

AGENDA REPORT

TO: Mayor Pat Humphrey & Clare City Commissioners
FROM: Diane Lyon, City Clerk
DATE: February 2, 2023
RE: *Professional & Education Training Opportunities

For the Agenda of February 6, 2023.

***Note: This is a Consent Agenda item and is considered as routine by the City Commission. As such, this matter shall be automatically enacted by one motion with all other Consent Agenda items unless a Commissioner or citizen requests this item be individually discussed, in which event it shall be removed from the Consent Agenda and considered and acted upon in its designated sequence on the approved Clare City Commission agenda of February 6, 2023.**

Commissioners are encouraged to attend educational and training events. Please submit the attached Professional Development Training Request to the City Clerk if you are interested in attending any educational or training event(s).

1. Michigan Municipal League Upcoming Events. The MML also provides many opportunities for training and professional development including a vast selection of webinars available for viewing. The Capitol Conference is coming up in April so if you have an interest in attending, please let me know asap as the rooms go quickly. Other current offerings are attached for review & consideration.
2. American Planning Association-Michigan Chapter. The Michigan APA likewise offers training sessions and onsite workshops for city officials. If you are interested in having the City host an onsite workshop, please contact the City Clerk. The most current opportunities for professional development are attached for your consideration.

Attachments: as outlined above.

Clearly another way of life.



CITY OF CLARE
Professional Development Training Request

Today's Date: _____

Your Name & Title: _____

Name of Training Event: _____

Location of Training Event: _____

Date(s) & Times of Training Event: _____

If you are required to sign up for break-out sessions, which break-out sessions & times would you like to attend:

Do you have and special food requirements (if the event is serving food)?

Will you need a city vehicle to attend this event? Yes No
(If the answer is no, a mileage reimbursement form will be provided)

Will you need overnight accommodations? Yes No

Do you have special needs regarding accommodations? _____

Please return this completed form to: Diane Lyon, City Clerk
202 W. Fifth St.
Clare, MI 48617
Or you may email the form to: dlyon@cityofclare.org

For **Human Resources-related trainings and seminars**, League members can attend programs hosted by the American Society of Employers (ASE) at the ASE member rate. Visit www.aseonline.org for a calendar of their events.

DATE	EVENT	LOCATION
2023		
Jan 31-Feb 3	MME Winter Institute	Grand Rapids
Feb 13	LEAGUE EVENT: Live with the League	Virtual
Feb 10-11	LEAGUE EVENT: Elected Officials Academy – Core Weekender	Virtual
Feb 10-11	LEAGUE EVENT: Elected Officials Academy – Advanced Weekender	Virtual
Feb 27	LEAGUE EVENT: Live with the League	Virtual
Mar 13	LEAGUE EVENT: Live with the League	Virtual
Mar 27	LEAGUE EVENT: Live with the League	Virtual
Apr 10	LEAGUE EVENT: Live with the League	Virtual

May 9	LEAGUE EVENT: Live with the League	Virtual
May 19-20	LEAGUE EVENT: Elected Officials Academy – Core Weekender	Bay City
May 19-20	LEAGUE EVENT: Elected Officials Academy – Advanced Weekender	Bay City
Oct. 18-20	LEAGUE EVENT: Convention	Traverse City
2024		
Mar 12-13	LEAGUE EVENT: CapCon	Lansing
Sept 11-13	LEAGUE EVENT: Convention	Mackinac Island
2025		
Sep 15-19	LEAGUE EVENT: Convention	Grand Rapids

Contact

info@mml.org



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Virtual Elected Officials Academy - Core Weekender

Sign In

Virtual Elected Officials Academy - Core Weekender

All elected municipal officials must have a basic foundation of knowledge upon which to build their effectiveness as community leaders. This weekend seminar offers the most critical information in four short courses-Legal Framework, Leadership Roles & Responsibilities, Financial Management, and Planning & Zoning-in a compact format that facilitates achievement of Level One of the Michigan Municipal League's Elected Officials Academy. The Elected Officials Academy CEOA is a voluntary continuing education program established to encourage and recognize the efforts of local elected officials to become effective leaders. Upon completion of this program attendees will be able to differentiate between the role of the councilmember and the role of the mayor /president, discuss the Uniform Budgeting and Accounting Act, identify where taxes and revenue sharing come from, use zoning checks and balances, and make effective zoning decisions.

Agenda

Friday, February 10, 2023

Begin 5:30 pm; Break 7:00 pm; Adjourn 8:30 pm

Saturday, February 11, 2023

Begin 9:00 am; Break 10:15 am; Adjourn 12:15 pm

Check out the agenda [here](#).

