

## AGENDA REPORT

TO: Mayor Pat Humphrey & Clare City Commissioners  
FROM: Diane Lyon, City Clerk  
DATE: July 28, 2022  
RE: \*Communications

For the Agenda of August 1, 2022

**\*Note: This is a Consent Agenda item and is considered as routine by the City Commission. As such, this matter shall be automatically enacted by one motion with all other Consent Agenda items unless a Commissioner or citizen requests this item be individually discussed, in which event it shall be removed from the Consent Agenda and considered and acted upon in its designated sequence on the approved Clare City Commission agenda of August 1, 2022.**

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FOIA Requests & Responses: Maddin Hauser.

Congratulatory Letter: The city issued a letter to Mr. Gavin Conroy for achieving the rank of Eagle Scout.

Isabella County Planning Commission Letter: Isabella County Planning Commission provided acknowledgement of the City's Master Plan Amendment Public Hearing.

Community Mental Health Resources Events:

MDHHS is sponsoring a T.A.P. (Take a Pause) video collection demonstrating *mindfulness exercises* by presenter Chardae Korhonen.

Zeinab Moussa will facilitate a six-week online workshop series on Coping with Grief and Loss running August 1 through September 12.

FEMA Summary of Funding Recovery: FEMA has provided a report on Region 5 COVID-19 Interagency Recovery Coordination.

Letter of Annexation to the Office of the Great Seal: The City submitted notice of Annexation to the City to the Office of the Great Seal for property located at 403 S. McEwan Street, Clare.

Site Plans, Special Use Permits, Variance Requests & Public Notices:  
Sealed Bid Notice-Holiday Decorations.

Attachments. As noted above.



Where the north begins at the crossroads of Rt 10 and 127.

202 West Fifth Street, Clare, Michigan 48617  
www.cityofclare.org  
phone: (989) 386-7541 fax: (989) 386-4508

July 27, 2022

## DENIAL OF REQUEST FOR PUBLIC RECORD

JoAnn McGee, Paralegal

Maddin Hauser

28400 Northwestern Hwy

Ste 200-Essex Centre

Southfield MI 48034

Tel: (248) 359-7514

Fax: (248) 359-6179

jmcgee@maddinhauser.com

**RE: FOIA Request: Unresolved complaints, citations or administrative actions involving violations dealing with fire or fire safety at the subject property 051-034-100-21, 684-690 Ann Arbor Trail, Clare MI**

X Your request as described is denied because it does not exist under information. The business and site identified are not located within the City of Clare.

**NOTICE: This correspondence constitutes a certification that the public records, as indicated, do not exist.**

You have the right to appeal this denial to the City Manager in writing that specifically states the word "APPEAL" and indicates the reason or reasons for reversal of the denial, or seek judicial review in the Circuit Court within 180 days of a final determination to deny a request. If the Court determines a public record is not exempt from disclosure, it shall order its release or production. The burden of proof in Court is on the public body. If the Court determines that the public body has been arbitrary and capricious in not disclosing a public record, it may award, in addition to actual and compensatory damages, punitive damages not exceeding \$500.00

The City of Clare's FOIA Procedures and Guidelines and Summary are available for review on our website at [www.cityofclare.org](http://www.cityofclare.org).

If your FOIA request has been denied in whole or in part, you may do one of the following at your option:

- (1) Commence an action in the circuit court to compel disclosure of the public records or information within 180 days after the governmental unit's final determination to deny your request. If the circuit court orders disclosure of all or a portion of the public record or information, you have the right to receive reasonable attorney's fees, costs, and disbursements. If the circuit court determines that the governmental unit arbitrarily and capriciously denied your request, you also have the right to receive punitive damages in the amount of \$500.00. Please see MCL 12.231 *et seq.* for further information on the Freedom of Information Act.
- (2) Submit to the City Manager a written appeal that specifically states the word "**appeal**" and identifies the reason(s) for reversal of the denial. Your appeal should be sent to City of Clare – City Manager, 202 West Fifth Street, Clare, MI 48617-1490.

A copy of this request will be kept on file for no less than one (1) year.

