AGENDA REPORT

TO: Mayor Pat Humphrey & Clare City Commissioners
FROM: Diane Lyon, City Clerk
DATE: December 14, 2022
RE: *Professional & Education Training Opportunities

For the Agenda of December 19, 2022.

***Note: This is a Consent Agenda item and is considered as routine by the City Commission. As such, this matter shall be automatically enacted by one motion with all other Consent Agenda items unless a Commissioner or citizen requests this item be individually discussed, in which event it shall be removed from the Consent Agenda and considered and acted upon in its designated sequence on the approved Clare City Commission agenda of December 19, 2022.**

Commissioners are encouraged to attend educational and training events. Please submit the attached Professional Development Training Request to the City Clerk if you are interested in attending any educational or training event(s).

1. Michigan Municipal League Upcoming Events. The MML also provides many opportunities for training and professional development including a vast selection of webinars available for viewing. The current offerings are attached for review & consideration.

2. American Planning Association-Michigan Chapter. The Michigan APA likewise offers training sessions and onsite workshops for city officials. If you are interested in having the City host an onsite workshop, please contact the City Clerk. The most current opportunities for professional development are attached for your consideration.

Attachments: as outlined above.

Clearly another way of life.

CITY OF CLARE
Professional Development Training Request

Today's Date:_____

Your Name & Title:_____

Name of Training Event:_____

Location of Training Event: _____

Date(s) & Times of Training Event:_____

If you are required to sign up for break-out sessions, which break-out sessions & times would you like to attend:

_____

_____

_____

_____

Do you have and special food requirements (if the event is serving food)?

_____

Will you need a city vehicle to attend this event? Yes ☐ No ☐
(If the answer is no, a mileage reimbursement form will be provided)

Will you need overnight accommodations? Yes ☐ No ☐

Do you have special needs regarding accommodations? _____

Please return this completed form to: Diane Lyon, City Clerk
202 W. Fifth St.
Clare, MI 48617

Or you may email the form to: dlyon@cityofclare.org

Jump to...

- League Calendar
- Convention
- Capital Conference
- U.P. Education Summit
- On-Site Programs
- Elected Officials Academy
- Leading Edge

Resources

- Speaker Resources
- Newly Elected Officials

Share Email Print

League Calendar

Events e-News>

Training Registration Policies>

Convention Registration Policies>

Capital Conference Registration Policies>

For **Human Resources-related trainings and seminars**, League members can attend programs hosted by the American Society of Employers (ASE) at the ASE member rate. Visit www.aseonline.org for a calendar of their events.

DATE	EVENT	LOCATION
2022		
Dec 8 & 15	**LEAGUE EVENT:** Newly Elected Officials Training	Virtual
Dec 12	**LEAGUE EVENT:** Live with the League	Virtual
Dec 14	**ServeMICity Workshop:** Grant Readiness for Small or Mid-Sized Communities - Effective Grant Prospecting	Virtual
Dec 16	**ServeMICity Training:** Introduction to Using Good Data for Decision-Making	Virtual
2023		
Jan 4	**ServeMICity Workshop:** Grant Readiness for Small or Mid-Sized Communities - Assessing and Addressing Your Grant Readiness	Virtual
Jan 9	**LEAGUE EVENT:** Live with the League	Virtual
Jan 12	**LEAGUE EVENT:** Newly Elected Officials Training	Ann Arbor
Jan 21	**LEAGUE EVENT:** Newly Elected Officials Training	Virtual
Jan 23	**LEAGUE EVENT:** Live with the League	Virtual
Jan 31 – Feb 3	MME Winter Institute	Grand Rapids
Feb 10-11	**LEAGUE EVENT:** Elected Officials Academy - Core Weekender	Virtual
Feb 10-11	**LEAGUE EVENT:** Elected Officials Academy - Advanced Weekender	Virtual
Feb 13	**LEAGUE EVENT:** Live with the League	Virtual
Feb 27	**LEAGUE EVENT:** Live with the League	Virtual
Mar 13	**LEAGUE EVENT:** Live with the League	Virtual

More to Explore on mml.org...