Please click [here](#) for a faxable registration form.

Cost Per Person

League Member communities, \$105

Nonmember Government, \$140

Education Credits Approved For This Program

8 EOA

When:

2/10/2023 - 2/11/2023

Where:

Virtual

When: 2/10/2023 - 2/11/2023

Where: Virtual - ZOOM

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Virtual Elected Officials Academy - Advanced Weekender

Elected Officials Academy Finance & Budgeting Advanced Virtual Weekender

Seasoned elected officials who have attended the EOA "Core Weekender" are ready to jump up to the next level of service with more in-depth knowledge of municipal issues. This weekender will include formal presentations about municipal budgeting, understanding financial statement and audits, priority-based budgeting, utility rate settings, ServeMICity, funding community projects and discussion in a relaxed environment. Participating in Advanced Weekenders is a great way to earn the Elective credits required for Academy Levels Two and Three.

Agenda

Friday, February 10, 2023

Begin 5:30 pm; Break 7:00 pm; Adjourn 8:30 pm

Saturday, February 11, 2023

Begin 9:00 am; Break 10:05 am; Adjourn 12:15 pm

Check out the agenda [here](#).

Please click [here](#) for a faxable registration form.

Cost Per Person

League Member communities, \$105

Nonmember Government, \$140

Education Credits Approved For This Program

9 EOA

When:

2/10/2023 - 2/11/2023

Where:

Virtual

When: 2/10/2023 - 2/11/2023

Where: Virtual - ZOOM

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2023 MML Capital Conference

2023 CapCon
April 18-19, 2023
Lansing, MI

Maximizing the Moment!

Attendees at CapCon 2023 will gain tangible tools to advocate, engage, and influence the legislative process, which ultimately shapes the future of our communities in Michigan.

CapCon 2023's general sessions will dive into the League's legislative priorities and the latest conversation around economic development, housing, infrastructure investment, the key aspects of Governor Whitmer's budget, allocation of the remaining American Rescue Plan resources, and much more. In breakout sessions, you'll hear solutions to funding public safety, housing growth and insecurity, innovations in the hiring process at city hall, and more.

Get the inspiration and answers you need to maximize the moment at CapCon 2023.

Registration Fees

Early Bird Registration Rates **on or before March 13, 2023:**

- MML Full & Associate Members/BAP Participants – \$325/person
- Nonmember Government Entities/MML Fund & Pool Program Members – \$650/person
- Guest: \$110/person

Regular Registration Rates **on or before April 10, 2023:**

- MML Full & Associate Members/BAP Participants – \$425/person
- Nonmember Government Entities/MML Fund & Pool Program Members – \$775/person
- Guest: \$120/person

Onsite Registration:

- MML Full & Associate Members/BAP Participants – \$450/person
- Nonmember Government Entities/MML Fund & Pool Program Members – \$800/person

Student - \$125/person

[Click here](#) for a faxable registration form.

Agenda:

For the CapCon Agenda and program details visit the website [here](#)

Location:

Lansing Center
333 E. Michigan Avenue
Lansing, MI 48933

Registration:

Registration to open February 6, 2023

To register online, login to the right, and then click the "Register Myself" or "Register Someone Else" button below.

Housing:

Housing reservations will only be accepted for registered attendees. Housing reservation information and instructions will be in your registration confirmation email.

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Radisson Hotel Lansing at the Capitol
111 N Grand Ave, Lansing, MI 48933

Room rate is \$137.00 (plus taxes)

The cut-off date for the MML room block is set for **Monday, March 27, 2023.**

When:

4/18/2023 - 4/19/2023

Where:

Lansing Center
Phone: (517) 483-7400
333 E. Michigan Avenue
Lansing, MI 48933

When: 4/18/2023 - 4/19/2023

Where: Lansing Center
333 E. Michigan Avenue
Lansing, MI 48933

Event Add-On's

Select Programs by 

Tuesday, 18 April 2023

8:30 AM

Guest Registration

Guest Registration

Time: 4/18/2023 8:30 AM - 4/19/2023 4:30 PM

12:00 PM

MWIMG Lunch

Time: 12:00 PM - 1:15 PM

Wednesday, 19 April 2023

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info@mml.org



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Elected Officials Academy - Core Weekender

Sign In

Elected Officials Academy Core Weekender - Spring

All elected municipal officials must have a basic foundation of knowledge upon which to build their effectiveness as community leaders. This weekend seminar offers the most critical information in four short courses-Legal Framework, Leadership Roles & Responsibilities, Financial Management, and Planning & Zoning-in a compact format that facilitates achievement of Level One of the Michigan Municipal League's Elected Officials Academy. The Elected Officials Academy CEOA is a voluntary continuing education program established to encourage and recognize the efforts of local elected officials to become effective leaders. Upon completion of this program attendees will be able to differentiate between the role of the councilmember and the role of the mayor /president, discuss the Uniform Budgeting and Accounting Act, identify where taxes and revenue sharing come from, use zoning checks and balances, and make effective zoning decisions.

