

TO: Mayor Pat Humphrey & Clare City Commission
FROM: Shannon M Sirpilla, Treasurer / Finance Director
DATE: November 2, 2022
RE: Treasurer's Report

For the Agenda of November 7, 2022

Winter 2022 Property Taxes: I'm currently working with our assessing team to get the Winter 2022 Tax Roll ready by next week. At this point, the only items missing that need to be imported would be the Drain Special Assessment from Isabella County Drain Commission and any delinquent utilities we may have to add. Ed and I have communicated things that still need to be done, as well as things that have been done. Ed collected all December Board of Review documents on Wednesday, November 2, 2022. I'll be scanning any assessing mail that comes in, so they can respond sooner.

City Financial Audit: Cheryl and I met last month with Duane and Dannielle, our audit team with AHP. The remote audit process will remain the same as the previous year audit. We started uploading documents as of November 1st.

Lake Shamrock Dredging Grant Payments: Treasury approved the reimbursement of \$311,196.22 last month, but the funds are still in "held" status on the State Payment site. I reached out to our contact Dave Finks as to why they are still in "held" status. He's currently looking into this.