Coronavirus Resources

ON-DEMAND WEBINAR LIBRARY

ELECTED OFFICIALS ACADEMY

ON-SITE SEMINARS

SPEAKER RESOURCES

REGISTRATION/CANCELLATION POLICIES

Follow Us On...

Mar 27	**LEAGUE EVENT:** Live with the League	Virtual
Apr 10	**LEAGUE EVENT:** Live with the League	Virtual
Apr 18-19	**LEAGUE EVENT:** CapCon	Lansing
Apr 24	**LEAGUE EVENT:** Live with the League	Virtual
May 8	**LEAGUE EVENT:** Live with the League	Virtual
May 19-20	**LEAGUE EVENT:** Elected Officials Academy - Core Weekender	Bay City
May 19-20	**LEAGUE EVENT:** Elected Officials Academy - Advanced Weekender	Bay City
Oct. 18-20	**LEAGUE EVENT:** Convention	Traverse City
2024		
Mar 12-13	**LEAGUE EVENT:** CapCon	Lansing
Sept 11-13	**LEAGUE EVENT:** Convention	Mackinac Island
2025		
Sep 15-19	**LEAGUE EVENT:** Convention	Grand Rapids

Newly Elected Officials Training - Ann Arbor

Newly Elected Officials Training (In-Person)

Newly Elected Officials Training
January 12, 2023
Ann Arbor, MI

Our Newly Elected Officials Training aims to educate first-time elected officials and refresh seasoned officials with core topics and basic functions you'll need to hit the ground running in your role as a public official. Now, we're making it easier than ever for you to access the information you need by offering our Newly Elected Officials training that covers:

- Introduction to League Services
- Overview of Basic Local Government
- Roles and Responsibilities of Elected Officials
- Open Meetings Act (OMA)
- Freedom of Information Act (FOIA)
- Government Finance
- Elected Officials Academy Ambassador Panel

About the Speakers
League Staff, Experienced Elected Officials, & Plante Moran

Agenda
5:30 pm Check-in and light dinner
6:00 pm Session begins
9:15 pm Adjourn

Cost Per Person
League Member, Business Alliance Participants, $115
League Nonmember Government, Limited Associate Members $190

Click here for faxable registration form.

Location Information
Washtenaw Community College
4800 E. Huron River Drive
Ann Arbor, MI 48105
Great Lakes Regional Training Center, Room 202

Parking
https://www.wccnet.edu/visit/room-locator/ps.php

Education Credits Approved for This Program
3 EOA

Cancellation Policy
All cancellations must be submitted to registration@mml.org. No refunds will be given for cancellation requests received after 01/05/2023. For a full list of registration policies, please click here.

When:
1/12/2023 - 1/12/2023

Where:
Washtenaw Community College

4800 E. Huron River Drive
Ann Arbor, MI 48105

Price: 115.00

When: 1/12/2023 - 1/12/2023

Where: Washtenaw Community College
4800 E. Huron River Dr.
Ann Arbor, MI 48105

Register Myself

Register Someone Else

My Registration Status: Not Registered

Shop

Connect With Us

Contact Us
info@mml.org

Virtual Newly Elected Officials Training

Newly Elected Officials Training (VIRTUAL)

Newly Elected Officials Training
January 21, 2023
Virtual - Zoom

Our Newly Elected Officials Training aims to educate first-time elected officials and refresh seasoned officials with core topics and basic functions you'll need to hit the ground running in your role as a public official. Now, we're making it easier than ever for you to access the information you need by offering our Newly Elected Officials training that covers:

- Introduction to League Services
- Overview of Basic Local Government
- Roles and Responsibilities of Elected Officials
- Open Meetings Act (OMA)
- Freedom of Information Act (FOIA)
- Government Finance
- Elected Officials Academy Ambassador Panel

About the Speakers
League Staff, Experienced Elected Officials, & Plante Moran

Agenda
8:30 am Welcome and Introduction
9:00 am Begin
12:25 pm Adjourn
Breaks and breakout discussions are included within the agenda

Cost Per Person
League Member, Business Alliance Participants, $85
League Nonmember Government, Limited Associate Members, $150

Click here for faxable registration form.

