

## AGENDA REPORT

TO: Mayor Pat Humphrey & the Clare City Commission  
FROM: Jeremy Howard, City Manager  
DATE: November 17, 2022  
RE: Election of Mayor

For the Agenda of November 21, 2022

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**Background.** The Charter of the City of Clare stipulates that the Clare City Commission shall elect a member of the commission to serve as Mayor of the City at the first meeting following the regularly scheduled November election. The commission is asked to take the necessary steps to elect the city's Mayor in accordance with the provisions of the Charter by calling for nominations and subsequently electing a commissioner to serve in this capacity.

*Reminder:* As elections of City Commissioners are now conducted only in even years to coincide with scheduled state and national elections, the term of Mayor and Mayor Pro Tem are for two-year terms to coincide with the even-year elections.

**Issues & Questions Specified.** Should the Clare City Commission elect the City's Mayor?

**Alternatives.**

1. Elect the City's Mayor.
2. Do not elect the City's Mayor at this time.
3. Set the matter aside for consideration at a later-scheduled commission meeting.

**Financial Impact.** None.

**Recommendation.** I recommend that the Clare City Commission call for nominations and subsequently elect a member of the City Commission to serve as the Mayor of Clare by adoption of attached Resolution 2022-097.

**Attachments.**

1. Resolution 2022-097.

**RESOLUTION 2022-097**

**A RESOLUTION OF THE CLARE CITY COMMISSION ELECTING THE MAYOR OF THE CITY OF CLARE.**

**WHEREAS**, the Charter of the City of Clare stipulates that the City Commission shall elect one of its members to serve as the City’s Mayor following the regularly scheduled November election; and

**WHEREAS**, the City Commission has, in public session at a regular meeting of the Clare City Commission, acted to comply with the City Charter by conducting said election.

**NOW THEREFORE BE IT RESOLVED THAT** the City Commission has elected Commissioner \_\_\_\_\_ to serve as the Mayor of the City of Clare, the term of said office to be effective this date through the date of the next election of the City’s Mayor by the City Commission, unless otherwise extended or terminated by the City Commission prior to that date.

**ALL RESOLUTIONS AND PARTS OF RESOLUTIONS INsofar AS THEY CONFLICT WITH THE PROVISIONS OF THIS RESOLUTION BE AND THE SAME ARE HEREBY RESCINDED.**

**This Resolution was introduced by Commissioner \_\_\_\_\_ and supported by Commissioner \_\_\_\_\_. The Resolution declared adopted by the following roll call vote:**

**YEAS:**

**NAYS:**

**ABSENT:**

Resolution approved for adoption on this 21<sup>st</sup> day of November, 2022.

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Diane Lyon, City Clerk