



CLARE CITY COMMISSION

CITY HALL

Ph 989.386.7541

Fx 989.386.4508

www.cityofclare.org

Manager x102

Assessor x103

Clerk x106

Treasurer x107

**Meeting to be held at Clare City Hall
202 W. Fifth St., Clare MI**

**Monday, September 19, 2022
6:00 p.m.**

AGENDA

**DEPARTMENT OF
PUBLIC WORKS**

Ph 989.386.2182 or

989.386.7541 x202

Fx 989.386.4508

UTILITY BILLING

Ph 989.386.7541 x201

W/WWT PLANT

Ph 989.386.2321

Fx 989.386.2387

**POLICE DEPT.
NON-EMERGENCY**

Ph 989.386.2121

Fx 989.386.0440

**FIRE DEPT.
NON-EMERGENCY**

Ph 989.386.2151

Fx 989.386.3020

**PARKS &
RECREATION**

Ph 989.386.7541 x213

Fx 989.386.4508

AIRPORT

Ph 989.386.0445

Fx 989.386.4508

- 1. CALL TO ORDER**
 - A. Pledge of Allegiance**
 - B. Roll Call**
- 2. CONSENT AGENDA – All items listed with an asterisk (*) are considered to be routine by the City Commission and shall be enacted by one motion. There will be no separate discussion of these items unless a Commissioner or citizen requests to do so, in which event the item shall be removed from the General Order of Business and considered in its normal sequence on the agenda.**
- 3. *APPROVAL OF MINUTES**
- 4. *APPROVAL OF AGENDA**
- 5. PUBLIC COMMENT**
- 6. OLD/UNFINISHED BUSINESS – None**
- 7. NEW BUSINESS**
 - A. Ordinance 2021-002 – Park Rules**
 - 1. *First Reading**
 - 2. Public Hearing**
 - B. Update of Banking Account Signatories and Electronic Banking Administrators**
 - C. Approve Bid for Holiday Decorations**
 - D. Approve Sole Source Bid – Spirals and Drive Shaft for Conveyor at WWTP**
 - E. Approve Environmental/SHPO Contract – MEDC CDBG WRI Grant**
- 8. TREASURER’S REPORT**
- 9. *DEPARTMENT REPORTS**
- 10. CITY MANAGER’S REPORT**
- 11. *COMMUNICATIONS**

12. EXTENDED PUBLIC COMMENT

13. COMMISSION DISCUSSION TOPICS

14. *APPROVAL OF BILLS

15. *PROFESSIONAL & EDUCATIONAL TRAINING OPPORTUNITIES

16. ADJOURNMENT

The public will be permitted to provide comment during the Public Comment portions of the meeting. The public is asked to identify themselves by providing their name and address when offering public comment.

Written comment may be submitted to dlyon@cityofclare.org, or placed in the drop box at Clare City Hall, or sent in by postal mail to the City Clerk, Diane Lyon at Clare City Hall, 202 W. Fifth St., Clare MI 48617, prior to 4 p.m. on the date of the meeting and will be read during the public comment portion of the meeting.

The regular meeting of the Clare City Commission was called to order at 6:00 p.m. in the City Commission Chambers of Clare City Hall, 202 West Fifth Street, Clare, Michigan by Mayor Pat Humphrey who led with the Pledge of Allegiance. Present were: Commissioners Bob Bonham, Pat Humphrey, Maegan Jenkins, Nick Loomis and Gus Murphy. Absent: None. Also, present: Jeremy Howard, City Manager; Dave Saad, Police Chief, Shannon Sirpilla, Treasurer; Dale Clark, WWTP Superintendent; and Diane Lyon, City Clerk.

2. CONSENT AGENDA:

Moved by Commissioner Jenkins second by Commissioner Loomis to approve the items listed with an asterisk (*) (Agenda, Minutes, Communications, Professional Development, and Bills) that are considered to be routine by the City Commission. Roll call vote: Yeas: Commissioners Bob Bonham, Pat Humphrey, Maegan Jenkins, Nick Loomis and Carolyn (Gus) Murphy. Nays: None. Absent: None. *Motion Carried.*

3. *APPROVAL OF MINUTES:

Approved by Consent Agenda.

4. *APPROVAL OF AGENDA:

Approved by Consent Agenda.

5. PUBLIC COMMENT: Kim Kolbe, 501 Point Drive, Clare, MI 48617, issued the following letter to the Commission for public comment:

I have been a long-term resident of the City of Clare. During my residency I have supported the Commission in neighborhood discussions and at the ballot box. I have chosen to live in the city and have always been proud of our community.

Recently I have been made aware of the new code enforcement activities the City Commission has initiated. Specifically, the code concerning parking of recreational vehicles on private property. I have owned both boats and camping trailers for the past twenty years and have parked them, for short periods of time, in my driveway. Until recently, this has not been a problem. Your decision to enforce the code has dramatically changed my situation.

As a retiree I look forward to my camping trips with grandchildren. As of this year, I can't even legally park my camper in my driveway to load it for camping trips that we take during the summer months. The new enforcement activities make a simple camping trip practically impossible. I looked for alternatives, finding none, I have recently sold my camper. This camper was always stored at the fairgrounds during winter months and was actually located in my driveway for only a small portion of the summer.

I also park a boat in my driveway for short periods of time. Fishing trips to Canada require preparation of the boat prior to the trip. I would often park the boat in the driveway to winterize it, then put it in winter storage. Unfortunately, I have learned that this also violates the code.

Upon retiring I looked forward to boating and camping as leisure activities. I have enjoyed that freedom for the past twenty years, but no longer. These activities are being denied to me by the enforcement of an outdated City Code.

I believe I understand the reason the Code was written. Blight is a difficult issue for any governmental agency to address. Carefully written Codes have been written only to have negative effects on citizens that care for their property and respect the community in which they live. Unfortunately, that is what is happening here in the City of Clare.

I try not to criticize unless I have what I believe is a solution to a problem. In this case I would like to suggest the Code be rewritten. The new Code should recognize the difference between "parking" and "storage" of recreational vehicles and watercraft. A possible change could include a ban during the months of November through March. This could address the problem of long-term storage and still enable residents to enjoy their leisure activities. I am sure there are other ways this Code could be modified and I certainly hope you explore options to the current Code.

I do not intend to give up my leisure activities because of an outdated City Code. My children no longer live with us so we are not really attached to the area like we used to be. We have enjoyed living in Clare but if restrictions prevent us from enjoying our retirement, we will make the difficult decisions we need to make. I have always heard "You can't fight City hall" and I understand the reality of this statement. I would much rather look for a reasonable solution to a very outdated, restrictive City Code.

6. UNFINISHED BUSINESS: None.

7. NEW BUSINESS:

A. APPROVE BIDS-WWTP UV LIGHTS DISINFECTION EQUIPMENT

The Ultraviolet light's (UV lights) at the City's Waste Water Plant are at the end of their useful life. The City currently utilizes UV lighting for wastewater disinfection as

it is an environmentally-friendly alternative to chlorine disinfection that provides many significant safety advantages for the community, employees, and local bodies of water.

Consequently, we requested the services GFA, the City's engineer of record, for the design, construction, creation of bid documents, and to solicit bids on our behalf. Two bids were received for the bid opening held on August 17, 2022. GFA has provided a recommendation for the approval and award of the bid to Robinson Electrical & Mechanical who provided the low bid of \$346,230.00.

At the May 16, 2022 City Commission meeting, the Commission agreed in concept to expend the city's ARPA funds (just over \$323K) on UV lighting at the Water Treatment Plant. Replacement of the UV lighting was approved as part of the FY22/23 budget and CIP schedule.

The City Commission is asked to approve the bids and award the work as provided within GFA's recommendation.

Motion by Commissioner Murphy second by Commissioner Bonham to approve the bids and award the work to Robinson Electrical & Mechanical by adoption of Resolution 2022-083. Roll call vote: Yeas: Commissioners Bob Bonham, Pat Humphrey, Maegan Jenkins, Nick Loomis and Carolyn (Gus) Murphy. Absent: None. Nays: None. *Motion Carried.*

B. SET 2022 TRICK OR TREAT DATE AND HOURS

Historically, the City Commission has set the date and time for Halloween Trick or Treat within the City. Generally, these hours are set for 6:00 p.m. to 8:00 p.m. on October 31st – which falls on Monday this year.

We have contacted our neighboring communities to determine their hours for trick or treating. All of the surrounding communities have scheduled hours on Halloween night in or around the hours that we intend to set our trick or treat hours this year.

Motion by Commissioner Jenkins second by Commissioner Murphy to set the city's trick-or-treat hours from 6-8 pm on Monday, October 31, 2022, by adoption of Resolution 2022-084. Roll call vote: Yeas: Commissioners Bob Bonham, Pat Humphrey, Maegan Jenkins, Nick Loomis and Carolyn (Gus) Murphy. Absent: None. Nays: None. *Motion Carried.*

8. TREASURER'S REPORT: The Treasurer provided a report to the Commission. *Addendum:* Owners of the former China King property are working with Bolle Contracting to level the site.

9. CITY MANAGER'S REPORT

MDOT 5th Street (M-115) Project. MDOT is continuing work to resurface 1.2 miles of M-115 from Pioneer Parkway to Sunset Avenue, in the city of Clare. Work includes sidewalk and ADA improvements compliant with the Americans with Disabilities Act (ADA). Starting Monday, July 25, 2022, Sidewalk improvements on M-115 will be completed with lane closures and traffic shifts. Joint repairs and resurfacing will be completed during overnight hours, with a detour via Maple Street and 4th Street. This work will improve the driving surface of M-115 and the sidewalk conditions for pedestrians. The estimated end date is Friday, October 7, 2022

Deputy Treasurer Position. We have completed the interviews for the part time Deputy Treasurer position. Cheryl Coon will be starting part-time with the city on Wednesday, September 7, 2022. Cheryl currently lives in Mt. Pleasant and has a long work history in the financial world including accounting, accounts receivable, accounts payable, payroll, taxes, reconciliation, etc. Welcome Cheryl!

Verizon Tower. Work on the installation of the new tower is continuing to progress. Crews have staked and marked the location of the concrete pad and fencing in the corner of the parking lot at City Hall. We hope to see the crane arrive soon and begin the installation of the tower.

MTW Facility Tour. In continuing with our periodic tours, Diane and I have been able to schedule a tour of the MTW Industries facility. MTW has turned the former ShopKo building into a state-of-the-art full-service fabrication and manufacturing facility. Since the agenda for

the September 6th meeting is relatively light, it is a perfect time for the City Commission to tour this new facility in Clare. We will head over to MTW industries immediately following adjournment of the meeting on Monday for the informal tour.

10. *COMMUNICATIONS: *Approved by Consent Agenda.*
11. EXTENDED PUBLIC COMMENT: Dan Jenkins of Wheaton St. noted the traffic backups that the train creates when loading and off-loading cars in the city.
12. COMMISSION DISCUSSION TOPICS: There is an issue with the downtown music skipping; the Mayor received an email from Alyssa Cooke (not a city resident) regarding the late night noise disturbance during Farwell's Liberty Mountain Music Festival; a number of community members have voiced to the city commission's directive to enforce local code as it relates to parking of trailers, campers, boats, etc. The City Commission directed that the city "hold off" on issuing tickets and to task the Planning Commission with revising the current Code so that it better suits the needs of residents and the city. The City Manager has been compiling a list of concerns that should be addressed in the revised Code but requested the Commission provide additional input into which specific areas they wish the code to address; Commissioner Bonham thanked the Clare City Police for more closely policing Ann Arbor Trail.
13. *APPROVAL OF BILLS: *Approved by Consent Agenda.*
14. *PROFESSIONAL & EDUCATIONAL TRAINING OPPORTUNITIES: *Approved by Consent Agenda.*
15. ADJOURNMENT: Motion by Commissioner Bonham second by Commissioner Loomis to adjourn the meeting. Roll call vote: Yeas: Commissioners Bob Bonham, Pat Humphrey, Maegan Jenkins, Nick Loomis and Carolyn (Gus) Murphy. Nays: None. Absent: None. *Motion Carried.* Meeting adjourned at 6:38 p.m.

Pat Humphrey, Mayor

Diane Lyon, City Clerk

AGENDA REPORT

TO: Mayor & City Commission
FROM: Jeremy Howard, City Manager
DATE: September 15, 2022
RE: Proposed Ordinance Change – Article 3, Section 30-75-Parks & Recreation

For the Agenda of September 19, 2022

Background. Over the years the City from time to time has dealt with complaints of inappropriate and sometimes even criminal behavior at our City Parks and Pettit Campground. Staff discussed this matter with our City Attorney, and she provided recommended ordinance changes (*copies att'd*) that, if adopted, would provide the City a mechanism to deal with such behaviors and deter future incidents of this nature by allowing the city to trespass/ban individuals from the parks system for up to a year at a time if they violate park rules, ordinances, or commit criminal acts. Language has also been added that will allow the City Commission to add/change park rules from time to time as needed without having to amend the actual Code of Ordinances each time.

It should be noted that the Parks and Recreation Advisory Board will be meeting shortly after the Commission meeting and before the Second Reading and approval to make their official recommendation, but they have already been made aware of the changes and have given informal support to the Recreation Director on the changes proposed.

All ordinance code changes or amendments require the approval of the Clare City Commission. And all ordinances require two readings and approval of the Clare City Commission subsequent to a public hearing. The required public notice (*copy att'd*) announcing the hearing has been published. Subsequent to the conduct of the hearing, the Commission has the options of allowing a First Reading of the proposed Ordinance or denying the conduct of a First Reading, thereby rejecting the proposed ordinance.

The City Commission is asked to conduct the required public hearing, consider and discuss the proposed new ordinance, and direct a First Reading of that proposed Ordinance.

Issues & Questions Specified. Should the City Commission hold a public hearing and conduct a first reading of the proposed ordinance changes?

Alternatives.

1. Hold a public hearing and conduct a first reading.
2. Hold a public hearing and direct that the proposed new ordinance not be brought to the Commission for a second reading.
3. Defer or delay decision on this matter to a subsequently scheduled City Commission meeting.

Financial Impact. There is no immediate fiscal impact related to the proposed ordinance change.

Recommendation. I recommend that the City Commission hold the requisite public hearing, direct any additional changes or amendments, and subsequently direct the first reading of the ordinance change.

Attachments.

1. Public Notice.
2. Ordinance 2022-002 – Amendment to Parks & Recreation, Article 3 Section 30-75.

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PROPOSED ORDINANCE AMENDMENT

**CITY OF CLARE
NOTICE OF PUBLIC HEARING**

The Clare City Commission will hold a public hearing on Monday, September 19, 2022, at 6:00 p.m. at Clare City Hall to receive public comments pertaining to an Ordinance amendment to amend Chapter 30, Article III, Section 30-75, Camping in Pettit Park. A copy of the proposed Ordinance amendment is available for review by contacting the Clerk's office at dlyon@cityofclare.org or calling 989-424-4068. The Clare City Commission will accept comments during the hearing or in writing if the written comments are received by the City Clerk not later than 4 p.m. on the date of the hearing. The City of Clare is an equal opportunity employer and provider.

Diane Lyon
Clare City Clerk

ORDINANCE NO. 2022 - ***

AN ORDINANCE TO AMEND THE CODE OF THE CITY OF CLARE BY amending the City Code, Chapter 30.

Short Title: CITY OF CLARE – ORDINANCE AMENDMENT

Chapter 30, Article III, Section 30-75, of the Clare City Code is hereby revoked and restated as follows:

Sec. 30-75. - Camping in Pettit Park.

It shall be unlawful to do any of the following upon city park lands:

- (1) *Designated camping areas.* Camp in any city park on city owned lands without written permission. Pettit Park is a state licensed campground and camping is permitted only in a designated number of campsites.
- (2) *Camping fees.* Camping without having paid the camping fee on the date of stay and for each day of stay is hereby designated as unlawful.
- (3) *Visitors.* Be in Pettit Park after curfew 11:00 p.m. to 6:00 a.m. without a proper receipt of payment for camping.
- (4) *Registration.* Each camper shall properly register for each night's camping in accordance with the City procedures then established.
- (5) *Quiet hours.* Between the hours of 11:00 p.m. to 6:00 a.m. it shall be unlawful for persons who are not registered campground users to be in the campground or day use area.
- (6) It shall be unlawful for individuals to wash dishes at the water pumps or water supply.
- (7) It shall be unlawful for park users to fail to clean up their camp site daily.
- (8) It shall be unlawful for camp users to discharge waste of any type except into designated containers or the dump station.
- (9) It shall be unlawful for unsupervised children to occupy a campsite. Supervision must be provided by a parent or legal guardian eighteen years of age or older.
- (10) It shall be unlawful for a person to occupy the campground as a permanent or semi-permanent residence or to operate a business from the premises.
- (11) *Pets.* Possess any animal considered a pet, unless such pet is on a leash no longer than six feet, or allow a pet to disturb or annoy other park users, or fail to clean all scat and other messes created by a pet in such person's possession. Running a pet for the purpose of relieving itself is unlawful,

except in designated pet runs. It shall be unlawful for pet owners to relinquish control and supervision of their pet(s) at all times,

- (12) The City Commission may adopt additional rules and regulations, as required from time to time, without the necessity of amending this ordinance.
- (13) The delegated authority of the City Commission, being the City Manager, and/or Parks and Recreation Department Head, and/or the City Police Chief, in their sole discretion, may issue any individual(s) a trespass (for involvement in any park rule violation, ordinance violation, or criminal law violation), for a period of up to one year at a time, prohibiting that individual from entering any City Park. Upon violation of any ban so issued, the individual shall be guilty of trespass.

Passed by the City Commission of the CITY OF CLARE on _____, at its regular meeting with _____ commissioners in attendance, _____ voting aye, _____ nay. Adopted by the City Commission of the City of Clare this _____ day of August 2022.

Signed: Patrick Humphrey, Mayor

I hereby certify that the foregoing was duly adopted by the CITY COMMISSION of CITY OF CLARE, Michigan, at its regular meeting on the _____ of August 2022, that of _____ members of the City Commission, _____ were in attendance and _____ voted for the adoption of the Ordinance. I further certify that the above and foregoing ordinance is recorded in Ordinances for the CITY OF CLARE.

Effective Date

This Ordinance shall take effect thirty (30) days following date of publication as required by law. All Ordinances or part Ordinances in conflict with any of the provisions of this Ordinance are hereby repealed.

Diane Lyon, Clerk

AGENDA REPORT

TO: Mayor Pat Humphrey and the Clare City Commission
FROM: Jeremy Howard, City Manager
DATE: September 15, 2022
RE: Approval to Update Account Signatories and Designation of Electronic Banking User

For the Agenda of September 19, 2022

Background With the retirement of Deputy Treasurer Michelle Bott and the recent hire of new Deputy Treasurer Cheryl Coon, the personnel approved to sign checks and other documents on the City's bank accounts needs to be updated.

A complete review of all of the City's bank accounts has been completed and is summarized for the Commission's review on the attached spreadsheet. The City Commission is asked to approve the list of signatories and designate Deputy City Treasurer Cheryl Coon as a signatory and an Electronic Banking user.

Issues & Questions Specified Should the City Commission approve the list of signatories and designate Cheryl Coon as a signatory and Electronic Banking user?

Alternatives

1. Approve the list and the designation.
2. Direct that the list of signatories be amended.
3. Do not approve the list of signatories.
4. Defer/delay decision of this matter to a subsequently scheduled City Commission meeting.

Financial Impact There is no financial impact, however, it is essential to update the authorized signatories to ensure our ability to conducting the City's banking business.

Recommendation The recommendation to the City Commission is to approve the updated account signatories and to designate Cheryl Coon as a signatory and Electronic Banking user by adoption of Resolution 2022-085.

Attachments

1. Bank Account Listing.
2. Resolution 2022-085.

| | | Treasurer/Finance Director | Deputy Treasurer | Clerk | Deputy Clerk | DDA Board | City Manager |
|--|------|---|--|---|---|--|--|
| HUNTINGTON | | Shannon M Sirpilla (810) 343-1846 ssirpilla@cityofclare.org | Cheryl Coon (616) 299-8941 ccocon@cityofclare.org | Diane M Lyon (989) 854-4428 dlyon@cityofclare.org | Sarah Schumacher (989) 387-2961 sschumacher@cityofclare.org | James A Allen (989) 513-6790 jimallen412@yahoo.com | Jeremy M Howard (989) 621-1688 jhoward@cityofclare.org |
| TAX COLLECTION ACCCOUNT | 5510 | X | X | X | X | | |
| CONSOLIDATED (POOLED CASH) | 5879 | X | X | X | X | | |
| DDA ACCOUNT | 6292 | X | X | | | X | X |
| ACH RECEIPT ACCOUNT | 7686 | X | X | X | X | | |
| 2012 BOND RESERVE ACCOUNT | 0462 | X | X | X | X | | |
| 2012 USDA BOND RRI ACCOUNT | 0475 | X | X | X | X | | |
| 2014 RD SEWER BOND RRI RESERVE ACCOUNT | 0889 | X | X | X | X | | |
| 2014 RD SEWER BOND PMT RESERVE ACCOUNT | 0915 | X | X | X | X | | |
| 2014 RD WATER BOND PMT RESERVE ACCOUNT | 0928 | X | X | X | X | | |
| 2014 RD WATER BOND RRI RESERVE ACCOUNT | 0931 | X | X | X | X | | |

RESOLUTION 2022-085

A RESOLUTION OF THE CLARE CITY COMMISSION APPROVING BANK ACCOUNT SIGNATORIES.

WHEREAS, the City of Clare maintains a number of bank accounts to conduct its daily business, all of said accounts requiring signatories approved by the City Commission; and

WHEREAS, due to personnel changes within the City, it is necessary to update the existing list of account signatories; and

WHEREAS, the banks holding said accounts of the City require a formal, approved list of signatories; and

WHEREAS, the Clare City Commission is the approval authority for all signatories of all City accounts and the decision authority in respect to elimination and establishment of any said accounts.

NOW THEREFORE BE IT FURTHER RESOLVED THAT the City Commission of the City of Clare hereby approves the list of signatories by account title, said account and signatories listed on an attachment to this Resolution, said approval being valid effective this date and to remain effective until further amended and/or approved by the Clare City Commission.

BE IT FURTHER RESOLVED THAT the City Commission of the City of Clare hereby appoints Cheryl Coon, Deputy City Treasurer, as the City's Signatory and user of the Electronic Banking system which is used by the City to affect the payment of federal and state withholding taxes and other electronic banking transactions.

ALL RESOLUTIONS AND PARTS OF RESOLUTIONS INsofar AS THEY CONFLICT WITH THE PROVISIONS OF THIS RESOLUTION BE AND THE SAME ARE HEREBY RESCINDED.

**The Resolution was introduced by Commissioner _____ supported by Commissioner _____.
The Resolution declared adopted by the following roll call vote:**

YEAS:

NAYS:

ABSENT:

Resolution approved for adoption on this 19th day of September, 2022.

Diane Lyon, City Clerk

AGENDA REPORT

TO: Mayor Pat Humphrey & the Clare City Commission
FROM: Jeremy Howard, City Manager
DATE: September 15, 2022
RE: Holiday Decorations Bid

For the Agenda of September 19, 2022

Background. The City's contract for holiday decoration services expired at the end of 2021, so staff solicited bids for the continuance of these services. The City received only one bid in the amount of \$8,433 which was submitted by Hometown Decoration & Display, LLC (*see copy of att'd bid memo*).

The DDA reimburses the City for a major portion of the costs for holiday decoration services as the preponderance of the decorations are installed within the DDA District. The proposed contract was reviewed by the DDA at their September 8th meeting. The DDA desires to improve the holiday decoration display this year, thus they have made a recommendation for the approval of the contract in an amount not to exceed \$10K.

Hometown Decoration & Display, LLC is well-known to the City as they have previously performed this service for us and consequently, the City Staff offers its recommendation to award the holiday decorating services contract to Hometown Decoration & Display, LLC.

The City Commission is asked to approve the bid and designate Hometown Decoration & Display, LLC as the vendor to complete this work and authorize the City Treasurer to make any and all budget amendments needed.

Issues & Questions Specified. Should the City Commission approve the bid and select Hometown Decoration & Display, LLC to provide holiday decoration services for the City and authorize any needed budget amendments?

Alternatives.

1. Approve the bid and award the work to Hometown Decoration & Display, LLC.
2. Direct the solicitation of new bids.
3. Defer/delay decision of this matter to a future meeting date pending further consideration and discussion.

Financial Impact. The annual cost of the contract is \$8,433 for the proposed contract which is a slight increase from the previous year (8,150). The DDA reimburses the City for a major portion of these costs as the preponderance of the decorations are installed within the DDA District. These majority of this cost is included in the approved 2022/2023 budget and DDA budget has adequate funds to support the slight increase in cost for the up to \$10,000 cost.

Recommendation. I recommend that the City Commission approve the bid and award the holiday decoration services contract to Hometown Decoration & Display, LLC in an amount not to exceed \$10K by adoption of Resolution 2022-086 (*copy att'd*).

Attachments.

1. Bid Memo.
2. Resolution 2022-086.

Memo

To: Jeremy Howard
CC: Clare City Commission and the Clare DDA
From: Joy Simmer
Date: August 22, 2022
Re: Holiday Light Bids

Holiday Light Contract

Sealed bids were accepted up until 11 a.m. on August 22, 2022 for a Holiday Light Service for the City of Clare. The bid packet went out for public notice, but only one bid came back for the contract.

Hometown Decoration & Display is the only bid that we received and it was for \$8,433.00. This is a company that we have been using for several years and since they are the only submission, we are asking the DDA and Clare City Commission to approve us to move forward with a service contract with Hometown Decoration & Display.

Their bid information is attached. Let me know if you have any questions.



Director, Clare Parks and Recreation



Director, Clare DPW

Hometown Decoration and Display, LLC

2645 24th Ave.

Hudsonville, MI 49426

(616)485-8446

E-mail: wendbraun@gmail.com

August 2, 2022

RE: 2022-2023 Holiday Decorating Contract Proposal

Please find enclosed 2 copies of the new contract proposed for the 2022 and 2023 Winter Holiday Decorating Seasons. Upon approval, please sign both copies and **return one** to our office at the above address or email address and **keep one** copy for your files.

If you have any questions, please do not hesitate to contact our office at the above number or email.

Sincerely,

Wendy Braun

AGREEMENT

This agreement made and entered into this 2nd day of August 2022, by and between Hometown Decoration and Display, LLC, of Hudsonville, Michigan hereinafter for brevity sometimes called "lessor" and the City of Clare hereinafter for brevity sometimes called "lessee"

WITNESSETH:

Whereas, lessor has offered to provide and furnish Holiday Decorations, display equipment and material to lessee pursuant to the terms, conditions and provisions hereinafter set forth, and, whereas, lessee is desirous of accepting and does accept the offer of lessor to provide and furnish said Holiday Decorations, display equipment and materials in accordance with said terms, conditions and provisions.

Now therefore, the parties hereto in consideration of the promises, and the promises of each to the other mutually made and accepted, covenant and agree as follows:

1. Lessor agrees to furnish and provide Holiday Decorations, display equipment and materials of the type hereinafter specified to lessee during the winter holiday seasons of 2022 and 2023, and to install the same in a workman like manner.
2. The decoration, display equipment and materials which shall be furnished by lessor for the use and benefit of lessee for the 2022 holiday season shall consist of components as follows:

| | | | | | |
|--------------------------------|---|---------|-------|---|------------|
| 126 Decorations | @ | \$63.00 | each | = | \$7,938.00 |
| 15 Lighted Bows with Pole Wrap | @ | \$33.00 | each | = | \$495.00 |
| | | | Total | = | \$8,433.00 |
3. Lessor shall complete the work to be performed by it so that the decorations leased by it shall be ready for lighting in accordance with the following schedule:
 - (A) Decorations to be installed in designated areas ready for lighting by November 30th in each year during existence of the contract.
 - (B) Lessor shall remove decorations as soon as practicable after December 31, 2022 And December 31st of each subsequent year during the existence of the contract.
4. Lessor shall complete the plugging in of all decorations which require lighting and shall furnish connecting facilities required in order that said decorations may be plugged in for lighting.
5. Lessee agrees and undertakes to make all arrangements to procure and secure such authorization as might be required in from any governmental unit; agency of public authority to carry out its scheme for Holiday Decorations.
6. All damage to said decorations, equipment and materials or any part thereof, shall be the responsibility of the lessor provided, however, that the lessee shall use reasonable care to prevent such damage.
7. Special Provisions:
8. Lessor shall maintain such insurance as will protect lessee against any claims under workers' compensation act and from claims for damage and because of bodily injury, including death, in the amount of not less than \$500,000. for each person and \$500,000. for each accident and for claims or property damage in an amount not less than \$500,000. for any person and \$500,000. for each accident.
9. The lessee agrees to pay lessor for its services and the use of the materials designated at paragraph 2 hereof, the sum of **\$8,433.00** which shall be paid to lessor at 2645 24th Ave., Hudsonville, Michigan 49426 on or before the

10th day of December of the year to which such payment is attributable. Said sum shall include the installation by lessor of such decoration, necessary service calls and removal of said decorations. The decorations, materials and supplies furnished shall, with the exception of the wrapping of poles, be such as are within a retail cost of \$250.00 to \$500.00 per unit. If you have a two year contract, the price for said decorations and services for the Holiday season 2023 shall be the same as that for the year 2022, provided, however, that if an additional or more expensive type of decoration is required, said price shall be increased in an amount to be negotiated by the parties hereto. In the event that a use of sales tax should be imposed by the state of Michigan upon lessor by reason if its undertaking as set forth herein, the lessee to reimburse lessor in payments otherwise required by the terms hereof, within thirty (30) days after demand by lessor.

10. This agreement shall be executed in two (2) counterparts, each of which is deemed to be for all purposes an original copy hereof.
11. This agreement shall be binding upon and inure to the benefit of the successors, assigns and Legal representatives of the parties hereto.

In witness whereof, the parties hereto have caused the execution hereof by their duly authorized officers this 2nd day of August 2022.

Lessor

Hometown Decoration and Display, LLC

By Wendy Braun

Wendy Braun, President

Lessee

City of Clare

By _____

President/Mayor/Director

Attest:

Secretary/Clerk

Section 3: Scope of Work

CITY OF CLARE - ATTACHMENT A
LEGAL STATUS OF OFFEROR

(The Offeror shall fill out the provision and strike out the remaining ones.)

The Offeror is:

- A corporation organized and ~~doing~~ business under the laws of the State of _____, for whom _____ bearing the office title of _____, whose signature is affixed to this proposal, is authorized to ~~execute~~ contracts on behalf of Offeror.*

*If not incorporated in Michigan, please attach the corporations' Certificate of Authority.

- A limited liability company doing business under the laws of the State of Michigan whom Wendy Braun bearing the title of Owner/President whose signature is affixed to this proposal, is authorized to execute contract on behalf of the LLC.
- A partnership organized under the laws of the State of _____ and filed with the County of _____, whose members are (attach list including street and mailing address for each.)
- An individual, whose signature with address, is affixed to this RFP.

Offeror has examined the basic requirements of this RFP and its scope of services, including all Addendum (if applicable) and hereby agrees to offer the services as specified in the RFP.

Wendy Braun Date: 08/02/2022
Signature

(Print) Name: Wendy Braun Title: Owner/President

Firm: Hometown Decoration and Display, LLC

Address: 21645 24th Ave. Hudsonville, MI 49426

Contact Phone: 616-485-8446 Fax: _____

E-mail: wendbraun@gmail.com

Contractors Proposal Form

Bidder's Signature: Wendy Braun
Contractor's Name: Wendy Braun
Business Name: Hometown Decoration and Display LLC
Address: 2645 24th Ave; Hudsonville, MI 49426
Michigan Contractor's
License Number: EIN: 46-3998290
Telephone Number: 616-485-8446
E-Mail Address: Wendbraun@gmail.com

The City of Clare reserves the right to accept or reject any or all proposals.

RESOLUTION 2022-086

A RESOLUTION OF THE CLARE CITY COMMISSION APPROVING THE BID AND THE CONTRACTUAL AGREEMENT FOR HOLIDAY DECORATIONS WITH HOMETOWN DECORATION & DISPLAY, LLC.

WHEREAS, the contractual agreement for holiday decoration services has expired; and

WHEREAS, the City solicited bids for said services: and

WHEREAS, Hometown Decoration & Display LLC submitted the sole bid received; and

WHEREAS, the City Staff has reviewed said bid and determined that the bid received meets bid specifications and requirements; and

WHEREAS, the City of Clare has previously enjoyed a contractual agreement with Hometown Decoration & Display, LLC for providing, installing and removing public Christmas decorations within the City; and

WHEREAS, the City Staff has recommended that the City Commission approve the bid and award a services contract to the bid offered by Hometown Decoration & Display, LLC.

WHEREAS, Hometown Decoration & Display, LLC has offered to renew said contract for the 2022 and 2023 seasons at a cost of \$8,433 per year; and

WHEREAS, the Clare Downtown Development Authority (DDA) reimburses the City for all Christmas decorations installed within the designated district of the DDA, and the DDA desires to improve the display within the district and has recommended approval of said contractual agreement for an amount not to exceed \$10,000; and

NOW THEREFORE BE IT RESOLVED that the City Commission of the City of Clare hereby approves a two-year contract with Hometown Decoration & Display, LLC, the provisions, terms and conditions of said contractual agreement as outlined therein, in an amount not to exceed \$10,000.

BE IT FURTHER RESOLVED THAT, the City Commission of the City of Clare authorizes the Treasurer/Finance Director to apply any and all necessary budget amendments needed.

ALL RESOLUTIONS AND PARTS OF RESOLUTIONS INSOFAR AS THEY CONFLICT WITH THE PROVISIONS OF THIS RESOLUTION BE AND THE SAME ARE HEREBY RESCINDED.

The Resolution was introduced by Commissioner ____ and supported by Commissioner ____. The Resolution declared adopted by the following roll call vote:

YEAS:

NAYS:

ABSENT:

Resolution approved for adoption on this 19th day of September 2022.

Diane Lyon, City Clerk

AGENDA REPORT

TO: Mayor Pat Humphrey & the Clare City Commission
FROM: Jeremy Howard, City Manager
DATE: September 15, 2022
RE: Sole Source Purchase – Wastewater Treatment Plant Conveyor Spirals and Drive Shaft

For the Agenda of September 19, 2022

Background. In 2005 (17 years ago), the City bid out and replaced the screenings compactor and conveyor made by Vulcan Industries at the Wastewater Treatment Plant. The spiral conveyors and drive shaft have now reached the end of their useful life. Dale Clark, Water/Wastewater Superintendent, has requested authority to purchase replacement spirals and drive shaft for the conveyors (*see copy of att'd memo & price quote*) as a sole source purchase. Vulcan Industries is being recommended for the purchase due to the uniqueness of the conveyor and the fact that it will match the current Vulcan Industries system in use.

Issues & Questions Specified. Should the City Commission approve the request to purchase the Wastewater Treatment Plant Conveyor Spirals and Drive Shaft?

Alternatives.

1. Approve the purchase request.
2. Disapprove the request.
3. Set aside decision regarding this matter to a later date.

Financial Impact. As reflected on the attached quotation, the cost of the Conveyor Spirals and Drive Shaft will be \$10,899. The funds for this purchase were budgeted for under equipment repairs.

Recommendation. I recommend that the City Commission approve the requested sole source purchase request for Wastewater Treatment Plant Conveyor Spirals and Drive Shaft by adoption of Resolution 2022-087 (*copy att'd*).

Attachments.

1. Memo & Quote.
2. Resolution 2022-087.

INTEROFFICE MEMORANDUM

TO: JEREMY HOWARD
FROM: DALE CLARK
SUBJECT: CONVEYOR
DATE 9/13/2022
CC:

Jeremy,

We need to replace the spirals and the drive shaft for the conveyor at the wastewater treatment plant. The current spirals have been in place for the past 17 years and have worked flawlessly. This is unique piece of equipment and we will be unable to get other quotes. Vulcan Industries has supplied us with a quote of \$10,899.00. Since this is beyond our approval authority it will have to be taken to the city Commission. 590-536.001.931.000.

RESOLUTION 2022-087

A RESOLUTION OF THE CLARE CITY COMMISSION APPROVING THE SOLE SOURCE ACQUISITION OF WWTP CONVEYOR SPIRALS AND DRIVESHAFT FROM VULCAN INDUSTRIES.

WHEREAS, the 17-year-old conveyor spirals and driveshaft at the City's Wastewater Treatment Plant are worn to the point that replacement is necessary; and

WHEREAS, the setup of the spirals and driveshaft are very unique; and

WHEREAS, Vulcan Industries is the provider for said unique spirals and driveshaft; and

WHEREAS, City Staff recommend a sole source purchase the spirals and driveshaft to replace the existing components from Vulcan Industries; and

WHEREAS, the City Commission has reviewed and considered said recommendation and determined approval of a sole source acquisition of the WWTP conveyor spirals and driveshaft is prudent, reasonable, and in the best interests of the City.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Clare hereby approves the sole-source acquisition of conveyor spirals and driveshaft from Vulcan Industries for a cost of \$10,899.

ALL RESOLUTIONS AND PARTS OF RESOLUTIONS INSOFAR AS THEY CONFLICT WITH THE PROVISIONS OF THIS RESOLUTION BE AND THE SAME ARE HEREBY RESCINDED.

**The Resolution was introduced by Commissioner _____ and supported by Commissioner _____.
The Resolution declared adopted by the following roll call vote:**

YEAS:

NAYS:

ABSENT:

Resolution approved for adoption on this 19th day of September, 2022.

Diane Lyon, City Clerk

AGENDA REPORT

To: Mayor Pat Humphrey and the Clare City Commission
From: Jeremy Howard, City Manager
Date: September 15, 2022
Regarding: Approval of Environmental/SHPO Contract – MEDC CDBG WRI Grant

For the Agenda of September 19, 2022

Background. As you remember from earlier this year, the City Commission authorized the submittal of a grant to MEDC for their CDBG WRI grant. Per the requirements of the grant, the city solicited bids for the completion of the required Environmental Assessment and SHPO Section 106 Review as required. Only 2 bids were submitted. Of the two bids, Triterra was the only bidder that was able to submit a bid (*att'd*) to complete both the Environmental and SHPO components. I am now asking the City Commission to authorize the selection and contracting of Triterra as the City's selected firm for Environmental Assessment and SHPO Section 106 Review. MEDC has reviewed the bids and has given written approval (*att'd*) to enter into contract with Triterra.