Location
Virtual
Zoom links will be sent in a confirmation email to registered attendees. Please save the Zoom link.

Education Credits Approved For This Program
3 EOA

Cancellation Policy
All cancellations must be submitted in writing to registration@mml.org. No refunds will be given for cancellation requests received after 1/16/2023. For a full list of registration policies, click here.

When:
1/21/2023 - 1/21/2023

Where:
Zoom (VIRTUAL)

Price: 85.00

michigan municipal league
Better Communities. Better Michigan.

Virtual Elected Officials Academy - Core Weekender

Virtual Elected Officials Academy - Core Weekender

All elected municipal officials must have a basic foundation of knowledge upon which to build their effectiveness as community leaders. This weekend seminar offers the most critical information in four short courses-Legal Framework, Leadership Roles & Responsibilities, Financial Management, and Planning & Zoning-in a compact format that facilitates achievement of Level One of the Michigan Municipal League's Elected Officials Academy. The Elected Officials Academy CEOA is a voluntary continuing education program established to encourage and recognize the efforts of local elected officials to become effective leaders. Learn more about the EOA at eoa.mml.org. Upon completion of this program attendees will be able to differentiate between the role of the councilmember and the role of the mayor /president, discuss the Uniform Budgeting and Accounting Act, identify where taxes and revenue sharing come from, use zoning checks and balances, and make effective zoning decisions.

Agenda
Friday, February 10, 2023
Begin 5:30 pm; Break 7:00 pm; Adjourn 8:30 pm

Saturday, February 11, 2023
Begin 9:00 am; Break 10:15 am; Adjourn 12:15 pm

Please click here for a faxable registration form.

Cost Per Person
League Member communities, $105
Nonmember Government, $140

Education Credits Approved For This Program
8 EOA

When:
2/10/2023 - 2/11/2023

Where:
Virtual

Price: 105.00
When: 2/10/2023 - 2/11/2023
Where: Virtual - ZOOM

Register Myself

Register Someone Else

My Registration Status: Not Registered

michigan municipal league
Better Communities. Better Michigan.

Virtual Elected Officials Academy - Advanced Weekender

Elected Officials Academy Leadership Advanced Virtual Weekender

Seasoned elected officials who have attended the EOA "Core Weekender" are ready to jump up to the next level of service with more in-depth knowledge of municipal issues.
This weekender will include formal presentations about municipal budgeting, understanding financial statement and audits, priority-based budgeting, utility rate settings, ServeMICity, funding community projects and discussion in a relaxed environment. Participating in Advanced Weekenders is a great way to earn the Elective credits required for Academy Levels Two and Three.

Agenda
Friday, February 10, 2023
Begin 5:30 pm; Break 7:00 pm; Adjourn 8:30 pm

Saturday, February 11, 2023
Begin 9:00 am; Break 10:05 am; Adjourn 12:15 pm

Please click here for a faxable registration form.

Cost Per Person
League Member communities, $105
Nonmember Government, $140

Education Credits Approved For This Program
9 EOA

When:
2/10/2023 - 2/11/2023

Where:
Virtual

Price: 105.00
When: 2/10/2023 - 2/11/2023
Where: Virtual - ZOOM

Register Myself

Register Someone Else

My Registration Status: Not Registered

2023 MME Winter Institute

MME Winter Institute
January 31 – February 3, 2023
Grand Rapids, MI

The Michigan Municipal Executives 2023 Winter Institute will bring Michigan's municipal leaders to downtown Grand Rapids from January 31-February 3, 2023. This institute will focus on providing professional development opportunities for our members to learn and grow as municipal executives.

Check the MME website for full agenda details.

Michigan Municipal Executives (MME) is committed to enabling events at which everyone can participate in an inclusive, respectful, and safe environment. MME events are guided by the highest ethical and professional standards based upon the ICMA Code of Ethics, and all participants are expected to behave with integrity and respect towards all participants attending or involved with any MME Event.

Visit www.mme.org to review the MME Meetings & Conferences Code of Conduct.

