

To: Mayor Pat Humphrey and the Clare City Commission
From: Shannon M. Sirpilla
Treasurer, Finance and Technology Director
Date: February 2, 2023
Reference: Treasurer's Report for February 6, 2023

Reporting:

- As of February 2, 2023 the auditors completed their reporting, therefore we were able to complete our reporting to the State prior to the extended deadline.
- Annual Retirement reporting has been completed.
- ACT 51 reporting has been approved and payment will continue to be made to the City

Assessor: We have been working with the Deputy Assessor that our City Assessor Ed provides on Tuesdays each week. We now have a few months remaining to situate things, so I have been trying to make sure they wrap up as much as possible prior to the upcoming Tax Roll.

Bank Accounts: We have narrowed the City down to two bank accounts remaining open with Huntington. The Consolidated account is going to be the most challenging account to finalize with outstanding checks remaining. We have ordered and received all of the new checks for our Mercantile account this week, so we will start to write checks on all of those accounts except for the Tax account. Since we are a month away from Settlement with the County, we are going to just continue to use the Tax account until Tax season is over in March 2023.