Monthly Director's Report, November 2022
City of Clare Parks and Recreation
Prepared by Joy Simmer

Current and Upcoming Programs/Events

The **Senior Cards and Coffee** is being held at the Pere Marquette District Library. The group is supplied with coffee and card decks. The program takes place on Wednesdays from 10-12 p.m.

Art in Sculpture – Parks and Recreation has been working with Middle Michigan Development Corporation, the Clare County Arts Council, and local artist Jeff Best for this 2022 event. The chosen sculptures were installed on May 9th and 10th and the sculptures will be at their locations from May 10, 2022 to April 30, 2023. The plan is to alternate them in and out every year and maybe even incorporate more into the contest depending on interest.

The **Stuffed Animal Slumber Party** will be taking place in November 18th at 5 p.m. and the Time for Tea will move to February. The program is a collaboration between parks and rec and the library. At the event children will be able to bring in a doll or stuffed animal with them and we will watch a movie, have some popcorn and do a couple of crafts. After the movie, the children will leave their stuffed animal overnight and when they pick up their friend in the morning, they will be sent home with a keepsake letter and pictures from the slumber party.

The Pere Marquette District Library and Clare Parks and Recreation are holding a **Gingerbread House Decorating Contest** from December 2nd – 16th and the top 3 will win some prizes. Submissions will be accepted at the library.

The **Santa Mailbox** was placed in the front entrance of City Hall on November 7th. This program provides a direct mailing service between residents of the Clare area and Santa Claus himself. Mail was able to be delivered to Clare City Hall or dropped off at the Pere Marquette District Library. Children, who dropped their letters in the box before December 5th, will receive a letter from the North Pole before Christmas. Simmer sends out a control letter to confirm the date the letters come back to Clare.

North Pole Calling will take place on Wednesday, December 7, 2022 between 6:00 - 8:00 p.m. During this time Santa Claus will take a small break from his duties at the "North Pole" to contact the registered children and chat with them about life at the North Pole and getting ready for Christmas.

Past Events/Programs

The **Emerald Isle Recreation Complex/Soccer Raffle** drawing took place on the last day of soccer, October 15, 2022 and noon. Each soccer player was checked out 30 raffle tickets and for every pack of 30 they sold; they were entered into a player prize drawing. The tickets were $1 each or 6/$5. Players were able to check out more packets, if they were available. The prizes were 1st place - $500, 2nd place - $250.00 and 3rd place - $100. Winners were announced on Facebook

and were contacted immediately following the drawing. After prize payouts and license fees, the complex brought in $5,287.00 from the raffle to go towards complex projects.

Halloween events took place on Saturday, October 29, 2022. The Pumpkin Run was once again held at the Emerald Isle Recreation Complex and then from 12-2 p.m. Tract-or-Treat was held in the complex parking lot. The farmers handed out candy, pumpkins, apples, cheese sticks, etc.... Simmer has met on-site with collaborators and another pre-event meetings with the groups is scheduled for October 12, 2022.

Park Information and Updates:

Pettit Park Campground – The City of Clare Park ordinance update regarding trespass and bans of the park facilities went into effect on 11/6/2022.

Emerald Isle Recreation Complex

Playground Area – We are still awaiting a grant funding notification on if the Clare-Gladwin RESD will be awarded the grant for sensory play signs that would be placed within the playground area at the Emerald Isle Recreation Complex. The signage would be a nature-based theme. Simmer, the youth services librarian at the Pere Marquette District Library and the Clare-Gladwin RESD parents services coordinator will meet if the grant funding is awarded.

The Pour-in-Place (PIP) surfacing will be completed in 2023. The company we are working with has a waitlist of jobs they are working on, due to supply chain issues.

Additional Information

- We are still looking at getting sign holders that would be placed along the PMR-T to have story walks monthly will a different theme on a more permanent basis (between Clare Parks and Rec, Friends of Clare County Parks and Rec, and the Pere Marquette District Library). Simmer has approached CTE to see if that is something they could construct if we found funding for them, still waiting on their response at this time.

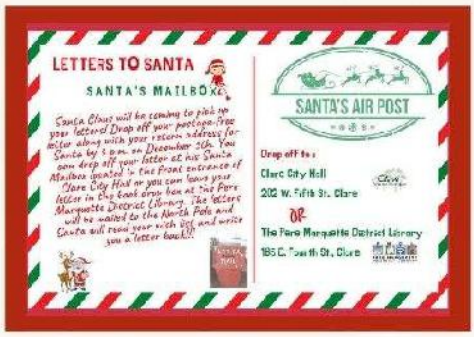
- Simmer assisted with getting the bids out for the Holiday Decoration Contract and has been working with Hometown Decorations and Display to get updated decorations for the 2023 season.

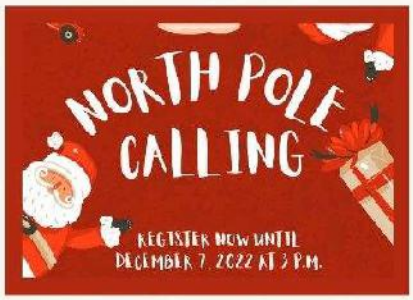
***Program and Event Flyer Attached**

Fall and Winter Happenings in Clare

NOVEMBER

December





SHAMROCK PARK ICE SKATING RINK

We will flood out the pad under the large pavilion at Shamorck Park as soon as weather allows. Generally, due to the temperatures it usually happens in late December - early January and will be available as long as weather cooperates. Any updates regarding the rink will be posted on Facebook under Clare Parks and Recreation.

WATER TREATMENT DIRECTOR'S
MONTHLY OPERATING REPORT
OCTOBER 2022

Wastewater Treatment Plant

In addition to their routine duties, our Operators performed the following tasks:

- Cleaned out drying beds to prepare for backwash cleaning
- Repaired aerators at WWTP
- Replaced vortex shield on aerator 1
- Started UV units
- Pulled lift station 3
- Completed quarterly sampling

Water Treatment Plant

In addition to their routine duties, our Operators performed the following tasks:

- Cleaned backwash tanks
- Cleaned WTP facility
- Completed quarterly sampling

Landfill

In addition to their routine duties, our Operators performed the following tasks:

- Ordered sample bottles
- Inventoried equipment
- Repaired well pumps

Administrative Functions

During the month, the following administrative tasks were performed:

- Submitted biosolids report to EGLE
- Submitted additional monitoring requirements reports to EGLE
- Submitted in WTP's discharge report
- Mailed out cross connection letters to those who have not yet had devices tested

Airport Manager Report

November 2022

We are still selling above average amounts of fuel. We are up 28% YTD over last year. We remain the lowest price in the state at $5.40 per gallon.

Rawson Farms has taken off the bean crops. We should be receiving the revenue payment in the next month or so.