Cost Per Person:
MME Member: $350
MME Consultant Member: $450
First Time Winter Institute Attendee: $250 (for MME members only, consultants noneligible)
Retired Member Winter Institute Attendee: $250
Manager in Transition: $250
Emerging Leader: $0
Guest: $250 (Welcome Reception & Meals)

Tuesday Activities
Pre-Conference Workshop (fee waived; Pre-registration required)
Grand Rapids Mobile Tour @ $25 (pre-registration required)

Wednesday Activities
Early Career Outreach Dinner @ $10 (Pre-registration required)

Thursday Activities
Vendor Reception (Pre-registration required for members and guests)
Manager's Activity @ $10 (Pre-registration required for members and guests)

Online registration cutoff is **Friday, January 20th** at 5:00pm

Click here for a faxable registration form.

Location:
L.V. Eberhard Center
301 Fulton St W
Grand Rapids, MI 49504

Registration
To register online, login to the right, and then click the "Register Myself" or "Register Someone Else" button below.

Hotel Information:
Holiday Inn Grand Rapids Downtown
310 Pearl St NW

Grand Rapids, MI 49504
Room rate is $139.00 (plus taxes)

Book Online or call (616) 235-7611 to make reservations using the group code **MI Municipal League**.
The cut-off date for the Holiday Inn room block is set for **Thursday, January 12th**.

When: 1/31/2023 - 2/3/2023

Where: L.V. Eberhard Center
301 Fulton St W
Grand Rapids, MI 49504

Register Myself

Register Someone Else

My Registration Status: Not Registered

Registration Options	Price
Professional Member Registration	350.00
Affiliate Member Registration	350.00
Consultant Member Registration	450.00
Retired Member Registration	250.00
Emerging Leader Registration	0.00
First Time Attendee Registration (Non Consultants)	250.00
Manager in Transition Registration	250.00

Event Add-On's

Select Programs by Day ☐ **Only display program items in registrant's itinerary**

Tuesday, 31 January 2023

3:00 PM

Grand Rapids Mobile Tour

Grand Rapids Mobile Tour

Price: 25.00

Time: 3:00 PM - 5:00 PM

3:00 PM

Guest Registration

Registration includes Welcome Reception & Meals

Price: 250.00

Time: 1/31/2023 3:00 PM - 2/3/2023 11:45 AM

3:00 PM

Pre-Con Workshop

Troy Form Based Code Project

Price: 0.00

Time: 3:00 PM - 5:00 PM

Wednesday, 01 February 2023

Thursday, 02 February 2023

Shop

Connect With Us

Contact Us
info@mml.org

Event Calendar

APA Events | MAP Events | Emerging Planning Professional | MAP Network & Learn | On Site Workshops | Other Events | Partner Events

January 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6	7
8	9	10 ● AM Champion Program	11	12	13	14
15	16	17	18 ● Housing in Four Parts ● FAICP Nomination Deadline	19	20	21
22	23	24	25 ● Housing in Four Parts	26	27	28
29	30	31	1	2	3	4

Quick Links

Thank you Corporate Members

Donate to MAP

Contact MAP Staff

Upcoming Events

Thu Dec 15, 2022
MAP Holiday Gathering
Category: MAP Events

Tue Jan 10, 2023
AM Champion Program
Category: Other Events

Wed Jan 18, 2023
Housing in Four Parts
Category: MAP Events

Wed Jan 18, 2023
FAICP Nomination Deadline
Category: APA Events

Sat Feb 11, 2023
Student MAP Conference
Category: MAP Events

View Full Calendar

Event Calendar

AM Champion Program

Tuesday, January 10, 2023
8:00 AM - 5:00 PM EST
Category: Other Events

The Michigan Infrastructure Council (MIC) is welcoming a new cohort of infrastructure leaders into the **Asset Management Champion Program.** The interactive training program combines asynchronous education, facilitated discussions, peer interactions and industry learning into a professional certificate from MIC. It will run from **January 10th – March 31st, 2023,** and requires approximately 25 hours to complete. The program is entirely funded by MIC and is free for participants. For more information, check out the attached flyer.