Issues & Questions Specified. Should the City Commission approve the proposed contractual agreement with Triterra?

Alternatives.

1. Approve the proposed contractual agreement.
2. Approve the proposed agreement with changes or amendments.
3. Direct that portions or all of the contractual agreement be renegotiated.
4. Set aside decision regarding this matter to a later date.


Financial Impact. The proposed cost per the contract (*copy att'd*) for the work is \$6,000. The cost of these services will be paid for out of MEDC funds once the grant is awarded.

Recommendation. I recommend that the City Commission approve the proposed contractual agreement by adoption of Resolution 2022-088 (*copy att'd*).

Attachments.

1. Proposed Bid and Contract.
2. Letter of Authorization from MEDC.
3. Resolution 2022-088.

CONTRACT

| | |
|--|---|
| <p>Triterra 1305 S. Washington Avenue, Suite 102 Lansing, Michigan 48910 (517) 702-0470</p> | |
| <p>City of Clare, Michigan Attn: Jeremy Howard, City Manager 202 W. Fifth Street Clare, Michigan 48617 989-386-4508 jhoward@cityofclare.org</p> | <p>Proposal No.: P22-2825 Date: August 22, 2022</p> |
| <p>1. Scope of Work:</p> <p style="margin-left: 40px;">MEDC CDBG Environmental Assessment.....\$6,000.00</p> <p style="margin-left: 40px;">Property Address: 2022 CDBG Water Infrastructure project (Replacement well, water treatment plant updates, & GIS asset Inventory) Clare, Michigan 48617</p> <p>2. Attachments: N/A</p> | <p>Price (Check Appropriate Box)</p> <p><input checked="" type="checkbox"/> Fixed Price</p> <p>\$ <u>6,000.00</u></p> <p><input type="checkbox"/> Time and Materials</p> <p>\$ _____</p> |
| <p>Authorization and acceptance of this Contract includes acceptance of the terms above, including all attachments, the Terms and Conditions appearing on the reverse side hereof, and all documents incorporated by reference above. Terms of Payment: <u>50%</u> upon execution of Contract; subsequent invoices due on receipt.</p> <p>This Contract is subject to and governed by the Terms and Conditions appearing on the reverse side hereof, including provisions limiting remedies and disclaiming warranties.</p> | |
| <p>Authorized by Client: City of Clare</p> <p>By: _____ Date: _____ (Signature)</p> <p>Name: _____</p> <p>Title: _____</p> | <p>Accepted by Consultant: Triterra</p> <p>By:  Date: <u>8/22/2022</u></p> <p>Name: <u>Meredeth Crane</u></p> <p>Title: <u>Senior Project Scientist</u></p> |

TERMS AND CONDITIONS

These Terms and Conditions govern and are applicable to services rendered by Triterra, LLC (hereinafter "Consultant"), to the "Client" identified in the proposal or work order, including any subsequent amendments or change orders (collectively the "Proposal"), issued by Consultant with these Terms and Conditions.

1. **Scope of Services.** The specific professional services (the "Services") to be performed by Consultant on behalf of Client shall be as described in and authorized by the Proposal. Any additional services performed by Consultant for Client at Client's request shall also be subject to these Terms and Conditions except as otherwise provided and acknowledged by Consultant in writing. Client acknowledges and agrees that, except as otherwise specifically provided herein, Consultant is an independent contractor and that Consultant reserves the right to subcontract all or any portion of the Services.
2. **Estimates of Costs.** Any estimates or opinions of costs made by Consultant in Proposals or otherwise are made on the basis of Consultant's judgment as an experienced and qualified environmental consultant and are based on project and site information actually known by Consultant, Consultant's current Schedule of Fees (as defined below), and the anticipated costs of materials, supplies, laboratories, subcontractors, and other components of the project. However, Client acknowledges and agrees that Consultant cannot and does not guarantee that total costs will not vary from estimates prepared by Consultant. The Proposal shall not be considered a "fixed price," "flat fee," or "lump sum" contract or agreement, unless specifically set forth in the Proposal.
3. **Fees and Compensation.** Except as otherwise specifically noted in the Proposal, Client shall be billed and pay for the Services on a time and materials basis based upon Consultant's standard schedule of fees and rates (the "Schedule of Fees"), as adjusted by Consultant from time to time. Services required to be performed on weekends or legal holidays or during non-standard business hours because of circumstances beyond Consultant's reasonable control shall be billed at 150% of the applicable standard rate set forth in the current Schedule of Fees. All costs and expenses billable to Client, including the costs of materials, supplies, rented equipment, permits, bonds, subcontractors, and laboratories, shall be subject to a 15% administrative mark-up. In the event that Consultant is required to provide documents, information, or testimony related to Services rendered to or on behalf of Client pursuant to a subpoena or other order issued by a court or governmental agency, Client shall be responsible for Consultant's costs, expenses, and fees incurred in responding to or complying with the subpoena or order, including charges for time spent by Consultant in accordance with the current Schedule of Fees.
4. **Billing and Payment.** Except as otherwise specifically noted in the Proposal, Client will be invoiced periodically at Consultant's discretion for Services performed by Consultant. Fixed price Proposals will be invoiced on a percentage-completed basis. All invoices shall be due and payable in full upon receipt. Past due balances shall bear interest at the rate of 1.5% per month, or the maximum amount allowed by applicable law, whichever is less, beginning thirty (30) days from the date of the invoice. In the event that Client fails to pay any amount in full when due, Consultant may, at its sole option, suspend the performance of Services until payment in full is received or terminate the performance of Services. The suspension or termination of the performance of Services by Consultant, or the continuation of the performance of Services, shall not in any way affect Client's liability for payment with respect to Services previously rendered and Consultant shall not be responsible for, nor liable to Client with respect to, any fines or penalties imposed upon or against Client as a result of delays resulting from Consultant's exercise of its rights under this provision. Client shall be liable for all costs incurred by Consultant in attempting to enforce these Terms and Conditions or to collect overdue payments from Client, including actual attorney fees and court costs.
5. **Release and Submission of Reports and Data.** All data, information, documentation, and reports generated, gathered, created, ordered, or received by Consultant in the performance of Services are and remain proprietary in nature and Consultant shall have no obligation whatsoever to release such data, information, documentation, or reports until all invoices and charges related to the development of such data, information, documentation, and reports are paid in full. Client acknowledges and agrees that it remains solely responsible for the preparation and filing of all forms, notices, and reports of any kind required by any local, state, or federal law, ordinance, or regulation and that Consultant shall have no obligation whatsoever to assure or effect compliance with any such reporting requirement unless specifically set forth in the Proposal.
6. **Hazardous and Waste Materials.** Client acknowledges and agrees that, unless expressly provided for in the Proposal, Consultant has had no role in generating, treating, storing, or disposing or arranging for the disposal of any hazardous substances, hazardous waste, toxic substances, pollutants, or contaminants which may be present at or near any project site (collectively "Waste Materials"), as such terms are defined or contemplated by the Comprehensive Environmental Response, Compensation and Liability Act, 42 USC 9601 *et seq.* ("CERCLA"), and/or Parts 201, 211, or 213 of the Natural Resources and Environmental Protection Act, MCL 324.21301 *et seq.* ("NREPA"), or any other local, state, or federal law, ordinance, or regulation pertaining to such substances or the environment, and that Consultant has not benefited from the processes that produced such Waste Materials. Any Waste Materials generated, treated, stored, disposed of, or otherwise encountered during the performance of Services by Consultant shall at no time be considered or become the property of Consultant. Client understands that Waste Materials may be generated or encountered during the normal course of performance of the Services, potentially requiring the removal, temporary storage, and disposal of the Waste Materials. Client agrees to the temporary storage of such Waste Materials at the project site and assumes all risk for safeguarding the Waste Materials from vandalism, tampering, theft, and other damage.
7. **Site Access and Control.** Client grants a right of entry to the project site to Consultant and Consultant's employees, agents, and subcontractors for the purpose of performing the Services, and Client acknowledges and agrees that it is and shall remain in control of the project site at all times and that Consultant is not an "operator," as defined by CERCLA and/or NREPA, of the project site or facility where Consultant is performing the Services. If client does not own a project site, Client warrants and represents to Consultant that Client has the authority and permission of the owner and occupant of the project site to grant this right of entry to Consultant, unless Client notifies Consultant otherwise in writing, and Client shall be responsible for payment of any costs and expenses associated with gaining access, including entry and permit fees and the costs of bonds. If the performance of the Services results in damage to or the alteration of the project site, other than otherwise avoidable damage or alteration resulting from Consultant's gross negligence, Client agrees to pay the costs of restoring the project site to its original condition.
8. **Site Conditions.** Client agrees to promptly disclose to Consultant prior to the commencement of the Services any information pertaining to the project site that impacts the performance of the Services by Consultant or the health and safety of Consultant's employees and subcontractors, site personnel, or the public. Client acknowledges that the discovery or suspected discovery of Waste Materials during the performance of the Services may require that special and/or immediate measures be undertaken to protect the health and safety of Consultant's employees and subcontractors, site personnel, and/or the public, and Client shall be responsible for any costs or expenses incurred by Consultant with respect thereto, irrespective of whether such costs or expenses were or could have been included in the Proposal. Client shall be responsible for the proper identification of all utility lines and subterranean structures and conditions, including, but not limited to, underground storage tanks and piping, utility lines, wells, foundations, pipes, drains, and sewer lines, on, at, within, or under each project site.
9. **Indemnification and Limitation of Liability.** Client shall indemnify, hold harmless, and defend Consultant and its members, shareholders, directors, officers, employees and/or agents from and against any and all losses, damages, claims, liabilities, fines, penalties, costs, and expenses, including actual attorney fees and court costs, which any or all of them may incur, be otherwise responsible for, or pay out as a result of bodily injury (including death) to any person, damage (including loss of use) to any real or personal property (including utilities or subterranean structures), or injury or damage to the environment generally (including the public trust in natural resources), arising out of or related to the performance of the Services or Client's breach of these Terms and Conditions, except for such injuries or damages resulting directly from the gross negligence or willful misconduct of Consultant. Any liability of Consultant to Client related to the performance of Services by Consultant shall be limited to \$1,000,000 in connection with the Proposal under which the Services giving rise to the liability were performed. Any claims against Consultant shall be barred if not brought within one year of the earlier of the date upon which the acts or omissions giving rise to such claim were committed or the completion or termination of the performance of the Services under the Proposal.
10. **Standard of Care and Disclaimer of Warranties.** Client acknowledges and agrees that conditions can vary between sampling points and with time, and that the assumptions, interpretations, opinions, conclusions, and recommendations of Consultant are based solely on data known to Consultant, which can result in changes in the assumptions, interpretations, opinions, conclusions, and recommendations over time or in response to additional data. Client further acknowledges and agrees that nothing contained herein nor in any Proposal shall be considered or amount to a guarantee by Consultant of any particular outcome. Client further acknowledges and agrees that the fields of science and engineering, associated technologies, and accepted practices, as well as applicable laws, standards, guidelines, and regulations, are constantly developing and changing, and that there are variances and inconsistencies between the laws, standards, guidelines, and regulations of different agencies and jurisdictions (as well as the application thereof), requiring the exercise of discretion and professional judgment by Consultant. Consultant will select the methods and/or procedures it considers appropriate to accomplish the intended result, and Client's acceptance of a Proposal signifies concurrence with the methods and procedures selected by Consultant. As part of the Services, Consultant may retain, hire, or subcontract with laboratories or subcontractors of Consultant's choosing for the performance of analytical testing or other services, and Consultant assumes no responsibility for claims or losses arising from the negligence or errors and omissions of such laboratories or subcontractors. There are no warranties, either express or implied, which are not expressly set forth in the Proposal or these Terms and Conditions, and Consultant makes NO WARRANTIES OF MERCHANTABILITY or FITNESS FOR A PARTICULAR PURPOSE with respect to any of the Services, goods, materials, or equipment sold or furnished by Consultant.
11. **Force Majeure.** Client and Consultant shall be excused for the period of any delay in the performance of any non-monetary obligations under these Terms and Conditions when substantially prevented from so doing by labor disputes (beyond the party's control), civil commotion, war, governmental regulations or controls, fire or other casualty, inability to obtain any necessary material or service, or acts of God.
12. **Governing Law and Venue.** These Terms and Conditions shall be governed and construed for all purposes under and in accordance with the laws of the State of Michigan, without given effect such State's choice of laws principles. Any action brought to challenge or enforce these Terms and Condition shall be brought in the courts of Ingham County, Michigan; provided, however, that an action to foreclose on a construction lien claimed by Consultant as a result of Services rendered hereunder shall be brought in the county where the underlying real property is located and any other related claims may be joined in such action.



September 14, 2022

The Honorable Pat Humphrey (Via electronic mail)
Mayor
City of Clare
202 West Fifth Street
Clare, MI 48617

RE: Community Development Block Grant (CDBG) Proposed Project MSC 222015-WRI;
Proposed Water Treatment Project

Dear Mayor Humphrey:

I am writing in response to the City of Clare's recent letter requesting permission to incur Community Development Block Grant (CDBG) pre-agreement environmental expenses associated with the City's proposed CDBG Project. I am pleased to inform you that the City's request to incur environmental expenses up to \$6,000 has been approved, with the following contingencies:

1. Until a grant agreement is executed, any administrative expenditures incurred are at the risk and expense of the City.
 1. CDBG funds cannot be used to assist with the preparation of applications. The City will only be reimbursed for eligible administrative environmental costs specified in the environmental contract between the City and Triterra, the selected environmental consultant;
 2. If a grant agreement is not executed, the expenses will not be reimbursed by CDBG.
2. Payment to the environmental consultant is based on negotiated terms between the City and the selected environmental consultant, which could be based on:
 1. Reimbursement from the City; or
 2. The City's drawdowns from the Michigan Economic Development Corporation (MEDC).
3. CDBG Disbursement for environmental expenses will not happen until:
 1. The environmental review has been completed;
 2. The grant agreement has been executed;
 3. The pre-disbursement requirements in the Grant Agreement and any items requested by the CDBG Program Manager have been submitted and approved by the MEDC;
 4. The executed environmental contract has been forwarded to the MEDC;
 5. The grant payment request/supporting documentation has been submitted and approved by the MEDC.

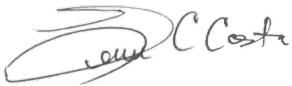
This letter is intended only to grant permission to incur the costs mentioned above, and is not to be construed as permission to conduct any other project activities, including but not limited to, signing contracts, signing purchase orders, or obligating funds in any other manner. The City is cautioned that if any activities other than those specified above are performed prior to the MEDC's written authorization, the CDBG funding may be jeopardized.

Mayor Humphrey
Page 2
September 14, 2022

All expenses performed prior to final approval of a grant are solely at the risk of the City of Clare. Approval of this request does not imply approval of your proposed CDBG Application, which will be reviewed according to the published program requirements.

Once signed, please provide a copy of the environmental contract. Should you have any questions or concerns, please contact me at (517) 599-3870 or costal@michigan.org.

Sincerely,

A handwritten signature in black ink, appearing to read "Lenore C. Costa". The signature is written in a cursive style with a large, sweeping initial "L".

Lenore C. Costa
CDBG Program Specialist

cc: Shannon Sirpilla, City of Clare via e-mail
Luke Potter, City of Clare via email
Dale Clark, City of Clare via email
Jennifer Hodges, Gordie-Fraser, Inc. via email
CDBG File

RESOLUTION 2022-088

A RESOLUTION OF THE CLARE CITY COMMISSION APPROVING PROPOSED CONTRACT FOR ENVIRONMENTAL ASSESSMENT AND SHPO SECTION 106 REVIEW WITH TRITERRA.

WHEREAS, the City of Clare applied to the Michigan Economic Development Corporation (MEDC) for a \$2.77 million dollar Community Development Block Grant (CDBG) Water Resource Infrastructure (WRI) grant; and

WHEREAS, bids were solicited by the city for the required Environmental Assessment and SHPO Section Review; and

WHEREAS, only two bids were received and only one of those bidders verified they were able to complete both parts of the required work; and

WHEREAS, the Clare City has received approval in the form of an authorization letter from MEDC to contract with the bidder Triterra; and

WHEREAS, the City Staff has recommended that the Clare City Commission approve said contractual agreement with Triterra; and

WHEREAS, the Clare City Commission has considered said recommendation and determined it is in the City's best interests to approve the proposed contractual agreements.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Clare hereby approves a contractual agreement for the grant required Environmental Assessment and SHPO Section 106 Review with Triterra for the purpose of facilitating infrastructure improvements, said infrastructure improvements being funded in great part by a Michigan Economic Development Corporation (MEDC) Community Development Block Grant (CDBG) Water Resource Infrastructure (WRI) grant.

BE IF FURTHER RESOLVED THAT the terms and conditions of said contractual agreement are outlined therein and that the cost for said services shall be \$6,000.

BE IT FURTHER RESOLVED THAT the Clare City Commission authorizes the Mayor and/or Mr. Jeremy Howard, its City Manager, to execute any and all documents related to said contractual agreement on behalf of the City of Clare.

ALL RESOLUTIONS AND PARTS OF RESOLUTIONS INsofar AS THEY CONFLICT WITH THE PROVISIONS OF THIS RESOLUTION BE AND THE SAME ARE HEREBY RESCINDED.

The Resolution was introduced by Commissioner _____ and supported by Commissioner _____. The Resolution declared adopted by the following roll call vote:

YEAS:

NAYS:

ABSENT:

Resolution approved for adoption on this 19th day of September, 2022.

Diane Lyon, City Clerk

TO: Mayor Pat Humphrey & Clare City Commission
FROM: Shannon M Sirpilla, Treasurer / Finance Director
DATE: September 13, 2022
RE: Treasurer's Report

For the Agenda of September 19, 2022

Summer Property Tax: Summer tax payments are slowly trickling in now that the August 31st deadline has passed. The July Board of Review approvals adjusted the roll by \$10,376.60. To date we have collected \$2,997,883.21 with a total of \$413,844.90 remaining uncollected for Summer 2022.

Act 51 Distributions: Act 51 Distributions for fiscal year ending June 30, 2022 have all been received to date.

Accounting Reconciliations: All bank accounts and related accounting records of the City of Clare are in balance as of July 31, 2022.

Cash and Investment Reports: Below you will find summary reports of all cash and investment accounts of the City of Clare, as of July 31, 2022.

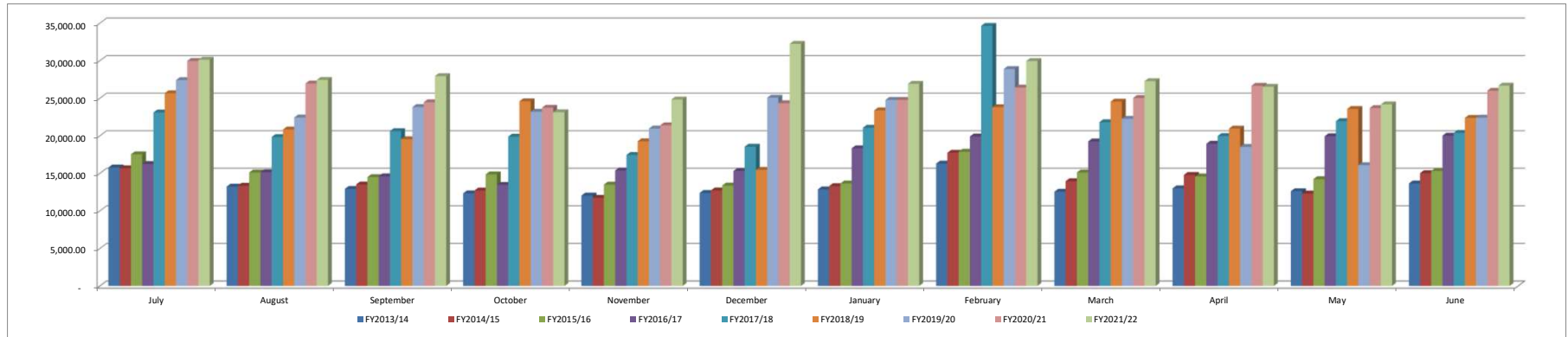
Revenue and Expenditure Report: Below you will find a Summary Revenue and Expenditure Report (Unaudited) of the City of Clare prepared as of July 31, 2022.

Balance Sheet: Below you will find a Comparative Balance Sheet (Unaudited) of the City of Clare prepared as of July 31, 2022.

All Records
Special Population: Ad Valorem+Special Acts
REAL & PERSONAL PROPERTY

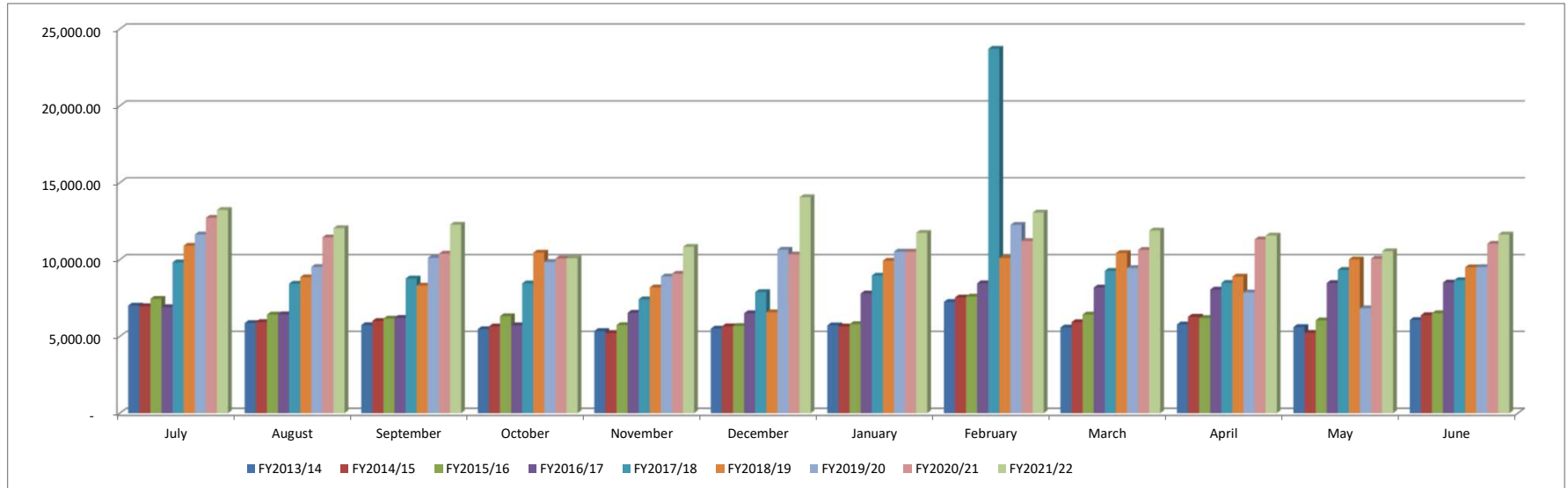
| Taxing Authority | Original Roll | +/- Adjustments | Total to Collect | Collected To Date | Uncollected To Date | Date Range |
|----------------------|---------------|-----------------|------------------|-------------------|---------------------|--------------------------|
| | | | | | | 07/01/2021 09/14/2022 |
| (S) SET | 583,171.61 | -1,825.40 | 581,346.21 | 513,578.71 | 67,767.50 | 513,578.71 |
| (S) CITY OPERATING | 1,799,340.63 | -5,628.36 | 1,793,712.27 | 1,580,423.75 | 213,288.52 | 1,580,423.75 |
| (S) CITY PARKS | 72,939.93 | -228.16 | 72,711.77 | 64,065.86 | 8,645.91 | 64,065.86 |
| (S) CITY STREETS | 291,780.54 | -912.69 | 290,867.85 | 256,281.11 | 34,586.74 | 256,281.11 |
| (S) COUNTY ALLOCATED | 477,787.79 | -1,426.90 | 476,360.89 | 417,125.64 | 59,235.25 | 417,125.64 |
| (S) PM DIST LIBRARY | 96,505.72 | -301.87 | 96,203.85 | 84,764.59 | 11,439.26 | 84,764.59 |
| (*) LAKE SHAMROCK 20 | 59,143.26 | 0.00 | 59,143.26 | 51,133.28 | 8,009.98 | 51,133.28 |
| (*) DELINQ UTILITY | 817.36 | 0.00 | 817.36 | 15.32 | 802.04 | 15.32 |
| (*) NON-SUFF FUNDS | 0.00 | 50.00 | 50.00 | 25.00 | 25.00 | 25.00 |
| (S) SubTotals | 3,381,486.84 | -10,273.38 | 3,371,213.46 | 2,967,413.26 | 403,800.20 | 2,967,413.26 |
| (S) Admin Fee | 33,880.89 | -103.22 | 33,777.67 | 29,718.71 | 4,058.96 | 29,718.71 |
| (S) Interest/Penalty | | | 6,736.54 | 750.80 | 5,985.74 | 750.80 |
| (S) Over Payments | | | | 0.44 | | 0.44 |
| (S) Totals | 3,415,367.73 | -10,376.60 | 3,411,727.67 | 2,997,883.21 | 413,844.90 | 2,997,883.21 |
| Grand Totals | 3,415,367.73 | -10,376.60 | 3,411,727.67 | 2,997,883.21 | 413,844.90 | 2,997,883.21 |

CITY OF CLARE
ACT 51 DISTRIBUTIONS RECEIVED
MAJOR STREETS



| | July | August | September | October | November | December | January | February | March | April | May | June | TOTAL |
|--|------------------------|------------------------|-----------|-----------|------------------------|------------------------|------------------------|----------------------------|------------------------|--------------------------|------------------------|-----------|------------|
| FY2013/14 | 15,780.18 | 13,225.92 | 12,923.12 | 12,330.25 | 12,035.83 | 12,385.29 | 12,857.74 | 16,294.21 | 12,543.79 | 12,997.53 | 12,617.62 | 13,650.28 | 159,641.76 |
| FY2014/15 | 15,672.64 | 13,348.55 | 13,513.67 | 12,708.21 | 11,739.83 | 12,724.00 | 13,298.21 | 17,735.85 | 13,955.84 | 14,784.17 | 12,306.16 | 15,024.33 | 166,811.46 |
| | -0.7% | 0.9% | 4.6% | 3.1% | -2.5% | 2.7% | 3.4% | 8.8% | 11.3% | 13.7% | -2.5% | 10.1% | 4.5% |
| FY2015/16 | 17,523.85 | 15,106.77 | 14,495.36 | 14,855.56 | 13,497.75 | 13,368.58 | 13,646.81 | 17,876.09 | 15,112.87 | 14,585.10 | 14,223.56 | 15,312.67 | 179,604.97 |
| | 11.8% | 13.2% | 7.3% | 16.9% | 15.0% | 5.1% | 2.6% | 0.8% | 8.3% | -1.3% | 15.6% | 1.9% | 7.7% |
| FY2016/17 | 16,239.53 | 15,153.32 | 14,604.26 | 13,460.51 | 15,378.07 | 15,309.70 | 18,331.68 | 19,906.24 | 19,245.12 | 18,943.64 | 19,936.16 | 20,012.99 | 206,521.22 |
| | -7.3% | 0.3% | 0.8% | -9.4% | 13.9% | 14.5% | 34.3% | 11.4% | 27.3% | 29.9% | 40.2% | 30.7% | 15.0% |
| FY2017/18 | 23,101.50 | 19,835.62 | 20,621.98 | 19,881.25 | 17,441.31 | 18,544.18 | 21,068.59 | 34,634.74 ¹ | 21,807.03 | 19,960.12 | 21,950.48 | 20,382.96 | 259,229.76 |
| | 42.3% | 30.9% | 41.2% | 47.7% | 13.4% | 21.1% | 14.9% | 74.0% | 13.3% | 5.4% | 10.1% | 1.8% | 25.5% |
| FY2018/19 | 25,664.13 | 20,830.50 | 19,543.01 | 24,596.50 | 19,272.53 ³ | 15,464.22 ³ | 23,380.95 ³ | 23,806.30 ^{1,2,3} | 24,557.19 ³ | 20,950.54 ^{3,4} | 23,574.17 ³ | 22,380.03 | 264,020.07 |
| | 11.1% | 5.0% | -5.2% | 23.7% | 10.5% | -16.6% | 11.0% | -31.3% | 12.6% | 5.0% | 7.4% | 9.8% | 1.8% |
| FY2019/20 | 27,410.42 ³ | 22,433.24 ³ | 23,824.48 | 23,199.35 | 20,960.94 | 25,075.08 | 24,774.61 | 28,882.62 | 22,259.61 | 18,518.08 | 16,086.58 | 22,410.40 | 275,835.41 |
| | 6.8% | 7.7% | 21.9% | -5.7% | 8.8% | 62.1% | 6.0% | 21.3% | -9.4% | -11.6% | -31.8% | 0.1% | 4.5% |
| FY2020/21 | 29,970.30 | 26,962.69 | 24,464.64 | 23,736.22 | 21,395.51 | 24,339.80 | 24,776.55 | 26,417.61 | 25,042.02 | 26,660.15 | 23,692.03 | 25,994.37 | 303,451.89 |
| | 9.3% | 20.2% | 2.7% | 2.3% | 2.1% | -2.9% | 0.0% | -8.5% | 12.5% | 44.0% | 47.3% | 16.0% | 10.0% |
| FY2021/22 | 30,128.47 | 27,439.05 | 27,948.59 | 23,134.96 | 24,836.76 | 32,243.04 | 26,918.94 | 29,953.01 | 27,271.81 | 26,533.06 | 24,181.26 | 26,679.19 | 327,268.14 |
| | 0.5% | 1.8% | 14.2% | -2.5% | 16.1% | 32.5% | 8.6% | 13.4% | 8.9% | -0.5% | 2.1% | 2.6% | 7.8% |
| FY2019/20 to 2020/21 Increase/(Decrease): | | | | | | | | | | | | | |
| Monthly = | 158.17 | 476.36 | 3,483.95 | (601.26) | 3,441.25 | 7,903.24 | 2,142.39 | 3,535.40 | 2,229.79 | (127.09) | 489.23 | 684.82 | 23,816.25 |

**CITY OF CLARE
ACT 51 DISTRIBUTIONS RECEIVED
LOCAL STREETS**



| | July | August | September | October | November | December | January | February | March | April | May | June | TOTAL |
|------------------|-------------------------------|------------------------------|------------------|------------------|------------------------------|------------------------------|------------------------------|-----------------------------------|-------------------------------|--------------------------------|-------------------------------|------------------------------|-------------------|
| FY2013/14 | 7,002.90 | 5,869.28 | 5,734.93 | 5,471.83 | 5,349.13 | 5,505.56 | 5,715.57 | 7,243.17 | 5,576.02 | 5,777.71 | 5,608.83 | 6,067.88 | 70,922.81 |
| FY2014/15 | 6,965.20 | 5,932.33 | 6,005.72 | 5,647.41 | 5,217.07 | 5,654.49 | 5,647.68 | 7,532.22 | 5,927.08 | 6,278.72 | 5,226.33 | 6,380.71 | 72,414.96 |
| | -0.5% | 1.1% | 4.7% | 3.2% | -2.5% | 2.7% | -1.2% | 4.0% | 6.3% | 8.7% | -6.8% | 5.2% | 2.1% |
| FY2015/16 | 7,446.01 | 6,418.93 | 6,159.13 | 6,312.19 | 5,735.25 | 5,680.33 | 5,798.55 | 7,595.57 | 6,421.92 | 6,197.66 | 6,044.03 | 6,506.51 | 76,316.08 |
| | 6.9% | 8.2% | 2.6% | 11.8% | 9.9% | 0.5% | 2.7% | 0.8% | 8.3% | -1.3% | 15.6% | 2.0% | 5.4% |
| FY2016/17 | 6,901.90 | 6,440.31 | 6,206.95 | 5,720.85 | 6,535.85 | 6,506.91 | 7,791.31 | 8,460.53 | 8,179.54 | 8,051.41 | 8,473.24 | 8,505.90 | 87,774.70 |
| | -7.3% | 0.3% | 0.8% | -9.4% | 14.0% | 14.6% | 34.4% | 11.4% | 27.4% | 29.9% | 40.2% | 30.7% | 15.0% |
| FY2017/18 | 9,821.03 | 8,432.62 | 8,766.92 | 8,452.02 | 7,415.15 | 7,884.04 | 8,953.86 | 23,709.05 ¹ | 9,267.15 | 8,482.28 | 9,327.14 | 8,661.07 | 119,172.33 |
| | 42.3% | 30.9% | 41.2% | 47.7% | 13.5% | 21.2% | 14.9% | 180.2% | 13.3% | 5.4% | 10.1% | 1.8% | 35.8% |
| FY2018/19 | 10,904.84 | 8,850.87 | 8,303.82 | 10,451.04 | 8,188.90 ² | 6,570.64 ² | 9,926.63 ² | 10,107.23 ^{1,2,3} | 10,426.03 ² | 8,894.78 ^{3,4} | 10,008.67 ² | 9,501.88 ² | 112,135.33 |
| | 11.0% | 5.0% | -5.3% | 23.7% | 10.4% | -16.7% | 10.9% | -57.4% | 12.5% | 4.9% | 7.3% | 9.7% | -5.9% |
| FY2019/20 | 11,637.10 ² | 9,524.04 ² | 10,114.72 | 9,849.32 | 8,899.01 | 10,645.67 | 10,518.10 | 12,262.50 | 9,450.56 | 7,862.21 | 6,829.87 | 9,514.78 | 117,107.88 |
| | 6.7% | 7.6% | 21.8% | -5.8% | 8.7% | 62.0% | 6.0% | 21.3% | -9.4% | -11.6% | -31.8% | 0.1% | 4.4% |
| FY2020/21 | 12,723.72 | 11,446.43 | 10,385.93 | 10,076.77 | 9,083.07 | 10,332.83 | 10,518.25 | 11,214.92 | 10,630.95 | 11,317.88 | 10,057.85 | 11,035.92 | 128,824.52 |
| | 9.3% | 20.2% | 2.7% | 2.3% | 2.1% | -2.9% | 0.0% | -8.5% | 12.5% | 44.0% | 47.3% | 16.0% | 10.0% |
| FY2021/22 | 13,229.09 | 12,048.20 | 12,271.94 | 10,089.14 | 10,831.29 | 14,061.17 | 11,739.11 | 13,061.82 | 11,892.38 | 11,570.23 | 10,544.69 | 11,634.16 | 142,973.22 |
| | 4.0% | 5.3% | 18.2% | 0.1% | 19.2% | 36.1% | 11.6% | 16.5% | 11.9% | 2.2% | 4.8% | 5.4% | 11.0% |

FY2020/21 to 2021/22 Increase/(Decrease):

| | | | | | | | | | | | | | |
|------------------|---------------|---------------|-----------------|--------------|-----------------|-----------------|-----------------|-----------------|-----------------|---------------|---------------|---------------|------------------|
| Monthly = | 505.37 | 601.77 | 1,886.01 | 12.37 | 1,748.22 | 3,728.34 | 1,220.86 | 1,846.90 | 1,261.43 | 252.35 | 486.84 | 598.24 | 14,148.70 |
|------------------|---------------|---------------|-----------------|--------------|-----------------|-----------------|-----------------|-----------------|-----------------|---------------|---------------|---------------|------------------|

CITY OF CLARE
CASH AND INVESTMENT SUMMARY (UNAUDITED) BY BANK
FROM 07/01/2022 TO 07/31/2022

| Financial Institution/Account Description | Interest Rates | Balance 07/01/2022 | Total Increases | Total Decreases | Balance 07/31/2022 |
|--|-----------------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|
| <u>City of Clare Accounts</u> | | | | | |
| Huntington/Consolidated Account/Repo Sweep | 0.010% | \$ 5,198,669.26 | \$ 858,829.16 | \$ 1,093,194.40 | 4,964,304.02 |
| Huntington/Rural Development Bond & Interest Acct | 0.010% | 113,338.90 | 9.63 | - | 113,348.53 |
| Huntington/Rural Development RRI Acct | 0.009% | 97,846.60 | 8.31 | - | 97,854.91 |
| Huntington/USDA Sewer Bond Pmt Reserve Acct | 0.008% | 11,663.76 | 0.99 | - | 11,664.75 |
| Huntington/USDA Sewer Bond RRI Reserve Acct | 0.010% | 36,569.86 | 3.11 | - | 36,572.97 |
| Huntington/USDA Water Bond Pmt Reserve Acct | 0.010% | 34,813.56 | 2.95 | - | 34,816.51 |
| Huntington/USDA Water Bond RRI Reserve Acct | 0.009% | 98,819.85 | 8.39 | - | 98,828.24 |
| Mercantile/Money Market Account | 0.050% | 74,731.96 | 5.94 | - | 74,737.90 |
| Huntington/Property Tax Account | 0.009% | 1,264.62 | 671,635.39 | 265,576.66 | 407,323.35 |
| Petty Cash and Cash on Hand | N/A | 750.00 | - | - | 750.00 |
| Huntington/ACH Receipt Acct | 0.009% | 1,000.00 | - | - | 1,000.00 |
| Mercantile/Hatton Township Landfill Trust Fund | 0.900% | 209,217.12 | - | - | 209,217.12 |
| Total - City of Clare Accounts | | <u>\$ 5,878,685.49</u> | <u>\$ 1,530,503.87</u> | <u>\$ 1,358,771.06</u> | <u>\$ 6,050,418.30</u> |
| <u>City of Clare Component Unit Accounts</u> | | | | | |
| Huntington/DDA Account | 0.009% | 134,218.25 | 8,402.62 | 5,286.61 | 137,334.26 |
| Total - City of Clare Component Unit Accounts | | <u>\$ 134,218.25</u> | <u>\$ 8,402.62</u> | <u>\$ 5,286.61</u> | <u>\$ 137,334.26</u> |

