

The regular meeting of the Clare City Commission was called to order at 6:00 p.m. in the City Commission Chambers of Clare City Hall, 202 West Fifth Street, Clare, Michigan by Mayor Pat Humphrey who led with the Pledge of Allegiance. Present were: Commissioners Bob Bonham, Nick Loomis, Pat Humphrey, Carolyn (Gus) Murphy and Maegan Jenkins. Absent: None. Also, present: Jeremy Howard, City Manager; Shannon Sirpilla, City Treasurer; Luke Potter, DPW Director, Michelle Bott, Deputy Treasurer, and Sarah Schumacher, Deputy Clerk.

2. CONSENT AGENDA:

Moved by Commissioner Bonham second by Commissioner Murphy to approve the items listed with an asterisk (*) (Agenda, Minutes, Communications, Professional Development, and Bills) that are considered to be routine by the City Commission. Roll call vote: Yeas: Commissioners Bob Bonham, Pat Humphrey, Carolyn (Gus) Murphy, Maegan Jenkins, and Nick Loomis. Nays: None. Absent: None. *Motion Carried.*

3. *APPROVAL OF MINUTES:

Approved by Consent Agenda.

4. *APPROVAL OF AGENDA:

Approved by Consent Agenda.

5. PUBLIC COMMENT: None

6. UNFINISHED BUSINESS: None.

7. NEW BUSINESS:

A. EMPLOYEE SERVICE RECOGNITION – JOSEPH YOUNG – 25 YEARS

As of November 17, 2021, Mr. Joseph Young has completed twenty-five years of faithful, dedicated service to the City of Clare – specifically as a Crossing Guard at the Clare Public Schools with the Clare Police Department. Joe Young was in attendance and graciously accepted his award presented by Mayor Pat Humphrey.

Motion by Commissioner Bonham second by Commissioner Murphy to recognize Joseph Young for his 25 years of service by adoption of Resolution 2021-093. Roll call vote: Yeas: Commissioners Bob Bonham, Pat Humphrey, Carolyn (Gus) Murphy and Nick Loomis. Nays: None. Absent: None *Motion Carried.*

B. PRESENTATION AND APPROVAL OF FISCAL YEAR 2020/2021 AUDIT REPORT

The public accounting firm of Andrews, Hooper & Pavlik (AHP) of Midland, Michigan conducted an independent audit of the City of Clare's financial records for the City's fiscal year ending June 30, 2021. Duane Reyle, CPA, CGMA a partner from the firm, publicly presented the results of the audit to the Clare City Commission at its regularly scheduled meeting on December 6, 2021. The audit results are unqualified meaning that no adverse findings were discovered or noted during the course of the independent audit.

The Treasurer/Finance Director, City Clerk and City Manager have reviewed the audit report prior to the meeting, and will formally acknowledge the results in writing.

Motion by Commissioner Murphy second by Commissioner Jenkins to recognize Joseph Young for his 25 years of service by adoption of Resolution 2021-093. Roll call vote: Yeas: Commissioners Bob Bonham, Pat Humphrey, Carolyn (Gus) Murphy and Nick Loomis. Nays: None. Absent: None. *Motion Carried.*

8. TREASURER'S REPORT: The City Treasurer presented her report. The Little Tobacco Drain Assessment on the winter tax bills has been the subject of a few phone calls due to the assessment amount being higher than last winter's initial assessment which was prorated for a portion of the tax year.

9. CITY MANAGER'S REPORT

Little Tobacco River Drain Project. Fisher Contracting wrapped the box on East 4th Street and poured the columns and will be pulling forms and back filling by the end of the week of the 29th of November. They are hopeful to get the curb and gutter done yet this year,

but won't be putting asphalt down until the spring. They said they will maintain the road with their grader over the winter until asphalt is placed. As for the drain itself, they will be continuing to dig out and clean the drain throughout winter.

