

Clare City Police  
Abandoned Vehicle Worksheet

Fax: 989-386-0440

All Abandoned Vehicles In the City of Clare  
**MUST** be checked by the Clare City Police **PRIOR**  
to being removed from both public and private  
property

Clare City Police Complaint #: \_\_\_\_\_

**1. Impounded (completed by Towing Service)** Towing Service: \_\_\_\_\_ Fax #: \_\_\_\_\_

- A. Date & Time Impounded. Date: \_\_\_/\_\_\_/\_\_\_\_. Time: \_\_\_\_\_. (24 hour).
- B. Location: \_\_\_\_\_. PUBLIC PRIVATE Officer: \_\_\_\_\_.
- C. Was the vehicle file checked? Yes: \_\_\_\_\_. No: \_\_\_\_\_. By: \_\_\_\_\_.  
(Officer or Dept)
- D. Was owner present at the time of impound? Yes: \_\_\_\_\_. No: \_\_\_\_\_.
- E. Was the owner Notified? Yes: \_\_\_\_\_. No: \_\_\_\_\_. By: \_\_\_\_\_.

**2. Vehicle (completed by Towing Service)**

- A. Year: \_\_\_\_\_. Make: \_\_\_\_\_. Model: \_\_\_\_\_. VIN: \_\_\_\_\_.
- B. Body Style: \_\_\_\_\_. Plate #: \_\_\_\_\_. State: \_\_\_\_\_. Plate Exp Yr: \_\_\_\_\_.
- C. Color: \_\_\_\_\_. Mileage: \_\_\_\_\_. Cond of Vehicle: \_\_\_\_\_.

**3. Abandonment (completed by Police Agency)**

- A. Date & time vehicle **was** entered as abandoned > Date: \_\_\_/\_\_\_/\_\_\_\_. Time: \_\_\_\_\_.  
by: \_\_\_\_\_. Dept: \_\_\_\_\_. LEIN Ref #: \_\_\_\_\_.
- B. Date & time vehicle **was** removed as abandoned > Date: \_\_\_/\_\_\_/\_\_\_\_. Time: \_\_\_\_\_.  
by: \_\_\_\_\_. Dept: \_\_\_\_\_.

**4. Release to owner (completed by Towing Service) (Vehicles that have been entered as abandoned are subject to the additional \$40 abandonment fee)**

- A. Date Vehicle Released to Owner > Date: \_\_\_/\_\_\_/\_\_\_\_. Time: \_\_\_\_\_.
- B. Had the vehicle previously been entered as abandoned? Yes: \_\_\_\_\_. No: \_\_\_\_\_.
- C. Was the abandonment fee collected? Yes: \_\_\_\_\_. No: \_\_\_\_\_.

**5. Disposition (completed by Towing Service or Custodian) (Other than release to the owner)**

Abandoned: ____.	Scrapped Abandoned: ____.
If this "abandoned" vehicle is claimed to satisfy outstanding expenses, the wrecker service or custodian, must conduct an auction and distribute the proceeds according to MCL section 257.252g. the wrecker service must supply the police agency with <b><u>TWO VEHICLE PHOTOGRAPHS AND PURCHASER NAME, ADDRESS AND PHONE NUMBER</u></b>	If this "scrap abandoned" vehicle is claimed to satisfy outstanding expenses, the wrecker service must supply the police agency with <b><u>TWO PHOTOGRAPHS</u></b> and <b><u>DESCRIPTIVE INFORMATION</u></b> on why the vehicle should be scrapped as outlined in MCL 257.252b

**6. Date the Vehicle Bill of Sale or Cert of Scraping was issued to Wrecker Service (completed by Police Agency)**

- Bill of Sale Certificate Issued  Certificate of Scraping Issued
- Date: \_\_\_/\_\_\_/\_\_\_\_. Time: \_\_\_\_\_. By: \_\_\_\_\_. Dept: \_\_\_\_\_.