City of Clare

Summary

Revenue and Expenditure Report

Prepared as of

July 31, 2022

User: ssirpilla

PERIOD ENDING 07/31/2022

DB: Clare

% Fiscal Year Completed: 8.49

| ACCOUNT DESCRIPTION | END BALANCE | | YTD BALANCE | | ACTIVITY FOR | | AVAILABLE | | % BGD USED |
|--|---------------------|---------------------|-------------------|-------------------|---------------------|--|-------------|--|---------------|
| | 06/30/2022 | 2022-23 | 07/31/2022 | MONTH 07/31/22 | BALANCE | | | | |
| | NORM (ABNORM) | AMENDED BUDGET | NORM (ABNORM) | INCR (DECR) | NORM (ABNORM) | | | | |
| Fund 101 - GENERAL FUND | | | | | | | | | |
| 000.000 - GENERAL | 3,046,118.88 | 2,791,288.41 | 263,118.15 | 263,118.15 | 2,528,170.26 | | 9.43 | | |
| 931.000 - TRANSFERS IN AND OTHER SOURCES | 46,982.88 | 74,447.96 | 3,500.00 | 3,500.00 | 70,947.96 | | 4.70 | | |
| TOTAL REVENUES | 3,093,101.76 | 2,865,736.37 | 266,618.15 | 266,618.15 | 2,599,118.22 | | 9.30 | | |
| 101.000 - CITY COMMISSION | 45,641.32 | 47,350.00 | 203.87 | 203.87 | 47,146.13 | | 0.43 | | |
| 172.000 - CITY MANAGEMENT/ADMINISTRATION | 132,327.23 | 146,731.66 | 10,350.29 | 10,350.29 | 136,381.37 | | 7.05 | | |
| 191.000 - FISCAL SERVICES | 162,682.00 | 164,853.32 | 8,934.28 | 8,934.28 | 155,919.04 | | 5.42 | | |
| 215.000 - CLERK | 215,824.76 | 247,293.72 | 18,405.73 | 18,405.73 | 228,887.99 | | 7.44 | | |
| 247.000 - BOARD OF REVIEW | 2,074.73 | 2,245.63 | 0.00 | 0.00 | 2,245.63 | | 0.00 | | |
| 257.000 - ASSESSOR | 39,236.25 | 36,650.00 | 3,447.97 | 3,447.97 | 33,202.03 | | 9.41 | | |
| 262.000 - ELECTIONS | 4,440.13 | 19,945.00 | 3.20 | 3.20 | 19,941.80 | | 0.02 | | |
| 265.000 - BUILDING AND GROUNDS | 66,643.28 | 85,022.62 | 4,179.72 | 4,179.72 | 80,842.90 | | 4.92 | | |
| 266.000 - ATTORNEY | 21,665.10 | 22,500.00 | 241.00 | 241.00 | 22,259.00 | | 1.07 | | |
| 268.000 - CEMETERY | 78,820.76 | 112,932.87 | 7,427.51 | 7,427.51 | 105,505.36 | | 6.58 | | |
| 301.000 - POLICE | 911,377.43 | 985,646.59 | 71,638.74 | 71,638.74 | 914,007.85 | | 7.27 | | |
| 371.000 - BLDG INSPECTION / CODE ENFORCEMENT | 18,318.10 | 19,050.00 | 1,503.99 | 1,503.99 | 17,546.01 | | 7.89 | | |
| 441.000 - DEPARTMENT OF PUBLIC WORKS | 56,182.97 | 56,900.73 | 4,647.27 | 4,647.27 | 52,253.46 | | 8.17 | | |
| 445.000 - DRAINS - PUBLIC BENEFIT | 15,158.01 | 16,156.74 | 0.00 | 0.00 | 16,156.74 | | 0.00 | | |
| 448.000 - STREET LIGHTING | 67,700.26 | 59,650.95 | 1,157.08 | 1,157.08 | 58,493.87 | | 1.94 | | |
| 526.000 - LANDFILL CLOSURE | 70,697.54 | 99,903.09 | 733.36 | 733.36 | 99,169.73 | | 0.73 | | |
| 528.000 - REFUSE COLLECTION/DISPOSAL | 231,813.64 | 216,126.91 | 2,049.46 | 2,049.46 | 214,077.45 | | 0.95 | | |
| 595.000 - AIRPORT | 178,693.99 | 244,900.91 | 8,729.37 | 8,729.37 | 236,171.54 | | 3.56 | | |
| 701.000 - PLANNING | 35,063.98 | 35,800.00 | 2,414.00 | 2,414.00 | 33,386.00 | | 6.74 | | |
| 906.000 - DEBT SERVICE | 41,576.35 | 43,381.62 | 0.00 | 0.00 | 43,381.62 | | 0.00 | | |
| 955.000 - NON DEPARTMENTAL | 83,284.73 | 5,050.00 | 0.00 | 0.00 | 5,050.00 | | 0.00 | | |
| 999.000 - TRANSFERS (OUT) AND OTHER USES | 502,657.11 | 489,084.25 | 56,068.21 | 56,068.21 | 433,016.04 | | 11.46 | | |
| TOTAL EXPENDITURES | 2,981,879.67 | 3,157,176.61 | 202,135.05 | 202,135.05 | 2,955,041.56 | | 6.40 | | |
| Fund 101 - GENERAL FUND: | | | | | | | | | |
| TOTAL REVENUES | 3,093,101.76 | 2,865,736.37 | 266,618.15 | 266,618.15 | 2,599,118.22 | | 9.30 | | |
| TOTAL EXPENDITURES | 2,981,879.67 | 3,157,176.61 | 202,135.05 | 202,135.05 | 2,955,041.56 | | 6.40 | | |
| NET OF REVENUES & EXPENDITURES | 111,222.09 | (291,440.24) | 64,483.10 | 64,483.10 | (355,923.34) | | 22.13 | | |

REVENUE AND EXPENDITURE REPORT FOR CITY OF CLARE
 PERIOD ENDING 07/31/2022
 % Fiscal Year Completed: 8.49

| ACCOUNT DESCRIPTION | END BALANCE 06/30/2022 | | YTD BALANCE 07/31/2022 | | ACTIVITY FOR MONTH 07/31/22 | | AVAILABLE BALANCE | | % BGD USED |
|---|---------------------------|----------|---------------------------|-----------------|--------------------------------|-----------------|----------------------|-------------------|---------------|
| | NORM | (ABNORM) | 2022-23 AMENDED BUDGET | NORM | (ABNORM) | INCR | (DECR) | NORM | |
| Fund 151 - CEMETERY TRUST FUND | | | | | | | | | |
| 000.000 - GENERAL | 3,041.84 | | 1,550.00 | 2,602.38 | | 2,602.38 | | (1,052.38) | 167.90 |
| TOTAL REVENUES | 3,041.84 | | 1,550.00 | 2,602.38 | | 2,602.38 | | (1,052.38) | 167.90 |
| 268.000 - CEMETERY | 600.00 | | 0.00 | 0.00 | | 0.00 | | 0.00 | 0.00 |
| 999.000 - TRANSFERS (OUT) AND OTHER USES | 0.00 | | 5,000.00 | 0.00 | | 0.00 | | 5,000.00 | 0.00 |
| TOTAL EXPENDITURES | 600.00 | | 5,000.00 | 0.00 | | 0.00 | | 5,000.00 | 0.00 |
| Fund 151 - CEMETERY TRUST FUND: | | | | | | | | | |
| TOTAL REVENUES | 3,041.84 | | 1,550.00 | 2,602.38 | | 2,602.38 | | (1,052.38) | 167.90 |
| TOTAL EXPENDITURES | 600.00 | | 5,000.00 | 0.00 | | 0.00 | | 5,000.00 | 0.00 |
| NET OF REVENUES & EXPENDITURES | 2,441.84 | | (3,450.00) | 2,602.38 | | 2,602.38 | | (6,052.38) | 75.43 |

PERIOD ENDING 07/31/2022
 % Fiscal Year Completed: 8.49

| ACCOUNT DESCRIPTION | END BALANCE 06/30/2022 | | YTD BALANCE 07/31/2022 | | ACTIVITY FOR MONTH 07/31/22 | | AVAILABLE BALANCE | | % BDGT USED |
|---|---------------------------|----------|---------------------------|------------------|--------------------------------|--------|----------------------|----------|----------------|
| | NORM | (ABNORM) | 2022-23 AMENDED BUDGET | NORM (ABNORM) | INCR | (DECR) | NORM | (ABNORM) | |
| Fund 202 - MAJOR STREETS | | | | | | | | | |
| 000.000 - GENERAL | 389,497.78 | | 378,669.00 | 1.55 | 1.55 | | 378,667.45 | | 0.00 |
| TOTAL REVENUES | 389,497.78 | | 378,669.00 | 1.55 | 1.55 | | 378,667.45 | | 0.00 |
| 444.000 - SIDEWALKS | 6,221.85 | | 9,909.23 | 767.83 | 767.83 | | 9,141.40 | | 7.75 |
| 446.001 - STATE TRUNKLINE MAINTENANCE | 89,196.99 | | 90,666.16 | 6,515.38 | 6,515.38 | | 84,150.78 | | 7.19 |
| 449.002 - PRESERVATION STREETS | 114,062.34 | | 129,818.51 | 9,553.84 | 9,553.84 | | 120,264.67 | | 7.36 |
| 449.003 - WINTER MAINTENANCE | 16,976.70 | | 22,500.00 | 1,041.67 | 1,041.67 | | 21,458.33 | | 4.63 |
| 449.004 - ADMIN, ENGINEERING & RECORD KEEPING | 16,942.87 | | 23,307.00 | 1,586.20 | 1,586.20 | | 21,720.80 | | 6.81 |
| 999.000 - TRANSFERS (OUT) AND OTHER USES | 155,000.00 | | 164,000.00 | 13,666.67 | 13,666.67 | | 150,333.33 | | 8.33 |
| TOTAL EXPENDITURES | 398,400.75 | | 440,200.90 | 33,131.59 | 33,131.59 | | 407,069.31 | | 7.53 |
| Fund 202 - MAJOR STREETS: | | | | | | | | | |
| TOTAL REVENUES | 389,497.78 | | 378,669.00 | 1.55 | 1.55 | | 378,667.45 | | 0.00 |
| TOTAL EXPENDITURES | 398,400.75 | | 440,200.90 | 33,131.59 | 33,131.59 | | 407,069.31 | | 7.53 |
| NET OF REVENUES & EXPENDITURES | (8,902.97) | | (61,531.90) | (33,130.04) | (33,130.04) | | (28,401.86) | | 53.84 |

PERIOD ENDING 07/31/2022
 % Fiscal Year Completed: 8.49

| ACCOUNT DESCRIPTION | END BALANCE 06/30/2022 | | YTD BALANCE 07/31/2022 | | ACTIVITY FOR MONTH 07/31/22 | | AVAILABLE BALANCE | | % BDGT USED |
|--|---------------------------|----------|---------------------------|------------------|--------------------------------|------------------|----------------------|----------|----------------|
| | NORM | (ABNORM) | 2022-23 AMENDED BUDGET | NORM (ABNORM) | INCR | (DECR) | NORM | (ABNORM) | |
| Fund 203 - LOCAL STS FUND | | | | | | | | | |
| 000.000 - GENERAL | 148,544.75 | | 146,830.72 | 0.28 | | 0.28 | 146,830.44 | | 0.00 |
| 931.000 - TRANSFERS IN AND OTHER SOURCES | 160,000.00 | | 169,000.00 | 13,666.67 | | 13,666.67 | 155,333.33 | | 8.09 |
| TOTAL REVENUES | 308,544.75 | | 315,830.72 | 13,666.95 | | 13,666.95 | 302,163.77 | | 4.33 |
| 444.000 - SIDEWALKS | 8,195.43 | | 9,909.23 | 767.73 | | 767.73 | 9,141.50 | | 7.75 |
| 449.001 - CONSTRUCTION STREETS (INCL. ENG.& ROW) | 2,900.00 | | 4,450.00 | 316.67 | | 316.67 | 4,133.33 | | 7.12 |
| 449.002 - PRESERVATION STREETS | 254,752.95 | | 269,378.39 | 18,399.73 | | 18,399.73 | 250,978.66 | | 6.83 |
| 449.003 - WINTER MAINTENANCE | 10,348.84 | | 13,400.00 | 600.00 | | 600.00 | 12,800.00 | | 4.48 |
| 449.004 - ADMIN, ENGINEERING & RECORD KEEPING | 13,943.37 | | 17,407.00 | 1,261.19 | | 1,261.19 | 16,145.81 | | 7.25 |
| TOTAL EXPENDITURES | 290,140.59 | | 314,544.62 | 21,345.32 | | 21,345.32 | 293,199.30 | | 6.79 |
| Fund 203 - LOCAL STS FUND: | | | | | | | | | |
| TOTAL REVENUES | 308,544.75 | | 315,830.72 | 13,666.95 | | 13,666.95 | 302,163.77 | | 4.33 |
| TOTAL EXPENDITURES | 290,140.59 | | 314,544.62 | 21,345.32 | | 21,345.32 | 293,199.30 | | 6.79 |
| NET OF REVENUES & EXPENDITURES | 18,404.16 | | 1,286.10 | (7,678.37) | | (7,678.37) | 8,964.47 | | 597.03 |

PERIOD ENDING 07/31/2022

% Fiscal Year Completed: 8.49

| ACCOUNT DESCRIPTION | END BALANCE 06/30/2022 | | 2022-23 AMENDED BUDGET | YTD BALANCE 07/31/2022 | | ACTIVITY FOR MONTH 07/31/22 | | AVAILABLE BALANCE | | % BDGT USED |
|--|---------------------------|----------|---------------------------|---------------------------|----------|--------------------------------|--------|----------------------|----------|----------------|
| | NORM | (ABNORM) | | NORM | (ABNORM) | INCR | (DECR) | NORM | (ABNORM) | |
| Fund 204 - MUNICIPAL STREET FUND | | | | | | | | | | |
| 000.000 - GENERAL | 269,667.64 | | 267,358.60 | 63,089.35 | | 63,089.35 | | 204,269.25 | | 23.60 |
| TOTAL REVENUES | 269,667.64 | | 267,358.60 | 63,089.35 | | 63,089.35 | | 204,269.25 | | 23.60 |
| 449.001 - CONSTRUCTION STREETS (INCL. ENG.& ROW) | 325,448.62 | | 194,642.00 | 0.00 | | 0.00 | | 194,642.00 | | 0.00 |
| 955.000 - NON DEPARTMENTAL | 975.00 | | 0.00 | 0.00 | | 0.00 | | 0.00 | | 0.00 |
| TOTAL EXPENDITURES | 326,423.62 | | 194,642.00 | 0.00 | | 0.00 | | 194,642.00 | | 0.00 |
| Fund 204 - MUNICIPAL STREET FUND: | | | | | | | | | | |
| TOTAL REVENUES | 269,667.64 | | 267,358.60 | 63,089.35 | | 63,089.35 | | 204,269.25 | | 23.60 |
| TOTAL EXPENDITURES | 326,423.62 | | 194,642.00 | 0.00 | | 0.00 | | 194,642.00 | | 0.00 |
| NET OF REVENUES & EXPENDITURES | (56,755.98) | | 72,716.60 | 63,089.35 | | 63,089.35 | | 9,627.25 | | 86.76 |

REVENUE AND EXPENDITURE REPORT FOR CITY OF CLARE

PERIOD ENDING 07/31/2022

% Fiscal Year Completed: 8.49

| ACCOUNT DESCRIPTION | END BALANCE 06/30/2022 | | YTD BALANCE 07/31/2022 | | ACTIVITY FOR MONTH 07/31/22 | | AVAILABLE BALANCE | | % BGD USED |
|---|---------------------------|----------|---------------------------|--------------------|--------------------------------|--------------------|----------------------|--------------------|---------------|
| | NORM | (ABNORM) | 2022-23 AMENDED BUDGET | NORM | (ABNORM) | INCR | (DECR) | NORM | |
| Fund 206 - FIRE FUND | | | | | | | | | |
| 000.000 - GENERAL | 1,071,057.41 | | 217,275.00 | 1,633.49 | | 1,633.49 | | 215,641.51 | 0.75 |
| 931.000 - TRANSFERS IN AND OTHER SOURCES | 103,143.38 | | 105,206.25 | 0.00 | | 0.00 | | 105,206.25 | 0.00 |
| TOTAL REVENUES | 1,174,200.79 | | 322,481.25 | 1,633.49 | | 1,633.49 | | 320,847.76 | 0.51 |
| | | | | | | | | | |
| 336.000 - FIRE DEPARTMENT | 848,465.53 | | 342,170.04 | 13,714.27 | | 13,714.27 | | 328,455.77 | 4.01 |
| 906.000 - DEBT SERVICE | 7,164.58 | | 60,114.46 | 0.00 | | 0.00 | | 60,114.46 | 0.00 |
| 999.000 - TRANSFERS (OUT) AND OTHER USES | 19,673.84 | | 19,252.00 | 21,977.20 | | 21,977.20 | | (2,725.20) | 114.16 |
| TOTAL EXPENDITURES | 875,303.95 | | 421,536.50 | 35,691.47 | | 35,691.47 | | 385,845.03 | 8.47 |
| | | | | | | | | | |
| Fund 206 - FIRE FUND: | | | | | | | | | |
| TOTAL REVENUES | 1,174,200.79 | | 322,481.25 | 1,633.49 | | 1,633.49 | | 320,847.76 | 0.51 |
| TOTAL EXPENDITURES | 875,303.95 | | 421,536.50 | 35,691.47 | | 35,691.47 | | 385,845.03 | 8.47 |
| NET OF REVENUES & EXPENDITURES | 298,896.84 | | (99,055.25) | (34,057.98) | | (34,057.98) | | (64,997.27) | 34.38 |

REVENUE AND EXPENDITURE REPORT FOR CITY OF CLARE
 PERIOD ENDING 07/31/2022
 % Fiscal Year Completed: 8.49

| ACCOUNT DESCRIPTION | END BALANCE 06/30/2022 | | YTD BALANCE 07/31/2022 | | ACTIVITY FOR MONTH 07/31/22 | | AVAILABLE BALANCE | | % BGD USED |
|---|---------------------------|----------|---------------------------|------------------|--------------------------------|--------|----------------------|----------|---------------|
| | NORM | (ABNORM) | 2022-23 AMENDED BUDGET | NORM (ABNORM) | INCR | (DECR) | NORM | (ABNORM) | |
| Fund 208 - PARKS AND RECREATION | | | | | | | | | |
| 000.000 - GENERAL | 190,318.78 | | 504,857.42 | 21,532.47 | 21,532.47 | | 483,324.95 | | 4.27 |
| 931.000 - TRANSFERS IN AND OTHER SOURCES | 365,000.00 | | 350,000.00 | 0.00 | 0.00 | | 350,000.00 | | 0.00 |
| TOTAL REVENUES | 555,318.78 | | 854,857.42 | 21,532.47 | 21,532.47 | | 833,324.95 | | 2.52 |
| 751.001 - PARKS | 203,572.08 | | 624,274.29 | 14,473.04 | 14,473.04 | | 609,801.25 | | 2.32 |
| 751.002 - RECREATION | 105,880.66 | | 112,115.76 | 8,502.59 | 8,502.59 | | 103,613.17 | | 7.58 |
| 751.003 - RAILROAD DEPOT | 15,567.72 | | 19,000.00 | 452.51 | 452.51 | | 18,547.49 | | 2.38 |
| 751.004 - LAKE SHAMROCK DREDGING/IMPROVEMENTS | 66,078.83 | | 121,298.70 | 2,124.99 | 2,124.99 | | 119,173.71 | | 1.75 |
| 906.000 - DEBT SERVICE | 152,447.65 | | 152,202.82 | 18,600.99 | 18,600.99 | | 133,601.83 | | 12.22 |
| 955.000 - NON DEPARTMENTAL | 2,243.78 | | 3,000.00 | 166.67 | 166.67 | | 2,833.33 | | 5.56 |
| TOTAL EXPENDITURES | 545,790.72 | | 1,031,891.57 | 44,320.79 | 44,320.79 | | 987,570.78 | | 4.30 |
| Fund 208 - PARKS AND RECREATION: | | | | | | | | | |
| TOTAL REVENUES | 555,318.78 | | 854,857.42 | 21,532.47 | 21,532.47 | | 833,324.95 | | 2.52 |
| TOTAL EXPENDITURES | 545,790.72 | | 1,031,891.57 | 44,320.79 | 44,320.79 | | 987,570.78 | | 4.30 |
| NET OF REVENUES & EXPENDITURES | 9,528.06 | | (177,034.15) | (22,788.32) | (22,788.32) | | (154,245.83) | | 12.87 |

REVENUE AND EXPENDITURE REPORT FOR CITY OF CLARE

PERIOD ENDING 07/31/2022

% Fiscal Year Completed: 8.49

| ACCOUNT DESCRIPTION | END BALANCE 06/30/2022 | | 2022-23 AMENDED BUDGET | YTD BALANCE 07/31/2022 | | ACTIVITY FOR MONTH 07/31/22 | | AVAILABLE BALANCE | | % BGD USED |
|--|---------------------------|----------|---------------------------|---------------------------|----------|--------------------------------|--------|----------------------|----------|---------------|
| | NORM | (ABNORM) | | NORM | (ABNORM) | INCR | (DECR) | NORM | (ABNORM) | |
| Fund 214 - LOCAL DEVELOPMENT FINANCE AUTH | | | | | | | | | | |
| 000.000 - GENERAL | 4,979.83 | | 4,447.96 | 0.00 | | 0.00 | | 4,447.96 | | 0.00 |
| TOTAL REVENUES | <u>4,979.83</u> | | <u>4,447.96</u> | <u>0.00</u> | | <u>0.00</u> | | <u>4,447.96</u> | | <u>0.00</u> |
| 222.000 - DEBT SERVICE | 577.81 | | 1.50 | 48.70 | | 48.70 | | (47.20) | | 3,246.67 |
| 999.000 - TRANSFERS (OUT) AND OTHER USES | 4,982.88 | | 4,447.96 | 0.00 | | 0.00 | | 4,447.96 | | 0.00 |
| TOTAL EXPENDITURES | <u>5,560.69</u> | | <u>4,449.46</u> | <u>48.70</u> | | <u>48.70</u> | | <u>4,400.76</u> | | <u>1.09</u> |
| Fund 214 - LOCAL DEVELOPMENT FINANCE AUTH: | | | | | | | | | | |
| TOTAL REVENUES | <u>4,979.83</u> | | <u>4,447.96</u> | <u>0.00</u> | | <u>0.00</u> | | <u>4,447.96</u> | | <u>0.00</u> |
| TOTAL EXPENDITURES | <u>5,560.69</u> | | <u>4,449.46</u> | <u>48.70</u> | | <u>48.70</u> | | <u>4,400.76</u> | | <u>1.09</u> |
| NET OF REVENUES & EXPENDITURES | (580.86) | | (1.50) | (48.70) | | (48.70) | | 47.20 | | 3,246.67 |

REVENUE AND EXPENDITURE REPORT FOR CITY OF CLARE
 PERIOD ENDING 07/31/2022
 % Fiscal Year Completed: 8.49

| ACCOUNT DESCRIPTION | END BALANCE 06/30/2022 | | 2022-23 AMENDED BUDGET | YTD BALANCE 07/31/2022 | | ACTIVITY FOR MONTH 07/31/22 | | AVAILABLE BALANCE | | % BDGT USED |
|--|---------------------------|----------|---------------------------|---------------------------|-------------|--------------------------------|-------------|----------------------|----------|----------------|
| | NORM | (ABNORM) | | NORM | (ABNORM) | INCR | (DECR) | NORM | (ABNORM) | |
| Fund 243 - BROWNFIELD REDEVELOPMENT AUTHORITY FUND | | | | | | | | | | |
| 000.000 - GENERAL | 0.62 | | 2.00 | | 0.03 | | 0.03 | 1.97 | | 1.50 |
| TOTAL REVENUES | 0.62 | | 2.00 | | 0.03 | | 0.03 | 1.97 | | 1.50 |
| Fund 243 - BROWNFIELD REDEVELOPMENT AUTHORITY FUN | | | | | | | | | | |
| TOTAL REVENUES | 0.62 | | 2.00 | | 0.03 | | 0.03 | 1.97 | | 1.50 |
| TOTAL EXPENDITURES | 0.00 | | 0.00 | | 0.00 | | 0.00 | 0.00 | | 0.00 |
| NET OF REVENUES & EXPENDITURES | 0.62 | | 2.00 | | 0.03 | | 0.03 | 1.97 | | 1.50 |

REVENUE AND EXPENDITURE REPORT FOR CITY OF CLARE

PERIOD ENDING 07/31/2022
 % Fiscal Year Completed: 8.49

| ACCOUNT DESCRIPTION | END BALANCE 06/30/2022 | | YTD BALANCE 07/31/2022 | | ACTIVITY FOR MONTH 07/31/22 | | AVAILABLE BALANCE | | % BGD USED |
|---|---------------------------|----------|---------------------------|-----------------|--------------------------------|--------|----------------------|----------|---------------|
| | NORM | (ABNORM) | 2022-23 AMENDED BUDGET | NORM (ABNORM) | INCR | (DECR) | NORM | (ABNORM) | |
| Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY | | | | | | | | | |
| 000.000 - GENERAL | 110,205.97 | | 96,367.13 | 8,402.62 | 8,402.62 | | 87,964.51 | | 8.72 |
| TOTAL REVENUES | 110,205.97 | | 96,367.13 | 8,402.62 | 8,402.62 | | 87,964.51 | | 8.72 |
| 737.001 - DDA - OPERATIONS | 24,883.15 | | 22,500.00 | 5,056.04 | 5,056.04 | | 17,443.96 | | 22.47 |
| 737.002 - DDA - MAINSTREET | 359.40 | | 530.00 | 63.90 | 63.90 | | 466.10 | | 12.06 |
| 737.003 - DDA - ART ALLEY | 0.00 | | 200.00 | 0.00 | 0.00 | | 200.00 | | 0.00 |
| 906.000 - DEBT SERVICE | 68,894.88 | | 69,398.10 | 0.00 | 0.00 | | 69,398.10 | | 0.00 |
| 999.000 - TRANSFERS (OUT) AND OTHER USES | 2,000.00 | | 3,000.00 | 166.67 | 166.67 | | 2,833.33 | | 5.56 |
| TOTAL EXPENDITURES | 96,137.43 | | 95,628.10 | 5,286.61 | 5,286.61 | | 90,341.49 | | 5.53 |
| Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY: | | | | | | | | | |
| TOTAL REVENUES | 110,205.97 | | 96,367.13 | 8,402.62 | 8,402.62 | | 87,964.51 | | 8.72 |
| TOTAL EXPENDITURES | 96,137.43 | | 95,628.10 | 5,286.61 | 5,286.61 | | 90,341.49 | | 5.53 |
| NET OF REVENUES & EXPENDITURES | 14,068.54 | | 739.03 | 3,116.01 | 3,116.01 | | (2,376.98) | | 421.64 |

PERIOD ENDING 07/31/2022
 % Fiscal Year Completed: 8.49

| ACCOUNT DESCRIPTION | END BALANCE 06/30/2022 | | 2022-23 AMENDED BUDGET | YTD BALANCE 07/31/2022 | | ACTIVITY FOR MONTH 07/31/22 | | AVAILABLE BALANCE | | % BGD USED |
|---------------------------------------|---------------------------|----------|---------------------------|---------------------------|----------|--------------------------------|--------|----------------------|----------|---------------|
| | NORM | (ABNORM) | | NORM | (ABNORM) | INCR | (DECR) | NORM | (ABNORM) | |
| Fund 265 - DRUG LAW ENFORCEMENT FUND | | | | | | | | | | |
| 000.000 - GENERAL | 0.38 | | 1.00 | 0.02 | | 0.02 | | 0.98 | | 2.00 |
| TOTAL REVENUES | <u>0.38</u> | | <u>1.00</u> | <u>0.02</u> | | <u>0.02</u> | | <u>0.98</u> | | <u>2.00</u> |
| 301.000 - POLICE | 0.00 | | 0.69 | 0.00 | | 0.00 | | 0.69 | | 0.00 |
| TOTAL EXPENDITURES | <u>0.00</u> | | <u>0.69</u> | <u>0.00</u> | | <u>0.00</u> | | <u>0.69</u> | | <u>0.00</u> |
| Fund 265 - DRUG LAW ENFORCEMENT FUND: | | | | | | | | | | |
| TOTAL REVENUES | 0.38 | | 1.00 | 0.02 | | 0.02 | | 0.98 | | 2.00 |
| TOTAL EXPENDITURES | <u>0.00</u> | | <u>0.69</u> | <u>0.00</u> | | <u>0.00</u> | | <u>0.69</u> | | <u>0.00</u> |
| NET OF REVENUES & EXPENDITURES | 0.38 | | 0.31 | 0.02 | | 0.02 | | 0.29 | | 6.45 |

PERIOD ENDING 07/31/2022

% Fiscal Year Completed: 8.49

| ACCOUNT DESCRIPTION | END BALANCE 06/30/2022 | | 2022-23 AMENDED BUDGET | YTD BALANCE 07/31/2022 | | ACTIVITY FOR MONTH 07/31/22 | | AVAILABLE BALANCE | | % BGD USED |
|--------------------------------------|---------------------------|----------|---------------------------|---------------------------|-------------|--------------------------------|--------|----------------------|----------|---------------|
| | NORM | (ABNORM) | | NORM | (ABNORM) | INCR | (DECR) | NORM | (ABNORM) | |
| Fund 287 - POLICE TRAINING 302 FUND | | | | | | | | | | |
| 000.000 - GENERAL | 397.04 | | 0.00 | 0.00 | 0.00 | 0.00 | | 0.00 | | 0.00 |
| TOTAL REVENUES | <u>397.04</u> | | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | | <u>0.00</u> | | <u>0.00</u> |
| 301.000 - POLICE | 639.45 | | 0.00 | 0.00 | 0.00 | 0.00 | | 0.00 | | 0.00 |
| TOTAL EXPENDITURES | <u>639.45</u> | | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | | <u>0.00</u> | | <u>0.00</u> |
| Fund 287 - POLICE TRAINING 302 FUND: | | | | | | | | | | |
| TOTAL REVENUES | 397.04 | | 0.00 | 0.00 | 0.00 | 0.00 | | 0.00 | | 0.00 |
| TOTAL EXPENDITURES | <u>639.45</u> | | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | | <u>0.00</u> | | <u>0.00</u> |
| NET OF REVENUES & EXPENDITURES | (242.41) | | 0.00 | 0.00 | 0.00 | 0.00 | | 0.00 | | 0.00 |

REVENUE AND EXPENDITURE REPORT FOR CITY OF CLARE

PERIOD ENDING 07/31/2022
 % Fiscal Year Completed: 8.49

| ACCOUNT DESCRIPTION | END BALANCE 06/30/2022 | | 2022-23 AMENDED BUDGET | YTD BALANCE 07/31/2022 | | ACTIVITY FOR MONTH 07/31/22 | | AVAILABLE BALANCE | | % BDT USED |
|--|---------------------------|----------|---------------------------|---------------------------|----------|--------------------------------|--------|----------------------|----------|---------------|
| | NORM | (ABNORM) | | NORM | (ABNORM) | INCR | (DECR) | NORM | (ABNORM) | |
| Fund 303 - PUBLIC SAFETY BLDG DEBT SERVIC | | | | | | | | | | |
| 931.000 - TRANSFERS IN AND OTHER SOURCES | 49,187.57 | | 48,130.00 | 78,045.41 | | 78,045.41 | | (29,915.41) | | 162.16 |
| TOTAL REVENUES | <u>49,187.57</u> | | <u>48,130.00</u> | <u>78,045.41</u> | | <u>78,045.41</u> | | <u>(29,915.41)</u> | | <u>162.16</u> |
| 222.000 - DEBT SERVICE | 101,580.46 | | 48,130.00 | 140.82 | | 140.82 | | 47,989.18 | | 0.29 |
| TOTAL EXPENDITURES | <u>101,580.46</u> | | <u>48,130.00</u> | <u>140.82</u> | | <u>140.82</u> | | <u>47,989.18</u> | | <u>0.29</u> |
| Fund 303 - PUBLIC SAFETY BLDG DEBT SERVIC: | | | | | | | | | | |
| TOTAL REVENUES | 49,187.57 | | 48,130.00 | 78,045.41 | | 78,045.41 | | (29,915.41) | | 162.16 |
| TOTAL EXPENDITURES | 101,580.46 | | 48,130.00 | 140.82 | | 140.82 | | 47,989.18 | | 0.29 |
| NET OF REVENUES & EXPENDITURES | <u>(52,392.89)</u> | | <u>0.00</u> | <u>77,904.59</u> | | <u>77,904.59</u> | | <u>(77,904.59)</u> | | <u>100.00</u> |

REVENUE AND EXPENDITURE REPORT FOR CITY OF CLARE
 PERIOD ENDING 07/31/2022
 % Fiscal Year Completed: 8.49

| ACCOUNT DESCRIPTION | END BALANCE 06/30/2022 | | YTD BALANCE 07/31/2022 | | ACTIVITY FOR MONTH 07/31/22 | | AVAILABLE BALANCE | | % BDGT USED |
|--|---------------------------|----------|---------------------------|------------------|--------------------------------|--------|----------------------|----------|----------------|
| | NORM | (ABNORM) | 2022-23 AMENDED BUDGET | NORM (ABNORM) | INCR | (DECR) | NORM | (ABNORM) | |
| Fund 590 - SEWER SYSTEM FUND | | | | | | | | | |
| 000.000 - GENERAL | 942,806.27 | | 962,842.33 | 92,371.89 | 92,371.89 | | 870,470.44 | | 9.59 |
| TOTAL REVENUES | 942,806.27 | | 962,842.33 | 92,371.89 | 92,371.89 | | 870,470.44 | | 9.59 |
| 536.001 - SEWER TREATMENT AND PUMPING | 984,470.37 | | 1,037,916.58 | 29,613.39 | 29,613.39 | | 1,008,303.19 | | 2.85 |
| 536.002 - SEWER COLLECTION | 233,648.20 | | 328,838.67 | 20,039.02 | 20,039.02 | | 308,799.65 | | 6.09 |
| 906.000 - DEBT SERVICE | 69,058.17 | | 90,977.28 | 57.14 | 57.14 | | 90,920.14 | | 0.06 |
| 999.000 - TRANSFERS (OUT) AND OTHER USES | 10,000.00 | | 23,500.00 | 833.33 | 833.33 | | 22,666.67 | | 3.55 |
| TOTAL EXPENDITURES | 1,297,176.74 | | 1,481,232.53 | 50,542.88 | 50,542.88 | | 1,430,689.65 | | 3.41 |
| Fund 590 - SEWER SYSTEM FUND: | | | | | | | | | |
| TOTAL REVENUES | 942,806.27 | | 962,842.33 | 92,371.89 | 92,371.89 | | 870,470.44 | | 9.59 |
| TOTAL EXPENDITURES | 1,297,176.74 | | 1,481,232.53 | 50,542.88 | 50,542.88 | | 1,430,689.65 | | 3.41 |
| NET OF REVENUES & EXPENDITURES | (354,370.47) | | (518,390.20) | 41,829.01 | 41,829.01 | | (560,219.21) | | 8.07 |

REVENUE AND EXPENDITURE REPORT FOR CITY OF CLARE
 PERIOD ENDING 07/31/2022
 % Fiscal Year Completed: 8.49

| ACCOUNT DESCRIPTION | END BALANCE 06/30/2022 | | 2022-23 AMENDED BUDGET | YTD BALANCE 07/31/2022 | | ACTIVITY FOR MONTH 07/31/22 | | AVAILABLE BALANCE | | % BGD USED |
|--|---------------------------|----------|---------------------------|---------------------------|----------|--------------------------------|--------|----------------------|----------|---------------|
| | NORM | (ABNORM) | | NORM | (ABNORM) | INCR | (DECR) | NORM | (ABNORM) | |
| Fund 591 - WATER SYSTEM FUND | | | | | | | | | | |
| 000.000 - GENERAL | 1,171,057.72 | | 1,601,998.88 | 202,618.06 | | 202,618.06 | | 1,399,380.82 | | 12.65 |
| TOTAL REVENUES | 1,171,057.72 | | 1,601,998.88 | 202,618.06 | | 202,618.06 | | 1,399,380.82 | | 12.65 |
| 536.003 - TREATMENT, PUMPING AND STORAGE | 317,665.46 | | 342,192.54 | 18,225.96 | | 18,225.96 | | 323,966.58 | | 5.33 |
| 536.004 - WATER DISTRIBUTION | 670,947.69 | | 917,181.67 | 26,198.72 | | 26,198.72 | | 890,982.95 | | 2.86 |
| 536.005 - PRINCIPAL RESPONSIBLE PARTY #1 | 151,535.42 | | 149,296.28 | 6,653.77 | | 6,653.77 | | 142,642.51 | | 4.46 |
| 906.000 - DEBT SERVICE | 51,466.35 | | 84,151.20 | 52.04 | | 52.04 | | 84,099.16 | | 0.06 |
| 999.000 - TRANSFERS (OUT) AND OTHER USES | 10,000.00 | | 33,404.39 | 833.33 | | 833.33 | | 32,571.06 | | 2.49 |
| TOTAL EXPENDITURES | 1,201,614.92 | | 1,526,226.08 | 51,963.82 | | 51,963.82 | | 1,474,262.26 | | 3.40 |
| Fund 591 - WATER SYSTEM FUND: | | | | | | | | | | |
| TOTAL REVENUES | 1,171,057.72 | | 1,601,998.88 | 202,618.06 | | 202,618.06 | | 1,399,380.82 | | 12.65 |
| TOTAL EXPENDITURES | 1,201,614.92 | | 1,526,226.08 | 51,963.82 | | 51,963.82 | | 1,474,262.26 | | 3.40 |
| NET OF REVENUES & EXPENDITURES | (30,557.20) | | 75,772.80 | 150,654.24 | | 150,654.24 | | (74,881.44) | | 198.82 |