Miller Pipeline has requested to store equipment on the Washington Rd property by the old T hangars. They are contracted with DTE to run the natural gas down Washington Rd, and to Pleasantview Drive. We determined an area that will not effect safety or air traffic and they are storing equipment there now thru the end of the year.

The ground school will be in week 9 this Wednesday, only two more classes to go. The size of the class is still at 12 students, which several are now flying with instructors.

Jay Hoffman's hangar is almost complete now. The electric bi-fold door was installed and he is now waiting on Consumers to hook up his electrical service. The concrete has been completed and it looks really nice.

Best regards,

Gary Todd

Airport Manager

"This is a Consent Agenda item and is considered as routine by the City Commission. As such, this matter shall be automatically enacted by one motion with all other Consent Agenda items unless a Commissioner or citizen requests that the item be individually discussed, in which event it shall be removed from the Consent Agenda and considered and acted upon in its designated sequence on the approved Agenda of the Clare City Commission."

DEPARTMENT OF PUBLIC WORKS
DEPARTMENT REPORT
OCTOBER 2022
LUKE POTTER, DIRECTOR

STREET WORK. We bladed roads on a couple days this month. We crack sealed, dug out areas for hot patch, saw cut and placed barricades on 4th Street for McGuirk, paved Beech Street and back filled hole on east Sixth Street. We cleaned up on Hemlock and hot patched areas from water leaks and prepped the 200 block of East Fourth Street. And we removed some graffiti on signs.

WATER & SEWER WORK: Water and sewer work this month included our regular schedule of Miss Digs, meter readings, shut offs for non-payment, manual reads, meter work, and washing sewers/preventive maintenance. We fixed a drain in the 4th street parking lot, replaced a frostfree hydrant at Shamrock, located water services on 4th Street and replaced curb stop on 103 Beech. We did a leak test on Dunlop and tried finding the 2" water on Dunlop leak. We also tapped a 2" water service for the turf room, fixed water leak on N Rainbow, E Sixth Street and Hemlock. We picked up the vactor from Northville on the 27th, located the water services on 4th, vactored up the hydrant by the middle school and saw cut water leak patches. We worked at city hall to assist Gerber. And pumped hydrants for a week.

CEMETERY WORK: We had one cremation burial and two full burials in Cherry Grove. Set out foundation forms, poured foundations on several days and removed the form and top soiled them. We also cut down a tree at the cemetery.

MISCELLANEOUS WORK: We chipped brush, washed trucks, and cleaned and did maintenance at the garage on several days. We seal cracked at the airport and cleaned trucks for family fun day. We worked on installing new windows at city hall thru out the month. We also worked on the rifle range at the Hatton Twp dump for the police department. We worked at the dam, set out large pumpkins, worked on railings at city hall and moved office furniture. We also watered trees, dug out stump grinding and cleaned up after, cut down a tree on East Sixth Street and cleaned up shrubbery at the round about.

Attachments. Manhour Report, Utility Work Order, Report, Fuel Report, Equipment Report

MANNATEC FUEL REPORT FOR PERIOD:

OCTOBER 1-31-2021

DEPT:	GALLONS REGULAR	TOTAL COST	AVERAGE RATE	GALLONS DIESEL	TOTAL COST	AVERAGE RATE	AMOUNT BILLED
Airport							
Fire Dept	48.096	164.37	3.418	112.688	509.52	4.522	673.89
Police Dept	660.487	2,234.42	3.383				2,234.42
DPW	315.368	1,027.90	3.259	743.177	3,374.76	4.541	
Parks	220.045	726.66	3.302	47.182	212.29	4.499	5,562.02
Cemetery	64.424	220.41	3.421			#DIV/0!	
W/WWT	123.724	412.79	3.336	7.262	32.67		445.46
	Average Rate for Regular:		4.024	Average Rate for Diesel:		#DIV/0!	**$8,915.79**
						Total Bill:	$8,915.79

OCTOBER 2022

UTILITY WORK ORDERS

WORK ORDER TYPE	# OF CUSTOMERS
Service Turned ON	15
Customer Request Off	4
Sewer Problems	0
Off for Non Payment	16
New Meter Head	0
Repair meter	0
Estimated Meters	30
High Usage Check	7
New RF	0
	72

WATER MAIN BREAK REPORT

DATE BREAK NOTED	DATE BREAK REPAIRED	LOCATION OF BREAK	EQUIPMENT COST	LABOR COST	ESTIMATED WATER LOSS PER DAY	X DAYS
10/24/22	10/24/22	East Sixth Street			10,364.40	1
10/24/22	10/24/22	N Rainbow Drive	$1,043.34	$1,378.81	27,637.20	1
10/25/22	10/25/22	Hemlock Street	$417.86	$1,448.11	843,235.20	1

EQUIPMENT RENTAL - October 2022

GENERAL FUND				
General Operations	101-265.000-943.641	951.60		
Depot	101-265.000-943.641	77.84		
Cemetery	101-276.000-943.641	2,483.51		
Police	101-301.000-943.641	12,031.79		
Parking Lots/Flags	101-441.000-943.641	1,429.88		
Airport	101-537.000-943.641	505.88		
			101-000.000-001	**-$17,480.50 cr**
MAJOR STREETS & TRUNKLINES				
Trunklines	202-446.001-943.641	4,649.71		
Tkline Winter Cleanup	202-446.001-943.641			
Major Streets	202-449.000-943.641	2,952.06		
			202-000.000-001	**-$7,601.77 cr**
LOCAL STREETS:	203-449.000-943.641	8,364.58		
			203-000.000-001	**-$8,364.58 cr**
PARKS & DAM MTS.:				
Parks	208-751.001-943.641	6,993.22		
Dam Maintenance	208-741-004-702	444.24		
Dredging	208-741-004-702	0.00		
			208-000.000-001	**-$6,993.22 cr**
SEWER FUND				
Sewer Treatment	590-536.001-943.641	1,139.39		
Sewer Collection	590-536.002-946.641	62.38		
			590-000.000-001	**-$1,201.77 cr**
WATER FUND				
Water Trmt/Pumping	591-536.003-946.641	871.97		
Water Dist./Meters	591-536.004-946.641	4,165.97		
			591-000.000-001	**-$5,037.94 cr**

MOBILE EQUIPMENT FUND			
Cash Received	641-000-001	**$47,124.02**	
General Fund	641-000-669.101		-$17,480.50
Major Sts/Tklines	641-000-669.202		-$7,601.77
Local Sts	641-000-669.203		-$8,364.58
Parks	641-000-669.208		-$6,993.22
Sewer	641-000-669.590		-$1,201.77
Water	641-000-669.591		-$5,037.94
CONSOLIDATED FUND: Checks Written For:			
General Fund	102-000-669.101		$17,480.50
Major Sts/Tklines	102-000-669.202		$7,601.77
Local Sts	102-000-669.203		$8,364.58
Parks	102-000-669.208		$6,993.22
Sewer	102-000-669.590		$1,201.77
Water	102-000-669.591		$5,037.94
EQUIPMENT RENTAL, ALL DEPOSITS:	**102-000.000-067**	**$46,679.78**	
	102-000.000-001.001		
	102-000.000-067.102		

