

1. **CALL TO ORDER.** Chairman Jim Allen called this meeting of the Clare Downtown Development Authority to order at 8:00 a.m. within the Commission Chambers of Clare City Hall and subsequently led the Pledge of Allegiance. Board and Authority members present: Chairman Jim Allen, Vince Demasi, Christine Duhaime, Dave Maxwell, Maegan Jenkins, Greg Rynearson, Dawn Thomas, and Ken Hibl. Members absent: Shari Buccilli, Chuck Rogalski, Tom Koch, Dean Doherty, and Gus Murphy. Also present were Steven Kingsbury, the City Treasurer & Finance Director, Al Jessup, City Director of Public Works, and Craig Goodrich, a managing partner of Gourdie-Fraser Associates (GFA), the City's Engineer of Record, of Traverse City, Michigan.
2. **APPROVAL OF AGENDA.** Motion by Greg Rynearson and supported by Vince Demasi to accept the agenda as presented. The motion was unanimously approved.
3. **APPROVAL OF MINUTES.** Motion by Greg Rynearson and supported by Meagan Jenkins to approve the minutes of the August 16, 2019 meeting as presented. The motion was unanimously approved.
4. **OLD/UNFINISHED BUSINESS.** None.
5. **NEW BUSINESS.**
 - A. **Streetscape Rehab & Construction Options Gourdie-Fraser Associates.** Mr. Craig Goodrich of GFA provided the DDA Board a number of options in respect to streetscape repairs, improvements, and construction of new streetscape within the DDA's newly expanded boundaries. The Board discussed the various options and agreed to study the proposal in greater detail for further discussion at subsequent, future meetings.
 - B. **Discussion Topic: Police Funding.** Board Member Maegan Jenkins provided a proposal for the DDA's consideration in regard to funding for the City's Police Department – specifically, that the DDA consider assuming a portion of the fiscal compensation for the Clare Police Department by funding the School Resource Officer position in the summer months in return for having a dedicated police officer in the downtown district for this period. Discussion ensued with a recommendation that the Clare County Community Foundation may be able to assist by establishment of a special fund to which people can donate to assist in the funding of the School Resource Officer for all future years.
 - C. **Payment of Bills.** The bills were submitted to the Board for review and approval. A motion was made by Dawn Humphrey and supported by Greg Rynearson to approve the bills as presented. The motion was unanimously approved.
6. **ADJOURNMENT.** Meeting adjourned at 9am.

Jim Allen, Chairperson

Ken Hibl, Secretary