REVENUE AND EXPENDITURE REPORT FOR CITY OF CLARE

PERIOD ENDING 07/31/2022

% Fiscal Year Completed: 8.49

| ACCOUNT | DESCRIPTION | END BALANCE | | YTD BALANCE | | ACTIVITY FOR | | AVAILABLE | | % BGD USED |
|---|--------------------------------|------------------|------------------|-----------------|----------------|-----------------|--|------------------|--|---------------|
| | | 06/30/2022 | 2022-23 | 07/31/2022 | MONTH 07/31/22 | BALANCE | | NORM (ABNORM) | | |
| | | NORM (ABNORM) | AMENDED BUDGET | NORM (ABNORM) | | INCR (DECR) | | | | |
| Fund 636 - DATA PROCESSING | | | | | | | | | | |
| 000.000 - GENERAL | | 61,382.37 | 58,505.00 | 4,875.27 | | 4,875.27 | | 53,629.73 | | 8.33 |
| | TOTAL REVENUES | <u>61,382.37</u> | <u>58,505.00</u> | <u>4,875.27</u> | | <u>4,875.27</u> | | <u>53,629.73</u> | | <u>8.33</u> |
| 228.000 - DATA PROCESSING, INFORMATION TECHNOLO | | 42,581.23 | 46,850.00 | 382.73 | | 382.73 | | 46,467.27 | | 0.82 |
| 999.000 - TRANSFERS (OUT) AND OTHER USES | | 11,000.00 | 16,000.00 | 916.66 | | 916.66 | | 15,083.34 | | 5.73 |
| | TOTAL EXPENDITURES | <u>53,581.23</u> | <u>62,850.00</u> | <u>1,299.39</u> | | <u>1,299.39</u> | | <u>61,550.61</u> | | <u>2.07</u> |
| | | | | | | | | | | |
| Fund 636 - DATA PROCESSING: | | | | | | | | | | |
| | TOTAL REVENUES | 61,382.37 | 58,505.00 | 4,875.27 | | 4,875.27 | | 53,629.73 | | 8.33 |
| | TOTAL EXPENDITURES | <u>53,581.23</u> | <u>62,850.00</u> | <u>1,299.39</u> | | <u>1,299.39</u> | | <u>61,550.61</u> | | <u>2.07</u> |
| | NET OF REVENUES & EXPENDITURES | 7,801.14 | (4,345.00) | 3,575.88 | | 3,575.88 | | (7,920.88) | | 82.30 |

REVENUE AND EXPENDITURE REPORT FOR CITY OF CLARE

PERIOD ENDING 07/31/2022

% Fiscal Year Completed: 8.49

| ACCOUNT DESCRIPTION | END BALANCE 06/30/2022 | | 2022-23 AMENDED BUDGET | YTD BALANCE 07/31/2022 | | ACTIVITY FOR MONTH 07/31/22 | | AVAILABLE BALANCE | | % BDGT USED |
|--|---------------------------|----------|---------------------------|---------------------------|----------|--------------------------------|--------|----------------------|----------|----------------|
| | NORM | (ABNORM) | | NORM | (ABNORM) | INCR | (DECR) | NORM | (ABNORM) | |
| Fund 640 - DPW EQUIPMENT REVOLVING FUND | | | | | | | | | | |
| 000.000 - GENERAL | 873,345.71 | | 467,486.65 | 38,844.54 | | 38,844.54 | | 428,642.11 | | 8.31 |
| TOTAL REVENUES | <u>873,345.71</u> | | <u>467,486.65</u> | <u>38,844.54</u> | | <u>38,844.54</u> | | <u>428,642.11</u> | | <u>8.31</u> |
| 441.000 - DEPARTMENT OF PUBLIC WORKS | 838,784.67 | | 407,014.87 | 12,703.71 | | 12,703.71 | | 394,311.16 | | 3.12 |
| 906.000 - DEBT SERVICE | 35,778.70 | | 63,782.88 | 18,807.34 | | 18,807.34 | | 44,975.54 | | 29.49 |
| 999.000 - TRANSFERS (OUT) AND OTHER USES | 1,000.00 | | 2,000.00 | 83.33 | | 83.33 | | 1,916.67 | | 4.17 |
| TOTAL EXPENDITURES | <u>875,563.37</u> | | <u>472,797.75</u> | <u>31,594.38</u> | | <u>31,594.38</u> | | <u>441,203.37</u> | | <u>6.68</u> |
| Fund 640 - DPW EQUIPMENT REVOLVING FUND: | | | | | | | | | | |
| TOTAL REVENUES | 873,345.71 | | 467,486.65 | 38,844.54 | | 38,844.54 | | 428,642.11 | | 8.31 |
| TOTAL EXPENDITURES | <u>875,563.37</u> | | <u>472,797.75</u> | <u>31,594.38</u> | | <u>31,594.38</u> | | <u>441,203.37</u> | | <u>6.68</u> |
| NET OF REVENUES & EXPENDITURES | (2,217.66) | | (5,311.10) | 7,250.16 | | 7,250.16 | | (12,561.26) | | 136.51 |

REVENUE AND EXPENDITURE REPORT FOR CITY OF CLARE
 PERIOD ENDING 07/31/2022
 % Fiscal Year Completed: 8.49

| ACCOUNT DESCRIPTION | END BALANCE 06/30/2022 | | 2022-23 AMENDED BUDGET | YTD BALANCE 07/31/2022 | | ACTIVITY FOR MONTH 07/31/22 | | AVAILABLE BALANCE | | % BGD USED |
|---|---------------------------|----------|---------------------------|---------------------------|----------------|--------------------------------|----------------|----------------------|----------|---------------|
| | NORM | (ABNORM) | | NORM | (ABNORM) | INCR | (DECR) | NORM | (ABNORM) | |
| Fund 703 - PROPERTY TAX FUND | | | | | | | | | | |
| 000.000 - GENERAL | 0.00 | | 0.00 | | (15.00) | | (15.00) | 15.00 | | 100.00 |
| TOTAL REVENUES | 0.00 | | 0.00 | | (15.00) | | (15.00) | 15.00 | | 100.00 |
| Fund 703 - PROPERTY TAX FUND: | | | | | | | | | | |
| TOTAL REVENUES | 0.00 | | 0.00 | | (15.00) | | (15.00) | 15.00 | | 100.00 |
| TOTAL EXPENDITURES | 0.00 | | 0.00 | | 0.00 | | 0.00 | 0.00 | | 0.00 |
| NET OF REVENUES & EXPENDITURES | 0.00 | | 0.00 | | (15.00) | | (15.00) | 15.00 | | 100.00 |

PERIOD ENDING 07/31/2022
 % Fiscal Year Completed: 8.49

| ACCOUNT DESCRIPTION | END BALANCE 06/30/2022 | | 2022-23 AMENDED BUDGET | YTD BALANCE 07/31/2022 | | ACTIVITY FOR MONTH 07/31/22 | | AVAILABLE BALANCE | | % BDGT USED |
|--|---------------------------|----------|---------------------------|---------------------------|-------------------|--------------------------------|-------------------|----------------------|----------|----------------|
| | NORM | (ABNORM) | | NORM | (ABNORM) | INCR | (DECR) | NORM | (ABNORM) | |
| Fund 765 - HATTON TOWNSHIP LANDFILL TRUST FUND | | | | | | | | | | |
| 000.000 - GENERAL | 0.00 | | 500.00 | | 0.00 | | 0.00 | 500.00 | | 0.00 |
| TOTAL REVENUES | 0.00 | | 500.00 | | 0.00 | | 0.00 | 500.00 | | 0.00 |
| Fund 765 - HATTON TOWNSHIP LANDFILL TRUST FUND: | | | | | | | | | | |
| TOTAL REVENUES | 0.00 | | 500.00 | | 0.00 | | 0.00 | 500.00 | | 0.00 |
| TOTAL EXPENDITURES | 0.00 | | 0.00 | | 0.00 | | 0.00 | 0.00 | | 0.00 |
| NET OF REVENUES & EXPENDITURES | 0.00 | | 500.00 | | 0.00 | | 0.00 | 500.00 | | 0.00 |
| TOTAL REVENUES - ALL FUNDS | 9,006,736.82 | | 8,246,764.31 | | 794,287.18 | | 794,287.18 | 7,452,477.13 | | 9.63 |
| TOTAL EXPENDITURES - ALL FUNDS | 9,050,393.59 | | 9,256,306.81 | | 477,500.82 | | 477,500.82 | 8,778,805.99 | | 5.16 |
| NET OF REVENUES & EXPENDITURES | (43,656.77) | | (1,009,542.50) | | 316,786.36 | | 316,786.36 | (1,326,328.86) | | 31.38 |

City of Clare

Comparative Balance Sheet

Prepared as of

July 31, 2022

Fund 101 GENERAL FUND

| GL Number | Description | PERIOD ENDED 07/31/2021 | PERIOD ENDED 07/31/2022 |
|---|--------------------------------------|----------------------------|----------------------------|
| *** Assets *** | | | |
| 101-000.000-001.000 | CASH | 327,898.28 | 678,552.80 |
| 101-000.000-001.002 | CASH ON HAND | 650.00 | 650.00 |
| 101-000.000-001.003 | PETTY CASH | 100.00 | 100.00 |
| 101-000.000-001.009 | ACH RECEIPT ACCT | 1,000.00 | 1,000.00 |
| 101-000.000-002.001 | CASH - MERCANTILE | 74,683.35 | 74,737.90 |
| 101-000.000-040.000 | ACCOUNTS RECEIVABLE | 2,244.40 | 76,166.69 |
| 101-000.000-040.248 | DUE FROM DDA | 1,207.08 | 854.52 |
| 101-000.000-040.271 | ACCOUNTS RECEIVABLE - LIBRARY | 0.00 | 440.00 |
| 101-000.000-043.000 | A/R UTILITIES | 14,685.81 | 15,019.75 |
| 101-000.000-043.001 | ALLOWANCE FOR UNCOLLECTIBLE ACCOUNTS | (1,025.00) | (1,025.00) |
| 101-000.000-078.000 | DUE FROM STATE | 69,622.00 | 75,206.00 |
| 101-000.000-084.703 | DUE FROM TAX FUND | 102.44 | 9,014.41 |
| 101-000.000-111.000 | INVENTORY | 2,081.76 | 2,081.76 |
| 101-000.000-111.001 | INVENTORY - AIRPORT FUEL | 14,608.44 | 14,608.44 |
| 101-000.000-123.000 | PREPAID EXPENDITURES | 0.00 | 113,869.51 |
| 101-000.000-123.595 | PREPAID SALES TAX - AVIATION FUEL | (6.20) | (6.20) |
| Total Assets | | 507,852.36 | 1,061,270.58 |
| *** Liabilities *** | | | |
| 101-000.000-202.000 | ACCTS PAYABLE | 1,096.18 | 1,479.18 |
| 101-000.000-214.222 | DUE TO COUNTY- TR FEES | 0.00 | 123.03 |
| 101-000.000-214.225 | DUE TO COUNTY - SCHOOL TR FEES | 0.00 | 492.01 |
| 101-000.000-228.000 | DUE TO STATE OF MICHIGAN - AIRPORT | 639.47 | 1,508.03 |
| 101-000.000-228.101 | DUE TO THE STATE OF MICHIGAN - BAGS | 7.81 | 5.82 |
| 101-000.000-276.000 | DUE TO UTILITY CUSTOMERS | 0.00 | 367.18 |
| 101-000.000-339.000 | DEFERRED REVENUES | 0.00 | 323,357.99 |
| Total Liabilities | | 1,743.46 | 327,333.24 |
| *** Fund Balance *** | | | |
| 101-000.000-391.000 | FISCAL FUND BALANCE | 558,232.15 | 558,232.15 |
| Total Fund Balance | | 558,232.15 | 558,232.15 |
| Beginning Fund Balance | | 558,232.15 | 558,232.15 |
| Net of Revenues VS Expenditures - 21-22 | | | 111,222.09 |
| *21-22 End FB/22-23 Beg FB | | 669,454.24 | |
| Net of Revenues VS Expenditures - Current Year | | (52,123.25) | 64,483.10 |
| Ending Fund Balance | | 506,108.90 | 733,937.34 |
| Total Liabilities And Fund Balance | | 507,852.36 | 1,061,270.58 |

* Year Not Closed

Fund 151 CEMETERY TRUST FUND

| GL Number | Description | PERIOD ENDED 07/31/2021 | PERIOD ENDED 07/31/2022 |
|---|----------------------------|----------------------------|----------------------------|
| *** Assets *** | | | |
| 151-000.000-001.000 | CASH | 317,207.86 | 322,244.24 |
| Total Assets | | 317,207.86 | 322,244.24 |
| *** Liabilities *** | | | |
| Total Liabilities | | 0.00 | 0.00 |
| *** Fund Balance *** | | | |
| 151-000.000-390.000 | FUND BALANCE | 26,272.75 | 26,272.75 |
| 151-000.000-390.001 | NONEXPENDABLE FUND BALANCE | 290,927.27 | 290,927.27 |
| Total Fund Balance | | 317,200.02 | 317,200.02 |
| Beginning Fund Balance | | 317,200.02 | 317,200.02 |
| Net of Revenues VS Expenditures - 21-22 | | | 2,441.84 |
| *21-22 End FB/22-23 Beg FB | | 319,641.86 | |
| Net of Revenues VS Expenditures - Current Year | | 7.84 | 2,602.38 |
| Ending Fund Balance | | 317,207.86 | 322,244.24 |
| Total Liabilities And Fund Balance | | 317,207.86 | 322,244.24 |

* Year Not Closed

Fund 202 MAJOR STREETS

| GL Number | Description | PERIOD ENDED 07/31/2021 | PERIOD ENDED 07/31/2022 |
|---|---------------------|----------------------------|----------------------------|
| *** Assets *** | | | |
| 202-000.000-001.000 | CASH | 194,919.69 | 185,842.13 |
| 202-000.000-078.000 | DUE FROM STATE | 38,376.91 | 30,187.37 |
| 202-000.000-123.000 | PREPAID EXPENSES | 0.00 | 3,817.11 |
| Total Assets | | 233,296.60 | 219,846.61 |
| *** Liabilities *** | | | |
| Total Liabilities | | 0.00 | 0.00 |
| *** Fund Balance *** | | | |
| 202-000.000-391.000 | FISCAL FUND BALANCE | 261,879.62 | 261,879.62 |
| Total Fund Balance | | 261,879.62 | 261,879.62 |
| Beginning Fund Balance | | 261,879.62 | 261,879.62 |
| Net of Revenues VS Expenditures - 21-22 | | | (8,902.97) |
| *21-22 End FB/22-23 Beg FB | | 252,976.65 | |
| Net of Revenues VS Expenditures - Current Year | | (28,583.02) | (33,130.04) |
| Ending Fund Balance | | 233,296.60 | 219,846.61 |
| Total Liabilities And Fund Balance | | 233,296.60 | 219,846.61 |

* Year Not Closed

Fund 203 LOCAL STS FUND

| GL Number | Description | PERIOD ENDED 07/31/2021 | PERIOD ENDED 07/31/2022 |
|---|--------------------------------|----------------------------|----------------------------|
| *** Assets *** | | | |
| 203-000.000-001.000 | CASH | 29,277.43 | 41,206.98 |
| 203-000.000-045.000 | SPECIAL ASSESSMENTS RECEIVABLE | 525.74 | 525.74 |
| 203-000.000-078.000 | DUE FROM STATE | 11,035.92 | 11,634.16 |
| 203-000.000-123.000 | PREPAID EXPENSES | 0.00 | 4,147.96 |
| Total Assets | | 40,839.09 | 57,514.84 |
| *** Liabilities *** | | | |
| 203-000.000-202.000 | ACCOUNTS PAYABLE | 0.00 | 300.54 |
| 203-000.000-339.000 | DEFERRED REVENUES | 525.74 | 525.74 |
| Total Liabilities | | 525.74 | 826.28 |
| *** Fund Balance *** | | | |
| 203-000.000-391.000 | FISCAL FUND BALANCE | 45,962.77 | 45,962.77 |
| Total Fund Balance | | 45,962.77 | 45,962.77 |
| Beginning Fund Balance | | 45,962.77 | 45,962.77 |
| Net of Revenues VS Expenditures - 21-22 | | | 18,404.16 |
| *21-22 End FB/22-23 Beg FB | | 64,366.93 | |
| Net of Revenues VS Expenditures - Current Year | | (5,649.42) | (7,678.37) |
| Ending Fund Balance | | 40,313.35 | 56,688.56 |
| Total Liabilities And Fund Balance | | 40,839.09 | 57,514.84 |

* Year Not Closed

Fund 204 MUNICIPAL STREET FUND

| GL Number | Description | PERIOD ENDED 07/31/2021 | PERIOD ENDED 07/31/2022 |
|---|---------------------|----------------------------|----------------------------|
| *** Assets *** | | | |
| 204-000.000-001.000 | CASH | 96,850.64 | 73,265.65 |
| Total Assets | | 96,850.64 | 73,265.65 |
| *** Liabilities *** | | | |
| Total Liabilities | | 0.00 | 0.00 |
| *** Fund Balance *** | | | |
| 204-000.000-391.000 | FISCAL FUND BALANCE | 66,932.28 | 66,932.28 |
| Total Fund Balance | | 66,932.28 | 66,932.28 |
| Beginning Fund Balance | | 66,932.28 | 66,932.28 |
| Net of Revenues VS Expenditures - 21-22 | | | |
| *21-22 End FB/22-23 Beg FB | | 10,176.30 | (56,755.98) |
| Net of Revenues VS Expenditures - Current Year | | 29,918.36 | 63,089.35 |
| Ending Fund Balance | | 96,850.64 | 73,265.65 |
| Total Liabilities And Fund Balance | | 96,850.64 | 73,265.65 |

* Year Not Closed

Fund 206 FIRE FUND

| GL Number | Description | PERIOD ENDED 07/31/2021 | PERIOD ENDED 07/31/2022 |
|---|--------------------------------------|----------------------------|----------------------------|
| *** Assets *** | | | |
| 206-000.000-001.000 | CASH | 46,828.80 | 336,317.48 |
| 206-000.000-040.000 | ACCOUNTS RECEIVABLE | 9,441.45 | 1,194.00 |
| 206-000.000-043.001 | ALLOWANCE FOR UNCOLLECTIBLE ACCOUNTS | (239.84) | 311.16 |
| 206-000.000-078.000 | DUE FROM STATE | 2,362.50 | 0.00 |
| 206-000.000-111.000 | INVENTORY | 253.10 | 253.10 |
| 206-000.000-123.000 | PREPAID EXPENSES | 0.00 | 16,836.53 |
| Total Assets | | 58,646.01 | 354,912.27 |
| *** Liabilities *** | | | |
| 206-000.000-202.000 | ACCOUNTS PAYABLE | 0.00 | 1,000.00 |
| 206-000.000-339.000 | DEFERRED REVENUES | 91,505.87 | 91,505.87 |
| Total Liabilities | | 91,505.87 | 92,505.87 |
| *** Fund Balance *** | | | |
| 206-000.000-391.000 | FISCAL FUND BALANCE | (2,432.46) | (2,432.46) |
| Total Fund Balance | | (2,432.46) | (2,432.46) |
| Beginning Fund Balance | | (2,432.46) | (2,432.46) |
| Net of Revenues VS Expenditures - 21-22 | | | 298,896.84 |
| *21-22 End FB/22-23 Beg FB | | 296,464.38 | |
| Net of Revenues VS Expenditures - Current Year | | (30,427.40) | (34,057.98) |
| Ending Fund Balance | | (32,859.86) | 262,406.40 |
| Total Liabilities And Fund Balance | | 58,646.01 | 354,912.27 |

* Year Not Closed

Fund 208 PARKS AND RECREATION

| GL Number | Description | PERIOD ENDED 07/31/2021 | PERIOD ENDED 07/31/2022 |
|---|----------------------------------|----------------------------|----------------------------|
| *** Assets *** | | | |
| 208-000.000-001.000 | CASH | 185,151.61 | 184,573.38 |
| 208-000.000-001.208 | LAKE SHAMROCK 2021 BOND PROCEEDS | 1,056,722.61 | 988,784.20 |
| 208-000.000-040.000 | ACCOUNTS RECEIVABLE | 725.16 | 779.20 |
| 208-000.000-045.000 | SPECIAL ASSESSMENTS RECEIVABLE | 594,646.00 | 594,646.00 |
| 208-000.000-123.000 | PREPAID EXPENDITURES | 0.00 | 9,946.99 |
| Total Assets | | 1,837,245.38 | 1,778,729.77 |
| *** Liabilities *** | | | |
| 208-000.000-202.000 | ACCTS PAYABLE | 36,557.30 | 0.00 |
| 208-000.000-283.000 | DEPOSITS PAYABLE - PARK RENTALS | 75.00 | 530.00 |
| 208-000.000-339.000 | DEFERRED REVENUES | 594,646.00 | 594,646.00 |
| Total Liabilities | | 631,278.30 | 595,176.00 |
| *** Fund Balance *** | | | |
| 208-000.000-390.000 | FUND BALANCE | 1,196,814.03 | 1,196,814.03 |
| Total Fund Balance | | 1,196,814.03 | 1,196,814.03 |
| Beginning Fund Balance | | 1,196,814.03 | 1,196,814.03 |
| Net of Revenues VS Expenditures - 21-22 | | | 9,528.06 |
| *21-22 End FB/22-23 Beg FB | | 1,206,342.09 | |
| Net of Revenues VS Expenditures - Current Year | | 9,153.05 | (22,788.32) |
| Ending Fund Balance | | 1,205,967.08 | 1,183,553.77 |
| Total Liabilities And Fund Balance | | 1,837,245.38 | 1,778,729.77 |

* Year Not Closed

Fund 214 LOCAL DEVELOPMENT FINANCE AUTH

| GL Number | Description | PERIOD ENDED 07/31/2021 | PERIOD ENDED 07/31/2022 |
|---|---------------------|----------------------------|----------------------------|
| *** Assets *** | | | |
| 214-000.000-001.000 | CASH | 80.89 | (496.46) |
| Total Assets | | 80.89 | (496.46) |
| *** Liabilities *** | | | |
| Total Liabilities | | 0.00 | 0.00 |
| *** Fund Balance *** | | | |
| 214-000.000-391.000 | FISCAL FUND BALANCE | 133.10 | 133.10 |
| Total Fund Balance | | 133.10 | 133.10 |
| Beginning Fund Balance | | 133.10 | 133.10 |
| Net of Revenues VS Expenditures - 21-22 | | | (580.86) |
| *21-22 End FB/22-23 Beg FB | | (447.76) | |
| Net of Revenues VS Expenditures - Current Year | | (52.21) | (48.70) |
| Ending Fund Balance | | 80.89 | (496.46) |
| Total Liabilities And Fund Balance | | 80.89 | (496.46) |

* Year Not Closed

Fund 243 BROWNFIELD REDEVELOPMENT AUTHORITY FUND

| GL Number | Description | PERIOD ENDED 07/31/2021 | PERIOD ENDED 07/31/2022 |
|---|--------------|----------------------------|----------------------------|
| *** Assets *** | | | |
| 243-000.000-001.000 | CASH | 4,635.02 | 4,635.56 |
| Total Assets | | 4,635.02 | 4,635.56 |
| *** Liabilities *** | | | |
| Total Liabilities | | 0.00 | 0.00 |
| *** Fund Balance *** | | | |
| 243-000.000-390.000 | FUND BALANCE | 4,634.91 | 4,634.91 |
| Total Fund Balance | | 4,634.91 | 4,634.91 |
| Beginning Fund Balance | | 4,634.91 | 4,634.91 |
| Net of Revenues VS Expenditures - 21-22 | | | 0.62 |
| *21-22 End FB/22-23 Beg FB | | 4,635.53 | |
| Net of Revenues VS Expenditures - Current Year | | 0.11 | 0.03 |
| Ending Fund Balance | | 4,635.02 | 4,635.56 |
| Total Liabilities And Fund Balance | | 4,635.02 | 4,635.56 |

* Year Not Closed

Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY

| GL Number | Description | PERIOD ENDED 07/31/2021 | PERIOD ENDED 07/31/2022 |
|---|---------------------|----------------------------|----------------------------|
| *** Assets *** | | | |
| 248-000.000-001.000 | CASH | 130,626.49 | 137,334.26 |
| 248-000.000-040.000 | ACCOUNTS RECEIVABLE | 1,332.94 | 0.00 |
| Total Assets | | 131,959.43 | 137,334.26 |
| *** Liabilities *** | | | |
| Total Liabilities | | 0.00 | 0.00 |
| *** Fund Balance *** | | | |
| 248-000.000-391.000 | FISCAL FUND BALANCE | 120,149.71 | 120,149.71 |
| Total Fund Balance | | 120,149.71 | 120,149.71 |
| Beginning Fund Balance | | 120,149.71 | 120,149.71 |
| Net of Revenues VS Expenditures - 21-22 | | | 14,068.54 |
| *21-22 End FB/22-23 Beg FB | | 134,218.25 | |
| Net of Revenues VS Expenditures - Current Year | | 11,809.72 | 3,116.01 |
| Ending Fund Balance | | 131,959.43 | 137,334.26 |
| Total Liabilities And Fund Balance | | 131,959.43 | 137,334.26 |

* Year Not Closed

Fund 265 DRUG LAW ENFORCEMENT FUND

| GL Number | Description | PERIOD ENDED 07/31/2021 | PERIOD ENDED 07/31/2022 |
|---|--------------|----------------------------|----------------------------|
| *** Assets *** | | | |
| 265-000.000-001.000 | CASH | 2,893.58 | 2,893.91 |
| Total Assets | | 2,893.58 | 2,893.91 |
| *** Liabilities *** | | | |
| Total Liabilities | | 0.00 | 0.00 |
| *** Fund Balance *** | | | |
| 265-000.000-390.000 | FUND BALANCE | 2,893.51 | 2,893.51 |
| Total Fund Balance | | 2,893.51 | 2,893.51 |
| Beginning Fund Balance | | 2,893.51 | 2,893.51 |
| Net of Revenues VS Expenditures - 21-22 | | | 0.38 |
| *21-22 End FB/22-23 Beg FB | | 2,893.89 | |
| Net of Revenues VS Expenditures - Current Year | | 0.07 | 0.02 |
| Ending Fund Balance | | 2,893.58 | 2,893.91 |
| Total Liabilities And Fund Balance | | 2,893.58 | 2,893.91 |

* Year Not Closed

Fund 287 POLICE TRAINING 302 FUND

| GL Number | Description | PERIOD ENDED 07/31/2021 | PERIOD ENDED 07/31/2022 |
|---|---------------------|----------------------------|----------------------------|
| *** Assets *** | | | |
| 287-000.000-001.000 | CASH | 639.45 | 397.04 |
| Total Assets | | 639.45 | 397.04 |
| *** Liabilities *** | | | |
| Total Liabilities | | 0.00 | 0.00 |
| *** Fund Balance *** | | | |
| 287-000.000-391.000 | FISCAL FUND BALANCE | 639.45 | 639.45 |
| Total Fund Balance | | 639.45 | 639.45 |
| Beginning Fund Balance | | 639.45 | 639.45 |
| Net of Revenues VS Expenditures - 21-22 | | | |
| *21-22 End FB/22-23 Beg FB | | 397.04 | (242.41) |
| Net of Revenues VS Expenditures - Current Year | | 0.00 | 0.00 |
| Ending Fund Balance | | 639.45 | 397.04 |
| Total Liabilities And Fund Balance | | 639.45 | 397.04 |

* Year Not Closed

Fund 303 PUBLIC SAFETY BLDG DEBT SERVIC

| GL Number | Description | PERIOD ENDED 07/31/2021 | PERIOD ENDED 07/31/2022 |
|---|-------------|----------------------------|----------------------------|
| *** Assets *** | | | |
| 303-000.000-001.000 | CASH | 140.82 | 25,511.70 |
| Total Assets | | 140.82 | 25,511.70 |
| *** Liabilities *** | | | |
| Total Liabilities | | 0.00 | 0.00 |
| *** Fund Balance *** | | | |
| Total Fund Balance | | 0.00 | 0.00 |
| Beginning Fund Balance | | 0.00 | 0.00 |
| Net of Revenues VS Expenditures - 21-22 | | | |
| *21-22 End FB/22-23 Beg FB | | (52,392.89) | (52,392.89) |
| Net of Revenues VS Expenditures - Current Year | | 140.82 | 77,904.59 |
| Ending Fund Balance | | 140.82 | 25,511.70 |
| Total Liabilities And Fund Balance | | 140.82 | 25,511.70 |

* Year Not Closed

Fund 590 SEWER SYSTEM FUND

| GL Number | Description | PERIOD ENDED 07/31/2021 | PERIOD ENDED 07/31/2022 |
|---|--|----------------------------|----------------------------|
| *** Assets *** | | | |
| 590-000.000-001.000 | CASH | 544,204.89 | 166,873.52 |
| 590-000.000-001.012 | CASH - 2012 USDA BOND RESERVE ACCT | 102,829.42 | 113,348.53 |
| 590-000.000-001.013 | CASH - 2012 USDA BOND RRI ACCT | 88,788.40 | 97,854.91 |
| 590-000.000-001.014 | 2014 USDA SEWER BOND PMT RESERVE ACCOUNT | 10,162.82 | 11,664.75 |
| 590-000.000-001.015 | 2014 USDA SEWER BOND RRI RESERVE ACCOUNT | 31,863.91 | 36,572.97 |
| 590-000.000-034.000 | A/R TO TAXES | 500.00 | 500.00 |
| 590-000.000-040.000 | ACCOUNTS RECEIVABLE | 0.00 | 7,143.82 |
| 590-000.000-043.000 | A/R UTILITIES | 48,468.70 | 50,758.27 |
| 590-000.000-043.001 | ALLOWANCE FOR UNCOLLECTIBLE ACCOUNTS | (3,300.00) | (3,300.00) |
| 590-000.000-111.000 | INVENTORY | 45,821.90 | 45,821.90 |
| 590-000.000-123.000 | PREPAID EXPENSES | 0.00 | 21,179.66 |
| 590-000.000-130.000 | LAND | 10,756.50 | 10,756.50 |
| 590-000.000-132.000 | LAND IMPROVEMENTS | 425,546.53 | 425,546.53 |
| 590-000.000-133.000 | ACCUMULATED DEPRECIATION - LAND IMPROVEM | (389,481.52) | (389,481.52) |
| 590-000.000-136.000 | BUILDINGS, ADDITIONS, ETC. | 4,940,381.44 | 4,940,381.44 |
| 590-000.000-137.000 | ACCUMULATED DEPRECIATION-BUILDINGS | (3,785,672.29) | (3,785,672.29) |
| 590-000.000-138.000 | EQUIPMENT | 1,918,064.08 | 1,918,064.08 |
| 590-000.000-143.000 | ACCUMULATED DEPRECIATION - EQUIPMENT | (903,049.55) | (903,049.55) |
| 590-000.000-146.000 | OFFICE EQUIPMENT AND FURNITURE | 17,002.77 | 17,002.77 |
| 590-000.000-147.000 | ACCUMULATED DEPR. - OFFICE EQUIPMENT | (17,002.77) | (17,002.77) |
| 590-000.000-154.001 | SEWER SYSTEM - LAGOONS | 1,424,188.64 | 1,424,188.64 |
| 590-000.000-154.002 | SEWER SYSTEM - COLLECTION | 4,973,846.38 | 4,973,846.38 |
| 590-000.000-155.000 | ACCUMULATED DEPR. - SEWER SYSTEM | (3,508,478.17) | (3,508,478.17) |
| 590-000.000-158.000 | CONSTRUCTION IN PROGRESS | 6,946.40 | 6,946.40 |
| Total Assets | | 5,982,388.48 | 5,661,466.77 |
| *** Liabilities *** | | | |
| 590-000.000-202.000 | ACCTS PAYABLE | 687.00 | 0.00 |
| 590-000.000-256.000 | ACCRUED INT PAYABLE | 10,665.22 | 10,665.22 |
| 590-000.000-276.000 | DUE TO SEWER CUSTOMERS | (2,728.25) | (2,628.25) |
| 590-000.000-285.000 | SECURITY DEPOSITS | 17,800.00 | 15,790.00 |
| 590-000.000-306.000 | 2011 USDA RURAL DEVELOPMENT BONDS | 2,201,953.69 | 2,151,953.69 |
| 590-000.000-312.000 | 2012 REFUNDING BONDS - SEWER SYSTEM | 25,000.00 | 4,428.57 |
| 590-000.000-314.000 | 2014 RURAL DEVELOPMENT BONDING | 303,000.00 | 298,000.00 |
| Total Liabilities | | 2,556,377.66 | 2,478,209.23 |
| *** Fund Balance *** | | | |
| 590-000.000-391.000 | NET ASSETS | 3,262,176.73 | 3,236,423.73 |
| 590-000.000-391.002 | BOND RESERVE - 2011 RURAL DEV BOND PMT | 102,818.81 | 113,318.81 |
| 590-000.000-391.003 | BOND RESERVE - 2011 RURAL DEV - RRI | 88,780.27 | 97,830.27 |
| 590-000.000-391.004 | BOND RESERVE - 2014 RURAL DEV BOND PMT | 10,162.09 | 11,662.09 |
| 590-000.000-391.005 | BOND RESERVE - 2014 RURAL DEV RRI | 31,861.10 | 36,564.10 |
| Total Fund Balance | | 3,495,799.00 | 3,495,799.00 |
| Beginning Fund Balance | | 3,495,799.00 | 3,495,799.00 |
| Net of Revenues VS Expenditures - 21-22 | | | (354,370.47) |
| *21-22 End FB/22-23 Beg FB | | 3,141,428.53 | |
| Net of Revenues VS Expenditures - Current Year | | (69,788.18) | 41,829.01 |
| Ending Fund Balance | | 3,426,010.82 | 3,183,257.54 |
| Total Liabilities And Fund Balance | | 5,982,388.48 | 5,661,466.77 |

* Year Not Closed

Fund 591 WATER SYSTEM FUND

| GL Number | Description | PERIOD ENDED 07/31/2021 | PERIOD ENDED 07/31/2022 |
|---|--|----------------------------|----------------------------|
| *** Assets *** | | | |
| 591-000.000-001.000 | CASH | 1,700,910.09 | 1,647,165.20 |
| 591-000.000-001.016 | 2014 & 2019 USDA WATER BOND PMT RESERVES | 26,721.06 | 34,816.51 |
| 591-000.000-001.017 | 2014 & 2019 USDA WATER BOND RRI RESERVES | 70,743.15 | 98,828.24 |
| 591-000.000-040.000 | ACCOUNTS RECEIVABLE | 34,055.53 | 115,430.77 |
| 591-000.000-043.000 | A/R UTILITIES | 37,492.50 | 44,799.05 |
| 591-000.000-043.001 | ALLOWANCE FOR UNCOLLECTIBLE ACCOUNTS | (1,750.00) | (1,750.00) |
| 591-000.000-111.000 | INVENTORY | 6,117.40 | 6,117.40 |
| 591-000.000-123.000 | PREPAID EXPENSES | 0.00 | 13,567.41 |
| 591-000.000-130.000 | LAND | 42,632.25 | 42,632.25 |
| 591-000.000-136.000 | BUILDING, ADDITIONS AND IMPROVEMENTS | 454,584.99 | 454,584.99 |
| 591-000.000-137.000 | ACCUMULATED DEPRECIATION-BUILDINGS | (408,066.61) | (408,066.61) |
| 591-000.000-138.000 | EQUIPMENT | 25,186.84 | 25,186.84 |
| 591-000.000-143.000 | ACCUMULATED DEPR. - EQUIPMENT | (20,664.21) | (20,664.21) |
| 591-000.000-152.001 | WATER SYSTEM - WELLS | 866,968.03 | 866,968.03 |
| 591-000.000-152.003 | WATER SYSTEM - PUMPING | 143,787.93 | 143,787.93 |
| 591-000.000-152.004 | WATER SYSTEM - STANDPIPES | 973,376.91 | 973,376.91 |
| 591-000.000-152.005 | WATER SYSTEM - MAINS | 1,827,873.50 | 1,827,873.50 |
| 591-000.000-152.007 | WATER SYSTEM - TRANSMISSION | 3,684,957.29 | 3,684,957.29 |
| 591-000.000-153.000 | ACCUMULATED DEPR. WATER SYSTEM | (2,341,706.37) | (2,341,706.37) |
| 591-000.000-158.000 | CONSTRUCTION IN PROGRESS | 69,285.49 | 69,285.49 |
| Total Assets | | 7,192,505.77 | 7,277,190.62 |
| *** Liabilities *** | | | |
| 591-000.000-202.000 | ACCTS PAYABLE | 513.05 | 101.80 |
| 591-000.000-256.000 | ACCRUED INT PAYABLE | 15,224.78 | 15,224.78 |
| 591-000.000-276.000 | DUE TO WATER CUSTOMERS | (2,519.72) | (2,303.66) |
| 591-000.000-312.000 | 2012 REFUNDING BONDS - WATER SYSTEM | 30,000.00 | 11,265.31 |
| 591-000.000-314.000 | 2014 RURAL DEVELOPMENT BONDING | 507,000.00 | 498,000.00 |
| 591-000.000-316.000 | WATER PLANT BONDS - 2019 | 1,473,000.00 | 1,448,000.00 |
| Total Liabilities | | 2,023,218.11 | 1,970,288.23 |
| *** Fund Balance *** | | | |
| 591-000.000-391.000 | NET ASSETS | 5,089,348.05 | 5,053,188.05 |
| 591-000.000-391.004 | BOND RESERVE - RURAL DEV BOND PMT | 26,718.99 | 34,808.99 |
| 591-000.000-391.005 | BOND RESERVE - RURAL DEV RRI | 70,738.31 | 98,808.31 |
| Total Fund Balance | | 5,186,805.35 | 5,186,805.35 |
| Beginning Fund Balance | | 5,186,805.35 | 5,186,805.35 |
| Net of Revenues VS Expenditures - 21-22 | | | (30,557.20) |
| *21-22 End FB/22-23 Beg FB | | 5,156,248.15 | |
| Net of Revenues VS Expenditures - Current Year | | (17,517.69) | 150,654.24 |
| Ending Fund Balance | | 5,169,287.66 | 5,306,902.39 |
| Total Liabilities And Fund Balance | | 7,192,505.77 | 7,277,190.62 |

