.38		0.00		0.00		0.00		0.00		0.00		0.00	2.00	206.38
39 - Chevy Pickup	$10.62	7.00	74.34	2.00	21.24		0.00		0.00		0.00	2.00	21.24		0.00		0.00		0.00		0.00		0.00		0.00		0.00	11.00	116.82
51- City Hall Car	$11.89		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00	1.25	14.86	1.25	14.86	2.50	29.73
53A- Truck Unit	$53.40		0.00		0.00	2.00	106.80	2.00	106.80		0.00	2.50	133.50		0.00		0.00		0.00		0.00		0.00	29.00	1548.60	8.00	427.20	43.50	2,322.90
53B- Sewer Washer Unit	$19.61		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00	2.00	39.22	2.00	39.22
53C - Catch Basin Unit	$28.91		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00	6.00	173.46	6.00	173.46
59- Chevy Pickup 4x2	$10.62		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00	4.00	42.48	15.00	159.30	22.50	238.95	41.50	440.73
73 - Wausau UB Scraper	$7.88		0.00		0.00		0.00		0.00	4.00	31.52	6.50	51.22	5.00	39.40	5.50	43.34		0.00		0.00		0.00		0.00		0.00	21.00	165.48
74 - Snow Blower	$18.86		0.00		0.00		0.00		0.00	2.00	37.72		0.00	4.00	75.44	8.00	150.88		0.00		0.00		0.00		0.00		0.00	14.00	264.04
81- Trackless Tractor	$50.40		0.00		0.00		0.00	9.50	478.80	2.00	100.80		0.00	14.25	718.20	19.00	957.60		0.00		0.00		0.00		0.00		0.00	44.75	2,255.40
86 - Salt Spreader	$17.89		0.00		0.00		0.00	8.00	143.12		0.00		0.00	8.25	147.59	11.00	196.79		0.00		0.00		0.00		0.00		0.00	27.25	487.50
89- Ford Pickup	$12.75		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00	74.50	949.88		0.00		0.00		0.00	74.50	949.88
93 - Kubota Tractor	$46.75		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00	1.00	46.75		0.00		0.00		0.00	1.00	46.75
93A - Pallet Forks	$6.66		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00	1.00	6.66		0.00		0.00		0.00	1.00	6.66
94 - Bucket Attachment	$5.24		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00	1.00	5.24		0.00		0.00		0.00	1.00	5.24
96 - Swenson Spreader	$12.97	0.50	6.49		0.00		0.00	1.50	19.46		0.00	8.75	113.49	13.50	175.10	11.00	142.67		0.00		0.00		0.00		0.00		0.00	35.25	457.19
97- Chevy Pickup	$10.62		0.00		0.00		0.00	1.00	10.62		0.00		0.00		0.00		0.00	1.00	10.62		0.00	7.00	74.34		0.00	2.00	21.24	11.00	116.82
98 - Airport Tractor	$60.36		0.00		0.00		0.00		0.00	17.00	1026.12		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00	17.00	1,026.13
99 - Snow Blower Attachment	$18.88		0.00		0.00		0.00		0.00	16.00	302.08		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00	16.00	302.08
100 - Snow Box Blade	$15.07		0.00		0.00		0.00		0.00	17.00	256.19		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00	17.00	256.19
105- Ford Pickup	$12.75		0.00	1.00	12.75	2.00	25.50	7.00	89.25		0.00		0.00	2.00	25.50	5.75	73.31		0.00	1.00	12.75	9.00	114.75	8.00	102.00	6.00	76.50	41.75	532.31
110 - Hydr Excavator	$47.01		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00	121.00	5688.21		0.00		0.00	121.00	5,688.21
		14.00	372.95	3.00	33.99	15.50	505.67	56.50	2726.63	75.00	2411.87	81.50	3264.06	141.00	5316.32	142.75	5112.02	1.00	10.62	85.50	1311.44	324.50	15724.18	53.25	1824.76	62.00	1414.39	1055.50	40028.89
																												1,055.50	40,028.89

January-23		Police		Water		Waste Water		TOTAL	TOTAL
EQUIPMENT	2023 RATES	Department		Treatment		Treatment		HOURS	DOLLARS
1 - 2012 Ford Pickup	$12.75		0.00	26.50	337.88	36	459.00	62.50	796.88
61- Western Snow Plow	$13.45		0.00		0.00		0.00	0.00	0.00
16- 2008 Ford	$11.89		0.00	26.50	315.09	36	428.04	62.50	743.13
65- Push Mower	$11.89		0.00		0.00		0.00	0.00	0.00
4 - 2009 Ford Pickup	$12.75		0.00	13.00	165.75	21	267.75	34.00	433.50
PATROL CARS	$11.89	752.25	8944.25		0.00		0.00	752.25	8944.25
		752.25	8944.25	66.00	818.71	93.00	1154.79	911.25	$10,917.75
								911.25	*10,917.75*

