

The regular meeting of the Clare City Commission was called to order at 6:00 p.m. in the City Commission Chambers of Clare City Hall, 202 West Fifth Street, Clare, Michigan by Mayor Pat Humphrey who led with the Pledge of Allegiance. Present were: Commissioners Bob Bonham, Pat Humphrey, Maegan Jenkins, Nick Loomis and Carolyn (Gus) Murphy. Absent: None. Also, present: Jeremy Howard, City Manager; Shannon Sirpilla, City Treasurer; Dale Clark, WWTP Supervisor; Joy Simmer, Parks & Rec Director; and Diane Lyon, City Clerk.

2. CONSENT AGENDA:

Moved by Commissioner Jenkins second by Commissioner Murphy to approve the items listed with an asterisk (\*) (Agenda, Minutes, Communications, Professional Development, Board & Committee Appointments and Bills) that are considered to be routine by the City Commission. Roll call vote: Yeas: Commissioners Bob Bonham, Pat Humphrey, Maegan Jenkins Nick Loomis and Carolyn (Gus) Murphy. Nays: None. Absent: None. *Motion Carried.*

3. \*APPROVAL OF MINUTES:

*Approved by Consent Agenda.*

4. \*APPROVAL OF AGENDA:

*Approved by Consent Agenda.*

5. PUBLIC COMMENT: Sandy Bristol, Clare County District 5 Commissioner, who resides on North Athey Ave. in Franklin township, announced that the Clare County Board of Commissioners will hold a final meeting on Friday, November 5, 2021, at 9 am on the new Clare County Redistricting map which would take the County from 7 voting districts to 9 voting districts. The City Commission informed Ms. Bristol that the redistricting would not affect the City of Clare.

6. UNFINISHED BUSINESS: None.

7. NEW BUSINESS:

**A. APPROVAL OF PAYMENT #2, FISHER CONTRACTING (FINAL)-WWTP SCREW PUMP**

The City recently completed critically needed improvements to its Wastewater Treatment Plant with the replacement of the screw pump. Fisher Contracting was selected as the primary contractor for this project. The City has received the final invoice including change orders from Fisher Contracting for payment. GFA has reviewed the invoice for validity and has recommended the City pay the invoice; the City Staff concurs with the recommendation. The City Commission is asked to approve the invoice.

Motion by Commissioner Murphy second by Commissioner Bonham to approve a final payment to Fisher Contracting for the WWTP Screw Pump by adoption of Resolution 2021-085. Roll call vote: Yeas: Commissioners Bob Bonham, Pat Humphrey, Maegan Jenkins Nick Loomis and Carolyn (Gus) Murphy. Nays: None. Absent: None. *Motion Carried.*

**B. SOLE SOURCE PURCHASE-LIFT STATION #2 PUMPS**

Since 2015, the City has been purchasing Flygt Submersible Pumps as part of the City's plan to eventually replace all of our system submersible pumps due to their ability to prevent clogs. Over the years this has been a benefit to the city as it saves valuable time and resources that were previously dedicated to maintaining and unclogging the pumps. Dale Clark, Water/ Wastewater Superintendent, has requested authority to purchase two more of the pumps as a sole source purchase. Kennedy Industries remains the only known regional dealer that sells this pump. The pumps will be used at Lift Station #2.

Motion by Commissioner Bonham second by Commissioner Jenkins to approve the purchase of Flygt pumps from Kennedy Industries by adoption of Resolution 2021-086. Roll call vote: Yeas: Commissioners Bob Bonham, Pat Humphrey, Maegan Jenkins, Nick Loomis and Carolyn (Gus) Murphy. Nays: None. Absent: None. *Motion Carried.*

**C. PHASE II EMERALD ISLE PLAYGROUND PAYMENT APPROVAL**

The Master Plan for the Emerald Isle Recreation Complex, which was approved by the City's Planning Commission, includes the construction of a new playground. Due to the cost of the playground, the Parks & Recreation Advisory Board decided to construct the playground in two phases.

The Parks & Recreation Director and the Parks & Recreation Advisory Board have conducted multiple community fund-raising events the past few years to facilitate construction of the new playground. Additionally, the City Commission previously approved the reservation of funds from the Hammerberg endowment for the playground equipment. The funds raised and earmarked for the playground equipment are held at the Clare County Community Foundation. Parks & Recreation Director Joy Simmer provided information on the breakdown of the funds that were used (Hammerberg funds and donations taken into CCCF Emerald Isle Complex Account #742).

Installation of Phase 1 of the playground project was completed in the Fall of 2020. Phase 2 was recently completed this year and the City Commission is now asked to authorize the expenditure of the funds needed to complete payment for Phase 2 of the playground installation done by Sinclair Recreation.

Motion by Commissioner Murphy second by Commissioner Loomis to approve the payment for the purchase of Phase II Playground Equipment for Emerald Isle Recreation Complex by adoption of Resolution 2021-087. Roll call vote: Yeas: Commissioners Bob Bonham, Pat Humphrey, Maegan Jenkins, Nick Loomis and Carolyn (Gus) Murphy. Nays: None. Absent: None. *Motion Carried.*

**C. \*BOARD & COMMITTEE REAPPOINTMENT-DDA, MAEGAN JENKINS; LDFA, GUS MURPHY; TREE ADVOCACY GROUP, JEANNE SHELANDER.**

*Approved by Consent Agenda, Resolutions 2021-088, 2021-089 & 2021-090.*

8. **TREASURER'S REPORT:** The City Treasurer presented her report and provided an amended report on Local Stabilization Reimbursements as a check was received today.
9. **CITY MANAGER'S REPORT**  
Lake Shamrock Dredging. Still waiting on EGLE to respond to our new location so that we can get the hauling contract to you for approval.

