

1. **CALL TO ORDER.** Vice Chairperson Mary Ann Shurlow called this PA 57-required annual public information meeting of the Clare Downtown Development Authority to order at 8:00 a.m. within the Commission Chambers of Clare City Hall and subsequently led the Pledge of Allegiance. Board and Authority members present: Vice Chairwoman MaryAnn Shurlow, Vince Demasi, Shari Buccilli, Maegan Jenkins, Chuck Rogalski, Greg Rynearson, Dawn Thomas and Ken Hibl. Members absent: Jim Allen, Christine Duhaime, Tom Koch, Dave Maxwell, and Gus Murphy. Also present were Steven Kingsbury, the City Treasurer & Finance Director, and Tom Pirnstil, the Executive Director of the Clare County Transit Corporation, which is one of the taxing jurisdictions of the DDA.
2. **APPROVAL OF AGENDA.** Motion by Shari Buccilli and supported by Dawn Thomas to accept the agenda as presented. The motion was unanimously approved.
3. **APPROVAL OF MINUTES.** Motion by Vince Demasi and supported by Shari Buccilli to approve the minutes of the July 12, 2019 meeting as presented. The motion was unanimously approved.
4. **OLD/UNFINISHED BUSINESS.** None.
5. **NEW BUSINESS.**
 - A. **PA 57 Public Information Meeting.** Mr. Pirnstil offered his appreciation to the DDA for the excellent relationship that exists between the DDA and the Transit Authority and for the DDA's support in providing funding for a concrete pad for the proposed bus terminal that is scheduled to be constructed within the DDA District boundaries.
 - B. **Payment of Bills.** The bills were submitted to the Board for review and approval. A motion was made by Dean Doherty and supported by Dawn Thomas to approve the bills as presented. The motion was unanimously approved.
6. **ADJOURNMENT.** Meeting adjourned at 8:22 am.

Mary Ann Shurlow, Vice Chairwoman

Ken Hibl, Secretary