Lead and Copper Water Service Line Replacements. At the last meeting, I mentioned that Gerber Construction would soon be coming in to replace the remaining service lines throughout the city that need to be replaced under the State of Michigan's new Lead and Copper Rules. There are approximately 200 lines that will be done and they are all galvanized lines. They decided to start on E 6th St instead of W. 1st and things have gone really well so far and they already have several completed. They have the process down to a science where they can push a steel cable up the galvanized line into the basement, then put on a Chinese finger to the poly pipe in the basement and attach it to the existing line and pull it to the area dug up around the curb box. It only took them a half an hour to get it pulled through. They have let the city know that their plan will be to try not to dig in the streets this winter due to the asphalt companies having already closed for the winter and they don't want to have to maintain gravel patches all winter and spring so they will be focusing on lines that are ones that need to be done from the water valve instead of the main.

MMI 2021 Business Partner of the Year Award. The City of Clare was recently notified that due to our work with MMI here in Clare that we have been awarded the 2021 Business Partner of the Year Award. This is a credit to City staff who work diligently with MMI throughout the year. We are excited to receive this award and look forward to continuing to partner with MMI in the future.

Water Fluoridation Quality Award. The City of Clare was recently awarded the Water Fluoridation Quality Award as announced by the Michigan Department of Health and Human Services (MDHHS) stating that 89 Michigan water systems have been given the award from the U.S. Centers for Disease Control and Prevention (CDC). Fluoridation is the adjustment of fluoride in the water to a level that is optimal for preventing tooth decay. It has been recognized by CDC as one of 10 great public health achievements of the 20th century. The CDC recommends water fluoridation as a safe, effective, and inexpensive method of preventing tooth decay. This award recognizes those communities that maintained a consistent level of optimally fluoridated water throughout calendar year 2020. Congratulations to all of the City of Clare staff involved with maintaining and distributing safe, clean, healthy water to the City of Clare.

Christmas in Clare. Christmas in Clare is happening on December 11th. You can see all the great events happening that day including the sealing of Clare's Sesquicentennial Time Capsule, Santa's arrival by train, Reindeer, snacks, and carriage rides on the attached flyer. Thank you to the Clare Area Chamber of Commerce and all of the many sponsors for this event. Hopefully you will all be able to attend.

Consumers Energy "Our Town" Clare Cash Promotion. Consumers Energy has partnered with the Clare Area Chamber of Commerce again this year to give Clare businesses a holiday boost. If you purchase Clare Cash from the Chamber (up to \$50 while supplies last through December 15th), it will be matched dollar for dollar by Consumers Energy. Those Clare Cash dollars can then be spent at Clare area businesses. We give thanks to Consumers Energy for sponsoring this fantastic program.

Clare Area Chamber of Commerce Challenge Coin Raffle. The Clare Area Chamber of Commerce is sponsoring a Challenge Coin Raffle to celebrate Clare's 150th. Tickets are \$50 each and only 149 tickets will be sold (the 150th coin will be going into the time capsule). You will receive a raffle ticket and the commemorative coin with your purchase. Prizes are \$500, \$300, and \$200 in cash. Please see the attached flyer for more information and be sure to stop at the Chamber to purchase your ticket/coin and enter the raffle.

December Board of Review. The December Board of Review has been noticed and published and is scheduled to take place at City Hall on December 14, 2021 at 1:00 p.m.

Lake Shamrock Dredging. No change. Still waiting on EGLE approval.

Meeting Schedules. As we close out 2021, we are preparing for 2022. The meeting schedules for boards and commissions is provided for review and information. Boards and

commissions that are typically conducted on an as needed basis will be posted as required when scheduled.

10. *COMMUNICATIONS: *Approved by Consent Agenda.*
11. EXTENDED PUBLIC COMMENT: None.
12. COMMISSION DISCUSSION TOPICS: None.
13. *APPROVAL OF BILLS: *Approved by Consent Agenda.*
14. *PROFESSIONAL & EDUCATIONAL TRAINING OPPORTUNITIES: *Approved by Consent Agenda.*
15. ADJOURNMENT: Motion by Commissioner Bonham second by Commissioner Jenkins to adjourn the meeting. Roll call vote: Yeas: Commissioners Bob Bonham, Carolyn (Gus) Murphy, Pat Humphrey, and Nick Loomis. Nays: None. Absent: None. *Motion Carried.* Meeting adjourned at 6:31 p.m.

Pat Humphrey, Mayor

Sarah Schumacher, Deputy Clerk