

The regular meeting of the Clare City Commission was called to order at 6:00 p.m. in the City Commission Chambers of Clare City Hall, 202 West Fifth Street, Clare, Michigan by Mayor Pat Humphrey who led with the Pledge of Allegiance. Present were: Commissioners Bob Bonham, Nick Loomis, Pat Humphrey and Maegan Jenkins. Absent: Carolyn (Gus) Murphy. Also, present: Jeremy Howard, City Manager; Shannon Sirpilla, City Treasurer; Dale Clark, WWTP Superintendent; and Sarah Schumacher, Deputy Clerk.

2. CONSENT AGENDA:

Moved by Commissioner Jenkins second by Commissioner Murphy to approve the items listed with an asterisk (*) (Agenda, Minutes, Department Reports, Communications, Professional Development, Board & Committee Appointments and Bills) that are considered to be routine by the City Commission. Roll call vote: Yeas: Commissioners Bob Bonham, Pat Humphrey, Maegan Jenkins, and Nick Loomis. Nays: None. Absent: Carolyn (Gus) Murphy *Motion Carried.*

3. *APPROVAL OF MINUTES:

Approved by Consent Agenda.

4. *APPROVAL OF AGENDA:

Approved by Consent Agenda.

5. PUBLIC COMMENT: None

6. UNFINISHED BUSINESS: None.

7. NEW BUSINESS:

A. WELL CLEANING AND REHABILITATION BIDS – PUBLIC WELL #8

The City solicited bids for scheduled cleaning, maintenance, and rehabilitation of our Public Well #8. Only two bids were received the low bid submitted by Peerless-Midwest. As reflected in Dale's memo, Peerless-Midwest is our primary well contractor and always does a creditable job for us. The City Commission is asked to approve the bid and designate a vendor to complete the work.

Motion by Commissioner Jenkins second by Commissioner Humphrey to approve the bid and assign the work for cleaning, maintenance and rehabilitation of Public Well #8 to Peerless-Midwest by Resolution 2021-091. Roll call vote: Yeas: Commissioners Bob Bonham, Pat Humphrey, and Nick Loomis. Nays: None. Absent: Carolyn (Gus) Murphy. *Motion Carried.*

B. *BOARD & COMMITTEE APPOINT- ZBA (CHERYL YESNEY)

Approved by Consent Agenda, Resolution 2021-092.

8. TREASURER'S REPORT: The City Treasurer presented her report.

9. CITY MANAGER'S REPORT

Lake Shamrock Dredging. Still waiting on EGLE to approve our new location so that we can get the hauling contract to you for approval. It was forwarded to the engineering staff from the EGLE Floodplains Unit in order to review the site to determine if there are any floodplain issues. They have issues with the location as it is in the 100-year flood plain according to them and now therefore would require another complete permit submission and full review for that site location. We are working with our contracted engineer to determine next steps.

Little Tobacco River Drain Project. The Dunlop Street bridge has been set, backfilled with stone for asphalt and weather permitting will get asphalt Friday, November 12th. If Central can't get to it Friday, their plan is Wednesday the next week. As for the 4th Street bridge, they have the sewer lines changed over, water lines tied to the new poly pipe they bored under the drain and demolition started November 10th taking out the existing bridge. The boxes for 4th Street will be set next Wednesday and the plan is to have that street paved yet this year.

Planning Commission. The Planning Commission approved 2 site plans at their last meeting.

- Amy Shindorf & Gordon Risbridger – 504 Riverside – Tiny House

- Doherty Hotel – 604 North McEwan – Patio Pavilion

They also heard a presentation from McKenna on the Master Plan Update process and next steps. They will be working on the update over the next 6-8 months. Lastly, they had a discussion on sign heights on the North end of town after the recent ZBA variance granted to Peterbilt. They have decided to wait and see what the new sign looks like in that area before determining if any changes are needed to the sign ordinance at this time.

Lead and Copper Water Service Line Replacements. As you know, the city received a large grant from the State of Michigan thanks to Speaker Wentworth last year. After our normal bid process, the City Commission then approved Gerber Construction to come in and replace the remaining service lines throughout the city that need to be replaced. There are approximately 200 lines that will be done and are galvanized lines. All of our known lead lines were already replaced last year as soon as we found them. Gerber will be beginning work in the next week or two.

Clare's 1st Family Night Out. The event was a huge success. The weather was great and the feedback from families and the community have been very positive. Hopefully this will be the first year of many years to come with this event. It really was a great time for families to spend together and enjoy activities in the Clare area.

Leaves. Just a reminder to citizens now that we are into the Fall season and leaves are falling, please remember not to rake leaves into city streets. This can cause issues with both the street sweeper and it can clog city storm sewers. The City of Clare does however participate in the residential curbside yard waste collection program. Yard waste is collected on Thursdays from April 1 through November 30 (barring substantial snowfall). Yard waste will not be collected if placed in plastic bags or cardboard boxes. It must be in one of the following:

- Biodegradable bags-Available at the City Clerk's Office in Clare City Hall for a nominal fee.
- A privately owned rigid container (trash can) that has the words "YARD WASTE ONLY" clearly painted (or otherwise permanently marked) on the side. No Yard Waste container shall ever weigh more than 35 pounds when full.
- Yard Waste must be placed to the curb before 6:00 a.m. on the day of collection as drivers will only go down each street one time. When a major holiday (New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Christmas Day) falls on a regular working day, collection will be one day later. If the holiday falls on Sunday, it will not affect collection services.

Addendum: Dredging can begin as soon as EGLE approves the new location. The permit does allow us to continue through the winter months.

10. *COMMUNICATIONS: *Approved by Consent Agenda.*
11. EXTENDED PUBLIC COMMENT: None.
12. COMMISSION DISCUSSION TOPICS: None.
13. *APPROVAL OF BILLS: *Approved by Consent Agenda.*
14. *PROFESSIONAL & EDUCATIONAL TRAINING OPPORTUNITIES: *Approved by Consent Agenda.*
15. ADJOURNMENT: Motion by Commissioner Jenkins second by Commissioner Loomis to adjourn the meeting. Roll call vote: Yeas: Commissioners Bob Bonham, Pat Humphrey, and Nick Loomis. Nays: None. Absent: Carolyn (Gus) Murphy. *Motion Carried.* Meeting adjourned at 6:13 p.m.

Pat Humphrey, Mayor

Sarah Schumacher, Deputy Clerk