

1. **CALL TO ORDER.** Chairman Jim Allen called the meeting of the Clare Downtown Development Authority to order at 8:05 a.m.; the meeting was held remotely via Zoom per the newly revised Open Meetings Act. Board and Authority members present: Chairman Jim Allen, Mary Ann Shurlow, Dawn Thomas, Christine Duhaime, Shari Buccilli, Greg Rynearson, Dean Doherty, Gus Murphy, and Jeremy Howard. Members absent: Tom Koch, Maegan Jenkins, Dave Maxwell, Vince Demasi. Also present: Steven Kingsbury, City of Clare Treasurer & Finance Director.
2. **APPROVAL OF AGENDA.** Motion by Dean Doherty and supported by Gus Murphy to approve the agenda as presented. The motion was unanimously approved.
3. **APPROVAL OF MINUTES.** Motion by Greg Rynearson and supported by Mary Ann Shurlow to approve the minutes of the August 26, 2020 meeting as presented. The motion was unanimously approved.
4. **OLD/UNFINISHED BUSINESS.** None.
5. **NEW BUSINESS.**
 - A. **PA 57 Public Information Meeting** – Chairman Allen provided the DDA Board and those in attendance an overview of the PA 57 requirements, briefly reviewed the purpose and mission of the Clare DDA. Shari Buccilli made the motion to hold the public hearing in accordance with PA 57; Dawn Thomas supported the motion. The motion was unanimously passed. Chairman Allen opened the public hearing. No public comment was made. Chairman Allen closed the public hearing.
 - B. **Streetscape Rehabilitation Project Update.**

A brief update of the project was given by City Manager Jeremy Howard and Treasurer/Finance Director Steve Kingsbury. The DDA was asked to approve, by motion, the approval to expend funds to purchase some of the extra bricks left over from the project. These bricks would be stored by DPW in order to have the ability to fix additional sections of streetscape in the future and for small repairs. Dean Doherty made the motion to authorize expenditure of funds to purchase the bricks; Greg Rynearson supported the motion. The motion was unanimously passed.
 - C. **Payment of Bills.** The bills were submitted to the Board for review and approval. A motion was made by Mary Ann Shurlow and supported by Gus Murphy to approve the bills as presented. The motion was unanimously approved.
6. **ADJOURNMENT.** Meeting adjourned at 8:25 a.m.

Jim Allen, Chairman

Jeremy Howard, Secretary