	1		4		16	
	WA	WWT	WA	WWT	WA	WWT
Jan 1-7	6	8.00	3.00	5.00	6.00	8.00
Jan 8-14	6	8.00	3.00	5.00	6.00	8.00
Jan 15-21	6	8.00	3.00	5.00	6.00	8.00
Jan 22-28	6	8.00	3.00	5.00	6.00	8.00
Jan 29-31	2.5	4.00	1.00	1.00	2.50	4.00
	26.5	36	13	21	26.5	36

	46-1	46-2	46-3	46-4	46-5	Tahoe
END HOURS	6454	16323	24540	9033	16897	1064
START HOURS	6175	16102	24468	9006	16744	897
	279	221	72	27	153	167
						752.25 Total Hrs

10,917.75

40028.89

$50,946.65

DEPARTMENT OF PUBLIC WORKS- MANHOUR January 2023)

FUND	% OF HOURS	DEPARTMENT	January-23	
			REG.	O/T
GENERAL FUND	6.68%	General Fund	114.50	
	0.12%	Depot	2.00	
	1.08%	Cemetery	17.50	1.00
	1.20%	Parades/Flags/Pking Lots	20.50	
	1.56%	DDA Parking Lots	14.50	12.25
	0.35%	City Trees/Lites	6.00	
	0.70%	DDA Trees/Lites	12.00	
	2.07%	Airport	27.00	8.50
TKLINE'S	0.47%	Surface Maintenance	6.00	2.00
	0.12%	Drains & Backslopes	2.00	
	0.06%	Signs	1.00	
	2.00%	Snow & Ice	7.75	26.50
	0.82%	Cleanup winter debris (sand, etc)	14.00	
MAJOR STREETS	2.25%	MJ STS Preservation	29.50	9.00
	2.55%	MJ STS Snow/Ice	26	17.75
LOCAL STREETS	3.01%	LO STS Preservation	38.00	13.50
	1.84%	LO STS Snow/Ice	14.5	17
PARKS	0.06%	Lake Shamrock Dam	1.00	
PARKS	0.41%	Lake Shamrock Park work	7.00	
	23.49%	Dredging Lake Shamrock	402.50	
SEWER	5.13%	Collection	88.00	
WATER	7.19%	Distribution & Meter Mts.	107.00	16.25
DPW	19.29%	DPW Admin/Bldg/Equip	330.00	0.50
	7.63%	DPW: Equip	129.25	1.50
	0.00%	FIRE Truck		
	1.05%	DPW: PD Equipment	18.00	
	0.00%	COVID 19		
	5.25%	Holiday (Birthday)	90.00	
	3.65%	PAID TIME OFF:	62.50	
1713.75	**100%**	**TOTALS:**	**1588**	**125.75**

FUND	% OF HOURS	DEPARTMENT	January-23	
			REG.	O/T
DPW Clerical	4.44%	Cemetery Admin	8	
	22.67%	Refuse Collection	40.8	
	4.44%	Major Sts Admin	8	
	4.44%	Local Sts Admin	8	
	23.11%	Sewer Collection	41.6	
	23.11%	Water Distribution	41.6	
	6.67%	DPW Administration	12	
	5.56%	Holiday (Birthday)	10	
	5.56%	PAID TIME OFF:	10	
180	**100%**	**TOTALS:**	**180**	**0**

FUND	% OF HOURS	DEPARTMENT	January-23	
			REG.	O/T
FULL TIME EMPLOYEE PARKS WORK	0.00%	Parks Work		
	0.00%	DDA Work		
	87.10%	Bldgs & Grounds	54	
	12.90%	Holiday/Funeral	8	
	0.00%	PAID TIME OFF		
62	**100%**	**TOTALS:**	**62**	**0**

FUND	% OF HOURS	DEPARTMENT	January-23	
			REG.	O/T
SEASONAL EMPLOYEES	35.71%	PARKS WORK	60	
	0.00%	DDA WORK		
	64.29%	BLDG & GROUNDS	108	
	0.00%	TRUSTEE SUPERVISION*		
	0.00%	CEMETERY MAINTENANCE		
	0.00%	DPW		
	0.00%	AIRPORT MAINTENANCE		
168	**100%**	**TOTALS:**	**168**	**0**