Little Tobacco River Drain Project. Dunlop bridge culvert is in place along with the wing walls. Fisher will be pouring the collars the 29th and back filling on Monday the 1<sup>st</sup>. East 4th Street watermain has all been tied into poly pipe that was directional bored. Next week Fisher will start the demolition of the 4th Street bridge which will go a lot faster than Maple and Dunlop because of better soil conditions. They are confident that 4th Street will have asphalt placed before the plants close for the winter. There are still the 4 remaining houses that need demolished by Bolle Contracting.

Planning Commission. The planning Commission approved 4 site plans at their last meeting.

- Fred & Lori Nehring – 11210 North Mission Road – Parking Lot expansion
- Brenda Davis – 1203 Park Street – Day Care Center
- Mark Bolle – Clare Municipal Airport Lot 106 & West ½ Of Lot 104 – New Hanger
- Jay Hoffman – Clare Municipal Airport Lot 202 – New Hanger

Zoning Board of Appeals. The Zoning Board of Appeals met for the first time in over a year recently. They heard and approved two, dimensional variance requests.

- Peterbilt – sign – variance approved for 80-foot pole with 318 square foot sign
- Verizon Wireless – monopole – variance approved for setbacks and landscaping

DDA and LDFA Meetings. The city recently conducted the second of the annual mandated public comment meetings for both of these boards. Both meetings went well and were held in person at City Hall. The DDA board also discussed a proposed dining “igloo” in the downtown area (4<sup>th</sup> street) and recommended against approval at this time due to several concerns.

Halloween Festivities. Lots of exciting stuff going on for Halloween in Clare and the surrounding area leading up to Halloween this weekend. We also have the giant pumpkins back again this year throughout the city so make sure and check those out. Thanks again to Swartz brothers for growing the giant pumpkins and allowing them to be displayed by the city. See attached flyers.

Clare's 1<sup>st</sup> Family Night Out. This event is coming up on Tuesday, November 9<sup>th</sup> from 3 p.m. to 10 p.m. and will feature fun and exciting events throughout Clare. No homework will be given that night and no tests or quizzes the next day from the school. It will be a great time for families to spend together and enjoy activities in the Clare area. See attached flyer.

Leaves. Just a reminder to citizens now that we are into the Fall season and leaves are falling, please remember not to rake leaves into city streets. This can cause issues with both the street sweeper and it can clog city storm sewers. The City of Clare does however participate in the residential curbside yard waste collection program. Yard waste is collected on Thursdays from April 1 through November 30 (barring substantial snowfall). Yard waste will not be collected if placed in plastic bags or cardboard boxes. It must be in one of the following:

- Biodegradable bags-Available at the City Clerk's Office in Clare City Hall for a nominal fee.
- A privately owned rigid container (trash can) that has the words "YARD WASTE ONLY" clearly painted (or otherwise permanently marked) on the side. No Yard Waste container shall ever weigh more than 35 pounds when full.
- Yard Waste must be placed to the curb before 6:00 a.m. on the day of collection as drivers will only go down each street one time. When a major holiday (New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Christmas Day) falls on a regular working day, collection will be one day later. If the holiday falls on Sunday, it will not affect collection services.

10. \*COMMUNICATIONS: *Approved by Consent Agenda.*

FOIA Requests & Responses: The most recent FOIA requests and responses were provided for information. (Sam Bernstein).

Charter Communications Line-up Change: We've received notice that Charter Communications is changing their programming line-up.

Herrick House Article in Country Magazine: At the October 4, 2021 meeting, Mary Ann Shurlow informed the City Commission that the Herrick House and other local venues were being featured in Country Magazine. A copy of the article was provided to the Commission.

Clare County Mobile Food Distribution: A free drive-thru food distribution sponsored by the Greater Lansing Food Bank will take place on November 6, from 9-noon at the Clare County Fairgrounds in Harrison.

Michigan Public Service Commission Annual Survey & Pre-hearing: The annual MPSC survey for local video service competition has been submitted on behalf of the City. The MPSC will hold a pre-hearing to consider an application from Consumers Energy for Legally Enforceable Obligation criteria approval under the PURP Act of 1978.

Site Plans, Special Use Permits, Variance Requests & Public Notices:

The City Planning Commission will hold a public hearing to review a site plan submitted by Hotel Doherty for the installation of a pavilion.

11. EXTENDED PUBLIC COMMENT: Ms. Sandy Bristol spoke again on the redistricting meeting taking place at the Clare County Building this coming Friday.
12. COMMISSION DISCUSSION TOPICS: Commissioner Bonham issued a complaint about an abandoned vehicle in the street at 313 W. Wheaton. Commissioner Carolyn Murphy informed that Tom Kunse invited her to his office to witness first-hand the marijuana odor coming from THC, LLC. She offered that with the window open at his office, the odor of marijuana was overwhelming.

13. \*APPROVAL OF BILLS: *Approved by Consent Agenda.*
14. \*PROFESSIONAL & EDUCATIONAL TRAINING OPPORTUNITIES: *Approved by Consent Agenda.*
15. ADJOURNMENT: Motion by Commissioner Murphy second by Commissioner Jenkins to adjourn the meeting. Roll call vote: Yeas: Commissioners Bob Bonham, Pat Humphrey, Maegan Jenkins, Nick Loomis and Carolyn (Gus) Murphy. Nays: None. Absent: None. *Motion Carried.* Meeting adjourned at 6:28 p.m.

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Pat Humphrey, Mayor

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Diane Lyon, City Clerk