

AGENDA REPORT

TO: Mayor Pat Humphrey & the Clare City Commission
FROM: Jeremy Howard, City Manager
DATE: December 15, 2022
RE: SPARK Grant Applications

For the Agenda of December 19, 2022

Background. The State of Michigan recently released information regarding a \$65 million grant program to help local communities that want to create, renovate or redevelop public opportunities for residents and visitors. Administered by the DNR, Michigan Spark Grants will support projects that provide safe, accessible, public recreation facilities and spaces to improve people's health, introduce new recreation experiences, build on existing park infrastructure and make it easier for people to enjoy both indoor and outdoor recreation. This grant opportunity is possible because of the Building Michigan Together Plan, signed in March 2022, which included a historic infusion of federal funding for local parks. The grant applications the city will be submitting will be for 3 projects: The Clare Union Railroad Depot Trailhead Restroom Project, the Emerald Isle Recreation Complex Restroom/Concession Stand Project, and the Emerald Isle Recreation Complex Parking Lot Project.

Prior to the submittal of the grant application, the City Commission is required to allow for public comment as an agenda item on the projects and then authorize the submittal of the grant applications.

*NOTE: Final estimates are still pending on some of the grant request projects for final numbers and resolutions will be provided Monday night at the meeting.

Issues & Questions. Should the City Commission authorize the submittal of the grant applications?

Alternatives.

1. Authorize the submittal of the grant applications.
2. Do not authorize the submittal of the grant applications.
3. Set the decision aside to a subsequently scheduled meeting.

Financial Impact.

1. *Clare Union Railroad Depot Trailhead: Restroom Project*
The total project cost would be approximately \$241,675. The financial support would be provided by the City and then submitted for reimbursement.
2. *Emerald Isle Recreation Complex: Restroom/Concession Stand Project*
The total project cost would be approximately *(see note above). The financial support would be provided by the City and then submitted for reimbursement.
3. *Emerald Isle Recreation Complex: Parking Lot Project*
The total project cost would be approximately *(see note above). The financial support would be provided by the City and then submitted for reimbursement.

Recommendation. I recommend that the City Commission authorize the submittal of the grant applications by adoption of Resolution 2022-106, 2022-107, and 2022-108 (*copies att'd*).

Attachments.

4. Resolution 2022-106. Clare Union Railroad Depot Trailhead: Restroom Project
5. Resolution 2022-107. Emerald Isle Recreation Complex: Restroom/Concession Stand Project
6. Resolution 2022-108. Emerald Isle Recreation Complex: Parking Lot Project

RESOLUTION 2022-106

A RESOLUTION OF THE CLARE CITY COMMISSION APPROVING THE SUBMITTAL OF A SPARKS PROGRAM GRANT TO THE MICHIGAN DEPARTMENT OF NATURAL RESOURCES (DNR) FOR THE CLARE UNION RAILROAD DEPOT TRAILHEAD: RESTROOM PROJECT.

WHEREAS, the Clare City Commission supports the submission of a grant application for the, “Clare Union Railroad Depot Trailhead: Restroom Project” to the Michigan Department of Natural Resources (DNR), to construct a restroom facility outside of the Clare Union Railroad Depot; and

WHEREAS, the estimated cost to construct of said restroom project is \$241,675; and

WHEREAS, the City of Clare is making a commitment to support the project.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Clare hereby approves the submittal of a Michigan Natural Resources Trust Fund Grant in the amount of \$241,675 to be used for constructing an outdoor restroom facility outside the Clare Union Railroad Depot in the City of Clare, authorizing Jeremy Howard, its City Manager and/or Joy Simmer, its Recreation Director, in absence of the City Manager, to execute any and all documents associated with or related to the submittal of said Sparks program grant application.

BE IT FURTHER RESOLVED THAT the City hereby commits to providing the reimbursable financial support required once the grant is approved and further commits to maintaining said restroom facility upon completion of construction.

BE IT FURTHER RESOLVED THAT the Clare City Commission authorizes the Clare City Manager and/or the Clare City Treasurer to approve the expenditures and budget amendments related to the grant project and to submit reimbursement requests to the Michigan Department of Natural Resources for the applicable grant proceeds.

ALL RESOLUTIONS AND PARTS OF RESOLUTIONS INSOFAR AS THEY CONFLICT WITH THE PROVISIONS OF THIS RESOLUTION BE AND THE SAME ARE HEREBY RESCINDED.