FUND	% OF HOURS	DEPARTMENT	January-23 REG.
*TRUSTEE WORK AREAS	#DIV/0!		
	#DIV/0!		
	#DIV/0!		
	#DIV/0!		
	#DIV/0!		
0	100%	TOTALS:	**0**

Clare Fire Department
207 W. Fifth Street Clare, Michigan 48617 Ph: (989) 386-2151 Fax: (989) 386-3020

Monthly Fire Department Activity Report
January 2023 Incident Response:
Monthly Total: 13 Year End Total: 13

January was a quiet month numbers wise. That's two months in a row with few calls. Good for our budget. We will catch up. We responded to three vehicle accidents; two had no injuries, the third was a fatal. We had a close call on Ludington drive just east of Harrison ave. We respond to report of a structure fire. On arrival the fire was out. The bathroom caught fire when the occupants were using a rosebud torch to kill bugs. Light smoke damage and the bath room ceiling had to be removed. We respond to one requests from INEFD for mutual aid for Tenders on a structure fire. Other incidents as listed.

Training:
2.0 hrs. Truck Check
2.0 hrs. Ice Water Rescue

Clare Fire Department
207 W. Fifth Street Clare, Michigan 48617 Ph: (989) 386-2151 Fax: (989) 386-3020

Incident Reports by Incident Number

Incident	Alarm Date/Time	Incident Type	Address
2300001	1/2/2023 09:19	611 - Dispatched & canceled en route	Meridian / S. of Stevenson Lk. Rd, Clare, MI 48617
2300002	1/4/2023 15:01	311 - Medical assist, assist EMS crew	10131 Dover RD, Clare, MI 48617
2300003	1/10/2023 10:59	9002 - Lift Assist	407 S McEwan ST, Clare, MI 48617
2300004	1/11/2023 09:43	381 - Rescue or EMS standby	207 W Fifth ST, Clare, MI 48617
2300005	1/12/2023 00:25	733 - Smoke detector activation due to malfunction	235 Dwyer AVE #B-11, Clare, MI 48617
2300006	1/14/2023 10:14	736 - CO detector activation due to malfunction	607 Forest AVE, Clare, MI 48617
2300007	1/16/2023 13:50	322 - Motor vehicle accident with injuries	Beaverton Rd. E. of Cornwell, Clare, MI 48617
2300008	1/16/2023 17:13	111 - Building fire	6957 N Loomis RD, Clare, MI 48617
2300009	1/19/2023 08:20	324 - Motor vehicle accident with no injuries.	WB 10 E. of 127 split, Clare, MI 48617
2300010	1/21/2023 12:34	600 - Good intent call, other	7902 Colonville RD, Clare, MI 48617
2300011	1/24/2023 15:24	324 - Motor vehicle accident with no injuries.	S. Clare Ave / N. Clare Exchange, Clare, MI 48617
2300012	1/27/2023 18:06	324 - Motor vehicle accident with no injuries.	Tobacco S. of Beaverton Td., Clare, MI 48617
2300013	1/27/2023 21:11	1001 - Fire in a structure, not the structure itself	1340 E Ludington DR, Clare, MI 48617

Total Number of Incidents: 13

Incident	Alarm Date/Time	Incident Type	Address

Report Filter Settings

Report File Name: Incident Reports by Incident Number

Filter Name: Last Month

Filter Expression: (Not Is Null [IncidentNumber]) And ([AlarmDateTime] is between '1/1/2023 00:00' and '1/31/2023 23:59')

Monthly Director's Report, February 2023
City of Clare Parks and Recreation
Prepared by Joy Simmer

Current and Upcoming Programs/Events

Senior Cards and Coffee takes place on Thursdays at the Pere Marquette District Library from 10-12 p.m. in one of the small group rooms. The senior group is supplied with coffee and card decks. The card games that are played is determined by what the group wants to play.

St. Patrick's Day activities for 2023 include; The Lucky Leprechaun Storywalk, the Leprechaun Trap Contest and the Irish Pet Photo Contest.