* Year Not Closed

Fund 636 DATA PROCESSING

| GL Number | Description | PERIOD ENDED 07/31/2021 | PERIOD ENDED 07/31/2022 |
|---|--------------------------------------|----------------------------|----------------------------|
| *** Assets *** | | | |
| 636-000.000-001.000 | CASH | 30,821.24 | 41,136.58 |
| 636-000.000-123.000 | PREPAID EXPENSES | 0.00 | 1,147.33 |
| 636-000.000-146.000 | OFFICE EQUIPMENT AND FURNITURE | 518,177.56 | 518,177.56 |
| 636-000.000-147.000 | ACCUMULATED DEPR. - OFFICE EQUIPMENT | (424,745.41) | (424,745.41) |
| Total Assets | | 124,253.39 | 135,716.06 |
| *** Liabilities *** | | | |
| Total Liabilities | | 0.00 | 0.00 |
| *** Fund Balance *** | | | |
| 636-000.000-391.000 | NET ASSETS | 124,339.04 | 124,339.04 |
| Total Fund Balance | | 124,339.04 | 124,339.04 |
| Beginning Fund Balance | | 124,339.04 | 124,339.04 |
| Net of Revenues VS Expenditures - 21-22 | | | 7,801.14 |
| *21-22 End FB/22-23 Beg FB | | 132,140.18 | |
| Net of Revenues VS Expenditures - Current Year | | (85.65) | 3,575.88 |
| Ending Fund Balance | | 124,253.39 | 135,716.06 |
| Total Liabilities And Fund Balance | | 124,253.39 | 135,716.06 |

* Year Not Closed

Fund 640 DPW EQUIPMENT REVOLVING FUND

| GL Number | Description | PERIOD ENDED 07/31/2021 | PERIOD ENDED 07/31/2022 |
|---|--------------------------------------|----------------------------|----------------------------|
| *** Assets *** | | | |
| 640-000.000-001.000 | CASH | 91,877.88 | 96,477.89 |
| 640-000.000-043.000 | A/R UTILITIES | 1,032.83 | 1,069.34 |
| 640-000.000-043.001 | ALLOWANCE FOR UNCOLLECTIBLE ACCOUNTS | (120.00) | (120.00) |
| 640-000.000-109.000 | INVENTORY - STREET ROAD SALT | 15,801.70 | 15,801.70 |
| 640-000.000-109.001 | INVENTORY - STREET COLD PATCH | 531.33 | 531.33 |
| 640-000.000-111.000 | INVENTORY | 32,987.24 | 32,987.24 |
| 640-000.000-123.000 | PREPAID EXPENSES | 0.00 | 12,013.67 |
| 640-000.000-130.000 | LAND | 85,000.00 | 85,000.00 |
| 640-000.000-136.000 | BUILDING, ADDITIONS AND IMPROVEMENTS | 667,283.12 | 667,283.12 |
| 640-000.000-137.000 | ACCUMULATED DEPRECIATION-BUILDINGS | (565,539.92) | (565,539.92) |
| 640-000.000-138.000 | EQUIPMENT | 606,534.24 | 606,534.24 |
| 640-000.000-139.001 | OTHER EQUIPMENT | 16,787.52 | 16,787.52 |
| 640-000.000-143.000 | ACCUMULATED DEPR. - EQUIPMENT | (600,087.31) | (600,087.31) |
| 640-000.000-148.000 | VEHICLES - DPW | 1,279,386.05 | 1,279,386.05 |
| 640-000.000-148.001 | VEHICLES - POLICE | 214,382.68 | 214,382.68 |
| 640-000.000-149.000 | ACCUMULATED DEPRECIATION - VEHICLES | (1,136,405.80) | (1,136,405.80) |
| Total Assets | | 709,451.56 | 726,101.75 |
| *** Liabilities *** | | | |
| 640-000.000-202.000 | ACCTS PAYABLE | 868.88 | 100.00 |
| 640-000.000-207.000 | NOTES PAYABLE | 23,375.00 | 23,375.00 |
| 640-000.000-276.000 | DUE TO UTILITY CUSTOMERS | 0.00 | 21.57 |
| 640-000.000-308.000 | 2017 ELGIN STREETSWEeper | 181,090.00 | 181,090.00 |
| 640-000.000-309.000 | 2018 FREIGHTLINER | 68,998.00 | 68,998.00 |
| 640-000.000-311.001 | STREET SWEEPER PURCHASE - 2007 | (412.00) | (412.00) |
| Total Liabilities | | 273,919.88 | 273,172.57 |
| *** Fund Balance *** | | | |
| 640-000.000-391.000 | NET ASSETS | 447,896.68 | 447,896.68 |
| Total Fund Balance | | 447,896.68 | 447,896.68 |
| Beginning Fund Balance | | 447,896.68 | 447,896.68 |
| Net of Revenues VS Expenditures - 21-22 | | | (2,217.66) |
| *21-22 End FB/22-23 Beg FB | | 445,679.02 | |
| Net of Revenues VS Expenditures - Current Year | | (12,365.00) | 7,250.16 |
| Ending Fund Balance | | 435,531.68 | 452,929.18 |
| Total Liabilities And Fund Balance | | 709,451.56 | 726,101.75 |

* Year Not Closed

Fund 701 GENERAL AGENCY FUND

| GL Number | Description | PERIOD ENDED 07/31/2021 | PERIOD ENDED 07/31/2022 |
|---|----------------------------------|----------------------------|----------------------------|
| *** Assets *** | | | |
| 701-000.000-001.000 | CASH | 0.00 | 65,954.42 |
| Total Assets | | 0.00 | 65,954.42 |
| *** Liabilities *** | | | |
| 701-000.000-206.000 | FIRE INSURANCE SETTLEMENT ESCROW | 0.00 | 65,954.42 |
| Total Liabilities | | 0.00 | 65,954.42 |
| Beginning Fund Balance | | 0.00 | 0.00 |
| Net of Revenues VS Expenditures - 21-22 | | | 0.00 |
| *21-22 End FB/22-23 Beg FB | | 0.00 | |
| Net of Revenues VS Expenditures - Current Year | | 0.00 | 0.00 |
| Ending Fund Balance | | 0.00 | 0.00 |
| Total Liabilities And Fund Balance | | 0.00 | 65,954.42 |

* Year Not Closed

Fund 703 PROPERTY TAX FUND

| GL Number | Description | PERIOD ENDED 07/31/2021 | PERIOD ENDED 07/31/2022 |
|---|--|----------------------------|----------------------------|
| *** Assets *** | | | |
| 703-000.000-001.000 | CASH | 319,208.88 | 407,323.35 |
| 703-000.000-018.000 | TAXES RECEIVABLE - SUMMER | 2,591,620.63 | (441,524.30) |
| 703-000.000-019.000 | TAXES RECEIVABLE - WINTER | 0.00 | 279,865.37 |
| Total Assets | | 2,910,829.51 | 245,664.42 |
| *** Liabilities *** | | | |
| 703-000.000-214.101 | DUE TO GENERAL FUND | 1,509,342.45 | 18,296.36 |
| 703-000.000-214.203 | DUE TO LOCAL STREET FUND | 406.26 | 159.33 |
| 703-000.000-214.204 | DUE TO MUNICIPAL STREETS | 238,912.50 | (5,981.75) |
| 703-000.000-214.208 | DUE TO PARKS FUND | 100,058.86 | (5,805.83) |
| 703-000.000-214.590 | DUE TO SEWER FUND | 909.20 | 1,098.58 |
| 703-000.000-214.591 | DUE TO WATER FUND | 404.19 | 206.83 |
| 703-000.000-214.640 | DUE TO MOBILE EQUIPMENT | 26.07 | 17.27 |
| 703-000.000-215.001 | DUE TO COMPONENT UNIT - DDA | 88,902.06 | 6,406.56 |
| 703-000.000-215.002 | DUE TO COMPONENT UNIT - LDFA | 4,322.83 | 2,314.00 |
| 703-000.000-222.001 | DUE TO CLARE COUNTY | 776,300.92 | (220,660.72) |
| 703-000.000-222.002 | DUE TO ISABELLA COUNTY | 108,095.03 | 305,045.86 |
| 703-000.000-223.000 | DUE TO LIBRARY - PMDL | 79,019.75 | (2,045.12) |
| 703-000.000-225.000 | DUE TO CLARE PUBLIC SCHOOLS | 0.00 | 145,155.69 |
| 703-000.000-228.000 | DUE TO STATE OF MICHIGAN | 2,893.24 | (1,658.24) |
| 703-000.000-230.001 | DUE TO ISABELLA COUNTY TRANSIT | 0.00 | 2,052.48 |
| 703-000.000-274.000 | UNDISTRIBUTED TAX COLLECTIONS | 8.89 | 1,250.79 |
| 703-000.000-276.000 | DUE TO TAXPAYERS (OVERPAYMENT REFUNDS) | 1,227.26 | (172.67) |
| Total Liabilities | | 2,910,829.51 | 245,679.42 |
| *** Fund Balance *** | | | |
| Total Fund Balance | | 0.00 | 0.00 |
| Beginning Fund Balance | | 0.00 | 0.00 |
| Net of Revenues VS Expenditures - 21-22 | | | 0.00 |
| *21-22 End FB/22-23 Beg FB | | 0.00 | |
| Net of Revenues VS Expenditures - Current Year | | 0.00 | (15.00) |
| Ending Fund Balance | | 0.00 | (15.00) |
| Total Liabilities And Fund Balance | | 2,910,829.51 | 245,664.42 |

* Year Not Closed

Fund 704 IMPREST PAYROLL FUND

| GL Number | Description | PERIOD ENDED 07/31/2021 | PERIOD ENDED 07/31/2022 |
|---|----------------------------------|----------------------------|----------------------------|
| *** Assets *** | | | |
| 704-000.000-001.000 | CASH | 89.04 | 102,967.80 |
| Total Assets | | 89.04 | 102,967.80 |
| *** Liabilities *** | | | |
| 704-000.000-228.000 | DUE TO STATE OF MICHIGAN | 5,654.16 | 5,688.04 |
| 704-000.000-231.001 | AFLAC PAYABLE | 166.40 | 232.89 |
| 704-000.000-231.002 | MERS PAYABLE | 34,775.92 | 42,625.62 |
| 704-000.000-231.003 | BLUE CROSS PAYABLE | (41,534.05) | 50,099.65 |
| 704-000.000-231.005 | TEAMSTERS PAYABLE | 0.00 | 629.00 |
| 704-000.000-231.015 | DEFERRED COMP PAYABLE - MERS 457 | 1,026.61 | 3,692.60 |
| Total Liabilities | | 89.04 | 102,967.80 |
| Beginning Fund Balance | | 0.00 | 0.00 |
| Net of Revenues VS Expenditures - 21-22 | | | 0.00 |
| *21-22 End FB/22-23 Beg FB | | 0.00 | |
| Net of Revenues VS Expenditures - Current Year | | 0.00 | 0.00 |
| Ending Fund Balance | | 0.00 | 0.00 |
| Total Liabilities And Fund Balance | | 89.04 | 102,967.80 |

* Year Not Closed

Fund 765 HATTON TOWNSHIP LANDFILL TRUST FUND

| GL Number | Description | PERIOD ENDED 07/31/2021 | PERIOD ENDED 07/31/2022 |
|---|-------------------------|----------------------------|----------------------------|
| *** Assets *** | | | |
| 765-000.000-003.000 | CERTIFICATES OF DEPOSIT | 209,217.12 | 209,217.12 |
| Total Assets | | 209,217.12 | 209,217.12 |
| *** Liabilities *** | | | |
| Total Liabilities | | 0.00 | 0.00 |
| *** Fund Balance *** | | | |
| 765-000.000-390.000 | FUND BALANCE | 209,217.12 | 209,217.12 |
| Total Fund Balance | | 209,217.12 | 209,217.12 |
| Beginning Fund Balance | | 209,217.12 | 209,217.12 |
| Net of Revenues VS Expenditures - 21-22 | | | 0.00 |
| *21-22 End FB/22-23 Beg FB | | 209,217.12 | |
| Net of Revenues VS Expenditures - Current Year | | 0.00 | 0.00 |
| Ending Fund Balance | | 209,217.12 | 209,217.12 |
| Total Liabilities And Fund Balance | | 209,217.12 | 209,217.12 |

* Year Not Closed

Fund 901 GENERAL FIXED ASSETS

| GL Number | Description | PERIOD ENDED 07/31/2021 | PERIOD ENDED 07/31/2022 |
|---|--|----------------------------|----------------------------|
| *** Assets *** | | | |
| 901-000.000-130.101 | LAND - GFA, GENERAL FUND | 3,132,174.88 | 3,132,174.88 |
| 901-000.000-130.206 | LAND - GFA, FIRE DEPARTMENT | 5,675.00 | 5,675.00 |
| 901-000.000-130.208 | LAND - GFA, PARKS & RECREATION | 980,494.24 | 980,494.24 |
| 901-000.000-130.248 | LAND - DDA | 108,126.20 | 108,126.20 |
| 901-000.000-132.101 | LAND IMPROVEMENTS - GFA, GENERAL FUND | 2,612,043.44 | 2,612,043.44 |
| 901-000.000-132.202 | ROAD IMPROVEMENTS - MAJOR STREETS | 1,183,399.01 | 1,183,399.01 |
| 901-000.000-132.203 | ROAD IMPROVEMENTS - LOCAL STREETS | 729,482.59 | 729,482.59 |
| 901-000.000-132.204 | ROAD IMPROVEMENTS - MUNICIPAL STREETS | 949,451.34 | 949,451.34 |
| 901-000.000-132.208 | LAND IMPROVEMENTS - GFA, PARKS AND REC. | 1,257,577.27 | 1,257,577.27 |
| 901-000.000-132.211 | SIDEWALK IMPROVEMENTS | 164,130.19 | 164,130.19 |
| 901-000.000-132.214 | LAND IMPROV - LDFA | 94,016.27 | 94,016.27 |
| 901-000.000-132.248 | LAND IMPROVEMENTS - DDA | 490,632.76 | 490,632.76 |
| 901-000.000-133.000 | ACCUMULATED DEPRECIATION - LAND IMPROVEM | (1,434,750.22) | (1,434,750.22) |
| 901-000.000-133.214 | ACCUM DEPR - LAND IMPROV - LDFA | (49,227.57) | (49,227.57) |
| 901-000.000-133.248 | ACCUM DEPR - LAND IMPROV - DDA | (334,971.35) | (334,971.35) |
| 901-000.000-136.101 | BUILDINGS, ETC. - GFA, GENERAL FUND | 1,774,127.03 | 1,774,127.03 |
| 901-000.000-136.206 | BUILDINGS, ETC. - GFA, FIRE DEPARTMENT | 461,759.56 | 461,759.56 |
| 901-000.000-136.208 | BUILDINGS, ETC. - PARKS & RECREATION | 360,896.42 | 360,896.42 |
| 901-000.000-137.000 | ACCUMULATED DEPRECIATION-BUILDINGS | (1,449,640.47) | (1,449,640.47) |
| 901-000.000-138.101 | EQUIPMENT - GFA, GENERAL FUND | 428,296.57 | 428,296.57 |
| 901-000.000-138.206 | EQUIPMENT - GFA, FIRE DEPARTMENT | 779,625.38 | 779,625.38 |
| 901-000.000-138.208 | EQUIPMENT - GFA, PARKS & RECREATION | 185,045.57 | 185,045.57 |
| 901-000.000-138.248 | EQUIPMENT - DDA | 138,200.00 | 138,200.00 |
| 901-000.000-139.000 | ACCUMULATED DEPRECIATION-EQUIPMENT | (853,985.66) | (853,985.66) |
| 901-000.000-139.248 | ACCUM DEPR - EQUIP (DDA) | (138,200.00) | (138,200.00) |
| 901-000.000-146.206 | OFFICE EQUIPMENT - GFA, FIRE DEPARTMENT | 1,269.00 | 1,269.00 |
| 901-000.000-147.000 | ACCUMULATED DEPR. - OFFICE EQUIPMENT | (1,269.00) | (1,269.00) |
| 901-000.000-148.206 | VEHICLES - FIRE DEPARTMENT | 1,259,664.47 | 1,259,664.47 |
| 901-000.000-149.000 | ACCUMULATED DEPRECIATION - VEHICLES | (719,134.27) | (719,134.27) |
| 901-000.000-158.000 | CONSTRUCTION IN PROGRESS | 1,876,691.54 | 1,876,691.54 |
| 901-000.000-158.248 | CONSTRUCTION IN PROGRESS - DDA | 274,943.63 | 274,943.63 |
| Total Assets | | 14,266,543.82 | 14,266,543.82 |
| *** Liabilities *** | | | |
| Total Liabilities | | 0.00 | 0.00 |
| *** Fund Balance *** | | | |
| 901-000.000-130.399 | INVESTMENT IN LAND | 4,226,470.32 | 4,226,470.32 |
| 901-000.000-132.399 | INVESTMENT IN LAND IMPROVEMENTS | 8,378,706.89 | 8,378,706.89 |
| 901-000.000-136.399 | INVESTMENT IN BUILDINGS, ETC. | 2,018,173.55 | 2,018,173.55 |
| 901-000.000-138.399 | INVESTMENT IN EQUIPMENT | 832,753.86 | 832,753.86 |
| 901-000.000-148.399 | INVESTMENT IN VEHICLES | 852,010.20 | 852,010.20 |
| 901-000.000-391.000 | FISCAL FUND BALANCE | (2,041,571.00) | (2,041,571.00) |
| Total Fund Balance | | 14,266,543.82 | 14,266,543.82 |
| Beginning Fund Balance | | 14,266,543.82 | 14,266,543.82 |
| Net of Revenues VS Expenditures - 21-22 | | | 0.00 |
| *21-22 End FB/22-23 Beg FB | | 14,266,543.82 | |
| Net of Revenues VS Expenditures - Current Year | | 0.00 | 0.00 |
| Ending Fund Balance | | 14,266,543.82 | 14,266,543.82 |
| Total Liabilities And Fund Balance | | 14,266,543.82 | 14,266,543.82 |

* Year Not Closed

Fund 902 GENERAL LONG-TERM DEBT

| GL Number | Description | PERIOD ENDED 07/31/2021 | PERIOD ENDED 07/31/2022 |
|---|--|----------------------------|----------------------------|
| *** Assets *** | | | |
| 902-000.000-184.000 | AMOUNT TO BE PROVIDED - LTD | 3,293,000.00 | 3,293,000.00 |
| Total Assets | | 3,293,000.00 | 3,293,000.00 |
| *** Liabilities *** | | | |
| 902-000.000-256.000 | ACCRUED INT PAYABLE | 22,369.31 | 22,369.31 |
| 902-000.000-256.248 | ACCRUED INT PAYABLE | 1,269.92 | 1,269.92 |
| 902-000.000-312.000 | 2012 REFUNDING BONDS -PUBLIC SAFETY BLDG | 415,000.00 | 415,000.00 |
| 902-000.000-313.000 | SOCCER COMPLEX LOAN PAYABLE | 37,453.78 | 37,453.78 |
| 902-000.000-315.000 | NORTH INFRASTRUCTURE DEBT | 486,000.00 | 486,000.00 |
| 902-000.000-318.000 | 2015 HP E-ONE 78' AERIAL | 0.03 | 0.03 |
| 902-000.000-319.000 | 2016 LED STREET/SIDEWALK LIGHT FIXTURES | 87,064.19 | 87,064.19 |
| 902-000.000-320.000 | 2016 SOUTH REC COMPLEX | 291,000.00 | 291,000.00 |
| 902-000.000-321.000 | 2018 FREIGHTLINER DUMP TRUCK | 80,500.00 | 80,500.00 |
| 902-000.000-322.000 | 2017 ELGIN STREETSWEeper | 192,552.24 | 192,552.24 |
| 902-000.000-323.000 | 2020A DDA REFUNDING BONDS | 147,000.00 | 147,000.00 |
| 902-000.000-324.000 | 2020B DDA STREETScape BONDS | 271,000.00 | 271,000.00 |
| 902-000.000-325.000 | LAKE SHAMROCK 2021 BOND | 1,300,000.00 | 1,300,000.00 |
| Total Liabilities | | 3,331,209.47 | 3,331,209.47 |
| *** Fund Balance *** | | | |
| 902-000.000-391.000 | FISCAL FUND BALANCE | (38,209.47) | (38,209.47) |
| Total Fund Balance | | (38,209.47) | (38,209.47) |
| Beginning Fund Balance | | (38,209.47) | (38,209.47) |
| Net of Revenues VS Expenditures - 21-22 | | | 0.00 |
| *21-22 End FB/22-23 Beg FB | | (38,209.47) | |
| Net of Revenues VS Expenditures - Current Year | | 0.00 | 0.00 |
| Ending Fund Balance | | (38,209.47) | (38,209.47) |
| Total Liabilities And Fund Balance | | 3,293,000.00 | 3,293,000.00 |

* Year Not Closed

Fund 934 GASB ACCRUALS

| GL Number | Description | PERIOD ENDED 07/31/2021 | PERIOD ENDED 07/31/2022 |
|---|---------------------------------------|----------------------------|----------------------------|
| *** Assets *** | | | |
| 934-000.000-045.208 | SPECIAL ASSESSMENTS RECEIVABLE | 594,646.00 | 594,646.00 |
| 934-000.000-084.000 | DUE FROM GOVT ACTIVITIES | 227,595.00 | 227,595.00 |
| 934-000.000-195.101 | DEFERRED OUTFLOWS-GW GOVERNMENTAL | 775,521.00 | 775,521.00 |
| 934-000.000-195.590 | DEFERRED OUTFLOWS - SEWER | 93,630.00 | 93,630.00 |
| 934-000.000-195.591 | DEFERRED OUTFLOWS - WATER | 76,607.00 | 76,607.00 |
| Total Assets | | 1,767,999.00 | 1,767,999.00 |
| *** Liabilities *** | | | |
| 934-000.000-214.000 | DUE TO BUS TYPE ACTIVITIES | 227,595.00 | 227,595.00 |
| 934-000.000-334.101 | NET PENSION LIABILITY-GW GOVERNMENTAL | 3,734,308.00 | 3,734,308.00 |
| 934-000.000-334.590 | NET PENSION LIABILITY - SEWER | 450,850.00 | 450,850.00 |
| 934-000.000-334.591 | NET PENSION LIABILITIES - WATER | 368,877.00 | 368,877.00 |
| 934-000.000-339.000 | DEFERRED REVENUES | (948.00) | (948.00) |
| 934-000.000-360.101 | DEFERRED INFLOWS-GW GOVERNMENTAL | 113,006.00 | 113,006.00 |
| 934-000.000-360.590 | DEFERRED INFLOWS - SEWER | 13,643.00 | 13,643.00 |
| 934-000.000-360.591 | DEFERRED INFLOWS - WATER | 11,163.00 | 11,163.00 |
| Total Liabilities | | 4,918,494.00 | 4,918,494.00 |
| *** Fund Balance *** | | | |
| 934-000.000-390.000 | FUND BALANCE | (2,984,956.00) | (2,984,956.00) |
| 934-000.000-391.000 | FISCAL FUND BALANCE | (165,539.00) | (165,539.00) |
| Total Fund Balance | | (3,150,495.00) | (3,150,495.00) |
| Beginning Fund Balance | | (3,150,495.00) | (3,150,495.00) |
| Net of Revenues VS Expenditures - 21-22 | | | 0.00 |
| *21-22 End FB/22-23 Beg FB | | (3,150,495.00) | |
| Net of Revenues VS Expenditures - Current Year | | 0.00 | 0.00 |
| Ending Fund Balance | | (3,150,495.00) | (3,150,495.00) |
| Total Liabilities And Fund Balance | | 1,767,999.00 | 1,767,999.00 |

* Year Not Closed



Airport Manager Report

September 2022

The Aviation Fuel sales continue to be very steady. We are up 13% YTD and close to surpassing the 2021 total gallons sold. The wholesale cost is finally starting to creep down, and I will be ready in early October for a new load of fuel.

On this past Monday, we had GeoTech drilling core samples for the upcoming Apron and Taxi lanes projects. All areas except one had good sand and aggregate bases. This will help in keeping the costs down for the regrinding and repaving, knowing that the sub base has been done correctly.

Luke and the DPW crew have been able to help with a drainage issue on a taxiway connector at A3. They are also helping with crack-sealing of the pavements, based on the priority list I established. We received our 3-year pavement report last week, and it scores all of our asphalt surfaces.

I painted the two hangars on the south end of the airport. One is owned by the city and has been used for soccer storage. The other is owned by Scott Fodor and he has two airplanes in the hangar. These hangars have been looking fairly aged and needed a spruce up to match the rest of the airport. The new hangar built for Jay Hoffman is getting close to being finished. The approach connecting the hangar to the taxi lane needs poured yet, then the large overhead door can be installed. Jay is close to getting his pilot's license also.

Best regards,

Gary Todd

Airport Manager

“This is a Consent Agenda item and is considered as routine by the City Commission. As such, this matter shall be automatically enacted by one motion with all other Consent Agenda items unless a Commissioner or citizen requests that the item be individually discussed, in which event it shall be removed from the Consent Agenda and considered and acted upon in its designated sequence on the approved Agenda of the Clare City Commission.”

**DEPARTMENT OF PUBLIC WORKS
DEPARTMENT REPORT
AUGUST 2022
LUKE POTTER, DIRECTOR**

STREET WORK. We bladed roads on a couple days this month. We put gravel on Witbeck Drive shoulders and an area of the 4th Street parking lot, installed delineators and marked the 200 block of E Fourth Street. We did some cold patching and also laid some hot mix down. We jacked sidewalks throughout town, painted parking spaces and crosswalks and ditched a portion of Witbeck Drive on a couple of days. We also did some saw cutting on streets for a couple of days.

WATER & SEWER WORK: Water and sewer work this month included our regular schedule of Miss Digs, meter readings, shut offs for non-payment, manual reads, meter work, and washing sewers/preventive maintenance. We pressure tested Renosol, fixed a 6” water main on Eastwood, televised the sewer on Prairie and installed a water service on Brookwood.

CEMETERY WORK: We had one cremation burial in Cherry Grove. We did some work at the cemetery, straightening stones and turned the compost pile. And we watered the trees at the cemetery.

DREDGING:

MISCELLANEOUS WORK: We chipped brush, washed trucks, and cleaned and did maintenance at the garage on several days. We worked on lowering the gazebo at Emerald Isle on several days, helped Farwell out on a water leak and worked at the Police Dept. We also worked at the depot several days, painted light poles for DDA, got trees from Elm Creek for the Consumers Energy grant. Cut two trees on Hillcrest, hung the old 27 car tour banners, cleaned up stump grinding, hauled black dirt and painted light poles. We planted and watered trees, cleaned up ground stumps and picked up signage from the County Road Commission for the car tour.

Attachments. Manhour Report, Utility Work Order, Report, Fuel Report, Equipment Report

MANNATEC FUEL REPORT FOR PERIOD:

AUGUST 1-31, 2022

| | GALLONS REGULAR | TOTAL COST | AVERAGE RATE | GALLONS DIESEL | TOTAL COST | AVERAGE RATE | AMOUNT BILLED |
|---------------------------|--------------------|---------------|-----------------|--------------------------|---------------|--------------------|--------------------|
| DEPT: | | | | | | | 0.00 |
| City Hall | | | | | | | 0.00 |
| Fire Dept | 76.945 | 240.81 | 3.130 | 76.352 | 359.44 | 4.708 | 600.25 |
| Police Dept | 638.985 | 1,949.71 | 3.051 | | | | 1,949.71 |
| PD on DPW | | | #DIV/0! | | | #DIV/0! | |
| DPW | 412.283 | 1,278.71 | 3.102 | 810.448 | 3,826.45 | 4.721 | 6,942.24 |
| Cemetery | 134.953 | 415.33 | 3.078 | | | #DIV/0! | |
| Airport | | | #DIV/0! | | | #DIV/0! | |
| Parks | 253.957 | 772.10 | 3.040 | 138.626 | 649.65 | 4.686 | |
| W/WWT | 166.655 | 510.34 | 3.062 | 5.046 | 23.37 | 4.631 | 533.71 |
| Average Rate for Regular: | | | 2.545 | Average Rate for Diesel: | | 2.584 | \$10,025.91 |
| | | | | | | Total Bill: | \$10,025.91 |

AUGUST 2022

UTILITY WORK ORDERS

| <u>WORK ORDER TYPE</u> | <u># OF CUSTOMERS</u> |
|-----------------------------|---------------------------|
| <i>Service Turned ON</i> | 8 |
| <i>Customer Request Off</i> | 1 |
| <i>Sewer Problems</i> | 1 |
| <i>Off for Non Payment</i> | 10 |
| <i>New Meter Head</i> | 2 |
| <i>Repair meter</i> | 3 |
| <i>Estimated Meters</i> | 34 |
| <i>High Usage Check</i> | 2 |
| <i>New RF</i> | 6 |
| | 67 |

EQUIPMENT RENTAL - August 2022

GENERAL FUND

| | | | |
|--------------------|---------------------|----------|---|
| General Operations | 101-265.000-943.641 | 85.18 | |
| Depot | 101-265.000-943.641 | 260.46 | |
| Cemetery | 101-276.000-943.641 | 4,614.42 | |
| Police | 101-301.000-943.641 | 9,405.74 | |
| Parking Lots/Flags | 101-441.000-943.641 | 3,020.28 | |
| Airport | 101-537.000-943.641 | 1,575.74 | |
| | | 1,575.74 | |
| | | | 101-000.000-001 -\$18,961.82 cr |

MAJOR STREETS & TRUNKLINES

| | | | |
|-----------------------|---------------------|----------|--|
| Trunklines | 202-446.001-943.641 | 5,014.60 | |
| Tkline Winter Cleanup | 202-446.001-943.641 | | |
| Major Streets | 202-449.000-943.641 | 4,296.04 | |
| | | 4,296.04 | |
| | | | 202-000.000-001 -\$9,310.64 cr |

LOCAL STREETS:

| | | | |
|---------------------|--|-----------|---|
| 203-449.000-943.641 | | 12,145.92 | |
| | | 12,145.92 | |
| | | | 203-000.000-001 -\$12,145.92 cr |

PARKS & DAM MTS.:

| | | | |
|-------------------|---------------------|-----------|---|
| Parks Maintenance | 208-751.001-943.641 | 13,030.23 | |
| Dam Maintenance | 208-751.001-943.641 | 11.12 | |
| Dredging | 208-741-004-702 | | |
| | | 13,041.35 | |
| | | | 208-000.000-001 -\$13,030.23 cr |

SEWER FUND

| | | | |
|------------------|---------------------|----------|--|
| Sewer Treatment | 590-536.001-943.641 | 1,201.56 | |
| Sewer Collection | 590-536.002-946.641 | 1,584.54 | |
| | | 1,584.54 | |
| | | | 590-000.000-001 -\$2,786.10 cr |

WATER FUND

| | | | |
|--------------------|---------------------|----------|--|
| Water Trmt/Pumping | 591-536.003-946.641 | 839.47 | |
| Water Dist./Meters | 591-536.004-946.641 | 1,886.55 | |
| | | 1,886.55 | |
| | | | 591-000.000-001 -\$2,726.02 cr |

MOBILE EQUIPMENT FUND

| | | | |
|-------------------|-----------------|--------------------|--------------|
| Cash Received | 641-000-001 | \$58,971.85 | |
| General Fund | 641-000-669.101 | | -\$18,961.82 |
| Major Sts/Tklines | 641-000-669.202 | | -\$9,310.64 |
| Local Sts | 641-000-669.203 | | -\$12,145.92 |
| Parks | 641-000-669.208 | | -\$13,030.23 |
| Sewer | 641-000-669.590 | | -\$2,786.10 |
| Water | 641-000-669.591 | | -\$2,726.02 |

CONSOLIDATED FUND: Checks Written For:

| | | | |
|-------------------|-----------------|--|-------------|
| General Fund | 102-000-669.101 | | \$18,961.82 |
| Major Sts/Tklines | 102-000-669.202 | | \$9,310.64 |
| Local Sts | 102-000-669.203 | | \$12,145.92 |
| Parks | 102-000-669.208 | | \$13,030.23 |
| Sewer | 102-000-669.590 | | \$2,786.10 |
| Water | 102-000-669.591 | | \$2,726.02 |

| | | | |
|--------------------------|----------------------------|--------------------|--|
| EQUIPMENT RENTAL, | 102-000.000-067 | \$58,960.73 | |
| <u>ALL DEPOSITS:</u> | 102-000.000-001.001 | | |
| | 102-000.000-067.102 | | |

DPW MANHOUR REPORT FOR: Aug-22

| FUND | FUND NAME | REGULAR | | | TOTAL | OVERTIME | | | TOTAL | CLERICAL | | | TOTAL | O/T |
|-----------------|---------------------|---------|--------|--------|---------|----------|------|--------|-------|----------|-------|-------|--------|------|
| 101-265.000-702 | GF - City Hall | 32.5 | 28 | 11 | 71.50 | | | | 0.00 | | | | 0.00 | |
| | Railroad | | | | | | | | | | | | | |
| 101-276.000-702 | Cemetery | 2 | 6 | 8.88 | 16.88 | | | | 0.00 | 2 | 3.25 | 3.5 | 8.75 | |
| 101-528.000-702 | Refuse Collection | | | | 0.00 | | | | 0.00 | 8.2 | 12 | 15.1 | 35.30 | |
| 101-441.000-702 | Par/Flag/Pk Lot | 2 | 17.12 | 96 | 115.12 | | | 8.5 | 8.50 | | | | 0.00 | |
| | DDA Pk Lot | 11 | 8 | 3 | 22.00 | | | | 0.00 | | | | 0.00 | |
| 101-445.000-702 | City Trees/Lites | | 49 | 8 | 57.00 | | | | 0.00 | | | | 0.00 | |
| | DDA Trees/Lites | | 44 | 8 | 52.00 | | | | 0.00 | | | | 0.00 | |
| 101-537.000-702 | Airport | | | | 0.00 | | | | 0.00 | | | | 0.00 | |
| 202-446.001-702 | Roadway Inspection | | | | 0.00 | | | | 0.00 | | | | 0.00 | |
| | TK Surface Mts | 16.75 | 2 | 4 | 22.75 | | | | 0.00 | | | | 0.00 | |
| | TK Shoulder Mts | | 14 | | 14.00 | | | | 0.00 | | | | 0.00 | |
| | TK Sweeping | | 14 | 20 | 34.00 | | | | 0.00 | | | | 0.00 | |
| | Drain/Bkslopes | | | | 0.00 | | | | 0.00 | | | | 0.00 | |
| | TK Signs | | | 2 | 2.00 | | | | 0.00 | | | | 0.00 | |
| | Snow & Ice | | | | 0.00 | | | | 0.00 | | | | 0.00 | |
| | Hauling Snow | | | | 0.00 | | | | 0.00 | | | | 0.00 | |
| 202-444.002-702 | Major Sts Sidewalks | 7 | | | 7.00 | | | | 0.00 | | | | 0.00 | |
| 202-499.002-702 | Major Sts Maint. | 18 | 16 | 65 | 99.00 | | | | 0.00 | | | | 0.00 | |
| 202-499.003-702 | Snow & Ice | | | | 0.00 | | | | 0.00 | | | | 0.00 | |
| 202-499.004-702 | Administration | | | | 0.00 | | | | 0.00 | 2 | 3 | 3.5 | 8.50 | |
| 203-444.002-702 | Local Sts Sidewalks | 32 | 10 | 2 | 44.00 | | | | 0.00 | | | | 0.00 | |
| 203-499.002-702 | Local Sts Maint. | 35 | 129.63 | 102 | 266.63 | | | | 0.00 | | | | 0.00 | |
| 203-499.003-702 | Snow & Ice | | | | 0.00 | | | | 0.00 | | | | 0.00 | |
| 203-499.004-702 | Administration | | | | 0.00 | | | | 0.00 | 2 | 3 | 3.5 | 8.50 | |
| 208-751.000-702 | Lake Shamrock Parks | 30.5 | 8 | 18 | 56.50 | | | | 0.00 | | | | 0.00 | |
| | Lk Shamrock Dam | | | | | | | | | | | | | |
| | Dredging | | | | 0.00 | | | | 0.00 | | | | 0.00 | |
| 590-536.002-702 | Sewer | 15.75 | 17 | 28.12 | 60.87 | | 2 | | 2.00 | 8.65 | 13 | 17.2 | 38.85 | |
| 591-536.004-702 | Water | 8 | 80.5 | 54 | 142.50 | | | | 0.00 | 8.65 | 12.75 | 17.2 | 38.60 | |
| 641-444.000-702 | DPW | 83 | 67.5 | 72 | 222.50 | 1 | | | 1.00 | 3 | 4.5 | 5 | 12.50 | |
| | DPW Equip | 32 | 46.25 | 49 | 127.25 | 0.25 | 1 | 0.5 | 1.75 | | | | 0.00 | |
| | Fire Equip | | | 6 | 6.00 | | | | 0.00 | 0.00 | | | | |
| | Police Equip | | 7.75 | 5 | 12.75 | | | | 0.00 | 0.00 | | | | |
| | Holiday/Funeral | | 8 | | 8.00 | | | | 0.00 | 0.00 | | | | |
| | OFF TIME | 32 | 147.25 | 20 | 199.25 | | | | 0.00 | 5.5 | 28.5 | 5 | 39.00 | |
| TOTALS | | 357.50 | 720.00 | 582.00 | 1659.50 | 1.25 | 3.00 | 9.00 | 13.25 | 40.00 | 80.00 | 70.00 | 190.00 | 0.00 |
| | | 1659.50 | | | 13.25 | | | 190.00 | | | 0.00 | | | |

DPW: PARKS/BLDG & GROUNDS MANHOUR REPORT FOR:

