

The regular meeting of the Clare City Planning Commission was called to order at 6:37 p.m. by Planning Commission Chair Jason Lowe, at Clare City Hall, 202 W. 5th Street, Clare, Michigan. The Chair led the meeting with the Pledge of Allegiance. Present were: Commissioners Elaine Demasi, Jason Lowe, Brett Moser, John Myers, & Nick Wyman. Absent: Glenda Carmoney, Josh Clark, Angie Cozat, & Stacy Pechacek. Also, present were Brian Keeseey, McKenna & Associates; Jeremy Howard, City Manager; and Jennifer Kinberg, Assistant Deputy Clerk.

APPROVAL OF CONSENT AGENDA:

Moved by Commissioner Myers second by Commissioner Wyman to approve the Consent Agenda items listed with an asterisk (*) (Agenda, Minutes, Communications, and Professional Development) that are considered to be routine by the Planning Commission. Roll call vote: Yeas: Commissioners Elaine Demasi, Jason Lowe, Brett Moser, John Myers, and Nick Wyman. Absent: Glenda Carmoney, Josh Clark, Angie Cozat, Stacy Pechacek. *Motion Carried.*

PUBLIC COMMENT: None.

APPROVAL OF AGENDA: *approved by consent agenda.

APPROVAL OF MINUTES: *approved by consent agenda.

OLD BUSINESS: None.

NEW BUSINESS:

A. Approval of Updated Master Plan

The Planning Commission has been working to review and update the City's Master Plan for approximately the last 9 months. The draft of the amended Plan was forwarded to the City Commission for review and approval for distribution and public comment at their meeting of June 20, 2022. The City Commission approved distribution of the Plan, thereby commencing the required public review period, and concurrently relinquished authority to approve the amended plan (*Resolution 2022-059*) to the Planning Commission upon completion of the public review period.

The City received only one formal comment from the Isabella County Planning Commission during the notice period – and that correspondence did not offer any recommendations for change or amendment. The Planning Commission may now, at its discretion, approve the Amended Master Plan. But prior to doing so, the Commission is required to hold one more public hearing; notice of the required hearing has been accomplished.

Motion by Commissioner Moser second by Commissioner Wyman to open the Public hearing. Roll call vote: Yeas: Commissioners Elaine Demasi, Jason Lowe, Brett Moser, John Myers, and Nick Wyman Absent: Glenda Carmoney, Josh Clark, Angie Cozat, Stacy Pechacek. *Motion Carried.*

Public Comment: None.

Motion by Commissioner Myers second by Commissioner Wyman to close the Public hearing. Roll call vote: Yeas: Commissioners Elaine Demasi, Jason Lowe, Brett Moser, John Myers, and Nick Wyman. Absent: Glenda Carmoney, Josh Clark, Angie Cozat, Stacy Pechacek. *Motion Carried.*

Brian Keeseey from McKenna & Associates was present to review the 2022 Master Plan with the Commissioners.

Motion by Commissioner Myers second by Commissioner Wyman to approve 2022 Master Plan by adoption of Resolution 2022-014PC. Roll call vote: Yeas: Commissioners Elaine Demasi, Jason Lowe, Brett Moser, John Myers, and Nick Wyman. Absent: Glenda Carmoney, Josh Clark, Angie Cozat, Stacy Pechacek. *Motion Carried.*

EXTENDED PUBLIC COMMENT: None.

COMMISSION DISCUSSION TOPICS:

General discussion regarding developments in and around the city.

PROFESSIONAL & EDUCATIONAL TRAINING OPPORTUNITIES: *Approved by Consent Agenda.

COMMUNICATIONS: *Approved by Consent Agenda.

ADJOURNMENT

Moved by Commissioner Demasi second by Commissioner Wyman to adjourn at 7:18 p.m. Roll call vote: Roll call vote: Yeas: Commissioners Elaine Demasi, Jason Lowe, Brett Moser, John Myers, and Nick Wyman. Absent: Glenda Carmoney, Josh Clark, Angie Cozat, Stacy Pechacek. *Motion Carried.*

Jennifer Kinberg, Assistant Deputy Clerk