DPW MANHOUR REPORT FOR: Oct-22

FUND	FUND NAME	REGULAR			TOTAL	OVERTIME			TOTAL	CLERICAL			TOTAL	O/T
101-265.000-702	GF - City Hall	175	86	7.5	268.50				0.00				0.00	
	Railroad	9			9.00				0.00				0.00	
101-276.000-702	Cemetery	72.12	20		92.12				0.00	5.75	4	0.5	10.25	
101-528.000-702	Refuse Collection				0.00				0.00	18.65	18.9	2.55	40.10	
101-441.000-702	Par/Flag/Pk Lot	9.88	3		12.88				0.00				0.00	
	DDA Pk Lot	26	2		28.00				0.00				0.00	
101-445.000-702	City Trees/Lites	30			30.00				0.00				0.00	
	DDA Trees/Lites	4			4.00				0.00				0.00	
101-537.000-702	Airport	43			43.00				0.00				0.00	
202-446.001-702	Roadway Inspection				0.00				0.00				0.00	
	TK Surface Mts				0.00				0.00				0.00	
	TK Shoulder Mts		3		3.00				0.00				0.00	
	TK Sweeping	21	25		46.00				0.00				0.00	
	Drain/Bkslopes				0.00				0.00				0.00	
	TK Signs				0.00				0.00				0.00	
	Snow & Ice				0.00				0.00				0.00	
	Hauling Snow				0.00				0.00				0.00	
202-444.002-702	Major Sts Sidewalks				0.00				0.00				0.00	
202-499.002-702	Major Sts Maint.	35.5	23	3	61.50		3.5		3.50				0.00	
202-499.003-702	Snow & Ice				0.00				0.00				0.00	
202-499.004-702	Administration				0.00				0.00	4	4	0.5	8.50	
203-444.002-702	Local Sts Sidewalks				0.00				0.00				0.00	
203-499.002-702	Local Sts Maint.	43.5	57	11	111.50				0.00				0.00	
203-499.003-702	Snow & Ice				0.00				0.00				0.00	
203-499.004-702	Administration				0.00				0.00	4	4	0.5	8.50	
208-751.000-702	Lake Shamrock Dam	16			16.00				0.00				0.00	
	Lake Shamrock Parks	9	3	2	14.00				0.00				0.00	
	Dredging				0.00				0.00				0.00	
590-536.002-702	Sewer	7.5	5		12.50				0.00	20.8	20.3	2.6	43.70	
591-536.004-702	Water	44.5	286.75	26.5	357.75		20.25		20.25	20.8	20.3	2.6	43.70	
641-444.000-702	DPW	61	93		154.00				0.00	6	6	0.75	12.75	
	DPW Equip	76.25	51	8	135.25	1	2	0.25	3.25				0.00	
	Fire Equip		11		11.00				0.00				0.00	
	Police Equip		2		2.00		1.5		1.50				0.00	
	Holiday/Funeral				0.00				0.00				0.00	
	OFF TIME	36.75	49.25	8	94.00				0.00		2.5		2.50	
TOTALS		720.00	720.00	66.00	1506.00	1.00	27.25	0.25	28.50	80.00	80.00	10.00	170.00	0.00
		1506.00				28.50				170.00				0.00

DPW: PARKS/BLDG & GROUNDS *MANHOUR REPORT FOR:* Oct-22

FY 22-23 FUND	HOURLY WAGE FUND NAME	FULL TIME EMPLOYEES REGULAR HOURS				FULL TIME EMPLOYEES OVERTIME HOURS				SEASONAL EMPLOYEES REGULAR HOURS				SEASONAL EMPLOYEES OVERTIME HOURS			
208-751.001-702	Holiday Funeral		8.00		48.00												
	Sick Vacation	40.00															
	PARKS	24.00	39.00	8.00	71.00				0.00	128.25	222.50	18.00	368.75				0.00
	DDA Work	2.00	19.00		21.00				0.00	87.50		3.00	90.50				0.00
	BLDG & GRUNDS	14.00	14.00		28.00				0.00		18.00	3.00	21.00				0.00
101-276.000-702	Cemetery				0.00				0.00	111.00	73.75	16.00	200.75				0.00
101-265.000-702	Trustees				0.00				0.00	77.50	77.00	8.00	162.50				0.00
101-537.000-702	Airport Maint				0.00				0.00	16.00			16.00				0.00
					0.00				0.00				0.00				0.00
					0.00				0.00				0.00				0.00
		80.0	**80.0**	**8.0**	**168.0**	**0.0**	**0.0**	**0.0**	**0.0**	**420.3**	**391.3**	**48.0**	**859.5**	**0.0**	**0.0**	**0.0**	**0.0**
GRAND TOTAL		**168.00**				**0.00**				**859.50**				**0.00**			