> The **Lucky Leprechaun Storywalk** will take place along the Pere Marquette Rail-Trail and will feature the book "How to Catch a Leprechaun" and afterwards the participants will be able to come into the Pere Marquette District Library and search for the Leprechaun Door. The people who find the leprechaun door in the library, will get a small prize. The Irish-themed storywalk will take place from March 16 – April 3, 2023.
>
> The **Leprechaun Trap Contest** is a fun contest for people of all ages to show us who can design and make the best leprechaun trap. The trap that captures the leprechaun will win a prize. The traps can be dropped off now until March 17, 2023.
>
> The **Irish Pet Photo Contest** is currently running and entries will be accepted until Wednesday, March 15, 2023 at 3 p.m. The cost is $5 to enter and the proceeds from the contest will go to the Spay-Neuter Animal Project (S-NAP) and assist them with their 2023 projects. The winners will be selected by members of the S-NAP and the top three have the opportunity to win one of three prizes. 1st Place - $50 Clare Cash, 2nd Place - $25 Clare Cash and 3rd Place $10 Clare Cash.

Art in Sculpture is a collaboration between Parks and Recreation, Middle Michigan Development Corporation, the Clare County Arts Council, local artist Jeff Best and is headed by C. Santini. The current sculptures that were a part of the 2022 sculpture walk, will be removed on May 1, 2023 and the new entries will be installed prior to the May 9, 2023 Art in Sculpture Reception. Simmer has drafted a couple of support letters for the Arts Council to use for their grant and award requests that have been submitted.

Past Events/Programs

The Clare-Gladwin RESD Parent Coalition put on a **Winter Carnival** at the Pere Marquette District Library on 1/28/23 and had multiple organizations assist by bringing in a game or craft to run during the event. Clare Parks and Recreation participated and brought a game and handed out

flyers for upcoming events and programs. After the event Simmer assisted the library and RESD in the clean-up.

Time for Tea is a collaboration with the Pere Marquette District Library and Clare Parks and Recreation. The Alice in Wonderland event was held in the lower level of the library on February 12, 2023 from 3-5 p.m. Hors d 'Oeuvres were provided by the Dairy Phil and then we had some pamper crafts. Elaine's Hair and Nails and Shear Indulgence attended and provided a pamper session for our guests. We had a total of 34 people attend. We required tickets to be purchased ahead of time and tickets were $15 each. We had a few high school students who volunteered their time to the event and dressed up for the event.

Grants

MDNR – SPARKS GRANT PROGRAM was the newest grant rollouts that took place over the fall, there were a couple of grants that were specific to parks and recreation for funding. The SPARKS grant program was a highly anticipated and competitive grant program that opened up. We received notification that they only selected 21 out of 460 applicants that were received. There will be a second wave of grants that will be accepted and we plan resubmitting our grant requests.

Clare Parks and Recreation submitted a funding request for $10,000 to help fund the permanent back deck on the Clare Union Railroad Depot and a couple of benches and trashcans that can be placed outside of the building and used during programs/events and once the Pere Marquette Rail-Trail Extension is completed. The grant was submitted on January 15, 2023 and Simmer met with a committee rep for the due diligence portion of the grant process. The due diligence meeting takes place before the board determines what projects they will be funding. We should receive notification from the foundation whether we are chosen sometime this month.

Park Information and Updates:

Emerald Isle Recreation Complex

Playground Area – The Pour-in-Place (PIP) surfacing will be completed in 2023. The company we are working with has a waitlist of jobs they are working on, due to supply chain issues. Simmer is currently working with the MDNR reps to get this completed.

Additional Information

- We are still looking at getting sign holders that would be placed along the PMR-T to have story walks monthly will a different theme on a more permanent basis (between Clare Parks and Rec, Friends of Clare County Parks and Rec, and the Pere Marquette District Library). Simmer spoke with the shop teacher at Clare High School about the potential of partnering up for the project. Will continue to work towards the completion of this potential project.
- Scheduling for the 2023 Clare Summer Concert series is underway and the slots are being filled. The series will run from June 8, 2023 to August 17, 2023.

MICHIGAN STATE
UNIVERSITY

January 17, 2023

Joy Simmer
Clare City Hall
202 W Fifth Street
Clare, MI 48617

Dear Ms. Simmer,

I am a Research Technician working on the Exotic Forest Pest Research project in Dr. Deborah McCullough's Forest Entomology laboratory at Michigan State University. As you may remember, a major goal of this project is to facilitate early detection of non-native woodboring insect species that could be a problem if they arrive and become established in Michigan. We also gain considerable information about the diversity and distribution of native woodborers. Many of these species play valuable roles in decomposition and nutrient cycling, helping to maintain healthy, productive forests.

I am writing to thank you for your cooperation with our 2022 efforts. In 2022, we set up and monitored an array of traps at 30 locations across Michigan. We collected and identified a total 5,135 longhorned beetles, metallic woodboring beetles, and horntails, representing 115 different species. We are happy to report that we did not capture any of the non-native forest pests targeted by our study at Stamina Stadium & McIreland Trails.