Agenda

Friday, May 19, 2023

Check-in 5:30 pm; A light dinner; Begin 6:00 pm; Adjourn 9:00 pm

Saturday, May 20, 2023

Check-in 7:30 am; Begin 8:00 am; Lunch; Adjourn 3:00 pm

Please click [here](#) for a faxable registration form.

Cost Per Person

League Member communities, \$225

Nonmember Government, \$275

Location Information

DoubleTree by Hilton Hotel Bay City - Riverfront

One Wenonah Park Place

Bay City, MI 48708

Education Credits Approved For This Program

8 EOA

When:

5/19/2023 - 5/20/2023

Where:

DoubleTree by Hilton Hotel Bay City - Riverfront

One Wenonah Park Place

Bay City, MI 48708

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When: 5/19/2023 - 5/20/2023

Where: One Wenonah Park Place
Bay City, MI 48708

Conferences and Events

The Michigan Association of Planning's education programs provide participants with the skills and knowledge to make good land use decisions. Our instructors enable new community planning officials to better understand their roles and responsibilities, reacquaint experienced officials with current planning tools and techniques, provide the professional planner with professional development opportunities, and broaden urban planning students knowledge of statewide best practices.

Annual Training Programs

Planning Michigan Conference

- MAP's premiere, annual educational event
- General sessions, national experts, breakouts, mobiles, networking, basic and advanced courses
- #1 source of best planning practices in Michigan
- Click [here](#) for information about this year's conference.

Student Conference

- MAP is dedicated to supporting student development in the planning profession
- Connects the future generation of planners from 8 Michigan universities to seasoned planners and state land use leaders
- Student led and managed, the event attracts more than 125 students annually.
- Click [here](#) for information about this year's student conference.

Specialty Programs

- **Spring Institute** - Recent topics have included: Social Equity Aging in Place, Climate Adaptation, as well as Entrepreneurs and Economic Development
- **Transportation Bonanza** - Safe Routes to School implementation, multi-modal transportation
- **MAP Reads** - Every other month group meets to discuss a planning-related text. Click here to see the current and past discussion topics.
- **Regional Workshops** - Each spring, MAP brings our workshops for officials to communities across the state.

Quick Links

[Thank you Corporate Members](#)

[Donate to MAP](#)

[Contact MAP Staff](#)

Upcoming Events

Wed Feb 1, 2023

[Housing in Four Parts](#)

Category: MAP Events

Wed Feb 8, 2023

[EPP Coffee Hour](#)

Category: Emerging Planning Professional

Sat Feb 11, 2023

[Student MAP Conference](#)

Category: MAP Events

Wed Feb 15, 2023

[Housing Solutions in Rural Recreation Communities](#)

Category: Other Events

Wed Feb 22, 2023

[Transportation Bonanza 14](#)

Category: MAP Events

[View Full Calendar](#)

On-Site Workshops

Our On-Site Program offers a menu of topics to choose from with the option to customize programming for your community's needs.

- These programs come to you! We deliver the instructor and curriculum, you coordinate invitations and the facility: cost effective training convenient and close to home.
- Topics include Planning and Zoning Essentials, Site Plan Review, Zoning Board of Appeals, Zoning Administration, Planning for Health, Capital Improvements Programs, and more.
- Click [here](#) for more information.

Michigan Association of Planning
1919 West Stadium Boulevard, Suite 4
Ann Arbor, MI 48103
info@planningmi.org
734.913.2000 (office)
734.913.2061 (fax)



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Housing Solutions in Rural Recreation Communities

Wednesday, February 15, 2023

2:00 PM - 3:30 PM EST

Category: Other Events

Environmental Protection Agency [Office of Community Revitalization](#), U.S. Department of Agriculture [Rural Development \(USDA RD\)](#), and [Housing and Urban Development \(HUD\)](#) invite communities to join us as we host a webinar that will address housing in gateway communities.

Gateway communities lie just outside or adjacent to major tourist attractions such as national parks, wilderness areas, or nature resorts. Many of these communities experience multiple housing challenges including – lack of affordable housing, available financing, and rapid population growth. The webinar will highlight federal resources and private sector strategies that help communities leverage their outdoor recreation and tourism venues to address housing solutions and improve economic resilience.

[Details and registration here.](#)

[Download as iCal file](#)

Quick Links

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