PAY PERIOD: Oct 2022 EQUIPMENT	2022-23 RATE	101-265-943 General Op	101-265-943 Railroad	101-276-943 Cemetery	101-441-943 Prad/Flg & PkLots	101-445-943 Trees/Lights	101-537-943 Airport	202-466.001-943 Roadway Inspection	202-466.001-943 TK Surface	202-466.001-943 TK Shoulders	202-466.001-943 TK Sweep	202-466.001-943 TK Drain/Backslopes	202-466.001-943 TK Signs/Signals	202-466.001-943 TK Snow & Ice	202-444.002-943 Mj Sts Sidewalks	202-499.002-943 Mj Sts Preservation	202-499.002-943 Mj Sts Snow & Ice	203-444.002-943 Lo Sts Sidewalks	203-499.002-943 Lo Sts Preservation	203-499.002-943 Lo Sts Snow & Ice	208-751-702 Dam	208-751-702 Parks	208-751.004-702 Dredging Lake Shamrock	590-536.002-943 Sewer	591-536.004-943 Water	HOURS TOTAL	DOLLAR TOTAL
3 - GMC Pickup	$17.24			1.00																					16.25	17.25	297.39
6 - GMC Pickup	$12.34															2.00						28.00				30.00	370.20
7 - Chevy Bucket Truck	$11.12					5.00																16.00				21.00	233.52
8 - Int'l Dump Truck	$55.53	6.00			7.00														15.00		8.00	3.00			14.25	53.25	2,956.97
9 - Ford Dump Truck	$55.53															8.50			10.00							18.50	1,027.31
12- Sterling Dump Truck	$55.53																								2.00	2.00	111.06
14- Walk Behind Mower	$22.72																					5.00				5.00	113.60
18- Case Loader	$39.61	12.00		7.00	8.00					0.50						3.00			8.00			9.00			36.00	83.50	3,307.44
20- Hyundai Loader	$77.76																					4.00			3.00	7.00	544.32
21- Zero Turn Mower	$33.27																					12.00				12.00	399.24
22 - Brush Hog Mower	$33.27																					12.00				12.00	399.24
31- Kubota Tractor	$43.62																					2.00				2.00	87.24
33- Int'l Rotary Mower	$19.89																					3.00				3.00	59.67
34- Stihl Chain Saw	$6.26																					23.00				23.00	143.98
36- Brush Chipper	$26.29															8.50			10.00			4.00				22.50	591.53
37- Street Sweeper	$100.65				5.00						46.00					20.00			63.00							134.00	13,487.10
38- Finish Mower	$33.27																					5.00				5.00	166.35
39- Chevy Pickup	$11.12			3.00																		19.00			8.00	30.00	333.60
40- Portable Air Comp	$13.13																					30.00				30.00	393.90
59- Ford Uitlity Truck	$11.12			9.00		5.00	1.50									7.00						1.00		2.50	85.00	111.00	1,234.32
60- Dodge Pickup 4x4	$12.34																					81.00				81.00	999.54
67- Chain Saw	$3.82																					11.00				11.00	42.02
71- Zero Turn Mower	$33.27																					20.00				20.00	665.40
88 - Utility Trailer	$10.24																					6.00				6.00	61.44
89 - Ford Pickup (Parks)	$12.34																					99.50				99.50	1,227.83
90 - Trailer	$15.62																					4.00				4.00	62.48
93 - Kubota Tractor	$43.62																					6.00				6.00	261.72
93A - Pallet Forks	$6.50																					5.00				5.00	32.50
97- Chevy Pickup	$11.12	2.00	7.00	2.00		1.00										2.00			5.00					2.00	5.00	26.00	289.12
98- Airport Tractor	$59.39						4.00																			4.00	237.56
104- Cub Cadet Rider	$33.27						2.00																			2.00	66.54
105- Ford Pickup	$12.34			10.00	8.00		15.00																	1.00	19.00	53.00	654.02
107- Trackless Mower	$18.81																					8.00				8.00	150.48
200- Zero Turn Mower	$22.72	5.00		48.00																						53.00	1,204.16
201- Zero Turn Mower	$22.72			27.50																						27.50	624.80
202- Weed Whip	$3.77			5.00																						5.00	18.85
203- Weed Whip	$3.77			4.00																						4.00	15.08
204- Back Pack Blower	$3.63	2.00		13.75																						15.75	57.17
205- Back Pack Blower	$3.63			30.50																						30.50	110.72
1007- Trimmer/Edger	$3.77																					11.00				11.00	41.47
1009- Trimmer/Edger	$3.77																									0.00	0.00
		27.00	7.00	160.75	28.00	11.00	22.50	0.00	0.00	0.50	46.00	0.00	0.00	0.00	0.00	51.00	0.00	0.00	111.00	0.00	8.00	427.50	0.00	5.50	188.50	1094.25	33080.87

PERIOD: October 2022 EQUIPMENT	2022 Rate	GENERAL OP		DEPOT/SPECIAL EVENTS		CEMETERY		PARADES/FLAGS & pking lots		AIRPORT		TRUNKLINES		MAJOR STREETS		LOCAL STREETS		ALL PARKS		DAM		DREDGING LAKE SHAMROCK		SEWER		WATER		TOTAL HOURS	TOTAL DOLLARS
3 - GMC Pickup	$17.24		0.00		0.00	1.00	17.24		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00	16.25	280.15	17.25	297.39
6 - GMC Pickup	$12.34		0.00		0.00		0.00		0.00		0.00		0.00	2.00	24.68		0.00	28.00	345.52		0.00		0.00		0.00		0.00	30.00	370.20
7 - Ford Bucket Truck	$11.12		0.00		0.00		0.00	5.00	55.60		0.00		0.00		0.00		0.00	16.00	177.92		0.00		0.00		0.00		0.00	21.00	233.52
8 - Int'l Dump Truck	$55.53	6.00	333.18		0.00		0.00	7.00	388.71		0.00		0.00		0.00	15.00	832.95	3.00	166.59	8.00	444.24		0.00		0.00	14.25	791.30	53.25	2,956.97
9 - Ford Dump Truck	$55.53		0.00		0.00		0.00		0.00		0.00		0.00	8.50	472.01	10.00	555.30		0.00		0.00		0.00		0.00		0.00	18.50	1,027.31
12- Sterling Dump Truck	$55.53		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00	2	111.06	2.00	111.06
14 - Walk Behind Mower	$22.72		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00	5.00	113.60		0.00		0.00		0.00		0.00	5.00	113.60
18- Case Loader	$39.61	12.00	475.32		0.00	7.00	277.27	8.00	316.88		0.00	0.50	19.81	3.00	118.83	8.00	316.88	9.00	356.49		0.00		0.00		0.00	36	1425.96	83.50	3,307.44
20- Hyundai Loader	$77.76		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00	4.00	311.04		0.00		0.00		0.00	3	233.28	7.00	544.32
21 - Zero Turn Mower	$33.27		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00	12.00	399.24		0.00		0.00		0.00		0.00	12.00	399.24
22 - Brush Hog Mower	$33.27		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00	12.00	399.24		0.00		0.00		0.00		0.00	12.00	399.24
31 0 Kubota Tractor	$43.62		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00	2.00	87.24		0.00		0.00		0.00		0.00	2.00	87.24
33 - Int'l Rotary Mower	$19.89		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00	3.00	59.67		0.00		0.00		0.00		0.00	3.00	59.67
34 - Stihl Chain Saw	$6.26		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00	23.00	143.98		0.00		0.00		0.00		0.00	23.00	143.98
36- Brush Chipper	$26.29		0.00		0.00		0.00		0.00		0.00		0.00	8.50	223.47	10.00	262.90	4.00	105.16		0.00		0.00		0.00		0.00	22.50	591.53
37 - Street Sweeper	$100.65		0.00		0.00		0.00	5.00	503.25		0.00	46.00	4629.90	20.00	2013.00	63.00	6340.95		0.00		0.00		0.00		0.00		0.00	134.00	13,487.10
38 - Finish Mower	$33.27		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00	5.00	166.35		0.00		0.00		0.00		0.00	5.00	166.35
39 - Chevy Pickup	$11.12		0.00		0.00	3.00	33.36		0.00		0.00		0.00		0.00		0.00	19.00	211.28		0.00		0.00		0.00	8	88.96	30.00	333.60
40 - Portable Air Comp	$13.13		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00	30.00	393.90		0.00		0.00		0.00		0.00	30.00	393.90
59- Chevy Pickup 4x2	$11.12		0.00		0.00	9.00	100.08	5.00	55.60	1.50	16.68		0.00	7.00	77.84		0.00	1.00	11.12		0.00		0.00	2.50	27.80	85.00	945.20	111.00	1,234.32
60 - Dodge Pickup 4x4	$12.34		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00	81.00	999.54		0.00		0.00		0.00		0.00	81.00	999.54
67 - Chain Saw	$3.82		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00	11.00	42.02		0.00		0.00		0.00		0.00	11.00	42.02
71 - Zero Turn Mower	$33.27		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00	20.00	665.40		0.00		0.00		0.00		0.00	20.00	665.40
88 - Utility Trailer	$10.24		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00	6.00	61.44		0.00		0.00		0.00		0.00	6.00	61.44
89- Ford Pickup	$12.34		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00	99.50	1227.83		0.00		0.00		0.00		0.00	99.50	1,227.83
90 - Trailer	$15.62		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00	4.00	62.48		0.00		0.00		0.00		0.00	4.00	62.48
93 - Kubota Tractor	$43.62		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00	6.00	261.72		0.00		0.00		0.00		0.00	6.00	261.72
93A - Pallet Forks	$6.50		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00	5.00	32.50		0.00		0.00		0.00		0.00	5.00	32.50
97- Chevy Pickup	$11.12	2.00	22.24	7.00	77.84	2.00	22.24	1.00	11.12		0.00		0.00	2.00	22.24	5.00	55.60		0.00		0.00		0.00	2.00	22.24	5.00	55.60	26.00	289.12
98 - Airport Tractor	$59.39		0.00		0.00		0.00		0.00	4.00	237.56		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00	4.00	237.56
104 - Cub Cadet Rider	$33.27		0.00		0.00		0.00		0.00	2.00	66.54		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00	2.00	66.54
105- Ford Pickup	$12.34		0.00		0.00	10.00	123.40	8.00	98.72	15.00	185.10		0.00		0.00		0.00		0.00		0.00		0.00	1.00	12.34	19.00	234.46	53.00	654.02
107 - Trackless Mower	$18.81		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00	8.00	150.48		0.00		0.00		0.00		0.00	8.00	150.48
200 - Zero Turn Mower	$22.72	5.00	113.60		0.00	48.00	1090.56		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00	53.00	1,204.16
201 - Zero Turn Mower	$22.72		0.00		0.00	27.50	624.80		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00	27.50	624.80
202 - Weed Whip	$3.77		0.00		0.00	5.00	18.85		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00	5.00	18.85
203 - Weed Whip	$3.77		0.00		0.00	4.00	15.08		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00	4.00	15.08
204 - Back Pack Blower	$3.63	2.00	7.26		0.00	13.75	49.91		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00	15.75	57.17
205 - Back Pack Blower	$3.63		0.00		0.00	30.50	110.72		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00	30.50	110.72
1007 - Trimmer/Edger	$3.77		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00	11.00	41.47		0.00		0.00		0.00		0.00	11.00	41.47
		27.00	951.60	7.00	77.84	160.75	2483.51	39.00	1429.88	22.50	505.88	46.50	4649.71	51.00	2952.06	111.00	8364.58	427.50	6993.22	8.00	444.24	0.00	0.00	5.50	62.38	188.50	4165.97	1094.25	33080.87