FOIA Coordinator or Authorized Representative

July 27, 2022

Date Denial Approved

*The City of Clare is an Equal Opportunity Provider and Employer*





# CITY OF CLARE

202 West Fifth Street | Clare, Michigan 48617-1490  
Office 989.386.7541 | Fax 989.386.4508  
[www.cityofclare.org](http://www.cityofclare.org)

## CITY HALL

Ph 989.386.7541  
Fx 989.386.4508  
[www.cityofclare.org](http://www.cityofclare.org)  
Manager x102  
Assessor x103  
Clerk x106  
Treasurer x107

## DEPARTMENT OF PUBLIC WORKS

Ph 989.386.2182 or  
989.386.7541 x202  
Fx 989.386.4508

## UTILITY BILLING

Ph 989.386.7541 x201

## W/WWT PLANT

Ph 989.386.2321  
Fx 989.386.2387

## POLICE DEPT. NON-EMERGENCY

Ph 989.386.2121  
Fx 989.386.0440

## FIRE DEPT. NON-EMERGENCY

Ph 989.386.2151  
Fx 989.386.3020

## PARKS & RECREATION

Ph 989.386.7541 x213  
Fx 989.386.4508

## AIRPORT

Ph 989.386.0445  
Fx 989.386.4508

July 13, 2022

Eagle Scout Gavin Conroy  
Troop 620  
7715 Mystic Lake  
Lake, MI 48632

Dear Gavin,

On behalf of the entire Clare City Commission, City Staff, City residents and the business community of the City of Clare, please accept our sincere congratulations on your attainment of the prestigious rank of Eagle Scout.

This personal, highly distinguished accomplishment sets you apart from your fellow scouts and from your peers. It marks you as an individual who establishes and meets high standards and is testimony to your superb dedication, to your hard work, and to your excellent character.

I offer our sincere wishes for your continued success in all future endeavors. We look to you to be one of our future leaders within our regional community.

Again, congratulations.

Sincerely yours,

Pat Humphrey  
Mayor



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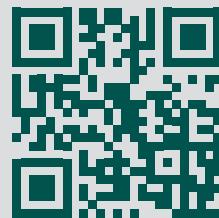
# T.A.P. (Take a Pause)

What can you do to slow down a racing mind, calm feelings of panic or stop a barrage of negative thoughts?

Try taking a pause – and bringing yourself into the present moment.

T.A.P. (Take a Pause) is a collection of brief videos demonstrating **mindfulness exercises** you can do whenever you need to restore calm and focus.

- Series Introduction
- Guided Meditation
- Body Scan
- Mindful Eating
- Grounding Exercise



To watch the videos , visit <https://bit.ly/3yaDomJ> or scan the QR code above.



T.A.P. presenter **Chardae Korhonen, LMSW**, is a youth and family outreach specialist for the State of Michigan's [Stay Well program](#) and a mental health service coordinator for a Washtenaw County high school. A licensed clinical social worker, Chardae worked for 11 years providing crisis intervention services and mental health support to youth and families experiencing housing instability. She also managed a program providing harm reduction-based substance use treatment to adolescents and young adults.



# STAY WELL

[Michigan.gov/StayWell](http://Michigan.gov/StayWell)

# COPING WITH GRIEF AND LOSS

## A Stay Well Workshop Series

**Mondays at 6 p.m. and Wednesdays at noon**

Learning to live with grief and loss is a painful process—and while it may differ from one individual to another, it helps to understand the normal feelings we all experience.



**Zeinab Moussa**

In this six-week online workshop series, clinical mental health counselor Zeinab Moussa discusses the emotions experienced by those who are grieving and offers healthy ways to cope. Like her previous grief-and-loss series, each weekly workshop will focus on one aspect of the grieving process. Participants will engage in drawing, writing, mental exercises and relaxation techniques to help them work through their grief.

Supplies needed: plain paper; markers or crayons; pencil or pen.

Choose the series that fits your schedule and register below.  
All sessions are free.

[Register here](#) for the MONDAY EVENING  
Series:

Mon., Aug. 1 at 6 p.m. – **Denial**

Mon., Aug. 8 at 6 p.m. – **Anger**

Mon., Aug. 15 at 6 p.m. – **Depression**

Mon., Aug. 22 at 6 p.m. – **Anxiety**

Mon., Aug. 29 at 6 p.m. – **Acceptance**

Mon., Sept. 12 at 6 p.m. – **Closure & Healing**  
(no session on Labor Day Monday)

[Register here](#) for the WEDNESDAY NOON  
Series:

Wed., Aug. 3 at noon – **Denial**

Wed., Aug. 10 at noon – **Anger**

Wed., Aug. 17 at noon – **Depression**

Wed., Aug. 24 at noon – **Anxiety**

Wed., Aug. 31 at noon – **Acceptance**

Wed., Sept. 7 at noon – **Closure & Healing**

For more information, visit [Michigan.gov/StayWell](http://Michigan.gov/StayWell).



# Region 5 Long-Term Recovery Summary

JULY 2022

ISSUE #9

FEMA Interagency Recovery Coordination (IRC) staff are deployed to Region 5 to support federal, state, tribal and regional COVID-19 long-term recovery strategies and initiatives. IRC is outcome focused and works collaboratively with other federal agencies to find solutions that leverage resources in support of post disaster recovery. This document is one part of that effort. If you have questions, or no longer wish to receive the Summary, please send an email to: [fema-r-covid-19-taskforce@fema.dhs.gov](mailto:fema-r-covid-19-taskforce@fema.dhs.gov).