Enclosed is a list of the woodboring insect species we collected from traps placed at Stamina Stadium & McIreland Trails We captured a total of 93 individual insects representing 18 different species at your location. If you have any questions regarding the exotic forest pest research project, please do not hesitate to contact us. Feel free to circulate this letter to the public.

Thank you again for working with us – this project would not have been possible without your assistance.

Sincerely,

Paige Payter
Research Technician, MSU

cc: D.G. McCullough, Professor, MSU
R. Miller, MDARD

College of Agriculture and Natural Resources

Department of Entomology

Natural Science Building
288 Farm Lane, Rm 243
East Lansing, MI 48824-1115

517-355-4663
Fax: 517-432-7061
www.ent.msu.edu

MSU is an affirmative-action equal-opportunity employer.

Insects Collected and Identified from Stamina Stadium & McIreland Trails

Family	Species	Count
CERAMBYCIDAE Longhorned Beetles	*Asemum striatum* (L.)	24
	Astylidius parvus (LeConte)	2
	Astylopsis sexguttata (Say)	1
	Clytus ruricola (Oliver)	9
	Cyrtophorus verrucosus (Olivier)	2
	Eupogonius tomentosus (Haldeman)	2
	Graphisurus despectus (LeConte)	1
	Monochamus carolinensis (Oliver)	1
	Monochamus s. scutellatus (Say)	40
	Neandra brunnea (Fab.)	1
	Phymatodes amoenus (Say)	3
	Psenocerus supernotatus (Say)	1
	Sternidius alpha (Say)	1
	Typocerus v. velutinus (Oliver)	1
	Urgleptes querci (Fitch)	1
	Xylotrechus colonus (Fab.)	1
SIRICIDAE Horntails	*Sirex nigricornis* Fab	1
	Siricid species	1

2023 Time for Tea Event

MENU

WRONG WAY
This Way
THAT WAY
DONT STEP ON
MOME RATHS!

TEA MENU
DRINK ME

MARCH - ST. PATRICK'S DAY FUN!!!

LUCKY LEPRECHAUN STORY WALK

ALONG THE PERE MARQUETTE RAIL-TRAIL

MARCH 16 - APRIL 3, 2023

STORY WALK WILL BEGIN AND END AT THE LIBRARY AND YOU WILL BE ABLE TO PARTICIPATE DURING LIBRARY HOURS. ONCE YOU HAVE COMPLETED THE STORY WALK YOU WILL GET A GOODIE BAG AND WILL BE ENTERED INTO A PRIZE DRAWING! GET AN EXTRA ENTRY WHEN YOU TAKE A SELFIE AND POST #CLARESTEPINTOSPRING

2023 IRISH PET PHOTO CONTEST

1st Place - $50 Clare Cash
2nd Place - $25 Clare Cash
3rd Place - $10 Clare Cash

SUBMIT YOUR IRISH-THEMED PET PHOTO NO LATER THAN WEDNESDAY, MARCH 15, 2023 AT 3 P.M.

- Send one (1) photo along with this completed registration form to the address below or make an online submission and $5.00 payment at https://gandl.org/petcontest
- Judging of the top 3 will be determined by members of the Spay-Neuter Animal Project (S-NAP)
- All proceeds from the contest will go to help support S-NAP and their 2023 projects
- Winners will be announced on the PMDL and Clare Parks and Recreation Facebook pages on March 18, 2023 at 6 p.m.

WATER TREATMENT DIRECTOR'S MONTHLY OPERATING REPORT JANUARY 2023

Wastewater Treatment Plant

In addition to their routine duties, our Operators performed the following tasks:

- Replaced batteries and air filters in generator at WWTP
- Repaired issue with polymer pump
- Repaired air header on lagoon 3
- Received OK to purchase new UV units
- Replaced bearings on screen
- Snow removal at WTP and WWTP properties

Water Treatment Plant

In addition to their routine duties, our Operators performed the following tasks:

- Performed maintenance on polyphosphate pump
- Communication issue with antennas on water tower resolved
- Worked with perceptive on communication errors at well 7
- Repaired seal on high service pump packing
- Replaced battery in generator at WTP

Landfill

In addition to their routine duties, our Operators performed the following tasks:

- Submitted annual landfill report to EGLE and Health Department

Administrative Functions

During the month, the following administrative tasks were performed:

- Submitted stormwater pollution prevention plan to EGLE
- Created an updated sampling calendar
- Submitted certification for retention tank at WTP
- Participated in CMU study
- Submitted IPP PFAS report to EGLE