October-22		Police		Water		Waste Water		TOTAL	TOTAL
EQUIPMENT	2022 RATES	Department		Treatment		Treatment		HOURS	DOLLARS
1 - 2012 Ford Pickup	$12.34		0.00	26.00	320.84	35	431.90	61.00	752.74
61- Western Snow Plow	$14.07		0.00		0.00		0.00	0.00	0.00
16- 2008 Ford	$12.81		0.00	30.50	390.71	35	448.35	65.50	839.06
65- Push Mower	$11.59		0.00		0.00		0.00	0.00	0.00
4 - 2009 Ford Pickup	$12.34		0.00	13.00	160.42	21	259.14	34.00	419.56
PATROL CARS	$12.81	939.25	12031.79		0.00		0.00	939.25	12031.79
		939.25	12031.79	69.50	871.97	91.00	1139.39	1099.75	$14,043.15
								1099.75	*14,043.15*

	1		4		16	
	WA	WWT	WA	WWT	WA	WWT
1-Oct	0.5	1.00	0.00	0.00	5.00	1.00
Oct 2-8	6	8.00	3.00	5.00	6.00	8.00
Oct 9-15	6	8.00	3.00	5.00	6.00	8.00
Oct 16-22	6	8.00	3.00	5.00	6.00	8.00
Oct 23-29	6	8.00	3.00	5.00	6.00	8.00
Oct 30-31	1.5	2.00	1.00	1.00	1.50	2.00
	26	35	13	21	30.5	35

	46-1	46-2	46-3	46-4	46-5	Tahoe
END HOURS	5467	15622	24378	8929	16455	579
START HOURS	5053	15413	24309	8860	16277	414
	414	209	69	69	178	165
						939.25 Total Hrs

14,043.15

0.00

$14,043.15

DEPARTMENT OF PUBLIC WORKS- MANHOUR October 2022)

FUND	% OF HOURS	DEPARTMENT	October-22	
			REG.	O/T
GENERAL FUND	17.50%	General Fund	268.50	
	0.59%	Depot	9.00	
	6.00%	Cemetery	92.12	
	0.84%	Parades/Flags/Pking Lots	12.88	
	1.82%	DDA Parking Lots	28.00	
	1.96%	City Trees/Lites	30.00	
	0.26%	DDA Trees/Lites	4.00	
	2.80%	Airport	43.00	
TKLINE'S	0.00%	Surface Maintenance		
	3.00%	Sweeping	46.00	
	0.20%	TK Shoulder Maintenance	3.00	
	0.00%	Signs		
	0.00%	Cleanup winter debris (sand, etc)		
MAJOR STREETS	4.24%	MJ STS Preservation	61.50	3.50
	0.00%	MJ STS Snow/Ice		
LOCAL STREETS	7.27%	LO STS Preservation	111.50	
	0.00%	LO STS Snow/Ice		
PARKS	1.04%	Lake Shamrock Dam	16.00	
PARKS	0.91%	Lake Shamrock Park work	14.00	
	0.00%	Dredging Lake Shamrock		
SEWER	0.81%	Collection	12.50	
WATER	24.63%	Distribution & Meter Mts.	357.75	20.25
DPW	10.04%	DPW Admin/Bldg/Equip	154.00	
	9.03%	DPW: Equip	135.25	3.25
	0.72%	FIRE Truck	11.00	
	0.23%	DPW: PD Equipment	2.00	1.50
	0.00%	COVID 19		
	0.00%	Holiday (Birthday)		
	6.13%	PAID TIME OFF:	94.00	
1534.5	**100%**	**TOTALS:**	**1506**	**28.5**