Aug-22

| FY 22-23 FUND | HOURLY WAGE | | FULL TIME EMPLOYEES REGULAR HOURS | | | | FULL TIME EMPLOYEES OVERTIME HOURS | | | | SEASONAL EMPLOYEES REGULAR HOURS | | | | SEASONAL EMPLOYEES OVERTIME HOURS | | | |
|---------------------|---------------|----------|---|-------|-------|--------|--|-----|-----|------|--|--------|--------|--------|---|-----|-----|------|
| | FUND NAME | | | | | | | | | | | | | | | | | |
| 208-751.001-702 | Holiday | Funeral | | | | 24.00 | | | | | | | | | | | | |
| | Sick | Vacation | 16.00 | 8.00 | | | | | | | | | | | | | | |
| | PARKS | | 24.00 | 44.00 | 54.50 | 122.50 | | | | 0.00 | 64.50 | 171.00 | 163.50 | 399.00 | | | | 0.00 |
| | DDA Work | | | 6.00 | 1.50 | 7.50 | | | | 0.00 | | | 2.00 | 2.00 | | | | 0.00 |
| | BLDG & GRUNDS | | 16.00 | 14.00 | | 30.00 | | | | 0.00 | 23.00 | 37.50 | 39.00 | 99.50 | | | | 0.00 |
| 101-276.000-702 | Cemetery | | | | | 0.00 | | | | 0.00 | 51.50 | 137.50 | 94.00 | 283.00 | | | | 0.00 |
| 101-265.000-702 | Trustees | | | | | 0.00 | | | | 0.00 | 32.00 | 24.00 | 45.00 | 101.00 | | | | 0.00 |
| 101-537.000-702 | Airport Maint | | | | | 0.00 | | | | 0.00 | 11.00 | 32.50 | 15.75 | 59.25 | | | | 0.00 |
| | | | | | | 0.00 | | | | 0.00 | | | | 0.00 | | | | 0.00 |
| | | | | | | 0.00 | | | | 0.00 | | | | 0.00 | | | | 0.00 |
| | | | 40.0 | 80.0 | 64.0 | 184.0 | 0.0 | 0.0 | 0.0 | 0.0 | 182.0 | 402.5 | 359.3 | 943.8 | 0.0 | 0.0 | 0.0 | 0.0 |
| GRAND TOTAL | | | 184.00 | | | | 0.00 | | | | 943.75 | | | | 0.00 | | | |

| PAY PERIOD: August 2022 | | | | | | | | | | | | | | | | | | | | | | HOURS TOTAL | DOLLAR TOTAL | | | | | | | |
|-------------------------------|--------------|---------------------------|-------------------------|-------------------------|----------------------------------|-----------------------------|------------------------|--|-------------------------------|---------------------------------|-----------------------------|-----------------------|--|-------------------------------------|----------------------------------|-------------------------------------|--|--------------------------------------|-------------------------------------|--|--------------------------------------|--------------------------|--------------------|--|--------------------------|--------------------------|-------|-------|----------|-----------|
| EQUIPMENT | 2022-23 RATE | 101-265-943 General Op | 101-265-943 Railroad | 101-276-943 Cemetery | 101-441-943 Prad/Fig & PkLots | 101-445-943 Trees/Lights | 101-537-943 Airport | 202-466.001-943 Roadway Inspection | 202-466.001-943 TK Surface | 202-466.001-943 TK Shoulders | 202-466.001-943 TK Sweep | 202-466.001-943 TK | 202-466.001-943 TK Drain/Backslashes | 202-466.001-943 TK Signs/Signals | 202-466.001-943 TK Snow & Ice | 202-444.002-943 Mj Sls Sidewalks | 202-499.002-943 Mj Sls Preservation | 202-499.002-943 Mj Sls Snow & Ice | 203-444.002-943 Lo Sls Sidewalks | 203-499.002-943 Lo Sls Preservation | 203-499.002-943 Lo Sls Snow & Ice | 208-751-702 All Parks | 208-751-702 Dam | 208-751.004-702 Dredging Lake Shamrock | 590-536.002-943 Sewer | 591-536.004-943 Water | | | | |
| 3 - GMC Pickup | \$17.24 | 1.00 | 2.00 | | 11.00 | 6.00 | | | | | | | | | | | 1.00 | | | 9.00 | | 4.00 | | | | | | | 38.50 | 663.74 |
| 5 - Dodge Pickup | \$12.34 | | | | | | | | | | | | | | | 3.00 | | | 9.00 | | | 2.00 | | | | | | | 14.00 | 172.76 |
| 6 - GMC Pickup | \$12.34 | | | | | | | | | | | | | | | | | | | | | 29.00 | | | | | | | 29.00 | 357.86 |
| 7 - Chevy Bucket Truck | \$11.12 | 3.00 | 8.00 | | 5.00 | 32.00 | | | | | | | | | | | | | | | | 3.50 | | | | | | | 51.50 | 572.68 |
| 8 - Int'l Dump Truck | \$55.53 | | | | | | | | | | | | | | | | | | | | 19.00 | | | | | | | | 19.00 | 1,055.07 |
| 9 - Ford Dump Truck | \$55.53 | | | | | | | | | | | | | | | | 15.00 | | | | 29.00 | | | | | | | | 44.00 | 2,443.32 |
| 10- Sterling Dump Truck | \$55.53 | | | | | | | | | | | | | | | | | | | | 2.00 | | | | | | | | 2.00 | 111.06 |
| 11- Ford Dump Truck | \$40.03 | | | | | | | | | | | | | | | | | | | | | | | | | | | | 4.00 | 160.12 |
| 12- Sterling Dump Truck | \$55.53 | | | | | | | | | | | | | | | | | | | | 7.00 | | | | | | | | 7.00 | 388.71 |
| 14- Walk Behind Mower | \$22.72 | | | | | | | | | | | | | | | | | | | | | | 39.00 | | | | | | 39.00 | 886.08 |
| 16 - WWTP Car | \$12.81 | | | | | | | | | | | | | | | | | | | | | | | | | | | 24.00 | 24.00 | 307.44 |
| 18- Case Loader | \$39.61 | | | 2.00 | | 3.00 | | | | 1.00 | | | | | | | 7.00 | | | 19.50 | | | | | | | 8.50 | 41.00 | 1,624.01 | |
| 20- Hyundai Loader | \$77.76 | | 1.00 | 5.00 | 2.00 | 5.00 | | | | | | | | | | | 1.00 | | | 2.00 | | 9.50 | | | | | | 25.50 | 1,982.88 | |
| 21- Zero Turn Mower | \$33.27 | | | | | | | | | | | | | | | | | | | | | 24.00 | | | | | | | 24.00 | 798.48 |
| 22 - Brush Hog Mower | \$33.27 | | | | | | | | | | | | | | | | | | | | | 39.00 | | | | | | | 39.00 | 1,297.53 |
| 24- Monroe UB Scraper | \$8.19 | | | | | | | | | | | | | | | | | | | | 2.00 | | | | | | | | 2.00 | 16.38 |
| 36- Brush Chipper | \$26.29 | | | | | | | | | | | | | | | | | | | | 17.00 | | | | | | | | 32.00 | 841.28 |
| 37- Street Sweeper | \$100.65 | | | | 7.00 | | | | 14.00 | | 34.00 | | | | | 8.00 | 17.00 | | | 56.00 | | | | | | | | | 136.00 | 13,688.40 |
| 38- Finish Mower | \$33.27 | | | | | | | | | | | | | | | | | | | | | 44.00 | | | | | | | 44.00 | 1,463.88 |
| 39- Chevy Pickup | \$11.12 | | | | | | | | | | | | | | | | | | | | | 23.00 | | | | | | | 23.00 | 255.76 |
| 50 - Trailer | \$10.24 | | | | | | | | | | | | | | | | | | | | | 11.00 | | | | | | | 11.00 | 112.64 |
| 51- Ford Taurus City Hall Car | \$12.81 | | | | | | | | | | | | | | | | | | | | | | | | | | 2.00 | 2.00 | 4.00 | 51.24 |
| 53A- Truck Unit | \$55.53 | | | 1.50 | | 6.50 | | | | | | | | | | | | | | 12.00 | | | | | | 13.00 | 8.00 | 41.00 | 2,276.73 | |
| 53B- Sewer Washer Unit | \$19.13 | | | | | | | | | | | | | | | | | | | 12.00 | | | | | | 13.00 | 4.00 | 29.00 | 554.77 | |
| 53C- Catch Basin Unit | \$28.20 | | | | | | | | | | | | | | | | | | | 8.00 | | | | | | 9.00 | 4.00 | 21.00 | 592.20 | |
| 56 - Push Mower | \$11.59 | | | | | | | | | | | | | | | | | | | | | 1.00 | | | | | | | 1.00 | 11.59 |
| 59- Ford Utility Truck | \$11.12 | | | 0.50 | 14.50 | | | | | | | | | | | 1.00 | 3.00 | | 2.50 | 7.50 | | 4.00 | | | | 11.00 | 33.50 | 77.50 | 861.80 | |
| 60- Dodge Pickup 4x4 | \$12.34 | | | | | | | | | | | | | | | | | | | | | 59.50 | | | | | | | 59.50 | 734.23 |
| 71- Zero Turn Mower | \$33.27 | | | | | | | | | | | | | | | | | | | | | 68.50 | | | | | | | 68.50 | 2,279.00 |
| 81- Trackless Tractor | \$47.92 | | | | | | | | | | | | | | | | | | | | | 23.00 | | | | | | | 23.00 | 1,102.16 |
| 89 - Ford Pickup (Parks) | \$12.34 | | | | | | | | | | | | | | | | | | | | | 98.00 | | | | | | | 98.00 | 1,209.32 |
| 91- Backpack Leaf Blower | \$3.33 | | | | | | | | | | | | | | | | | | | | | 1.00 | | | | | | | 1.00 | 3.33 |
| 93 - Kubota Tractor | \$43.62 | | | | | | | | 1.00 | | | | | | | | | | | | | 14.50 | | | | | | | 15.50 | 676.11 |
| 93A - Pallet Forks | \$6.50 | | | | | | | | | | | | | | | | | | | | | 9.00 | | | | | | | 9.00 | 58.50 |
| 94 - Bucket Attachment | \$5.11 | | | | | | | | 1.00 | | | | | | | | | | | | | 1.00 | | | | | | | 2.00 | 10.22 |
| 97- Chevy Pickup | \$11.12 | 2.00 | 2.00 | 5.00 | 10.00 | | | | 3.00 | | | | | | | | | | | 2.00 | | 4.00 | 1.00 | | | 7.00 | 3.00 | 39.00 | 433.68 | |
| 98- Airport Tractor | \$59.39 | | | | | | | | | | | | | | | | | | | | | 7.00 | | | | | | | 8.00 | 475.12 |
| Airport Weed Whip | \$3.77 | | | | | | | | | | | | | | | | | | | | | 5.00 | | | | | | | 5.00 | 18.85 |
| 104- Cub Cadet Rider | \$33.27 | | | | | | | | | | | | | | | | | | | | | 34.30 | | | | | | | 34.30 | 1,141.16 |
| 105- Ford Pickup | \$12.34 | 1.00 | 3.00 | | 25.00 | 0.50 | | | | 5.00 | | | | | | | 8.00 | | 8.00 | 27.00 | | 1.00 | | | | 6.00 | | 84.50 | 1,042.73 | |
| 107- Trackless Mower | \$18.81 | | | | | | | | | | | | | | | | | | | | | 35.00 | | | | | | | 35.00 | 658.35 |

| PERIOD: August 2022 | | GENERAL OP | | DEPOT/SPECIAL EVENTS | | CEMETERY | | PARADES/FLAGS & pking lots | | AIRPORT | | TRUNKLINES | | MAJOR STREETS | | LOCAL STREETS | | ALL PARKS | | DAM | | SEWER | | WATER | | TOTAL HOURS | TOTAL DOLLARS | |
|---------------------------|-----------|------------|-------|----------------------|--------|----------|---------|-------------------------------|---------|---------|---------|------------|---------|------------------|---------|------------------|----------|-----------|----------|-------|-------|-------|---------|-------|---------|----------------|------------------|-----------|
| EQUIPMENT | 2022 Rate | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 3 - GMC Pickup | \$17.24 | 1.00 | 17.24 | 2.00 | 34.48 | 0.00 | 17.00 | 293.08 | 0.00 | 0.00 | 1.00 | 17.24 | 9.00 | 155.16 | 4.00 | 68.96 | 0.00 | 3.50 | 60.34 | 1 | 17.24 | 38.50 | | | | 663.74 | | |
| 5 - Dodge Pickup | \$12.34 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 3.00 | 37.02 | 9.00 | 111.06 | 2.00 | 24.68 | 0.00 | | | | | | | | | 172.76 | | |
| 6 - GMC Pickup | \$12.34 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 29.00 | 357.86 | 0.00 | | | | | | | | | | 357.86 | | |
| 7 - Ford Bucket Truck | \$11.12 | 3.00 | 33.36 | 8.00 | 88.96 | 0.00 | 37.00 | 411.44 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 3.50 | 38.92 | 0.00 | | | | | | | | | | 572.68 | | |
| 8 - Int'l Dump Truck | \$55.53 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 19.00 | 1055.07 | 0.00 | 0.00 | 0.00 | | | | | | | | | | 1055.07 | | |
| 9 - Ford Dump Truck | \$55.53 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 15.00 | 832.95 | 29.00 | 1610.37 | 0.00 | 0.00 | 0.00 | | | | | | | | | 2,443.32 | | |
| 10 - Sterling Dump Truck | \$55.53 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 2.00 | 111.06 | 0.00 | 0.00 | 0.00 | | | | | | | | | | 111.06 | | |
| 11 - Ford Dump Truck | \$40.03 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | | | | | | | 4 | 160.12 | 160.12 | | |
| 12 - Sterling Dump Truck | \$55.53 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 7.00 | 388.71 | 0.00 | 0.00 | 0.00 | | | | | | | | | | 388.71 | | |
| 14 - Walk Behind Mower | \$22.72 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 39.00 | 886.08 | 0.00 | 0.00 | | | | | | | | | | 886.08 | | |
| 16 - WWTP Car | \$12.81 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | | | | | | | 24 | 307.44 | 307.44 | | |
| 18 - Case Loader | \$39.61 | | 0.00 | 0.00 | 2.00 | 79.22 | 3.00 | 118.83 | 0.00 | 1.00 | 39.61 | 7.00 | 277.27 | 19.50 | 772.40 | 0.00 | | | | | | | | 8.5 | 336.69 | 1,624.01 | | |
| 20 - Hyundai Loader | \$77.76 | | 0.00 | 1.00 | 77.76 | 5.00 | 388.80 | 7.00 | 544.32 | 0.00 | 0.00 | 1.00 | 77.76 | 2.00 | 155.52 | 9.50 | 738.72 | 0.00 | | | | | | | | 1,982.88 | | |
| 21 - Zero Turn Mower | \$33.27 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 24.00 | 798.48 | 0.00 | | | | | | | | | 798.48 | | |
| 22 - Brush Hog Mower | \$33.27 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 39.00 | 1297.53 | 0.00 | | | | | | | | | | 1,297.53 | | |
| 24 - Monroe UB Scraper | \$8.19 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 2.00 | 16.38 | 0.00 | 0.00 | 0.00 | | | | | | | | | | 16.38 | | |
| 36 - Brush Chipper | \$26.29 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 15.00 | 394.35 | 17.00 | 446.93 | 0.00 | 0.00 | | | | | | | | | | 841.28 | | |
| 37 - Street Sweeper | \$100.65 | | 0.00 | 0.00 | 0.00 | 7.00 | 704.55 | 0.00 | 48.00 | 4831.20 | 25.00 | 2516.25 | 56.00 | 5636.40 | 0.00 | 0.00 | | | | | | | | | | 13,688.40 | | |
| 38 - Finish Mower | \$33.27 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 44.00 | 1463.88 | 0.00 | | | | | | | | | | 1,463.88 | | |
| 39 - Chevy Pickup | \$11.12 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 23.00 | 255.76 | 0.00 | | | | | | | | | | 255.76 | | |
| 50 - Trailer | \$10.24 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 11.00 | 112.64 | 0.00 | 0.00 | | | | | | | | | | 112.64 | | |
| 51 - City Hall Car | \$12.81 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | | | | | | | | | 112.64 | | |
| 53A - Truck Unit | \$55.53 | | 0.00 | 0.00 | 1.50 | 83.30 | 6.50 | 360.95 | 0.00 | 0.00 | 0.00 | 12.00 | 666.36 | 0.00 | 0.00 | 0.00 | | | | | | | | | | 2,276.73 | | |
| 53B - Sewer Washer Unit | \$19.13 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 12.00 | 229.56 | 0.00 | 0.00 | 0.00 | | | | | | | | | | 554.77 | | |
| 53C - Catch Basin Unit | \$28.20 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 8.00 | 225.60 | 0.00 | 0.00 | 0.00 | | | | | | | | | | 592.20 | | |
| 56 - Push Mower | \$11.59 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.00 | 11.59 | 0.00 | 0.00 | | | | | | | | | | 11.59 | | |
| 59 - Chevy Pickup 4x2 | \$11.12 | | 0.00 | 0.00 | 0.50 | 5.56 | 14.50 | 161.24 | 0.00 | 0.00 | 4.00 | 44.48 | 10.00 | 111.20 | 4.00 | 44.48 | 0.00 | | | | | | | | | 861.80 | | |
| 60 - Dodge Pickup 4x4 | \$12.34 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 59.50 | 734.23 | 0.00 | 0.00 | | | | | | | | | | 734.23 | | |
| 71 - Zero Turn Mower | \$33.27 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 68.50 | 2279.00 | 0.00 | 0.00 | | | | | | | | | | 2,279.00 | | |
| 81 - Trackless Tractor | \$47.92 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 23.00 | 1102.16 | 0.00 | 0.00 | | | | | | | | | | 1,102.16 | | |
| 89 - Ford Pickup | \$12.34 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 98.00 | 1209.32 | 0.00 | 0.00 | | | | | | | | | | 1,209.32 | | |
| 91 - Backpack Leaf Blower | \$3.33 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.00 | 3.33 | 0.00 | 0.00 | | | | | | | | | | 3.33 | | |
| 93 - Kubota Tractor | \$43.62 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.00 | 43.62 | 0.00 | 0.00 | 14.50 | 632.49 | 0.00 | | | | | | | | | | 676.11 | | |
| 93A - Pallet Forks | \$6.50 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 9.00 | 58.50 | 0.00 | 0.00 | | | | | | | | | | 58.50 | | |
| 94 - Bucket Attachment | \$5.11 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.00 | 5.11 | 0.00 | 0.00 | 1.00 | 5.11 | 0.00 | | | | | | | | | | 10.22 | | |
| 97 - Chevy Pickup | \$11.12 | 2.00 | 22.24 | 2.00 | 22.24 | 5.00 | 55.60 | 10.00 | 111.20 | 0.00 | 3.00 | 33.36 | 0.00 | 2.00 | 22.24 | 4.00 | 44.48 | 1.00 | 11.12 | 7.00 | 77.84 | 3.00 | 33.36 | 39.00 | | 433.68 | | |
| 98 - Airport Tractor | \$59.39 | | 0.00 | 0.00 | 0.00 | 0.00 | 7.00 | 415.73 | 0.00 | 0.00 | 0.00 | 0.00 | 1.00 | 59.39 | 0.00 | 0.00 | | | | | | | | | | 475.12 | | |
| Airport Weed Whip | \$3.77 | | 0.00 | 0.00 | 0.00 | 0.00 | 5.00 | 18.85 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | | | | | | | | | 18.85 | | |
| 104 - Cub Cadet Rider | \$33.27 | | 0.00 | 0.00 | 0.00 | 0.00 | 34.30 | 1141.16 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | | | | | | | | | 1,141.16 | | |
| 105 - Ford Pickup | \$12.34 | 1.00 | 12.34 | 3.00 | 37.02 | 0.00 | 25.50 | 314.67 | 0.00 | 5.00 | 61.70 | 8.00 | 98.72 | 35.00 | 431.90 | 1.00 | 12.34 | 0.00 | 6.00 | 74.04 | 0.00 | 0.00 | 0.00 | 84.50 | | 1,042.73 | | |
| 107 - Trackless Mower | \$18.81 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 35.00 | 658.35 | 0.00 | | | | | | | | | | 658.35 | | |
| 200 - Zero Turn Mower | \$22.72 | | 0.00 | 0.00 | 101.50 | 2306.08 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | | | | | | | | | 2,306.08 | | |
| 201 - Zero Turn Mower | \$22.72 | | 0.00 | 0.00 | 69.00 | 1567.68 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | | | | | | | | | 1,567.68 | | |
| 202 - Weed Whip | \$3.77 | | 0.00 | 0.00 | 21.00 | 79.17 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | | | | | | | | | 79.17 | | |
| 203 - Weed Whip | \$3.77 | | 0.00 | 0.00 | 13.00 | 49.01 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | | | | | | | | | 49.01 | | |
| 1007 - Trimmer/Edger | \$3.77 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 24.50 | 92.37 | 0.00 | 0.00 | | | | | | | | | 92.37 | | |
| 1008 - Trimmer/Edger | \$3.77 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 8.50 | 32.05 | 0.00 | 0.00 | | | | | | | | | | 32.05 | | |
| 1009 - Trimmer/Edger | \$3.77 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 2.00 | 7.54 | 0.00 | 0.00 | 0.00 | | | | | | | | | | 7.54 | | |
| | | 7.00 | 85.18 | 16.00 | 260.46 | 218.50 | 4614.42 | 127.50 | 3020.28 | 46.30 | 1575.74 | 59.00 | 5014.60 | 79.00 | 4296.04 | 250.50 | 12145.92 | 583.50 | 13030.23 | 1.00 | 11.12 | 64.50 | 1584.54 | 92.00 | 1886.55 | 1544.80 | 47525.06 | |
| | | | | | | | | | | | | | | | | | | | | | | | | | | | 1,544.80 | 47,525.07 |

| August-22 | | Police | | Water | | Waste Water | | TOTAL | TOTAL |
|-----------------------|------------|------------|---------|-----------|--------|-------------|---------|--------|-------------|
| EQUIPMENT | 2022 RATES | Department | | Treatment | | Treatment | | HOURS | DOLLARS |
| 1 - 2012 Ford Pickup | \$12.34 | 0.00 | | 27.00 | 333.18 | 36 | 444.24 | 63.00 | 777.42 |
| 61- Western Snow Plow | \$14.07 | 0.00 | | | 0.00 | | 0.00 | 0.00 | 0.00 |
| 16- 2008 Ford | \$12.81 | 0.00 | | 27.00 | 345.87 | 36 | 461.16 | 63.00 | 807.03 |
| 65- Push Mower | \$11.59 | 0.00 | | | 0.00 | | 0.00 | 0.00 | 0.00 |
| 4 - 2009 Ford Pickup | \$12.34 | 0.00 | | 13.00 | 160.42 | 24 | 296.16 | 37.00 | 456.58 |
| PATROL CARS | \$12.81 | 734.25 | 9405.74 | | 0.00 | | 0.00 | 734.25 | 9405.74 |
| | | 734.25 | 9405.74 | 67.00 | 839.47 | 96.00 | 1201.56 | 897.25 | \$11,446.77 |

897.25 11,446.77

| | 1 | | 4 | | 16 | | |
|-----------|-----|------|------|------|------|------|--------------------|
| | WA | WWT | WA | WWT | WA | WWT | |
| Aut 1-6 | 5.5 | 7.00 | 3.00 | 5.00 | 5.50 | 7.00 | 11,446.77 |
| Aug 7-13 | 6 | 8.00 | 3.00 | 5.00 | 6.00 | 8.00 | 47525.06 |
| Aug 14-20 | 6 | 8.00 | 3.00 | 5.00 | 6.00 | 8.00 | |
| Aug 21-27 | 6 | 8.00 | 3.00 | 5.00 | 6.00 | 8.00 | |
| Aug 28-31 | 3.5 | 5.00 | 1.00 | 4.00 | 3.50 | 5.00 | \$58,971.83 |
| | 27 | 36 | 13 | 24 | 27 | 36 | |

| | 46-1 | 46-2 | 46-3 | 46-4 | 46-5 Tahoe | |
|-------------|-------------|--------------|--------------|-------------|--------------|------------|
| END HOURS | 4589 | 15322 | 24257 | 8865 | 16053 | 264 |
| START HOURS | <u>4212</u> | <u>15188</u> | <u>24180</u> | <u>8835</u> | <u>15937</u> | <u>146</u> |
| | 377 | 134 | 77 | 30 | 116 | 118 |

734.25 Total Hrs

DEPARTMENT OF PUBLIC WORKS- MANHOUR August 2022)

| FUND | % OF HOURS | DEPARTMENT | August-22 | |
|---------------|-------------|-----------------------------------|---------------|--------------|
| | | | REG. | O/T |
| GENERAL FUND | 4.27% | General Fund | 71.50 | |
| | 0.00% | Depot | | |
| | 1.01% | Cemetery | 16.88 | |
| | 7.39% | Parades/Flags/Pking Lots | 115.12 | 8.50 |
| | 1.32% | DDA Parking Lots | 22.00 | |
| | 3.41% | City Trees/Lites | 57.00 | |
| | 3.11% | DDA Trees/Lites | 52.00 | |
| | 0.00% | Airport | | |
| TKLINE'S | 1.36% | Surface Maintenance | 22.75 | |
| | 2.03% | Sweeping | 34.00 | |
| | 0.84% | TK Shoulder Maintenance | 14.00 | |
| | 0.12% | Signs | 2.00 | |
| | 0.00% | Cleanup winter debris (sand, etc) | | |
| MAJOR STREETS | 6.34% | MJ STS Preservation | 106.00 | |
| | 0.00% | MJ STS Snow/Ice | | |
| LOCAL STREETS | 18.57% | LO STS Preservation | 310.63 | |
| | 0.00% | LO STS Snow/Ice | | |
| PARKS | 0.00% | Lake Shamrock Dam | | |
| PARKS | 3.38% | Lake Shamrock Park work | 56.50 | |
| | 0.00% | Dredging Lake Shamrock | | |
| SEWER | 3.76% | Collection | 60.87 | 2.00 |
| WATER | 8.52% | Distribution & Meter Mts. | 142.50 | |
| DPW | 13.36% | DPW Admin/Bldg/Equip | 222.50 | 1.00 |
| | 7.71% | DPW: Equip | 127.25 | 1.75 |
| | 0.36% | FIRE Truck | 6.00 | |
| | 0.76% | DPW: PD Equipment | 12.75 | |
| | 0.00% | COVID 19 | | |
| | 0.48% | Holiday (Birthday) | 8.00 | |
| | 11.91% | PAID TIME OFF: | 199.25 | |
| 1672.75 | 100% | TOTALS: | 1659.5 | 13.25 |

| FUND | % OF HOURS | DEPARTMENT | August-22 | |
|--------------|-------------|--------------------|------------|----------|
| | | | REG. | O/T |
| DPW Clerical | 4.61% | Cemetery Admin | 8.75 | |
| | 18.58% | Refuse Collection | 35.3 | |
| | 4.47% | Major Sts Admin | 8.5 | |
| | 4.47% | Local Sts Admin | 8.5 | |
| | 20.45% | Sewer Collection | 38.85 | |
| | 20.32% | Water Distribution | 38.6 | |
| | 6.58% | DPW Administration | 12.5 | |
| | 0.00% | Holiday (Birthday) | | |
| | 20.53% | PAID TIME OFF: | 39 | |
| 190 | 100% | TOTALS: | 190 | 0 |

| FUND | % OF HOURS | DEPARTMENT | August-22 | |
|-------------------------------|-------------|-----------------|------------|----------|
| | | | REG. | O/T |
| FULL TIME EMPLOYEE PARKS WORK | 66.58% | Parks Work | 122.5 | |
| | 4.08% | DDA Work | 7.5 | |
| | 16.30% | Bldgs & Grounds | 30 | |
| | 0.00% | Holiday/Funeral | | |
| | 13.04% | PAID TIME OFF | 24 | |
| 184 | 100% | TOTALS: | 184 | 0 |

| FUND | % OF HOURS | DEPARTMENT | August-22 | |
|--------------------|-------------|----------------------|---------------|----------|
| | | | REG. | O/T |
| SEASONAL EMPLOYEES | 42.28% | PARKS WORK | 399 | |
| | 0.21% | DDA WORK | 2 | |
| | 10.54% | BLDG & GROUNDS | 99.5 | |
| | 10.70% | TRUSTEE SUPERVISION* | 101 | |
| | 29.99% | CEMETERY MAINTENANCE | 283 | |
| | 0.00% | DPW | | |
| | 6.28% | AIRPORT MAINTENANCE | 59.25 | |
| 943.75 | 100% | TOTALS: | 943.75 | 0 |

| FUND | % OF HOURS | DEPARTMENT | August-22 |
|---------------------|------------|---|-----------|
| | | | REG. |
| *TRUSTEE WORK AREAS | 100.00% | PARKS: watering flowers, Mowing, Taking down fence, Setti | 101 |
| | 0.00% | | |
| | 0.00% | | |
| | 0.00% | | |
| | 0.00% | | |
| 101 | 100% | TOTALS: | 101 |



Monthly Fire Department Activity Report
August 2022 Incident Response:
Monthly Total: 27 Year End Total:163

August was a typical month numbers wise. We had 5 vehicle accidents. 1 with injuries and 4 with no injuries. We had two mutual aid requests, one from STFD for structure fire and one from HFD for a structure fire. We were cancelled while responding to both. We had two car fires. We had three weather related incidents involving wind, trees, lines down. Lightning struck a large cotton wood tree at Brookwood apartments and pieces of wood and bark literally perforated the side of the building and broke some windows. One occupant in a first-floor apartment had a close call with debris coming into her apartment thru the outside wall and narrowly missing her. Other incident as listed. We have reduced the number of trainings sessions per month to one night. This meets the States training requirements and gives our Firefighters more time to be with there family's. We will try this for a few months and maybe go to two nights per month during the colder months.

Training:

2.0 hrs. Truck Check

2.0 hrs. Pump Ops





Clare Fire Department

207 W. Fifth Street Clare, Michigan 48617 Ph: (989) 386-2151 Fax: (989) 386-3020

Incident Reports by Incident Number

| Incident | Alarm Date/Time | Incident Type | Address |
|-----------------|------------------------|--|---|
| 2200137 | 8/3/2022 13:49 | 814 - Lightning strike (no fire) | 209 Mary ST, Clare, MI 48617 |
| 2200138 | 8/4/2022 10:22 | 6112 - Dispatched & cancelled at Hall | 1410 N McEwan ST, Clare, MI 48617 |
| 2200139 | 8/4/2022 14:14 | 651 - Smoke scare, odor of smoke | 2915 Clarabella RD, Clare, MI 48617 |
| 2200140 | 8/5/2022 15:06 | 131 - Passenger vehicle fire | 809 S Harrison Rail RD, Clare, MI 48617 |
| 2200141 | 8/6/2022 21:34 | 324 - Motor vehicle accident with no injuries. | SB 127 S. of Surrey Rd., Clare, MI 48617 |
| 2200142 | 8/7/2022 04:31 | 733 - Smoke detector activation due to malfunction | 401 Pine ST, Clare, MI 48617 |
| 2200143 | 8/7/2022 15:39 | 324 - Motor vehicle accident with no injuries. | EB US 10 / Summerton, Clare, MI 48617 |
| 2200144 | 8/8/2022 03:49 | 6112 - Dispatched & cancelled at Hall | 6090 Silver Lk. DR, Farwell, MI 48622 |
| 2200145 | 8/10/2022 11:37 | 111 - Building fire | 6752 Carpenter Rd., Harrison, MI 48625 |
| 2200146 | 8/13/2022 15:54 | 600 - Good intent call, other | 307 W Sixth ST, Clare, MI 48617 |
| 2200147 | 8/13/2022 23:01 | 736 - CO detector activation due to malfunction | 106 W First ST, Clare, MI 48617 |
| 2200148 | 8/13/2022 23:11 | 324 - Motor vehicle accident with no injuries. | SB 127 MM 161.6, Clare, MI 48617 |
| 2200149 | 8/14/2022 17:54 | 322 - Motor vehicle accident with injuries | SB 127 Near EB 10 Exitt, Clare, MI 48617 |
| 2200150 | 8/15/2022 00:48 | 743 - Smoke detector activation, no fire - unintentional | 114 W Fourth ST #406, Clare, MI 48617 |
| 2200151 | 8/16/2022 15:48 | 131 - Passenger vehicle fire | E. Stevenson Lk. Rd. / W. of N. Crawford, Clare, MI 48617 |
| 2200152 | 8/17/2022 15:43 | 611 - Dispatched & canceled en route | 1754 Arnold Lk. RD W, Harrison, MI 48625 |
| 2200153 | 8/18/2022 09:50 | 650 - Steam, other gas mistaken for smoke, other | SB 127 / Colonville Rd, Clare, MI 48617 |
| 2200154 | 8/21/2022 16:56 | 600 - Good intent call, other | S. Clare Ave. S. oof Surrey Rd., Clare, MI 48617 |
| 2200155 | 8/25/2022 17:11 | 6112 - Dispatched & cancelled at Hall | 1511 E Loon Lake, Clare, MI 48617 |
| 2200156 | 8/27/2022 08:42 | 9002 - Lift Assist | 235 Gateway Village DR #315, Clare, MI 48617 |
| 2200157 | 8/28/2022 11:26 | 324 - Motor vehicle accident with no injuries. | SB 127 / US 10 split, Clare, MI 48617 |
| 2200158 | 8/28/2022 18:35 | 8132 - Tree down | Eberhart Rd. / S of Beaverton, Clare, MI 48617 |

| Incident | Alarm Date/Time | Incident Type | Address |
|-----------------|------------------------|---------------------------------------|---|
| 2200159 | 8/29/2022 12:37 | 4441 - Line down - Communication | Holbrook AVE & Witbeck DR, Clare, MI |
| 2200160 | 8/29/2022 16:25 | 600 - Good intent call, other | E. Surrey Rd. W. of S. Clare ave., Clare, MI 48617 |
| 2200161 | 8/29/2022 17:58 | 5311 - Smoke or Odor Complaint | 705 E Fifth ST, Clare, MI 48617 |
| 2200162 | 8/31/2022 16:37 | 6112 - Dispatched & cancelled at Hall | N McEwan ST & John R ST, Clare, MI |
| 2200163 | 8/31/2022 16:55 | 611 - Dispatched & canceled en route | 10142 N Shepherd RD, Clare, MI 48617 |

Total Number of Incidents: 27



Where the north begins at the crossroads of Rt 10 and 127.

Clearly another way of life.

202 West Fifth Street, Clare, Michigan 48617 phone: (989) 386-7541 fax: (989) 386-4508
www.cityofclare.org

MEMORANDUM

TO: Jeremy Howard and the Clare City Commission
FROM: Clare Police Department
SUBJECT: August police activity

Dear Mr. Howard & City Commission:

Monthly activity

Our officers have continued to focus on traffic enforcement during these high traffic flow summer months. Our officers made 161 traffic stops and wrote 23 citations (comparable with July activity) while at the same time handling 350 more incidents. The highest increase in criminal complaints this month was intimidation/harassment/stalking complaints which increase from 8 last month to 20.

Training

August 3rd and Tuesday August 9th All officers recertified in CPR, first aid, biohazard, and Narcan.

Events:

August 25th and 26th – Old 27 car cruise

Technology

The Clare Police Department is an alternate dispatch center for Clare Central Dispatch. In case of emergency during some type of outage we are a backup location.

We have been upgrading technology at the Clare Police Department to provide greater reliability, and seamless transition of services in the event of an outage.

Difficulties and frustrations

Our in-car computers need replacement. We have been using regular home style laptops not mobile date computers made to be in police vehicles. As a result, our old laptop computers are crashing, locking officers out, randomly will not work with the ticket printers, losing connectivity, accessory cords sticking out of the computer are getting broken etc. We submitted for a USDA grant as you are aware several months ago and still awaiting word if this will be approved. In the meantime, we are doing our best to get by with what we have.

School

Brian David has been busy during the start of the new school year. Attached is his August report.

All officers working days have been patrolling the school area both the morning and afternoon. We are looking for ways to improve vehicle and pedestrian safety and coordinating with MDOT, Clare DPW, and the school to resolve safety concerns.

