

CITY MANAGER REPORT

TO: Mayor Pat Humphrey & Clare City Commission
FROM: Jeremy Howard, City Manager
DATE: September 15, 2022
RE: City Manager's Report

For the Agenda of September 19, 2022

DDA Meeting. The DDA met on September 8th and had one item on its agenda. It was the recommendation to approve the holiday decorations bid that was also on the agenda for the City Commission to approve on September 19th. The recommendation was unanimous and it was also recommended that addition or “nicer” decorations be added to downtown and that the Christmas banners be placed at the roundabout. The board also discussed the status of the wayfinding signs that are being made for downtown. The signs are getting close to completion and will hopefully be arriving soon for installation. I have attached the latest design to this report (48” long with 6” letters). They also discussed and got an update on the downtown camera project and some issues that have come up as MDOT will not allow the placement of the cameras on their poles so other options are being looked into to complete the project.

Planning Commission/Master Plan. The Planning Commission had no business so they were able to cancel their meeting of September 14th.

MDOT 5th Street (M-115) Project. Work is continuing as MDOT is continuing work to resurface 1.2 miles of M-115 from Pioneer Parkway to Sunset Avenue, in the city of Clare. Work includes sidewalk and ADA improvements compliant with the Americans with Disabilities Act (ADA).

Update: The Contractor is proposing to complete the mill and fill work during the daytime vs night work as was planned originally. This will require some lane closures and detours as needed. The work is anticipated to begin sometime in late September/early October. They will be using flaggers as needed, including around the McEwan/5th St intersection which will have some challenges/delay as the milling and paving conveyor are at this intersection, but they are committed to keep it safe. Also, the ADA ramp replacements have been complete including the cast iron instead of plastic at the corner of 5th and McEwan which should hold up much better to truck traffic and snow plowing.

Street Millage Projects. Work scheduled on Schoolcrest and Beech for ultrathin placement will start on Monday, September 19th.

City Hall Windows. Work on the windows has started as they arrived recently after many weeks on order. The windows on the north side are mostly done except for some finish work and they look great. Work will be moving to the south side of the building soon and the removal of the aluminum and wood will begin for the replacement of that whole side as well. This will be a welcome update to City Hall aesthetically and will be much more efficient for heat and cold and will finally keep the rain on the outside of the building.

City Hall Boiler System. Gateway Heating & Cooling have begun installation of the new boiler system. This too will be a welcome addition when installation is complete so that there is a better & more reliable heat source for the first floor of the building this winter.

Lake Shamrock Dredging Project. EGLE public hearing phase on the 3 sites is still ongoing and we have continued to work with EGLE and our Engineer to move the process forward. EGLE is now requiring further testing of the lake material and that has been collected and sent to the lab for analysis. Results will be given to EGLE for review. We have also begun the process of preparing an RFP for the Dam and Spillway replacement/construction. The hydraulic dredging conversation and likely RFP are also in the works.

Verizon Cell Tower. No new news. We are still eagerly awaiting the arrival of the monopole.

Industrial Park #3. On September 9th the IDC and Steve Letherer were able to facilitate the purchase and closing of the approximately 80 acres from the Russell family. This property was deeded to the city at closing and the IDC will be meeting in the very near future to discuss how to move forward with marketing the property (including the 15 acres contiguous that the city already owns) to potential buyers and also how to seek funds to facilitate the development and infrastructure needed for the new industrial park. This is all exciting news. Thank you again to the Letherer family for helping us make this possible.

Deputy Treasurer Position. As you remember from our last meeting, we recently hired Cheryl Coon as the new Deputy Treasurer. Cheryl started part time with the city on Wednesday, September 7th. Cheryl will be in attendance at the meeting on Monday, September 19th and you will be able to meet her then. Welcome Cheryl!

Attachments:

1. Wayfinding Signs Proof.



#1

- Historic District ↑
- Lodging ↑
- Shopping / Dining ↑
- VA Med. Clinic ↑
- Library ↑



#2

- Historic District ↑
- Lodging ↑
- Shopping / Dining ↑
- VA Med. Clinic ↑
- Library ↑



#3 & #3B

- ← Shamrock Park
- Petitt Pk Camping →



#4

- High School →
- Cemeteries →
- Stamina Ball Fields →



#5 & #5B

- Brookwood →
- Athletic Complex →
- ← Primary School

#6

- City Hall →
- Post Office →
- Art Alley →
- Parking ←→
- ← VA Med. Clinic

#7

- ← City Hall
- ← Post Office
- ← Art Alley
- ↔ Parking
- VA Med. Clinic →

#8

- ← Historic Depot
- ← Chamber Office
- ← Art Alley - CCAC
- Library →
- Parking ←→

#9

- Historic Depot →
- Chamber Office →
- Art Alley - CCAC →
- ← Library
- ↔ Parking

#11

- Brookwood ↑
- Athletic Complex ↑
- Historic District ↔
- Shopping / Dining ↔
- Lodging →

#12

- ↔ Historic District
- ↔ Shopping / Dining
- ↑ Lodging
- ↑ VA Med. Clinic



#10 Side A

- ← Brookwood
- ← Athletic Complex
- ↑ Historic District
- ↑ Shopping / Dining
- ↑ Lodging



#10 Side B

- Brookwood →
- Athletic Complex →
- Football Field →
- Softball Fields →
- Baseball Fields →