The Resolution was introduced by Commissioner _____ and supported by Commissioner _____. The Resolution declared adopted by the following roll call vote:

YEAS:

NAYS:

ABSENT:

Resolution approved for adoption on this 19th day of December, 2022.

Diane Lyon, City Clerk

RESOLUTION 2022-107

A RESOLUTION OF THE CLARE CITY COMMISSION APPROVING THE SUBMITTAL OF A SPARKS PROGRAM GRANT TO THE MICHIGAN DEPARTMENT OF NATURAL RESOURCES (DNR) FOR THE EMERALD ISLE RECREATION COMPLEX: RESTROOM/CONCESSION STAND PROJECT.

WHEREAS, the Clare City Commission supports the submission of a grant application for the “Emerald Isle Recreation Complex: Restroom/Concession Stand Project” to the Michigan Department of Natural Resources (DNR), to construct a restroom/concession stand facility at the Emerald Isle Recreation Complex; and

WHEREAS, the estimated cost to construct of said restroom project is \$_____; and

WHEREAS, the City of Clare is making a commitment to support the project.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Clare hereby approves the submittal of a Michigan Natural Resources Trust Fund Grant in the amount of \$_____ to be used for constructing a restroom/concession stand facility at the Emerald Isle Recreation Complex in the City of Clare, authorizing Jeremy Howard, its City Manager and/or Joy Simmer, its Recreation Director, in absence of the City Manager, to execute any and all documents associated with or related to the submittal of said Sparks program grant application.

BE IT FURTHER RESOLVED THAT the City hereby commits to providing the reimbursable financial support required once the grant is approved and further commits to maintaining said restroom facility upon completion of construction.

BE IT FURTHER RESOLVED THAT the Clare City Commission authorizes the Clare City Manager and/or the Clare City Treasurer to approve the expenditures and budget amendments related to the grant project and to submit reimbursement requests to the Michigan Department of Natural Resources for the applicable grant proceeds.

ALL RESOLUTIONS AND PARTS OF RESOLUTIONS INSOFAR AS THEY CONFLICT WITH THE PROVISIONS OF THIS RESOLUTION BE AND THE SAME ARE HEREBY RESCINDED.

**The Resolution was introduced by Commissioner _____ and supported by Commissioner _____ .
The Resolution declared adopted by the following roll call vote:**

YEAS:

NAYS:

ABSENT:

Resolution approved for adoption on this 19th day of December, 2022.

Diane Lyon, City Clerk

RESOLUTION 2022-108

A RESOLUTION OF THE CLARE CITY COMMISSION APPROVING THE SUBMITTAL OF A SPARKS PROGRAM GRANT TO THE MICHIGAN DEPARTMENT OF NATURAL RESOURCES (DNR) FOR THE EMERALD ISLE RECREATION COMPLEX: PARKING LOT PROJECT.

WHEREAS, the Clare City Commission supports the submission of a grant application for the, “Emerald Isle Recreation Complex: Parking Lot Project” to the Michigan Department of Natural Resources (DNR), to construct a restroom/concession stand facility at the Emerald Isle Recreation Complex; and

WHEREAS, the estimated cost to construct of said restroom project is \$_____ ; and

WHEREAS, the City of Clare is making a commitment to support the project.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Clare hereby approves the submittal of a Michigan Natural Resources Trust Fund Grant in the amount of \$_____ to be used to pave the parking lot at the Emerald Isle Recreation Complex in the City of Clare, authorizing Jeremy Howard, its City Manager and/or Joy Simmer, its Recreation Director, in absence of the City Manager, to execute any and all documents associated with or related to the submittal of said Sparks program grant application.

BE IT FURTHER RESOLVED THAT the City hereby commits to providing the reimbursable financial support required once the grant is approved and further commits to maintaining said restroom facility upon completion of construction.

BE IT FURTHER RESOLVED THAT the Clare City Commission authorizes the Clare City Manager and/or the Clare City Treasurer to approve the expenditures and budget amendments related to the grant project and to submit reimbursement requests to the Michigan Department of Natural Resources for the applicable grant proceeds.

ALL RESOLUTIONS AND PARTS OF RESOLUTIONS INsofar AS THEY CONFLICT WITH THE PROVISIONS OF THIS RESOLUTION BE AND THE SAME ARE HEREBY RESCINDED.

**The Resolution was introduced by Commissioner _____ and supported by Commissioner _____ .
The Resolution declared adopted by the following roll call vote:**

YEAS:

NAYS:

ABSENT:

Resolution approved for adoption on this 19th day of December 2022.

Diane Lyon, City Clerk