So far, **over 200 Michiganders** have graduated from the program as Asset Management Champions. **98%** of participants feel they are now able to be successful Asset Management Champions within their organizations. Due to the overwhelming success and positive feedback received from previous classes, we are committed to welcoming a new class that will continue to build their AM awareness, deepen their AM knowledge, and establish a community of AM champions across the state.

The AM Champion program welcomes all local, regional or state government employees, public-sector asset owners or leaders from industry organizations **– please fill in this application**. We will be reviewing applications on a continuous basis up until the deadline and we will reach out to you with details and to confirm your place. Even if you aren't available for the upcoming AM Champion Program, you can confirm your interest for future classes.

The deadline to apply is **December 30th 2022.**

Apply Today!

Quick Links

Thank you Corporate Members

Donate to MAP

Contact MAP Staff

Upcoming Events

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MAP Holiday Gathering
Category: MAP Events

Tue Jan 10, 2023
AM Champion Program
Category: Other Events

Wed Jan 18, 2023
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Category: MAP Events

Wed Jan 18, 2023
FAICP Nomination Deadline
Category: APA Events

Sat Feb 11, 2023
Student MAP Conference
Category: MAP Events

View Full Calendar

Become a Michigan Infrastructure Council (MIC) Asset Management Champion

Apply

Today

Click Here to Register

Establish Community

Develop Knowledge

Build Awareness

Click here for more information.

Training the next generation of infrastructure leaders!

January 10 - March 27, 2023

Deadline to apply
December 30, 2022

Michigan Department of TREASURY

The AM Champion Program is a fast-paced and interactive training curriculum that combines asynchronous education, facilitated discussion, peer interactions, and industry learning into a professional certification from MIC. The program will require approximately 25 hours to complete and is offered free of charge for local, regional and state government employees.

Housing Webinar in Four Parts:

Master Planning, Zoning Reform, Stand by Your Plan, Accessory Dwelling Units

January 18, 25 and February 1, 8

MAP members: $150 | Nonmembers: $175 | Student Members: $35

Register at www.planningmi.org

MICHIGAN ECONOMIC DEVELOPMENT CORPORATION

APA MI

redevelopment ready communities

Master Planning for Housing | January 18, 2023 | 11 AM to 1 PM

The housing element of a master plan focuses not just on today's shelter goals for current residents, but also for the residents a community hopes to attract and retain well into the future. A housing element that includes a thoughtful and robust analysis of appropriate demographic data, coupled with a comprehensive community engagement program, can establish the framework to get the community on board and informed about local housing needs and gaps. This workshop will reveal what data must be considered and how to get your community on board from the beginning of the planning process, so that there is buy in at the end for policies that embrace an appropriate mix of housing now and into the future.

Zoning Reform in Michigan | January 25, 2023 | 11 AM to 1 PM

MAP's Zoning Reform Toolkit for Housing Supply and Choice, completed in June 2022, was created to provide local regulatory solutions that can be implemented now, without changes to the State Zoning Enabling Act. This session provides background on the national housing shortage and its effects in our State, an overview of the 15 tools included in the Toolkit, insight about selecting the tools that match your housing market, and talking points to get you past common obstacles to implementing successful housing solutions.

Stand by Your Plan | February 1, 2023 | 11 AM to 1 PM

Density resistant neighbors can have a chilling effect on new housing development, even if the density increases are modest and "around the edges." This workshop provides step by step guidance for navigating the "hot seat" of public input to anyone responsible for project approval. It includes new research on public participation in development review, including a first-ever dive into the data of who participates and why and presents strategies for laying the groundwork for future successful projects.

Accessory Dwelling Units | February 8, 2023 | 11 AM to 1 PM

ADUs because of their size and the ad hoc nature of their development fit into almost all Michigan communities. This session dives into the five elements of ADUs (what, where, when, how, why). The workshop includes several hands on exercises where participants try their hand at placing an ADU on a property, ADUs in a neighborhood, as well as a whole municipality. Participants will be asked to bring some current and historical census data about their own community.

Reference Book Included with Registration.
Sessions will be recorded and available to watch on demand.

RRC Communities: you are eligible for discount pricing. Contact your RRC advisor for details!