FUND	% OF HOURS	DEPARTMENT	October-22	
			REG.	O/T
DPW Clerical	6.03%	Cemetery Admin	10.25	
	23.59%	Refuse Collection	40.1	
	5.00%	Major Sts Admin	8.5	
	5.00%	Local Sts Admin	8.5	
	25.71%	Sewer Collection	43.7	
	25.71%	Water Distribution	43.7	
	7.50%	DPW Administration	12.75	
	0.00%	Holiday (Birthday)		
	1.47%	PAID TIME OFF:	2.5	
170	**100%**	**TOTALS:**	**170**	**0**

FUND	% OF HOURS	DEPARTMENT	October-22	
			REG.	O/T
FULL TIME EMPLOYEE PARKS WORK	42.26%	Parks Work	71	
	12.50%	DDA Work	21	
	16.67%	Bldgs & Grounds	28	
	4.76%	Holiday/Funeral	8	
	23.81%	PAID TIME OFF	40	
168	**100%**	**TOTALS:**	**168**	**0**

FUND	% OF HOURS	DEPARTMENT	October-22	
			REG.	O/T
SEASONAL EMPLOYEES	42.90%	PARKS WORK	368.75	
	10.53%	DDA WORK	90.5	
	2.44%	BLDG & GROUNDS	21	
	18.91%	TRUSTEE SUPERVISION*	162.5	
	23.36%	CEMETERY MAINTENANCE	200.75	
	0.00%	DPW		
	1.86%	AIRPORT MAINTENANCE	16	
859.5	**100%**	**TOTALS:**	**859.5**	**0**

FUND	% OF HOURS	DEPARTMENT	October-22 REG.
*TRUSTEE WORK AREAS	100.00%	PARKS: Watering flowers, Cutting brush, Mowing, Moving b	162.5
	0.00%		
	0.00%		
	0.00%		
	0.00%		
162.5	100%	TOTALS:	**162.5**

Clare Fire Department
207 W. Fifth Street Clare, Michigan 48617 Ph: (989) 386-2151 Fax: (989) 386-3020

Monthly Fire Department Activity Report

October 2022 Incident Response:

Monthly Total: 22 Year End Total: 206

October was a typical moth numbers wise. We responded to five vehicle accidents. Three without injuries and two had injuries. One of the accidents was an Amish couple that was walking to church and were struck by a car. The husband had multiple fractures and is recovering. The wife died at the scene. We had two total loss vehicle fires.
Due to weather, we had two tree / power line incidents. We respond to three requests for mutual aid. We assisted HFD on two structure fires. We assisted STFD on one structure fire. Other incidents as listed.
October is Fire Prevention month. This year's theme was Fire Won't Wait - Plan Your Escape! Kindergarten students visited the fire station and then road the Fire Truck back to school. We went to the 1st thru 4th grade classes and gave them a fire safety talk. We also visited all eight Amish schools and gave them a safety talk.

Training:
2.0 hrs. Truck Check

Clare Fire Department
207 W. Fifth Street Clare, Michigan 48617 Ph: (989) 386-2151 Fax: (989) 386-3020

Incident Reports by Incident Number

Incident	Alarm Date/Time	Incident Type	Address
2200185	10/4/2022 11:14	131 - Passenger vehicle fire	SB 127 MM 158, Clare, MI 48617
2200186	10/5/2022 19:46	744 - Detector activation, no fire - unintentional	703 N McEwan ST, Clare, MI 48617
2200187	10/7/2022 15:28	611 - Dispatched & canceled en route	NB Clare Ramp roundabout Exit, Clare, MI 48617
2200188	10/8/2022 16:43	111 - Building fire	4038 E Haskell Lake RD, Harrison, MI 48624
2200189	10/12/2022 01:03	311 - Medical assist, assist EMS crew	57 E Ludington DR, Clare, MI 48617
2200190	10/12/2022 17:02	8132 - Tree down	E Surrey RD & Grant AVE, Clare, MI
2200191	10/13/2022 11:44	324 - Motor vehicle accident with no injuries.	NB 127 / MM 163, Clare, MI 48617
2200192	10/14/2022 16:10	600 - Good intent call, other	607 Forest AVE, Clare, MI 48617
2200193	10/14/2022 17:43	5311 - Smoke or Odor Complaint	57 E Ludington DR, Clare, MI 48617
2200194	10/14/2022 19:35	746 - Carbon monoxide detector activation, no CO	7901 E White Birch DR, Clare, MI 48617
2200195	10/16/2022 08:23	322 - Motor vehicle accident with injuries	11211 N Summerton RD, Clare, MI 48617
2200196	10/16/2022 13:26	5001 - Wash down	11211 N Summerton RD, Clare, MI 48617
2200197	10/17/2022 18:14	131 - Passenger vehicle fire	WB US 10 / N of Loomis Rd., Clare, MI 48617
2200198	10/18/2022 09:59	111 - Building fire	1308 Clare AVE, Harrison, MI 48625
2200199	10/19/2022 05:41	113 - Cooking fire, confined to container	235 Gateway Village DR #413, Clare, MI 48617
2200200	10/20/2022 14:21	322 - Motor vehicle accident with injuries	E Surrey RD & Grant AVE, Clare, MI
2200201	10/20/2022 16:20	324 - Motor vehicle accident with no injuries.	1141 N McEwan ST, Clare, MI 48617
2200202	10/21/2022 22:55	311 - Medical assist, assist EMS crew	8696 Colonville RD, Clare, MI 48617
2200203	10/21/2022 06:42	111 - Building fire	4770 Half Moon TRL, Farwell, MI 48622
2200204	10/26/2022 18:27	444 - Power line down	Kaplinger E. of Harrison Ave., Farwell, MI 48622
2200205	10/30/2022 12:42	324 - Motor vehicle accident with no injuries.	EB Us 10 / N. of E Clare Exit, Clare, MI 48617
2200206	10/31/2022 10:34	6112 - Dispatched & cancelled at Hall	600 SE Fourth ST, Clare, MI 48617

Total Number of Incidents: 22

Incident	Alarm Date/Time	Incident Type	Address

Report Filter Settings

Report File Name: Incident Reports by Incident Number

Filter Name: Last Month

Filter Expression: (Not Is Null [IncidentNumber]) And ([AlarmDateTime] is between '10/1/2022 00:00' and '10/31/2022 23:59')

Clearly Clare MICHIGAN
Clearly another way of life.
Where the north begins at the crossroads of Rt 10 and 127.
202 West Fifth Street, Clare, Michigan 48617 phone: (989) 386-7541 fax: (989) 386-4508
www.cityofclare.org

MEMORANDUM

TO: Jeremy Howard and the Clare City Commission

FROM: Clare Police Department

SUBJECT: October police activity

Dear Mr. Howard & City Commission:

Monthly activity
Our officers have increased visibility and property checks at all apartment complexes within the city. We have seen a slight increase in reported damage, tenant issues, and minor thefts in these areas. We work closely with apartment managers and are proactive to resolve issues as we become aware of them.