This month's focus is on funding opportunities to address community needs and the many challenges rural, native, and communities of color face when navigating the grant process. Strategies, tools, and resources are included to help state, tribal, and local partners build capacity to apply for and manage funding opportunities.

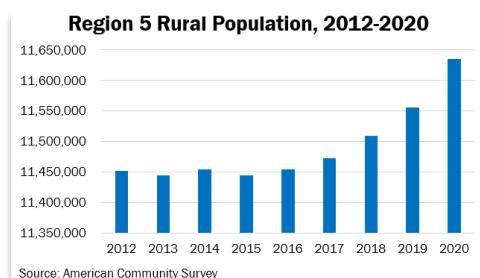
## Funding Recovery Needs – Obstacles and Resources to Address Them

Grants often require extensive planning, reporting, and maintenance. The process can be daunting for governments who have trained staff dedicated to finding, applying for, and managing grants. For those who have neither staff nor time, the process is overwhelming and consequently communities who need the funding or other resources the most - rural and native communities, communities of color, or populations with a [legacy of disinvestment](#) - are the least likely to receive them.

Headwaters Economics' Rural Capacity Index identifies areas with limited capacity to compete for funding to address community needs. According to an [analysis](#) of the Index, "the Midwest has the most limited capacity" as 75 percent of Midwest communities, 76 percent of Midwest county subdivisions, and 68 percent of Midwest counties fall below the national median.

*"Rural communities often find themselves in direct competition with larger metropolitan areas, which often have more amenities, greater resources, and the ability to leverage staff time toward planning and delivering projects."*

National League of Cities



The National League of Cities [elaborates](#): "In rural areas, municipal staff often wear many hats, which means [their] town planner may be pulling double duty as the economic development director or tourism coordinator. Most agencies are too busy addressing urgent critical needs to have the capacity or time to coordinate strategic initiatives." The Building Movement Project's [Race to Lead report](#) states that "leaders of color, on average, have smaller budgets to work with and are more likely to report they lack access to (and face

challenges securing) financial support from a variety of funding sources than white leaders." Additionally, although Native Americans represent over two percent of the U.S. population, a 2018 [report](#) by the U.S. Commission on Civil Rights found that "federal funding levels for Native American tribes remain woefully inadequate 15 years after the commission first studied the issue." The Rural Capacity Index [analysis](#) also reveals that the "areas with stark capacity barriers, often exacerbated by historical injustices, as well as high vulnerability to the impacts of climate change" are "on or near Native American reservations" (see map [here](#)). For example, on the Fort Belknap Indian Reservation, "capacity is among the lowest 5 percent in the country, while both wildfire and flood risk are higher than in 90 percent of the country."

Addressing the needs of historically underserved populations is central to building a more equitable and resilient economy and communities. The following sections outline obstacles these communities may face before, during, and after the grant process, and strategies, tools, and resources to address them:



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Region 5 COVID-19 Interagency Recovery Coordination

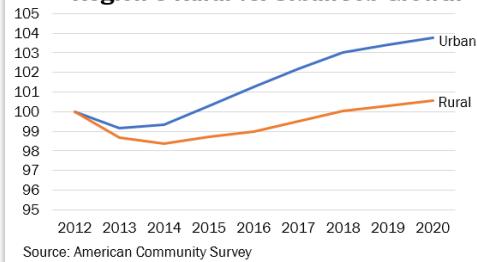
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# Funding Recovery Needs – Obstacles and Resources to Address Them

## ORGANIZATIONAL CAPACITY AND STAFF EXPERTISE

Rural communities face many challenges to building organizational capacity. According to a Bridgespan [report](#) on the funding gap between urban and rural nonprofits, of the organizations studied, only 18 percent of rural organizations (versus 28 percent urban) attained revenues greater than \$1 million and only 3 percent (versus 9 percent of urban) had over \$3 million. The report states that “a \$1 million nonprofit is just reaching a minimum level of capacity to add specialist staff to its programs, hire professional staff to manage internal operations, and have resources to invest in developing funds for further growth.” Additionally, a Rural Health Information Hub [article](#) identifies that rural communities often lack adequate funds for staff salaries, program administrative costs, struggle with recruitment and retainment of staff with specialized skills to apply for and manage grants, or have limited resources preventing investment in business development.