David Saad
Clare Police Chief

CITY CLERK OFFICE
202 W. Fifth Street
Clare, Michigan 48617
989.386.7541
FAX: 989.386.4508

Ticket Totals Report

From 8/1/2022 12:00:00 AM to 8/30/2022 12:00:00 AM

| Agency Name | Voided Ticket Count | Warning Violation Count | Total Ticket Count | Total Violation Count |
|------------------------|---------------------|-------------------------|--------------------|-----------------------|
| Clare City Police Dept | 1 | 2 | 10 | 17 |

HAND WRITTEN
TICKETS

FAIL TO YIELD ROW 1
STOP SIGN 1
RETAIL FRAUD 1
FAIL TO STOP CROSSING GUARD 1
FAIL TO YIELD ROW 1
FAIL TO STOP CROSSING GUARD 1

23 TOTAL



CLARE POLICE DEPT

INCIDENTS BY INCIDENT TYPE

08/01/2022 - 09/30/2022

09/10/2022

| INCIDENT TYPE | DESCRIPTION | NUMBER THIS TYPE |
|---------------|--|------------------|
| 11001 | CSC 1 Penis/ Vagina | 2 |
| 13001 | Non-Aggravated Assault | 9 |
| 13002 | Aggravated/ Felonious Assault | 1 |
| 13003 | Intimidation/ Stalking | 20 |
| 22001 | Burglary - Forced Entry | 1 |
| 23006 | Larceny - Theft of Motor Vehicle Parts/ Accesories | 1 |
| 23007 | Larceny - Other | 9 |
| 26002 | Fraud - Credit Card/ ATM | 2 |
| 29000 | Damage to Property | 7 |
| 30002 | Retail Fraud - Theft | 2 |
| 36004 | Sex Offense - Other | 1 |
| 38003 | Family - Other | 1 |
| 41002 | Liquor Violations - Others | 1 |
| 42000 | Drunkeness - Except OUIL | 1 |
| 48000 | Obstructing Police | 1 |
| 50000 | Obstructing Justice | 4 |
| 52003 | Weapons Offense - Other | 1 |
| 53001 | Disorderly Conduct | 2 |
| 53002 | Public Peace - Other | 1 |
| 54001 | Hit & Run Motor Vehicle Accident | 2 |
| 54002 | Operating Under the Influence of Liquor or Drugs | 2 |
| 54003 | Traffic Violations | 5 |
| 55000 | Health and Safety | 5 |
| 57001 | Trespass - Other | 4 |
| 62000 | Conservation | 1 |
| 91001 | Juvenile Deliquent | 8 |
| 93001 | Traffic Accident | 21 |
| 93001CD | Car/ Deer Accident | 10 |
| 93001PI | Traffic Accident with Injury | 2 |
| 93002 | Accident, Non-Traffic/ Private Property | 5 |
| 94001 | Valid Alarm Activation | 1 |
| 94002 | False Alarm Activation | 18 |
| 95001 | Accident, Fire | 5 |
| 98006 | Civil | 1 |
| 98007 | Suspicious Persons | 23 |
| 98008 | Lost & Found Property | 5 |
| 98009 | Drug Overdose | 2 |
| 99001 | Suicide | 3 |
| 99002 | Natural Death | 1 |
| 99003 | Missing Persons | 2 |
| 99008 | General Assistance | 84 |
| 99009 | General Non-Criminal | 8 |
| ACO | Animal Control Complaint | 10 |
| AMBRUN | Ambulance Run | 30 |

**CLARE POLICE DEPT**

Page 2

INCIDENTS BY INCIDENT TYPE

08/01/2022 - 09/30/2022

09/10/2022

| INCIDENT TYPE | DESCRIPTION | NUMBER THIS TYPE |
|------------------------|--|-------------------------|
| BOL | Be On the Look Out | 9 |
| EJA | Elder Justice Abuse required reporting | 1 |
| HOME | HOMELESS/INDIGENT | 1 |
| LI | LIQUOR INSPECTION | 1 |
| LINES DN | LINES DOWN | 1 |
| LOCK | SCHOOL LOCKDOWN DRILL | 1 |
| MA | Motorist Assist | 19 |
| PC | Property Check | 490 |
| PS | Paper Service | 1 |
| RD HAZAR | Vehicle/Object Road Hazard | 11 |
| REPO | Repo | 2 |
| SALV INS | SALVAGE INSPECTION | 23 |
| TP | TRAFFIC PATROL | 43 |
| TSTOP | Traffic Stop | 161 |
| Total Incidents | | 1089 |

Res. Sgt. Chinavara
8/31/22

Auxiliary Division

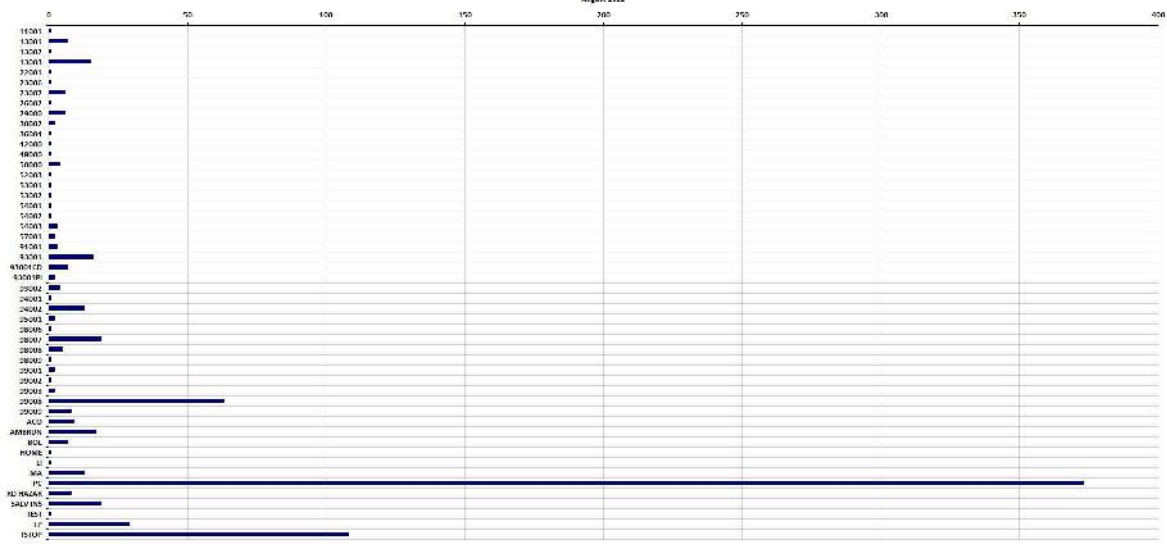
2022

| August | Road Hours | Special Events | Meeting Hours | Training Hours | Other | Monthly Totals |
|----------------------------------|--------------|----------------|---------------|----------------|----------|----------------|
| Blackwell, Doug | 12.5 | | 0.5 | 1 | | 14 |
| Chinavara, Ken | 10.5 | | 0.5 | 2.5 | 1 | 14.5 |
| Defoy, Mick | 10 | 9.5 | 0.5 | 2 | | 22 |
| Gilmore, Travis | 8 | | 0.5 | 2.5 | | 11 |
| Harger, Greg | | 5 | | 1.5 | | 6.5 |
| Jenkins, Dan | 7 | 5 | | | | 12 |
| Lemke, Shane | 10 | | 0.5 | 2.5 | | 13 |
| Lynch, Steve | | | | | | 0 |
| Papenfus, Joel | 8.5 | | | 2 | | 10.5 |
| Pedjac, John | 4 | 6 | | | | 10 |
| Squires, Emily (resigned 9/1/22) | | | | | | 0 |
| Winter, Nick | 10 | 3.5 | 0.5 | 2.5 | | 16.5 |
| Fritz, Mike | 8 | | 0.5 | 2.5 | | 11 |
| Hahn, Bill | 9.5 | | 0.5 | 2.5 | | 12.5 |
| Lombard, Rebeka | 20.5 | | 0.5 | 2.5 | | 23.5 |
| Fassett, Lori | 8 | 9.5 | 0.5 | 2.5 | | 20.5 |
| 0 | | | | | | 0 |
| 0 | | | | | | 0 |
| 0 | | | | | | 0 |
| 0 | | | | | | 0 |
| 0 | | | | | | 0 |
| 0 | | | | | | 0 |
| 0 | | | | | | 0 |
| 0 | | | | | | 0 |
| 0 | | | | | | 0 |
| 0 | | | | | | 0 |
| 0 | | | | | | 0 |
| Officer Totals | 126.5 | 38.5 | 5 | 26.5 | 1 | 197.5 |

Auxiliary Division

| 2022 | Road Hours | Special Events | Meeting Hours | Training Hours | Other | Monthly Totals |
|---|------------|----------------|---------------|----------------|-----------|----------------|
| January | 148 | 0 | 4 | 0 | 7.5 | 159.5 |
| February | 112 | 7.5 | 6 | 0 | 7.5 | 133 |
| March | 127 | 182 | 10 | 4.5 | 24 | 347.5 |
| April | 113.5 | 8 | 4 | 11.7 | 1.5 | 244 |
| May | 118 | 41.5 | 11.5 | 4.5 | 4.5 | 180 |
| June | 110.5 | 12 | 4 | 19.5 | 0 | 146 |
| July | 120.5 | 16.5 | 4.5 | 7 | 2 | 150.5 |
| August | 126.5 | 38.5 | 5 | 26.5 | 1 | 197.5 |
| September | 0 | 0 | 0 | 0 | 0 | 0 |
| October | 0 | 0 | 0 | 0 | 0 | 0 |
| November | 0 | 0 | 0 | 0 | 0 | 0 |
| December | 0 | 0 | 0 | 0 | 0 | 0 |
| Annual Totals | 976 | 306 | 49 | 179 | 48 | 1558 |
| Blackwell, Doug | 153 | 13.5 | 1.5 | 1.5 | 11.5 | 181 |
| Chinavare, Ken | 80 | 35.5 | 5 | 23.5 | 9.5 | 153.5 |
| Defoy, Mick | 48 | 15.5 | 2.5 | 3 | 10 | 79 |
| Fritz, Mike | 72 | 22 | 4 | 5.5 | 0.5 | 104 |
| Gilmore, Travis | 72.5 | 20.5 | 5.5 | 25 | 4 | 127.5 |
| Hahn, Bill | 74 | 25.5 | 5 | 22.5 | 2 | 129 |
| Harger, Greg | 51.5 | 23 | 3 | 5.5 | 3 | 86 |
| Jenkins, Dan | 59.5 | 24 | 2.5 | 2 | 3 | 91 |
| Lemke, Shane | 77.5 | 9.5 | 5 | 18.5 | 0.5 | 111 |
| Lombard, Rebeka | 82.5 | 16 | 4 | 23.5 | 1 | 127 |
| Lynch, Steve | 8 | 0 | 0.5 | 0 | 0.5 | 9 |
| Papenfus, Joe | 53.5 | 18.5 | 3 | 7 | 0 | 82 |
| Pedjac, John | 48 | 10.5 | 0 | 0 | 0 | 58.5 |
| Squires, Emily (resigned 9/1/22) | 0 | 0 | 0 | 0 | 0 | 0 |
| Winter, Nick | 65 | 35 | 5.5 | 20.5 | 1.5 | 127.5 |
| Fassett, Lori | 31 | 37 | 2 | 21 | 1 | 92 |
| | 0 | 0 | 0 | 0 | 0 | 0 |
| | 0 | 0 | 0 | 0 | 0 | 0 |
| | 0 | 0 | 0 | 0 | 0 | 0 |
| | 0 | 0 | 0 | 0 | 0 | 0 |
| | 0 | 0 | 0 | 0 | 0 | 0 |
| | 0 | 0 | 0 | 0 | 0 | 0 |
| | 0 | 0 | 0 | 0 | 0 | 0 |
| | 0 | 0 | 0 | 0 | 0 | 0 |
| | 0 | 0 | 0 | 0 | 0 | 0 |
| Officer Totals | 976 | 306 | 49 | 179 | 48 | 1558 |

Resident Chart



Clare School Liaison Officer Report: Aug-Sept 2022-2023

- Attended three staff/parent meetings
- Responded to fifteen disruptive student incidents
- Initiated thirteen traffic safety incidents
- Conducted eight home visit/welfare/truancy checks
- Conducted seven general assists to school
- Assisted with four MIP vape incidents
- Assisted with one MIP alcohol incident
- Conducted three parent meetings
- Conducted multiple staff security reviews
- Attended five staff meetings
- Conducted seven student meetings
- Attended one CAC interview
- Provided security at home football game
- Conducted five assists to the crossing guard/traffic assists
- Conducted crossing guard training
- Conducted required school security drill (Lockdown Drill)
- Attended Freshman Orientation
- Teaching 3rd hour Intro to Flight (drone) class at CHS
- Continue to conduct regular foot patrol thru all Clare schools

* The above information includes some additions from the end of the previous school year.

B.R. David
Patrolman/School Liaison Officer
Clare City Police Department

WATER TREATMENT DIRECTOR'S MONTHLY OPERATING REPORT AUGUST 2022

Wastewater Treatment Plant

In addition to their routine duties, our Operators performed the following tasks:

- Opened bids for UV unit project
- Repaired door at lift station 8
- Removed tree from fence at WWTP
- Upgrades to screen room
 - Installed new trough and motor for exhaust

Water Treatment Plant

In addition to their routine duties, our Operators performed the following tasks:

- Completed annual lead and copper sampling at ten residential homes
- Second inspections of cross connections performed
- Upgrades at booster station
 - Installed new sampler sink
 - Began chemical feed
 - Planted grass seed
- Installed new pump tube at raw sampler
- Rented auger and small excavator to clear out drain

Landfill

In addition to their routine duties, our Operators performed the following tasks:

Administrative Functions

During the month, the following administrative tasks were performed:

- Sent in asset management plan update to EGLE
- Attended meeting regarding infrastructure grant
- Held training for chemical feed at booster station with Perceptive
- Dale and Tom attended security and safety training



Monthly Director's Report, September 2022
City of Clare Parks and Recreation
Prepared by Joy Simmer

Current and Upcoming Programs/Events

The **Senior Cards and Coffee** is being held at the Pere Marquette District Library. The group is supplied with coffee and card decks. The program takes place on Wednesdays from 10-12 p.m.

Art in Sculpture – Parks and Recreation has been working with Middle Michigan Development Corporation, the Clare County Arts Council, and local artist Jeff Best for this 2022 event. The chosen sculptures were installed on May 9th and 10th and the information for the event was placed on the Pure Michigan site and on Facebook. The sculptures will be at their locations from May 10, 2022 to April 30, 2023. Voting will be held from May until October of 2022. The plan is to alternate them in and out every year and maybe even incorporate more into the contest depending on interest. Simmer and the Arts Council have been pushing the brochures and ballots out for public voting at programs and events.

The **Fall Youth Soccer** season will officially start on September 10, 2022 and will run until October 15, 2022. The coaches meeting took place at the Emerald Isle Recreation Complex on August 18, 2022 and at that time the coaches were given their coaches bags (made up with balls, first aid kit, practice cones, and pinnies) and their team rosters and information. They have been practicing out at the complex in preparation of opening day. Team Selection night for the 7th and 8th graders took place on August 24, 2022 at the complex.

Clare Parks and Recreation is assisting with the **Annual Gateway Affair** at the Clare Family Moose Center on September 24, 2022. In the past this event has helped to raise funds for the Pere Marquette Rail-Trail Extension project and will continue to help raising funds for parks and recreation in Clare County. The cost was \$25/ticket and that ticket includes the entry into the event, an Italian dinner and the raffle. There will be a presentation during the event and a silent auction included as well.

Gold Out Night - Clare Parks and Rec is partnering up with Relay for Life and Woods Household to do a Pediatric Cancer Awareness Night out at the complex on 9/30/2022. September is pediatric cancer awareness month and so we wanted to hold it in September. This is a first year and kind of last minute, so we are planning to show a movie at the complex (Woods Household is hosting the movie) and soccer is holding concessions (they are securing the food license with the health department for soccer season and this will also cover this night).

Some other pediatric cancer moms and Simmer came up with a wish list of things that can be brought and donated (not required, but accepted) for the cancer wing at U of M. Things that have been really needed by families included travel hygiene products, etc... Some families are rushed by ambulance and can be there for up to 3 weeks or more at a time.

Past Events/Programs

The **Clare Summer Concert Series** concerts was held at Shamrock Park on Thursday evenings from 6-8 p.m. since June and the last concert was on August 18, 2022. We had anywhere from 78-260 people in attendance every week. There some inquiries regarding future concerts and if they would be held back at Clare City Park, so we put out a 2022 to see what park people prefer. For the 2021 survey, the survey responses indicated that the concerts were preferred at Shamrock Park because of the playground,

bathroom access, and more limited road noise. The survey will be open until October 1st and is available online and also can be filled out and turned into Clare City Hall.

The Trail Trotters walking program started on June 2, 2022 and ran until August 18, 2022. This program was to allow people of all ages to come out and enjoy socializing and walking within the City of Clare. This was a collaborative program between Clare Family Fitness, Clare Parks and Recreation, the Pere Marquette District Library and some other local businesses. For every session the walkers attended, they earned an entry into a monthly prize drawing (prizes included gift cards, 30-day gym memberships, etc.). The walk took place every Thursday from 3:30-4:15 p.m. Simmer has made up a few different scavenger hunt forms that people can also complete on their own and do an independent walk (those are available online). The drawing was held on August 18, 2022 and winners were contacted.

Pirates: Lost at Sea is an educational program that was held at the Pere Marquette District Library on August 18, 2022 at 1:30 p.m. The event was free and open to the public. The program included stories and science experiments and public participation. This program was a collaborative program between the Pere Marquette District Library and Clare Parks and Recreation.

Simmer held a **teen scavenger hunt** for the City of Clare teens and had forms available at Clare City Hall, the Pere Marquette District Library and online. The teens who participated in the Community Impact Scavenger Hunt and accumulated 120 points were able to pick out a prize from the prize box and were entered into a prize drawing that took place on September 1, 2022. If they completed the stay-cation scavenger hunt and turned it in, they received one entry to the drawing at the end of the summer.

Mid-Michigan Industries (MMI) started working with Clare Parks and Recreation on June 20, 2022. This program allowed MMI to give their persons served work experience. The department had an independent worker that worked with Simmer for a total of 160 working hours. The students last day was officially on August 18, 2022.

Park Information and Updates:

Pettit Park Campground – The City of Clare is in the process of updating a park ordinance regarding trespass and bans of the park facilities.

Emerald Isle Recreation Complex

Playground Area – We are still awaiting a grant funding notification on if the Clare-Gladwin RESD will be awarded the grant for sensory play signs that would be placed within the playground area at the Emerald Isle Recreation Complex. The signage would be a nature-based theme. Simmer, the youth services librarian at the Pere Marquette District Library and the Clare-Gladwin RESD parents services coordinator will meet if the grant funding is awarded.

The Pour-in-Place (PIP) surfacing will be completed in 2023. The company we are working with has a waitlist of jobs they are working on, due to supply chain issues.

Additional Information

- We are still looking at getting sign holders that would be placed along the PMR-T to have story walks monthly will a different theme on a more permanent basis (between Clare Parks and Rec, Friends of Clare County Parks and Rec, and the Pere Marquette District Library). Simmer has approached CTE to see if that is something they could construct if we found funding for them, still waiting on their response at this time.

CITY MANAGER REPORT

TO: Mayor Pat Humphrey & Clare City Commission
FROM: Jeremy Howard, City Manager
DATE: September 15, 2022
RE: City Manager's Report

For the Agenda of September 19, 2022

DDA Meeting. The DDA met on September 8th and had one item on its agenda. It was the recommendation to approve the holiday decorations bid that was also on the agenda for the City Commission to approve on September 19th. The recommendation was unanimous and it was also recommended that addition or “nicer” decorations be added to downtown and that the Christmas banners be placed at the roundabout. The board also discussed the status of the wayfinding signs that are being made for downtown. The signs are getting close to completion and will hopefully be arriving soon for installation. I have attached the latest design to this report (48” long with 6” letters). They also discussed and got an update on the downtown camera project and some issues that have come up as MDOT will not allow the placement of the cameras on their poles so other options are being looked into to complete the project.

Planning Commission/Master Plan. The Planning Commission had no business so they were able to cancel their meeting of September 14th.

MDOT 5th Street (M-115) Project. Work is continuing as MDOT is continuing work to resurface 1.2 miles of M-115 from Pioneer Parkway to Sunset Avenue, in the city of Clare. Work includes sidewalk and ADA improvements compliant with the Americans with Disabilities Act (ADA). **Update:** The Contractor is proposing to complete the mill and fill work during the daytime vs night work as was planned originally. This will require some lane closures and detours as needed. The work is anticipated to begin sometime in late September/early October. They will be using flaggers as needed, including around the McEwan/5th St intersection which will have some challenges/delay as the milling and paving conveyor are at this intersection, but they are committed to keep it safe. Also, the ADA ramp replacements have been complete including the cast iron instead of plastic at the corner of 5th and McEwan which should hold up much better to truck traffic and snow plowing.

Street Millage Projects. Work scheduled on Schoolcrest and Beech for ultrathin placement will start on Monday, September 19th.

City Hall Windows. Work on the windows has started as they arrived recently after many weeks on order. The windows on the north side are mostly done except for some finish work and they look great. Work will be moving to the south side of the building soon and the removal of the aluminum and wood will begin for the replacement of that whole side as well. This will be a welcome update to City Hall aesthetically and will be much more efficient for heat and cold and will finally keep the rain on the outside of the building.

City Hall Boiler System. Gateway Heating & Cooling have begun installation of the new boiler system. This too will be a welcome addition when installation is complete so that there is a better & more reliable heat source for the first floor of the building this winter.

Lake Shamrock Dredging Project. EGLE public hearing phase on the 3 sites is still ongoing and we have continued to work with EGLE and our Engineer to move the process forward. EGLE is now requiring further testing of the lake material and that has been collected and sent to the lab for analysis. Results will be given to EGLE for review. We have also begun the process of preparing an RFP for the Dam and Spillway replacement/construction. The hydraulic dredging conversation and likely RFP are also in the works.

Verizon Cell Tower. No new news. We are still eagerly awaiting the arrival of the monopole.

Industrial Park #3. On September 9th the IDC and Steve Letherer were able to facilitate the purchase and closing of the approximately 80 acres from the Russell family. This property was deeded to the city at closing and the IDC will be meeting in the very near future to discuss how to move forward with marketing the property (including the 15 acres contiguous that the city already owns) to potential buyers and also how to seek funds to facilitate the development and infrastructure needed for the new industrial park. This is all exciting news. Thank you again to the Letherer family for helping us make this possible.

Deputy Treasurer Position. As you remember from our last meeting, we recently hired Cheryl Coon as the new Deputy Treasurer. Cheryl started part time with the city on Wednesday, September 7th. Cheryl will be in attendance at the meeting on Monday, September 19th and you will be able to meet her then. Welcome Cheryl!

Attachments:

1. Wayfinding Signs Proof.

#1



- Historic District ↑
- Lodging ↑
- Shopping / Dining ↑
- VA Med. Clinic ↑
- Library ↑

#2



- Historic District ↑
- Lodging ↗
- Shopping / Dining ↑
- VA Med. Clinic ↑
- Library ↑

#3 & #3B



- ← Shamrock Park
- Petitt Pk Camping →

#4



- High School →
- Cemeteries →
- Stamina Ball Fields →

#5 & #5B



- Brookwood →
- Athletic Complex →
- ← Primary School

#6

- City Hall →
- Post Office →
- Art Alley →
- Parking ↔
- ← VA Med. Clinic

#7

- ← City Hall
- ← Post Office
- ← Art Alley
- ↔ Parking
- VA Med. Clinic →

#8

- ← Historic Depot
- ← Chamber Office
- ← Art Alley - CCAC
- Library →
- Parking ↔

#9

- Historic Depot →
- Chamber Office →
- Art Alley - CCAC →
- ← Library
- ↔ Parking

#11

- Brookwood ↑
- Athletic Complex ↑
- Historic District ↔
- Shopping / Dining ↔
- Lodging →

#12

- ↔ Historic District
- ↔ Shopping / Dining
- ↗ Lodging
- ↑ VA Med. Clinic

#10 Side A



- ← Brookwood
- ← Athletic Complex
- ↑ Historic District
- ↑ Shopping / Dining
- ↑ Lodging

#10 Side B



- Brookwood →
- Athletic Complex →
- Football Field →
- Softball Fields →
- Baseball Fields →

AGENDA REPORT

TO: Mayor Pat Humphrey & Clare City Commissioners
FROM: Diane Lyon, City Clerk
DATE: September 15, 2022
RE: *Communications

For the Agenda of September 19, 2022

***Note: This is a Consent Agenda item and is considered as routine by the City Commission. As such, this matter shall be automatically enacted by one motion with all other Consent Agenda items unless a Commissioner or citizen requests this item be individually discussed, in which event it shall be removed from the Consent Agenda and considered and acted upon in its designated sequence on the approved Clare City Commission agenda of September 19, 2022.**

FOIA Requests & Responses: Clarissa Filhart amended request; DBS Attorneys at Law; and Davis, Burket, Savage & Listman.

Speedway District II Transfer Correspondence to State: The City submitted a letter with support documentation to the Office of the Great Seal for the District II Transfer of Speedway as provided for under the UCA between the City of Clare and Grant Township.

Charter Line-up Change:

Charter Communications has announced changes to their channel line-up.

Attachments. As noted above.

Diane Lyon

Subject: FW: FOIA

From: Clarissa Filhart <cookiefil@yahoo.com>
Sent: Thursday, September 15, 2022 1:05 PM
To: Diane Lyon <DLyon@cityofclare.org>
Subject: Re: FOIA

Clerk Lyon,

I am interested in reviewing, without touching, all of the City of Clare ballots since the one precinct in Isabella County is not separate, please.

Is there a time next week that would work in your schedule excluding Thursday and Friday?

Thank you,
Clarissa Filhart

On Wednesday, September 14, 2022 at 03:36:13 PM EDT, Clarissa Filhart <cookiefil@yahoo.com> wrote:

I was on the phone again!

[Sent from Yahoo Mail on Android](#)

On Wed, Sep 14, 2022 at 2:47 PM, Diane Lyon
<DLyon@cityofclare.org> wrote:

Hi Clarissa,

I tried calling you this afternoon at both numbers that you provided but was unable to reach you. Are you amending your initial request to the request that you sent today? I should be here until 5:30 if you wish to call me.

Diane Lyon, City Clerk
Clare City Hall
202 W. Fifth St.
Clare, MI 48617

Phone: (989) 386-7541 x106
Fax: (989) 386-4508
Email: dlyon@cityofclare.org
City Hall office hours Monday -Thursday 7:00am-5:30pm

From: Clarissa Filhart <cookiefil@yahoo.com>
Sent: Wednesday, September 14, 2022 1:46 PM
To: Diane Lyon <DLyon@cityofclare.org>
Subject: Re: FOIA

Clerk Lyon,

I am interested in seeing the ballots and the tabulator tape from November 3, 2020 election, please.

Thank you,

Clarissa Filhart

On Mon, Sep 12, 2022 at 4:19 PM, Diane Lyon
<DLyon@cityofclare.org> wrote:

Good afternoon Clarissa

I need further clarification with regard to your request for information.

Regarding Item #3 of your request: Copies and or visual access of the QVF for said date, election and precinct(s). What specific information are you seeking/requesting from the QVF for that election date & that precinct?

Sincerely,

Diane Lyon, City Clerk
Clare City Hall
202 W. Fifth St.
Clare, MI 48617

Phone: (989) 386-7541 x106

Fax: (989) 386-4508

Email: dlyon@cityofclare.org

City Hall office hours Monday -Thursday 7:00am-5:30pm

From: Clarissa Filhart <cookiefil@yahoo.com>

Sent: Friday, September 9, 2022 11:28 AM

To: Minde Lux <mlux@isabellacounty.org>; Diane Lyon <DLyon@cityofclare.org>

Cc: cookiefil@yahoo.com; Ray McCall <celt62003@yahoo.com>; John Audretsches <johnaudretsches@yahoo.com>

Subject: FOIA

September 9, 2022

RE: Freedom of Information Act Request

Attention: County Clerk Lux and City of Clare Clerk Lyon

Clare City Hall

202 W. 5th Street

Clare, MI 48617

Ms. Lux and Ms. Lyon,

Pursuant to the Michigan Compiled Laws Section 15.231 et., seq and any other relevant statutes or provisions of your agency's regulations, I am requesting the following records under the Freedom of Information Act:

I request the following information pertaining to the November 3, 2020, Presidential Election;

-Visual access to the paper ballots cast in the City of Clare Precinct 1 of Isabella County

-Visual access to tabulator tapes from the same date, election and precinct(s) and if deemed necessary after visual inspection, a copy of those tabulator tapes

-Copies and or visual access of the QVF for said date, election and precinct(s)

-Copies and or visual access to both EPB's for afore mentioned locations, dates and election

-Access to the Certified Board of Canvassers EPB for the City of Clare Precinct 1 of Isabella County for November 3, 2020 election

-Visual access or copies of remarks and ballot summary from November 3, 2020 election for the City of Clare in Isabella County Precinct 1

I prefer to view these materials in person first and if deemed necessary after inspection please send any materials stored electronically in electronic format to cookiefil@yahoo.com. I am available to pick up copies if necessary or please send copies of any materials maintained on paper to the mailing address below:

Clarissa Filhart

9088 N. Leaton Rd.

Clare, MI 48617

If any of this request is denied, I request that you specify all the legal exemptions which you believe justify your withholding of the information. I further request that these reasons identify which document or portion of a document is not provided.

The Freedom of Information Act allows agencies to charge actual costs for search, mailing and duplication as stated in MCL Section 15.234. Please advise me before processing this request of the total cost to process this request. Also, please contact me if I can help clarify or refine this request.

Your prompt attention to this Freedom of Information request is appreciated.

Clarissa Filhart, Wise Township Precinct Delegate

(989) 386-2229

(989) 339-6850

[Sent from Yahoo Mail on Android](#)



202 West Fifth Street, Clare, Michigan 48617
www.cityofclare.org
phone: (989) 386-7541 fax: (989) 386-4508

September 12, 2022

Robert Charles Davis
10 S. Main St., Ste. 401
Mt. Clemens MI 48043

Phone: 586-469-4300
Fax: 586-469-1755
rdavis@dbsattorneys.com

RE: Freedom of Information Act ("FOIA") Request Response

Your request for public record(s) under the Michigan Freedom of Information Act ("FOIA"), dated September 12, 2022, and received in this office on September 12, 2022, for the following records is acknowledged:

a copy of the following public records as it relates to the current funding for Residential Solid Waste Services.

PART 1 -- FUNDING

1. If the residents of the municipality privately contract for Residential Solid Waste Services in the general market place or via a single hauler arrangement, please indicate yes.
2. If applicable, please provide a copy of any millage that generates funding specifically to fund Residential Solid Waste Services.
3. If applicable, please provide a copy of any special assessment district that generates funding specifically to fund Residential Solid Waste Services.
4. If applicable, please provide a copy of any authorized fee charged to residents of the community by the local government specifically to fund Residential Solid Waste Services by way of a utility billing or otherwise.
5. If applicable, please provide a copy of any community member agreement wherein the municipality is a member of an established waste authority wherein the municipality pays the authority to fund Residential Solid Waste Services.
6. If applicable, please provide a copy of any federal, state, or county grant monies that provides funding specifically to fund Residential Solid Waste Services.
7. If applicable, please provide a copy of any interlocal agreement that provides funding specifically to fund Residential Solid Waste Services.
8. If applicable, please provide a copy of any local ordinance that addresses a funding mechanism or a funding program specifically designed to fund Residential Solid Waste Services.
9. If applicable, please provide any other document that evidence how funding is generated by the local government specifically designed to fund Residential Solid Waste Services.

In addition and in accordance with FOIA, please also provide a copy of the following public records, to the extent such public records exist:

PART 2 -- CONTRACTS

1. Copy of any local ordinance that governs the collection and/or disposal of residential solid waste, multi-family solid waste, commercial solid waste, yard waste or recyclables of any kind.

The City of Clare is an Equal Opportunity Provider and Employer



2. Copy of any local contract between the local municipality and any service provider for the collection and/or disposal of residential solid waste, multi-family solid waste, commercial solid waste, yard waste or recyclables of any kind.
3. Copy of any local contract between the local municipality and any transfer facility or landfill disposal site used by the local municipality for the disposal of residential solid waste, multi-family solid waste, commercial solid waste, yard waste or recyclables of any kind.
4. Copy of any Interlocal Agreement or Waste Authority Agreement that the local municipality has in place to manage the collection and/or disposal of residential solid waste, multi-family solid waste, commercial solid waste, yard waste or recyclables of any kind.
5. Copy of any Host Community Agreement the local municipality has with any facility, transfer facility, disposal facility or landfill relating to the collection and/or disposal of residential solid waste, multi-family solid waste, commercial solid waste, yard waste or recyclables of any kind.

is hereby: **Granted in part.**

1. **All non-exempt information will be provided following receipt of a 50% deposit of the estimated fee (copy enclosed) unless proof of indigence is provided. Pursuant to MCL 15.234(14) this deposit must be received by Thursday, October 27, 2022, otherwise this request will be considered abandoned, and the City of Clare will not be required to fulfill the request.**

A copy of this request will be kept on file for no less than one (1) year.

The City of Clare's FOIA Procedures and Guidelines and Summary are available for review on our website at www.cityofclare.org. A copy of this request will be kept on file for no less than one (1) year.

If your FOIA request has been denied in whole or in part, you may do one of the following at your option:

- (1) Commence an action in the circuit court to compel disclosure of the public records or information within 180 days after the governmental unit's final determination to deny your request. If the circuit court orders disclosure of all or a portion of the public record or information, you have the right to receive reasonable attorney's fees, costs, and disbursements. If the circuit court determines that the governmental unit arbitrarily and capriciously denied your request, you also have the right to receive punitive damages in the amount of \$500.00. Please see MCL 12.231 *et seq.* for further information on the Freedom of Information Act.
- (2) Submit to the City Manager a written appeal that specifically states the word "**appeal**" and identifies the reason(s) for reversal of the denial. Your appeal should be sent to City of Clare – City Manager, 202 West Fifth Street, Clare, MI 48617-1490.

Diane M. Lyon
City Clerk & Freedom of Information Coordinator

The City of Clare is an Equal Opportunity Provider and Employer



September 12, 2022

Attn: FOIA Coordinator
Clare city
202 W Fifth Street
Clare, MI 48617

RE: FREEDOM OF INFORMATION REQUEST

Dear Clerk/FOIA Coordinator:

Kindly accept this communication as a request for available public records under the Michigan Freedom of Information Act at MCL 15.231, et. seq. (“FOIA”). The request relates to a public purpose involving the study and review of residential waste collection and disposal throughout the State of Michigan and state wide solid waste management planning. The objective of this FOIA request is to compile current data and records on the issues below. This request is being issued to local governments throughout Michigan. The results will be used by the State to analyze residential solid waste planning. Your cooperation is appreciated.

The objective of this FOIA request, in part, is to obtain public records that evidence how your community funds local residential solid waste collection and disposal services, including the supporting contracts. This may include services for residential trash, yard waste and recyclables (hereinafter “Residential Solid Waste Services”). Therefore, this FOIA request is set forth in two (2) parts. Part 1 seeks public records evidencing funding for Residential Solid Waste Services. Part 2 seeks public records evidencing the underlying contracts for the Residential Waste Services at issue in the community.

In accordance with FOIA, please provide a copy of the following public records as it relates to the current funding for Residential Solid Waste Services.

PART 1 -- FUNDING

1. If the residents of the municipality privately contract for Residential Solid Waste Services in the general market place or via a single hauler arrangement, please indicate yes.

2. If applicable, please provide a copy of any millage that generates funding specifically to fund Residential Solid Waste Services.
3. If applicable, please provide a copy of any special assessment district that generates funding specifically to fund Residential Solid Waste Services.
4. If applicable, please provide a copy of any authorized fee charged to residents of the community by the local government specifically to fund Residential Solid Waste Services by way of a utility billing or otherwise.
5. If applicable, please provide a copy of any community member agreement wherein the municipality is a member of an established waste authority wherein the municipality pays the authority to fund Residential Solid Waste Services.
6. If applicable, please provide a copy of any federal, state, or county grant monies that provides funding specifically to fund Residential Solid Waste Services.
7. If applicable, please provide a copy of any interlocal agreement that provides funding specifically to fund Residential Solid Waste Services.
8. If applicable, please provide a copy of any local ordinance that addresses a funding mechanism or a funding program specifically designed to fund Residential Solid Waste Services.
9. If applicable, please provide any other document that evidence how funding is generated by the local government specifically designed to fund Residential Solid Waste Services.

In addition and in accordance with FOIA, please also provide a copy of the following public records, to the extent such public records exist:

PART 2 -- CONTRACTS

1. Copy of any local ordinance that governs the collection and/or disposal of residential solid waste, multi-family solid waste, commercial solid waste, yard waste or recyclables of any kind.

2. Copy of any local contract between the local municipality and any service provider for the collection and/or disposal of residential solid waste, multi-family solid waste, commercial solid waste, yard waste or recyclables of any kind.
3. Copy of any local contract between the local municipality and any transfer facility or landfill disposal site used by the local municipality for the disposal of residential solid waste, multi-family solid waste, commercial solid waste, yard waste or recyclables of any kind.
4. Copy of any Interlocal Agreement or Waste Authority Agreement that the local municipality has in place to manage the collection and/or disposal of residential solid waste, multi-family solid waste, commercial solid waste, yard waste or recyclables of any kind.
5. Copy of any Host Community Agreement the local municipality has with any facility, transfer facility, disposal facility or landfill relating to the collection and/or disposal of residential solid waste, multi-family solid waste, commercial solid waste, yard waste or recyclables of any kind.

Again, this public information is being gathered for a beneficial public purpose to assemble relevant Solid Waste Management data for planning purposes going forward. We respectfully ask that otherwise allowed costs be waived. If that is not possible, please invoice the undersigned in accordance with the law and/or any local policies/procedures. If you have any thoughts, questions or concerns about the substance of this request, please contact Mr. Robert Charles Davis at 586 469-4300 Ext 1, rdavis@dbsattorneys.com or Mr. William Listman at 586 469-4300 Ext. 4, wlistman@dbsattorneys.com

Please note that all requested extensions of time will be granted. Email responses are preferred. Your cooperation is appreciated.

Very truly yours,

/s/ Robert Charles Davis
Robert Charles Davis
rdavis@dbsattorneys.com



September 6, 2022

CITY HALL

Ph 989.386.7541
Fx 989.386.4508
www.cityofclare.org
Manager x102
Assessor x103
Clerk x106
Treasurer x107

Office of the Great Seal
Michigan Department of State
Lansing Michigan 48918

Re: Transfer of property identified in Exhibit A from Grant Township, Clare County, Michigan to the City of Clare, Michigan.

**DEPARTMENT OF
PUBLIC WORKS**

Ph 989.386.2182 or
989.386.7541 x202
Fx 989.386.4508

Dear Office of the Great Seal:

The City of Clare and Grant Township entered into Urban Cooperation Agreement (UCA) on September 9, 2008. The City of Clare and Grant Township have received and approved an Agreement for the Transfer of Property identified in Exhibit A, submitted by Speedway, LLC., from Grant Township to the City of Clare as provided for under the UCA.

UTILITY BILLING

Ph 989.386.7541 x201

The City of Clare hereby requests that pursuant to the provisions of the agreement that you annex the identified property in to the City of Clare.

W/WWT PLANT

Ph 989.386.2321
Fx 989.386.2387

Copies of the following documents are enclosed for your records:

- A. District II Transfer Agreement Request for Transfer.
- B. Signed copy of the UCA between the City of Clare and Grant Township.
- C. City of Clare Resolution 2022-068 approving the Property Transfer Agreement.
- D. Grant Township Board Resolution 2022-10, approving the Property Transfer Agreement.

**POLICE DEPT.
NON-EMERGENCY**

Ph 989.386.2121
Fx 989.386.0440

**FIRE DEPT.
NON-EMERGENCY**

Ph 989.386.2151
Fx 989.386.3020

If you have any questions, please call me at (989) 424-4068.