Training
October 15th Annual department Firearms training

Events:
October 4th Family night out
October 9th Kevin Sherwood End of Watch / yearly meet at crash site on expressway
October 29th Track or Treat at Emerald Isle
October 31st Halloween

We had officers on foot, in patrol vehicles, and driving around on the CPD golf cart during Trick or Treat. There was a notably larger amount of people this year. We are glad to report no serious complaints or injuries.

New and Noteworthy
I would like to thank Elm Creek Lawn and Landscape for their generous donation of material and labor landscaping around the public safety building. The Public Safety Building is nearing 20 years old and received a fresh new look which was sorely needed. Elm Creek had a crew here for two days to create a professional looking low maintenance landscape around the building. We appreciate all the hard work and their donation

School
October 5th – scheduled CPD K-9 search conducted at the school

See attached report from Liaison Officer Brian David

David Saad
Clare Police Chief

CITY CLERK OFFICE
202 W. Fifth Street
Clare, Michigan 48617
989.386.7541
FAX: 989.386.4508

–

Res. Sgt. Chinavare
11/1/2022

Auxiliary Division

2022

October	Road Hours	Special Events	Meeting Hours	Training Hours	Other	Monthly Totals
Blackwell, Doug	6			9		15
Chinavare, Ken	12	3		9	1	25
Defoy, Mick	9					9
Gilmore, Travis	6.5		0.5	9.5		16.5
Harger, Greg		4	0.5			4.5
Jenkins, Dan	8	3	0.5		1	12.5
Lemke, Shane	8		0.5			8.5
Lynch, Steve		3				3
Papenfus, Joel	9		0.5	0.5		10
Pedjac, John						0
Squires, Emily (resigned 9/1/22)						0
Winter, Nick	13		0.5	0.5		14
Fritz, Mike (resigned 9/25/22)						0
Hahn, Bill	11.5	4	0.5	9		25
Lombard, Rebeka	8.5					8.5
Fassett, Lori	8	8				16
0						0
0						0
0						0
0						0
0						0
0						0
0						0
0						0
0						0
0						0
Officer Totals	**99.5**	**25**	**3.5**	**37.5**	**2**	**167.5**

Auxiliary Division

2022	Road Hours	Special Events	Meeting Hours	Training Hours	Other	Monthly Totals
January	148	0	4	0	7.5	159.5
February	112	7.5	6	0	7.5	133
March	127	182	10	4.5	24	347.5
April	113.5	8	4	117	1.5	244
May	118	41.5	11.5	4.5	4.5	180
June	110.5	12	4	19.5	0	146
July	120.5	16.5	4.5	7	2	150.5
August	126.5	38.5	5	26.5	1	197.5
September	96.5	35	2	133	4.5	271
October	99.5	25	3.5	37.5	2	167.5
November	0	0	0	0	0	0
December	0	0	0	0	0	0
Annual Totals	**1172**	**366**	**54.5**	**349.5**	**54.5**	**1996.5**
Blackwell, Doug	159	15	1.5	26	11.5	213
Chinavare, Ken	108	44.5	5.5	47.5	11.5	212
Defoy, Mick	66	16.5	2.5	14	10	109
Fritz, Mike (resigned 9/25/22)	78	26.5	4.5	5.5	0.5	115
Gilmore, Travis	93	20.5	6	34.5	4	158
Hahn, Bill	93.5	29.5	5.5	40.5	2	177
Harger, Greg	57.5	36	4	14.5	3	115
Jenkins, Dan	76.5	27	3	2	4	112.5
Lemke, Shane	93.5	9.5	5.5	33.5	0.5	142.5
Lombard, Rebeka	99	16	4	38.5	1	158.5
Lynch, Steve	8	3	0.5	0	0.5	12
Papenfus, Joel	70.5	18.5	3.5	22.5	0	115
Pedjac, John	48	10.5	0	0	0	58.5
Squires, Emily (resigned 9/1/22)	0	0	0	0	0	0
Winter, Nick	79.5	39	6	32	1.5	158
Fassett, Lori	47	54	2.5	32.5	4.5	140.5
	0	0	0	0	0	0
	0	0	0	0	0	0
	0	0	0	0	0	0
	0	0	0	0	0	0
	0	0	0	0	0	0
	0	0	0	0	0	0
	0	0	0	0	0	0
	0	0	0	0	0	0
	0	0	0	0	0	0
Officer Totals	**1172**	**366**	**54.5**	**349.5**	**54.5**	**1996.5**

CLARE POLICE DEPT

INCIDENTS BY INCIDENT TYPE
OCTOBER 2022

11/04/2022

INCIDENT TYPE	DESCRIPTION	NUMBER THIS TYPE
11001	CSC 1 Penis/ Vagina	2
13001	Non-Aggravated Assault	6
13003	Intimidation/ Stalking	15
21000	Extortion	2
23007	Larceny - Other	20
26001	Fraud - False Pretence/ Swindle/ Confidence Game	1
29000	Damage to Property	3
30002	Retail Fraud - Theft	1
35001	Violation of Controlled Substance	3
36004	Sex Offense - Other	1
38003	Family - Other	5
50000	Obstructing Justice	2
52003	Weapons Offense - Other	4
53001	Disorderly Conduct	1
54001	Hit & Run Motor Vehicle Accident	1
55000	Health and Safety	4
62000	Conservation	4
70000	Juvenile Runaway	1
91001	Juvenile Deliquent	7
93001	Traffic Accident	14
93001CD	Car/ Deer Accident	14
93001FA	Traffic Accident - Fatal	1
93001PI	Traffic Accident with Injury	3
93002	Accident, Non-Traffic/ Private Property	7
93002PI	Private Property PIA	1
94001	Valid Alarm Activation	1
94002	False Alarm Activation	8
95001	Accident, Fire	4
98006	Civil	3
98007	Suspicious Persons	19
98008	Lost & Found Property	2
99001	Suicide	3
99002	Natural Death	2
99003	Missing Persons	6
99008	General Assistance	67
99009	General Non-Criminal	2
ACO	Animal Control Complaint	6
AMBNARC	Narcan Administered	1
AMBRUN	Ambulance Run	29
BOL	Be On the Look Out	3
BOL-WW	BOL Wrong Way Driver	4
LINES DN	LINES DOWN	1
LOCK	SCHOOL LOCKDOWN DRILL	1
MA	Motorist Assist	8

