

1. **CALL TO ORDER.** Chairman JJ Klaus called this regular meeting of the City of Clare Local Development Finance Authority to order at 12:00 p.m. (noon) within the Commission Chambers of Clare City Hall and subsequently led the Pledge of Allegiance. Board and Authority members present: Chairman JJ Klaus, Scott Govitz, Steve Letherer, Dawn Thomas, Mary Warner and Acting City Manager Steve Kingsbury. Members absent: Loren Cole, Gus Murphy, Steve Stark and Leonard Strouse.
2. **APPROVAL OF AGENDA.** Motion by Dawn Thomas and supported by Scott Govitz to accept the agenda as presented. The motion was unanimously approved.
3. **APPROVAL OF MINUTES.** Motion by John Miller and supported by Dawn Thomas to approve the minutes of the August 16, 2019 meeting as presented. The motion was unanimously approved.
4. **OLD/UNFINISHED BUSINESS.** None.
5. **NEW BUSINESS.**
 - A. **Public Act 57 of 2018 Public Information Meeting.** Chairman Klaus provided the LDFA Board an overview of the PA 57 requirements, briefly reviewed the purpose and mission of the Clare LDFA and then opened the meeting to public comment. There were no public comments received in person or in writing. Acting City Manager Kingsbury provided the LDFA Board an update on compliance with the requirements of Public Act 57 of 2018. The Board also briefly discussed the scheduling of the two PA57 required meetings for 2020.
6. **ADJOURNMENT.** Meeting adjourned at 12:11 p.m.

JJ Klaus, Chairman

Steven J. Kingsbury, Acting Secretary