Sincerely,

Diane Lyon
Clare City Clerk

**PARKS &
RECREATION**
Ph 989.386.7541 x213
Fx 989.386.4508

AIRPORT
Ph 989.386.0445
Fx 989.386.4508

Cc: Grant Township Clerk
Jaynie Hoerauf, Clare City Attorney
Clare County Clerk
City Assessor

Exhibit A

Property Description

DESCRIPTION: Part of the Southwest One-quarter of the Northwest One-quarter of Section 26, T17N, R4W, Grant Township, Clare County, Michigan, described as commencing at the West One-quarter Corner of said Section 26; thence N. 00°04'40" E., along the West line of said Section 26, 363.36 feet; thence S. 89°52'00" E., parallel with the East and West One-quarter line of said Section 26, 63.10 feet to the East right of way line of Clare Avenue (US-127 BR) and the true POINT OF BEGINNING, thence continuing S. 89°52'00" E., parallel with said East and West One-quarter line, 584.59 feet; thence N. 00°24'41" E., parallel with said East right of way line, 172.18 feet; thence S. 89°49'17" W., 584.62 feet to said East right of way line; thence S. 00°24'41" W., along said East right of way line, 169.00 feet to the point of beginning. Containing 2.29 acres more or less. Subject to easements, right of ways, restrictions and reservations whether used, implied or of record.



September 1, 2022

City of Clare
202 W. Fifth Street
Clare, MI 48617-1490

Re: Charter Communications – Upcoming Changes

Dear Franchise Official:

Spectrum Mid-America, LLC (“Spectrum”), is making its customers aware of the following changes to the Clare, MI channel line-up serving your community:

- On or around October 6, 2022, Spectrum will launch **WCMU PBS Kids HD** on Spectrum Basic channel 694.

To view a current Spectrum channel lineup visit www.spectrum.com/channels.

If you should have any questions about this change, please feel free to contact me at (906) 553-7866.

Sincerely,

Joan G. Movrich

Joan G. Movrich
Manager – State Government Affairs, Michigan
Charter Communications

115 East McLeod Avenue
P.O. Box 424
Ironwood, MI 49938



September 1, 2022

T1 P1 85 *****AUTO**ALL FOR AADC 480

City of Clare
202 W. Fifth Street
Clare, MI 48617-1490



Re: Charter Communications - Upcoming Changes

Dear Franchise Official:

Spectrum Mid-America, LLC ("Spectrum"), is making its customers aware of the following changes to the Clare, MI channel line-up serving your community. On or around October 1, 2022:

- NBCU will cease programming the Olympic Channel. Accordingly, NBCU will slate the channel announcing the cessation of Olympic Channel on channel 245.
- A new channel, **Caracol Television HD** will be added to the SPP Latino Tier on channel 851.

Also, on August 1, 2022 The Black News channel was rebranded to **TheGrio HD** on SPP Tier 1 HD channel 159.

To view a current Spectrum channel lineup visit www.spectrum.com/channels.

If you should have any questions about this change, please feel free to contact me at (906) 553-7866.

Sincerely,

Joan Movrich
Manager, State Government Affairs
Charter Communications



PAYABLES REPORT FOR COMMISSIONERS

EXP CHECK RUN DATES 09/20/2022 - 10/03/2022 BOTH JOURNALIZED AND UNJOURNALIZED OPEN BANK CODE: CONSO

| VENDOR | INVOICE # | DESCRIPTION | Posting Date | Check Run | AMOUNT |
|--------------------------|---------------|--------------------------------|--------------|------------|----------|
| 1ST CHOICE OFFICE OUTLET | 164546 | 3-TAB FILE FOLDERS (100CT); | 09/20/2022 | 09/20/2022 | 25.98 |
| ABC FASTENER GROUP, INC | A479068 | HEX NUTS, SCREWS, & WASHERS | 09/20/2022 | 09/20/2022 | 27.27 |
| ACE HARDWARE | 96012 | LED LIGHT BULBS (4BULBS) - PA | 09/20/2022 | 09/20/2022 | 15.98 |
| ACE HARDWARE | 96051 | TORCH TRIGGER ACE - DPW | 09/20/2022 | 09/20/2022 | 21.59 |
| ACE HARDWARE | 96053 | RETURN: TORCH TRIGGER ACE-DEF | 09/20/2022 | 09/20/2022 | -21.59 |
| ACE HARDWARE | 96042 | ICE FREEZER BLOCK; SPRAY PAINT | 09/20/2022 | 09/20/2022 | 19.76 |
| ACE HARDWARE | 95992 | CABLE, SPRAY PAINT (2CANS); | 09/20/2022 | 09/20/2022 | 52.07 |
| AMAZON CAPITAL SERVICES | 16L3-GQXR-NFG | OUTDOOR DIGITAL HDTV ANTENNA | 09/20/2022 | 09/20/2022 | 44.98 |
| AMAZON CAPITAL SERVICES | 1LDM-Y6W6-LGF | RETURN: OUTDOOR ANTENNA (INV: | 09/20/2022 | 09/20/2022 | -44.98 |
| AMAZON CAPITAL SERVICES | 13C1-1M1X-3VR | 2 COMPUTER MONITORS; ADHESIVE | 09/20/2022 | 09/20/2022 | 420.37 |
| AMAZON CAPITAL SERVICES | 11H7-NQDG-MTJ | SHARPS CONTAINERS & WALL MOUN | 09/20/2022 | 09/20/2022 | 62.82 |
| AMAZON CAPITAL SERVICES | 1MHQ-W67M-LD7 | SLOW NO WAKE ZONE SIGNS (4 SI | 09/20/2022 | 09/20/2022 | 34.98 |
| AMAZON CAPITAL SERVICES | 1PHY-JRYW-F3G | MICRO-V BELT - DPW #57 | 09/20/2022 | 09/20/2022 | 51.28 |
| AMAZON CAPITAL SERVICES | 1H7Q-39DY-4G9 | SAFETY HARNESS - DPW | 09/20/2022 | 09/20/2022 | 53.75 |
| AMAZON CAPITAL SERVICES | 1VFQ-14YN-W7T | UTILITY BLOWER FAN - DPW | 09/20/2022 | 09/20/2022 | 134.99 |
| AMAZON CAPITAL SERVICES | 1MWY-PXJ3-C1D | UTILITY BLOWER FAN 10" PORTAE | 09/20/2022 | 09/20/2022 | 136.63 |
| AMAZON CAPITAL SERVICES | 1GW6-3CMT-GX6 | ZERO TURN MOWER BLADES - DPW | 09/20/2022 | 09/20/2022 | 70.00 |
| AMAZON CAPITAL SERVICES | 14Y1-VNKG-W6H | DUAL HMDI ADAPTER (DUAL MONIT | 09/20/2022 | 09/20/2022 | 71.14 |
| AMAZON CAPITAL SERVICES | 1J4P-V41P-LK3 | LIGHTING FIXTURE & GLOBE - FL | 09/20/2022 | 09/20/2022 | 80.23 |
| AMAZON CAPITAL SERVICES | 1JQV-WNTP-T41 | JUMBO WALL CLOCK - FIRE DEPT | 09/20/2022 | 09/20/2022 | 45.58 |
| BELL EQUIPMENT | P10195 | RUBBER NOZZLE & FLAPS - DPW | 09/20/2022 | 09/20/2022 | 83.74 |
| BOUCHEY AND SONS, INC. | 10420 | 31.83 TONS SCREENED TOP SOIL | 09/20/2022 | 09/20/2022 | 572.94 |
| CAPITAL EQUIPMENT | 315416 | 12" CHAIN - DPW | 09/20/2022 | 09/20/2022 | 8.20 |
| CAPITAL EQUIPMENT | 315413 | 12" CHAIN - DPW | 09/20/2022 | 09/20/2022 | 22.29 |
| CAPITOL COMMUNICATION S | AR31136 | EQUIPMENT CONTRACT: 1110-01 | 09/20/2022 | 09/20/2022 | 88.00 |
| CAPITOL COMMUNICATION S | AR31135 | EQUIPMENT CONTRACT: 1090-01 | 09/20/2022 | 09/20/2022 | 88.00 |
| CITY OF CLARE | 09132022 | WATER/SEWER: SEPT 2022 | 09/20/2022 | 09/20/2022 | 6,593.28 |
| CLARE AUTOMOTIVE SUPPL | 100531010394 | SHOP TOWELS - DPW SHOP | 09/20/2022 | 09/20/2022 | 16.39 |
| CLARE AUTOMOTIVE SUPPL | 100531010446 | 1/8" CLARE HOSE - DPW SHOP | 09/20/2022 | 09/20/2022 | 1.02 |
| CLARE AUTOMOTIVE SUPPL | 100531010579 | MIRROR ADHESIVE - CPD 46-1 | 09/20/2022 | 09/20/2022 | 3.09 |
| CLARE AUTOMOTIVE SUPPL | 100531010610 | CLEAR HOSE - DPW SHOP | 09/20/2022 | 09/20/2022 | 2.95 |
| CLARE COUNTY COMMUNITY | OCTOBER 2022 | CODE ENFORCEMENT SERVICES: OC | 09/20/2022 | 09/20/2022 | 1,500.00 |
| CLARE COUNTY REVIEW | 62858 | MINUTES: 8/1 & 8/15; PROP ORL | 09/20/2022 | 09/20/2022 | 409.50 |
| CLARE COUNTY SHERIFF DE | 09072022 | PD MODEMS, CELLPHONES (8/14-9 | 09/20/2022 | 09/20/2022 | 375.52 |
| CLARE HARDWARE | 431172 | PAINT & PRIMER (2GAL EACH) - | 09/20/2022 | 09/20/2022 | 649.96 |
| CLARE HARDWARE | 431207 | MASKING TAPE; TYVEK COVERALLS | 09/20/2022 | 09/20/2022 | 21.48 |
| CLARE HARDWARE | 431288 | PAINT (3GAL) - AIRPORT | 09/20/2022 | 09/20/2022 | 131.97 |
| CLARE HARDWARE | K31099 | TOILET BOWL CLEANER (2BTLS) & | 09/20/2022 | 09/20/2022 | 14.47 |
| CLARE HARDWARE | K31100 | LATEX PAINT; PAINT COVERS - S | 09/20/2022 | 09/20/2022 | 31.47 |
| CLARE HARDWARE | 431155 | MASON JAR; MEASURE PAIL; PAIL | 09/20/2022 | 09/20/2022 | 32.47 |



PAYABLES REPORT FOR COMMISSIONERS

EXP CHECK RUN DATES 09/20/2022 - 10/03/2022 BOTH JOURNALIZED AND UNJOURNALIZED OPEN BANK CODE: CONSO

| VENDOR | INVOICE # | DESCRIPTION | Posting Date | Check Run | AMOUNT |
|--------------------------|--------------|---------------------------------|--------------|------------|-----------|
| CLARE HARDWARE | 431185 | SCREWS (DECK; FLAT-HEAD); SEA | 09/20/2022 | 09/20/2022 | 43.17 |
| CLARE HARDWARE | 431205 | SEALANT, SCREWS - CITY HALL W | 09/20/2022 | 09/20/2022 | 52.97 |
| CLARE HARDWARE | 431284 | FOAM CAULK - CITY HALL WINDOW | 09/20/2022 | 09/20/2022 | 5.99 |
| CLARE HARDWARE | 431382 | 3 SOCCER COMPLEX KEYS W/TAGS | 09/20/2022 | 09/20/2022 | 8.43 |
| CONSUMERS ENERGY | 207058236997 | 305 MAPLE ST (08/04/22-09/01/09 | 09/29/2022 | 09/29/2022 | 4,814.56 |
| CONSUMERS ENERGY | 203855282243 | 327 BROOKWOOD DR (08/10/22-09 | 10/03/2022 | 10/03/2022 | 90.60 |
| CONSUMERS ENERGY | 203944269458 | 501 FOREST AVE (08/09/22-09/01 | 10/03/2022 | 10/03/2022 | 46.99 |
| CONSUMERS ENERGY | 204033255257 | 315 W. FIRST ST (08/09/22-09/10 | 10/03/2022 | 10/03/2022 | 294.37 |
| CONSUMERS ENERGY | 204834176396 | 396 SHAMROCK CT (08/09/22-09/10 | 10/03/2022 | 10/03/2022 | 29.41 |
| CONSUMERS ENERGY | 201007912022 | 10725 S. EBERHART AVE (08/03/09 | 09/23/2022 | 09/23/2022 | 297.38 |
| CONSUMERS ENERGY | 201007912023 | 10843 S EBERHART AVE (08/03/20 | 09/23/2022 | 09/23/2022 | 33.00 |
| CONSUMERS ENERGY | 202164431823 | 10807 S EBERHART AVE HANGAR 30 | 09/23/2022 | 09/23/2022 | 33.00 |
| CONSUMERS ENERGY | 202253443376 | 48617 LED LIGHT RD (08/01/22-09 | 09/23/2022 | 09/23/2022 | 1,213.61 |
| CONSUMERS ENERGY | 202520400915 | 40 CONSUMERS ENERGY PKWY STE | 09/23/2022 | 09/23/2022 | 75.43 |
| CONSUMERS ENERGY | 203054336579 | 4565 E COLONVILLE RD SIGN (080 | 09/23/2022 | 09/23/2022 | 46.83 |
| CONSUMERS ENERGY | 203677308947 | 40 CONSUMERS ENERGY PKWY STE | 09/23/2022 | 09/23/2022 | 167.45 |
| CONSUMERS ENERGY | 203677308950 | 4715 COLONVILLE RD (08/02/22-09 | 09/23/2022 | 09/23/2022 | 268.78 |
| CONSUMERS ENERGY | 205813003085 | TRAFFIC LIGHT(S) (08/01/22-080 | 09/23/2022 | 09/23/2022 | 6.31 |
| CONSUMERS ENERGY | 205813003086 | STREET LIGHT(S) (08/01/22-08/09 | 09/23/2022 | 09/23/2022 | 476.70 |
| CONSUMERS ENERGY | 601013004879 | STREET LIGHT(S) (08/01/22-08/09 | 09/23/2022 | 09/23/2022 | 5,322.94 |
| CONSUMERS ENERGY | 206880491877 | 11175 S EBERHART AVE (08/04/20 | 09/29/2022 | 09/29/2022 | 9,741.07 |
| COUNTY WIDE SEPTIC, LLC | 116991 | PORTA JONS SERVICE (AUG '22) | 09/20/2022 | 09/20/2022 | 360.00 |
| COUNTY WIDE SEPTIC, LLC | 116992 | PORTA-JON SERVICE: 7/15/22-9/09 | 09/20/2022 | 09/20/2022 | 250.00 |
| COYNE OIL CORP | 08302022 | DRUMS OF OIL & WASHER SOLVENT | 09/20/2022 | 09/20/2022 | 1,205.39 |
| DIXON ENGINEERING, INC | 22-0931 | MAINTENANCE INSPECTION: NORTH | 09/20/2022 | 09/20/2022 | 3,400.00 |
| DIXON ENGINEERING, INC | 22-0928 | INSPECT, MAINTENANCE, CHLORIN | 06/30/2022 | 09/20/2022 | 4,300.00 |
| ELM CREEK LAWN AND LAND | 21080 | MOWING: AUG 2022 - CODE ENFOF | 09/20/2022 | 09/20/2022 | 400.00 |
| FERGUSON WATERWORKS #3 | 0158182-1 | 20 WATER METERS - DPW/WATER | 09/20/2022 | 09/20/2022 | 3,306.00 |
| FISHER SCIENTIFIC CO INC | 5715778 | GLASS FUNNELS (1CSE) - WWTP | 09/20/2022 | 09/20/2022 | 89.41 |
| GARY L TODD | 09202022-GT | AIRPORT MANAGER SERVICES | 09/20/2022 | 09/20/2022 | 1,300.00 |
| GFL ENVIROMENTAL | 0057219069 | SEPTEMBER-22 COLLECTION | 09/20/2022 | 09/20/2022 | 15,174.00 |
| HACH COMPANY | 13232445 | LAB SUPPLIES - WWTP | 09/20/2022 | 09/20/2022 | 160.50 |
| HAPPY LAWN | 16144 | FERTILIZE LAWN - CITY HALL | 09/20/2022 | 09/20/2022 | 45.00 |
| HERSHBERGER'S HARDWARE | 66669 | WINDOW SEALANT (12 TUBES) - C | 09/20/2022 | 09/20/2022 | 89.88 |
| HUBSCHER & SON INC | 64711 | 40.94 TONS 23A ROAD GRADE GRA | 09/20/2022 | 09/20/2022 | 450.34 |
| KING'S MACHINE SHOP, LI | 13653 | SUCTION HOSE FITTING; 2 HOSE | 09/20/2022 | 09/20/2022 | 25.66 |
| KRAPOHL FORD LINCOLN ME | 68521 | SOCKET ASSEMBLY - CPD 46-K9 | 09/20/2022 | 09/20/2022 | 366.60 |
| MAURER'S TEXTILE RENTAL | 2599038 | YODER UNIFORMS - DPW | 09/20/2022 | 09/20/2022 | 33.85 |
| MCGUIRE CHEVROLET PONT | 546269 | EXTRA KEY FOB PROGRAMMED - PL | 09/20/2022 | 09/20/2022 | 53.50 |



PAYABLES REPORT FOR COMMISSIONERS

EXP CHECK RUN DATES 09/20/2022 - 10/03/2022 BOTH JOURNALIZED AND UNJOURNALIZED OPEN BANK CODE: CONSO

| VENDOR | INVOICE # | DESCRIPTION | Posting Date | Check Run | AMOUNT |
|------------------------------|---------------|--------------------------------|--------------|------------|------------|
| MERIT LABORATORIES, INC | 39970 | SAMPLE TESTING: LK SHAMROCK I | 09/20/2022 | 09/20/2022 | 1,041.83 |
| MICHIGAN CONFERENCE OF | 10012022 | HEALTH INSURANCE: OCTOBER 2020 | 09/20/2022 | 09/20/2022 | 45,805.75 |
| MICHIGAN MUNICIPAL TREASURER | 6312 | MEMBERSHIP: CHERYL COON - DPT | 09/20/2022 | 09/20/2022 | 75.00 |
| PG DEVELOPMENT | REFUND ACH PY | UB refund for account: MCEW-0 | 09/20/2022 | 09/20/2022 | 56.81 |
| PRECISE MRM, LLC. | 200-1038520 | SALT TRUCKS DATA PLAN: AUG 20 | 09/20/2022 | 09/20/2022 | 20.00 |
| PRINTING SYSTEMS INC | 225051 | 4 BANK DEPOSIT BOOKS (CONSO A) | 09/20/2022 | 09/20/2022 | 87.46 |
| PVS TECHNOLOGIES | 318606 | FERRIC CHLORIDE (45,000 LBS) | 09/20/2022 | 09/20/2022 | 7,252.13 |
| RESOURCE RENTAL LLC | 32425 | STUMP GRINDER, TEETH HOLDER & | 09/20/2022 | 09/20/2022 | 643.00 |
| SEITER BROTHERS LUMBER | 92834 | LUMBER: 2X6-12 (2PCS); SEALAN | 09/20/2022 | 09/20/2022 | 54.26 |
| SEITER BROTHERS LUMBER | 92836 | 7/16" 4X8 OSB BOARD - CITY HA | 09/20/2022 | 09/20/2022 | 16.99 |
| SEITER BROTHERS LUMBER | 92888 | 6' X 8' DOG EAR FENCE - PARKS | 09/20/2022 | 09/20/2022 | 73.89 |
| SHANNON DICKERSON | 09062022 MILE | REIMBURSE MILEAGE: 9/6 MERIT | 09/20/2022 | 09/20/2022 | 106.25 |
| SHERWIN WILLIAMS CO | 1993-9 | WATER-BASED ENAMEL PAINT (2 C) | 09/14/2022 | 09/20/2022 | 95.96 |
| STAPLES | 3515866424 | PAPER TOWELS (2 CASES) - PD | 09/20/2022 | 09/20/2022 | 54.36 |
| STAPLES | 3516590855 | PAPER TOWELS (2CTNS) - DEPOT | 09/20/2022 | 09/20/2022 | 45.44 |
| STAPLES | 3516721637 | PAPER TOWELS (2CTNS); TOILET | 09/20/2022 | 09/20/2022 | 111.54 |
| STAPLES | 3517014167 | COMPUTER SPEAKERS - I.T. | 09/20/2022 | 09/20/2022 | 11.03 |
| STAPLES | 3517103418 | HDMI 2 PORT VIDEO SPLITTER - | 09/20/2022 | 09/20/2022 | 64.99 |
| STATE OF MICHIGAN | 09122022 | LICENSE RENEWAL: MUNICIPAL WA | 09/20/2022 | 09/20/2022 | 95.00 |
| SUMMIT FIRE PROTECTION | 133014618 | FIRE PROTECTION MONITORING - | 09/20/2022 | 09/20/2022 | 660.00 |
| WITBECK'S FAMILY FOODS | 352222 | TRASH BAGS (1BOX); 320 STORAG | 09/20/2022 | 09/20/2022 | 45.27 |
| WITBECK'S FAMILY FOODS | 00469212 | FOOD COLORING (2BXS):HIGH USA | 09/20/2022 | 09/29/2022 | 5.98 |
| | | | | Sub Total: | 122,451.63 |



PAYABLES REPORT FOR COMMISSIONERS

< RUN DATES 09/08/2022 - 10/03/2022 BOTH JOURNALIZED AND UNJOURNALIZED PAID BANK CODE: CONSO - CHECK TYPE: PAI

| VENDOR | VENDOR ID | INVOICE # | DESCRIPTION | POSTING DATE | AMOUNT |
|-----------------------|-----------|-------------|-------------------------------|--------------|-------------------|
| STATE OF MICHIGAN | 3609 | 09082022 | NOTARY FEE: SARAH SCHUMACHER | 09/08/2022 | 10.00 |
| VPS CONVENIENCE STORE | 6623 | NP62813065 | DPW GAS: AUG 2022 (BG:210536) | 09/08/2022 | 6,942.24 |
| VPS CONVENIENCE STORE | 6623 | NP 62813066 | FIRE DEPT GAS: AUG 2022 (BG:) | 09/08/2022 | 600.25 |
| VPS CONVENIENCE STORE | 6623 | NP 62813067 | POLICE GAS: AUG 2022 (BG:210) | 09/08/2022 | 1,949.71 |
| VPS CONVENIENCE STORE | 6623 | NP 62813068 | W/WWT GAS: AUG 2022 (BG:2105) | 09/08/2022 | 533.71 |
| | | | | | 10,035.91 |
| OPEN INVOICE TOTAL: | | | | | <u>122,451.63</u> |
| Grand Total: | | | | | <u>132,487.54</u> |

COMMISSION APPROVAL:

AGENDA REPORT

TO: Mayor Pat Humphrey & Clare City Commissioners
FROM: Diane Lyon, City Clerk
DATE: September 15, 2022
RE: *Professional & Education Training Opportunities

For the Agenda of September 19, 2022.

***Note: This is a Consent Agenda item and is considered as routine by the City Commission. As such, this matter shall be automatically enacted by one motion with all other Consent Agenda items unless a Commissioner or citizen requests this item be individually discussed, in which event it shall be removed from the Consent Agenda and considered and acted upon in its designated sequence on the approved Clare City Commission agenda of September 19, 2022.**

Commissioners are encouraged to attend educational and training events. Please submit the attached Professional Development Training Request to the City Clerk if you are interested in attending any educational or training event(s).

1. Michigan Municipal League Upcoming Events. MML will be holding their Annual Meeting on October 19th, 2022, at their Annual Convention in Muskegon, Michigan. Mayor Humphrey was designated as primary voting delegate and Commissioner Jenkins was designated as alternate voting delegate (Resolution 2022-081) for the annual meeting. Mayor Pro Tem Bonham and City Manager Howard are also confirmed to attend this event.

The MML provides many additional opportunities for training and professional development to include a vast selection of webinars available for viewing. Current offerings are attached for review & consideration.

2. Michigan American Planning Association. The MIAPA likewise offers training sessions and onsite workshops for city officials. If you are interested in having the City host an onsite workshop, please contact the City Clerk. The most current opportunities for professional development are attached for your consideration.
3. Middle Michigan Development Corporation. MMDC will be hosting their quarterly breakfast on Tuesday, September 20 at the Doherty Hotel in Clare. The special guest speaker for this event is Michelle Grinnell who will present on the topic of Promoting Michigan for Economic Growth. Please complete the attached PD Training Request and submit to the City Clerk as soon as possible if you wish to attend so that she can reserve a space for you at this event.

Attachments: as outlined above.

Clearly another way of life.



CITY OF CLARE
Professional Development Training Request

Today's Date: _____

Your Name & Title: _____

Name of Training Event: _____

Location of Training Event: _____

Date(s) & Times of Training Event: _____

If you are required to sign up for break-out sessions, which break-out sessions & times would you like to attend:

Do you have and special food requirements (if the event is serving food)?

Will you need a city vehicle to attend this event? Yes No
(If the answer is no, a mileage reimbursement form will be provided)

Will you need overnight accommodations? Yes No

Do you have special needs regarding accommodations? _____

Please return this completed form to: Diane Lyon, City Clerk
202 W. Fifth St.
Clare, MI 48617
Or you may email the form to: dlyon@cityofclare.org



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Training/Events >>>>

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League Calendar

- [Events e-News>](#)
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- [Convention Registration Policies>](#)
- [Capital Conference Registration Policies>](#)

For **Human Resources-related trainings and seminars**, League members can attend programs hosted by the American Society of Employers (ASE) at the ASE member rate. Visit www.aseonline.org for a calendar of their events.

| DATE | EVENT | LOCATION |
|--------|--|---------------------------|
| 2022 | | |
| Sep 5 | LEAGUE EVENT: Live with the League | Canceled Due to Labor Day |
| Sep 12 | LEAGUE EVENT: Wetland Protection Workshop: Focus on Local Wetland Protection Options – Part 1 | Virtual |
| Sep 13 | LEAGUE EVENT: Wetlands Protection Workshop: Focus on Local Wetland Protection Options – Part 2, Option A | Brighton |
| Sep 14 | LEAGUE EVENT: MI Green Communities & MICHAP | Virtual |

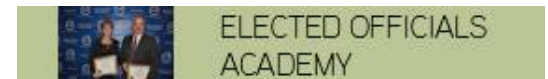
Resources

- Speaker Resources
- Newly Elected Officials

More to Explore on mml.org...



Coronavirus Resources



| | | |
|-------------|--|---------------|
| Sep 15 | LEAGUE EVENT: Wetlands Protection Workshop: Wetlands for Landowners: Recognizing, Understanding, and Caring for Wetlands on Your Land | Virtual |
| Sep 17 | LEAGUE EVENT: Wetlands Protection Workshop: Wetlands for Landowners: Exploring Michigan's Wetlands | Chelsea |
| Sep 19 | LEAGUE EVENT: Live with the League | Virtual |
| Sep 22 | LEAGUE EVENT: Wetlands Protection Workshop: Focus on Local Wetland Protection Options – Part 2, Option B | Lansing |
| Sep 28 | LEAGUE EVENT: 2022 TAMC 20-Year Celebration and Conference | Traverse City |
| Oct 3 | LEAGUE EVENT: Live with the League | Virtual |
| Oct 17 | LEAGUE EVENT: Live with the League | Virtual |
| Oct 19-21 | LEAGUE EVENT: Convention | Muskegon |
| Oct 31 | LEAGUE EVENT: Live with the League | Virtual |
| Nov 14 | LEAGUE EVENT: Live with the League | Virtual |
| Nov 28 | LEAGUE EVENT: Live with the League | Virtual |
| Nov 30 | LEAGUE EVENT: Newly Elected Officials Training | Lansing |
| Dec 8 & 15 | LEAGUE EVENT: Newly Elected Officials Training | Virtual |
| Dec 12 | LEAGUE EVENT: Live with the League | Virtual |
| 2023 | | |
| Jan 12 | LEAGUE EVENT: Newly Elected Officials Training | Ann Arbor |
| Jan 21 | LEAGUE EVENT: Newly Elected Officials Training | Virtual |

Follow Us On...     

| | | |
|-------------|---------------------------------|--------------------|
| | | |
| Apr 18-19 | LEAGUE EVENT: CapCon | Lansing |
| Oct. 18-20 | LEAGUE EVENT: Convention | Traverse City |
| 2024 | | |
| Mar 12-13 | LEAGUE EVENT: CapCon | Lansing |
| Sept 11-13 | LEAGUE EVENT: Convention | Mackinac Island |
| 2025 | | |
| Sep 15-19 | LEAGUE EVENT: Convention | Grand Rapids |

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Michigan Municipal League :: 1675 Green Road, Ann Arbor MI, 48105 :: 734.662.3246 | 800.653.2483



American Planning Association
Michigan Chapter

Creating Great Communities for All

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Conferences and Events

The Michigan Association of Planning's education programs provide participants with the skills and knowledge to make good land use decisions. Our instructors enable new community planning officials to better understand their roles and responsibilities, reacquaint experienced officials with current planning tools and techniques, provide the professional planner with professional development opportunities, and broaden urban planning students knowledge of statewide best practices.

Annual Training Programs

Planning Michigan Conference

- MAP's premiere, annual educational event
- General sessions, national experts, breakouts, mobiles, networking, basic and advanced courses
- #1 source of best planning practices in Michigan
- Click [here](#) for information about this year's conference.

Quick Links

[Planning Michigan Registration](#)

[Thank you Corporate Members](#)

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[Contact MAP Staff](#)

Upcoming Events

Fri Sep 16, 2022

[Student MAP Conference Info Session](#)

Category: MAP Events

Thu Sep 22, 2022

[MAP Reads and Planners' Night Out](#)

Category: MAP Network & Learn

Student Conference

- MAP is dedicated to supporting student development in the planning profession
- Connects the future generation of planners from 8 Michigan universities to seasoned planners and state land use leaders
- Student led and managed, the event attracts more than 125 students annually.
- Click [here](#) for information about this year's student conference.

Specialty Programs

- **Spring Institute** - Recent topics have included: Social Equity Aging in Place, Climate Adaptation, as well as Entrepreneurs and Economic Development
- **Transportation Bonanza** - Safe Routes to School implementation, multi-modal transportation
- **MAP Reads** - Every other month group meets to discuss a planning-related text. Click here to see the current and past discussion topics.
- **Regional Workshops** - Each spring, MAP brings our workshops for officials to communities across the state.

On-Site Workshops

Our On-Site Program offers a menu of topics to choose from with the option to customize programming for your community's needs.

- These programs come to you! We deliver the instructor and curriculum, you coordinate invitations and the facility: cost effective training convenient and close to home.
- Topics include Planning and Zoning Essentials, Site Plan Review, Zoning Board of Appeals, Zoning Administration, Planning for Health, Capital Improvements Programs, and more.
- Click [here](#) for more information.

Wed Oct 12, 2022

[Planning Michigan Conference 2022](#)

Category: MAP Events

Tue Nov 15, 2022

[Virtual Planning Conference](#)

Category: MAP Events

Wed Nov 30, 2022

[Writing a Better RFP: Get the Team – and the Results! – Your Community Wants](#)

Category: MAP Events

[View Full Calendar](#)



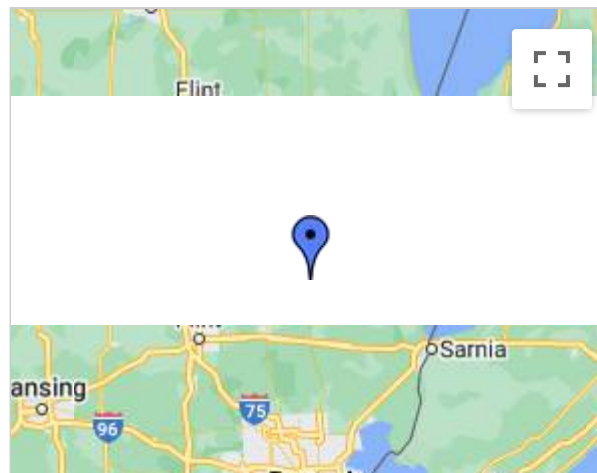
Event Calendar

MAP Reads and Planners' Night Out

Thursday, September 22, 2022
6:00 PM - 9:00 PM EDT
Category: MAP Network & Learn

Brew Detroit
1401 Abbott Street
Detroit, Michigan 48216

[View additional information](#)



Quick Links

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Upcoming Events

- Fri Sep 16, 2022

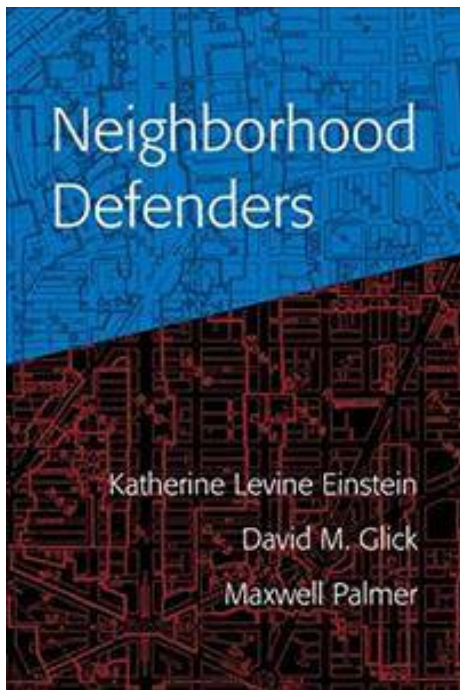
[Student MAP Conference Info Session](#)

Category: MAP Events
- Thu Sep 22, 2022

[MAP Reads and Planners' Night Out](#)

Category: MAP Network & Learn
- Wed Oct 12, 2022

[Planning Michigan Conference 2022](#)



Tue Nov 15, 2022

[Virtual Planning Conference](#)

Category: MAP Events

Wed Nov 30, 2022

[Writing a Better RFP: Get the Team – and the Results! – Your Community Wants](#)

Category: MAP Events

[View Full Calendar](#)

We are combining MAP Reads ([Neighborhood Defenders by Katherine Levine Einstein](#)) from 5:00 to 6:00 AND Planners' Night Out (PNO) from 6:00 to 9:00.

Good Reads says: "Since the collapse of the housing market in 2008, demand for housing has consistently outpaced supply in many US communities. The failure to construct sufficient housing - especially affordable housing - in desirable communities and neighborhoods comes with significant social, economic, and environmental costs. This book examines how local participatory land use institutions amplify the power of entrenched interests and privileged homeowners. The book draws on sweeping data to examine the dominance of land use politics by 'neighborhood defenders' - individuals who oppose new housing projects far more strongly than their broader communities and who are likely to be privileged on a variety of dimensions. Neighborhood defenders participate disproportionately and take advantage of land use regulations to restrict the construction of multifamily housing. The result is diminished housing stock and higher housing costs, with participatory institutions perversely reproducing inequality."

[Watch an interview with author Katherine Levine Einstein.](#)

Earn 1 AICP Credit

Wondering about previous MAP Reads selections? Find them [here](#).



Event Calendar

Planning Michigan Conference 2022

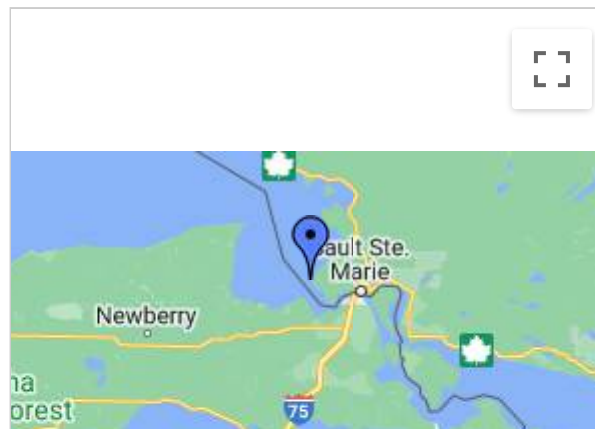
Wednesday, October 12, 2022
8:00 AM
to Friday, October 14, 2022
12:00 PM EDT
Category: MAP Events

Mission Point
One Lakeshore Drive
Mackinac Island, MI 49757
231.715.4900

[View additional information](#)

[Registration is Open!](#)

[Download as iCal file](#)



Quick Links

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Upcoming Events

- Fri Sep 16, 2022
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Category: MAP Events
- Thu Sep 22, 2022
[MAP Reads and Planners' Night Out](#)
Category: MAP Network & Learn
- Wed Oct 12, 2022
[Planning Michigan Conference 2022](#)



Event Calendar

Virtual Planning Conference

Tuesday, November 15, 2022
9:00 AM
to Wednesday, November 16, 2022
12:30 PM EDT
Category: MAP Events

Registration included in your [Planning Michigan Conference Registration](#). Details on sessions coming soon.

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Quick Links

- [Planning Michigan Registration](#)
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Upcoming Events

Fri Sep 16, 2022
[Student MAP Conference Info Session](#)
Category: MAP Events

Thu Sep 22, 2022
[MAP Reads and Planners' Night Out](#)
Category: MAP Network & Learn

Wed Oct 12, 2022
[Planning Michigan Conference 2022](#)



— MIDDLE MICHIGAN —
DEVELOPMENT CORPORATION

RSVP Online Now!

MMDC QUARTERLY BREAKFAST

TUESDAY SEPTEMBER 20, 2022
8:00AM - 9:00 AM

RSVP ONLINE OR BY EMAIL AT
INFO@MMDC.ORG

DOHERTY HOTEL
604 N MCEWAN ST
CLARE, MI 48617

SPECIAL GUEST MICHELLE GRINNELL

**SENIOR VICE PRESIDENT,
MARKETING & COMMUNICATIONS**

MICHIGAN ECONOMIC DEVELOPMENT CORPORATION

Topic: Promoting Michigan for Economic Growth

With over 15 years of public sector experience, Michelle Grinnell is Senior Vice President at the Michigan Economic Development Corporation (MEDC) for communications and marketing, including the state's Pure Michigan tourism campaign and Pure Opportunity business marketing campaign. Michelle also serves as a key liaison to stakeholder groups and state and local partners, while leading a team that promotes Michigan as a world-class destination for business and travel through media relations, marketing, digital media initiatives and special events.