INCIDENTS BY INCIDENT TYPE
OCTOBER 2022

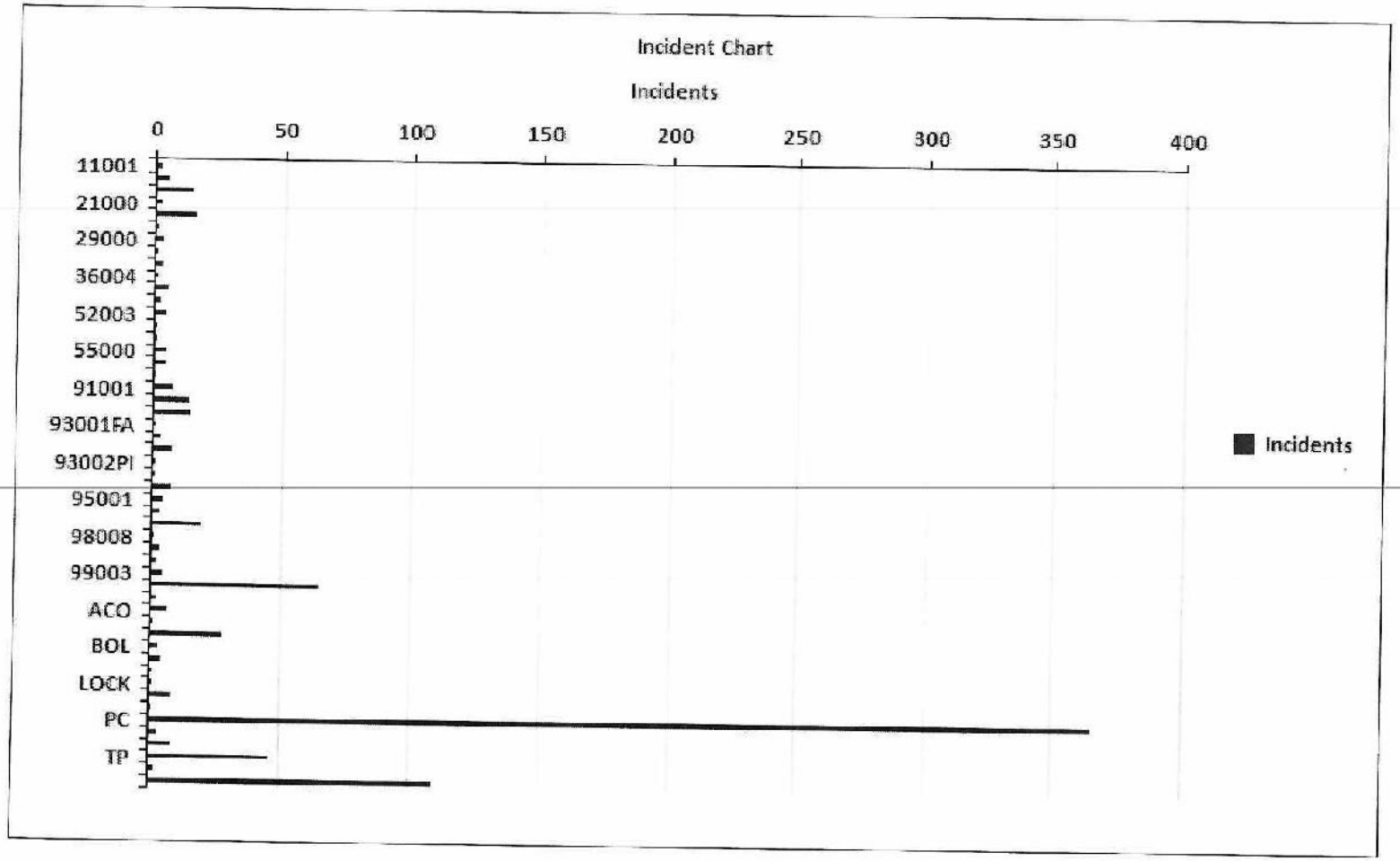
INCIDENT TYPE	DESCRIPTION	NUMBER THIS TYPE
ORV	Off Road Vehicle Complaint	1
PC	Property Check	365
RD HAZAR	Vehicle/Object Road Hazard	3
SALV INS	SALVAGE INSPECTION	8
TP	TRAFFIC PATROL	46
TRANS	Inmate Transport	2
TSTOP	Traffic Stop	109
Total Incidents		**827**

Ticket Totals Report

From 10/1/2022 12:00:00 AM to 10/31/2022 12:00:00 AM

Agency Name	Voided Ticket Count	Warning Violation Count	Total Ticket Count	Total Violation Count
Clare City Police Dept	1	7	14	22
		HAND WRITTEN	6	6
				28 TOTAL

Incident Search Results
Date Between 10/1/2022 and 10/31/2022, Agencies Match Anywhere With cpd



Clare School Liaison Officer Report: Oct-Nov 2022-2023

- Attended eight staff/student meetings
- Responded to three disruptive student incidents
- Responded to one disruptive student on the bus incident
- Conducted four parent meetings
- Attended one attendance meeting
- Assisted with five school security incidents
- Initiated fourteen traffic safety incidents
- Attended two CAC interviews
- Conducted one assist to CPS
- Responded to one fire alarm (accidental pull)
- Conducted three general assists to school
- Assisted with three MIP vape incidents
- Assisted with one MIP marijuana incident
- Initiated/assisted with two child abuse/neglect investigations
- Initiated/assisted with three CSC investigations
- Attended two staff/parent meetings
- Conducted one general assist to parent
- Assisted with two school fight incidents
- Attended five staff meetings
- Conducted three student meetings
- Attended one CAC case review meeting
- Provided security at one home football game
- Conducted four assists to the crossing guard/traffic assists
- Teaching 3rd hour Intro to Flight (drone) class at CHS
- Continue to conduct regular foot patrol thru all Clare schools

B.R. David
Patrolman/School Liaison Officer
Clare City Police Department

WATER TREATMENT DIRECTOR'S
MONTHLY OPERATING REPORT
OCTOBER 2022

Wastewater Treatment Plant

In addition to their routine duties, our Operators performed the following tasks:

- Cleaned out drying beds to prepare for backwash cleaning
- Repaired aerators at WWTP
- Replaced vortex shield on aerator 1
- Started UV units
- Pulled lift station 3
- Completed quarterly sampling

Water Treatment Plant

In addition to their routine duties, our Operators performed the following tasks:

- Cleaned backwash tanks
- Cleaned WTP facility
- Completed quarterly sampling

Landfill

In addition to their routine duties, our Operators performed the following tasks:

- Ordered sample bottles
- Inventoried equipment
- Repaired well pumps

Administrative Functions

During the month, the following administrative tasks were performed:

- Submitted biosolids report to EGLE
- Submitted additional monitoring requirements reports to EGLE
- Submitted in WTP's discharge report
- Mailed out cross connection letters to those who have not yet had devices tested