

## CITY MANAGER REPORT

TO: Mayor Pat Humphrey & Clare City Commission  
FROM: Jeremy Howard, City Manager  
DATE: November 17, 2022  
RE: City Manager's Report

For the Agenda of November 21, 2022

---

DDA and LDFA Meetings. The city recently conducted the second of the annual mandated public comment meetings for both of these boards. Both meetings went well and were held in person at City Hall.

Planning Commission Meeting. The Planning Commission had several items on their last agenda which included:

- A site plan review and approval for a new Airport hangar addition to be built adding on to one of the current private hangers.
- Review and Recommendation of Ordinance 2022-003 to rezone the newly purchased property and existing adjoining city land for the future site of Industrial Park #3.
- Begin discussion of Ordinance Amendment to Section 52-308 – Vehicle Storage and Parking. They were given the information from the City Commissions' discussion recently as well as information gathered by staff. They had a brief discussion and will be continuing that discussion in more depth at future meetings as they begin to craft a potential new ordinance to address the issues.

Lake Shamrock Dredging Project. As you know, we continue to work with our engineers and EGLE on the permits for 3 new sites for spoils to be taken to from the lake. After further testing required by EGLE to retest the dredge material again (previously done in the original permit), we revised the permit (at the request of EGLE) to request the allowance of dredging to begin at the first section of the lake (from where the lake starts at McEwan to about the east edge of Shamrock Park). EGLE has said they are preparing the permit, but it has not yet been received as of the writing of this memo. As soon as we receive the permit, we plan on beginning dredging activities as weather permits.

Wayfinding Signs. The wayfinding signs have finally been completed and have arrived for installation. DPW crews have begun installing a few of the signs as time permits. They turned out really well and will be a great addition to the Downtown and surrounding entryways. I have attached a picture in case you haven't seen them.

Verizon Cell Tower. As you can see in the parking lot, even more progress has been made on the site. Since my last update, the actual monopole has been brought in and installed. It arrived in 3 pieces and took about half a day to get it up in the air. We are now waiting on Consumers Energy to come and install a new power pole at the road and bore in and connect the power. After that it will be up to Verizon to get the antennas up and active. There is a lot of excitement on social media surrounding the tower and the recent post that was shared by the city. The post reached almost 14,000 people and was shared over 75 times. I have attached a couple pictures of the recently completed monopole.

Holiday Decorations. As I am sure you have noticed the holiday decorations are going up. Though it isn't even Thanksgiving yet, we have had our first major snow and Christmas will be around the corner. The decorations are a little changed up this year and they look really nice lit up at night throughout the main corridors.

Holiday Closures and Hours. Speaking of holidays, Thanksgiving is upon us. Just a reminder that City Hall hours will be from 8:00 a.m. to 4:30 p.m. the week of Thanksgiving on Monday through Wednesday and then the office will be closed on Thursday and Friday for the holiday (See attached flyer). Happy Thanksgiving!

Attachments:

1. Wayfinding Signs Picture.
2. Verizon Monopole Pictures.
3. City Hall Hours/Closure Flyer – Thanksgiving.

- ← City Hall
- ← Post Office
- ← Art Alley
- ↔ Parking
- VA Med. Clinic →

ISABELLA BANK









# **CITY HALL OFFICE HOURS THANKSGIVING WEEK**

**Monday – Wednesday  
8:00 a.m. to 4:30 p.m.**

**CLOSED Thursday & Friday**