## Region 5 Rural vs. Urban Job Growth



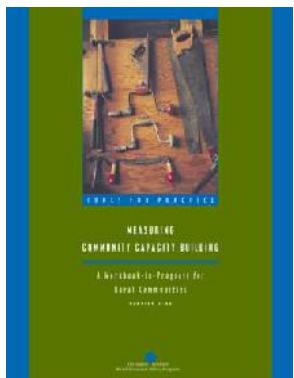
## STRATEGIES, TOOLS, RESOURCES



The Rural Partners Network is designed to address capacity issues by putting staff on the ground in rural communities to “provide local leaders with the **expertise to navigate federal programs**,” according to a [fact sheet](#) from the USDA.



AmeriCorps has created an [Organization Assessment Tool](#) that can help rural **organizations acknowledge strengths, clarify different perceptions, and plan strategies** to enhance capacity in identified areas. AmeriCorps also offers grants for Native Nations that can help tribal grantees build capacity.



Aspen Institute’s [Measuring Community Capacity Building Workbook](#) for Rural Communities is a **tool to help to build a community's capacity** by improving the ability of individuals, organizations, businesses and government to come together, learn, and make well-informed decisions about the community’s present and future, and work together to carry out those decisions.



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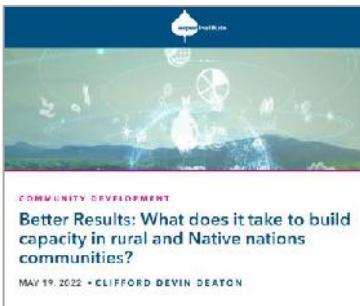
Region 5 COVID-19 Interagency Recovery Coordination

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## Funding Recovery Needs – Obstacles and Resources to Address Them



Region 5 Development Commission in Minnesota developed a [handout focused on the Eight Forms of Capital](#) which can be used as a **framework to help organize goals and frame successes** in building capacity in the region.

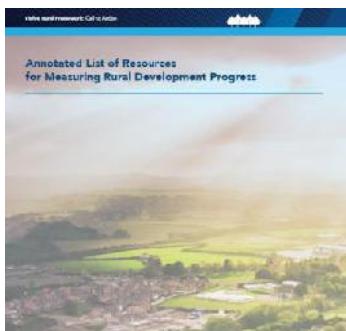


Aspen Institute's [article](#) identifies **tips, techniques, and resources “to help build rural and Native nations” capacity** through analyzing 90 community and economic development practitioners and community members responses in a Thrive Rural Open Field [session](#).

The article gathers insights alongside related resources shared during the [Rural Opportunity and Development session](#) (ROAD) on the same topic and Aspen CSG's toolkit on [Measuring Community Capacity](#).



The Urban Institute, in partnership with the Housing Assistance Council and the Aspen Institute Community Strategies Group, published the [In Search of Good Rural Data report](#), which describes the challenges of **locating and using reliable rural data**, and it makes helpful suggestions for possible solutions.



The Aspen Institute's [June 2022 report](#) provides an *Annotated List of Resources for Measuring Rural Development Progress*, which outlines resources that address the challenges of **rural data and measurement**.

The resources are annotated with a description of the document or tool and how it can be used.



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Region 5 COVID-19 Interagency Recovery Coordination

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# Funding Recovery Needs – Obstacles and Resources to Address Them

## ACCESS TO RESOURCES AND TECHNICAL ASSISTANCE

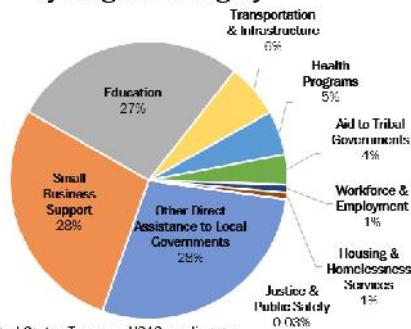
Rural, native, and communities of color often have less access to resources and technical assistance needed for the grant process. According to a National Council of State Leadership [article](#), “compared to their urban counterparts, rural areas have less internet access, fewer educational institutions, see more hospitals close and experience less economic growth.” Additionally, “rural areas have 37 percent more residents without broadband access than their urban counterparts.”

The limited access to crucial resources required to be successful in the grant process contributes to the disparity in funding for rural communities. The Bridgespan Group’s [analysis](#) “attests to the significant gap between urban and rural nonprofit funding,”

demonstrating that “rural nonprofits are, on average, 50 percent smaller than urban nonprofits—with \$96 to spend per low-income rural youth versus \$218 per urban youth.” This disparity is consistent across every major funding source. Many grant programs require that the applicant has resources to match the funder’s investment, which is a challenge for these underserved communities. Access to quality data is another essential challenge during the grant application and “economic and community development practitioners in communities and Native nations across the rural United States express frustration that so much federal data is inadequate for their analysis and program design needs,” according to a [report](#) by the Aspen Institute.

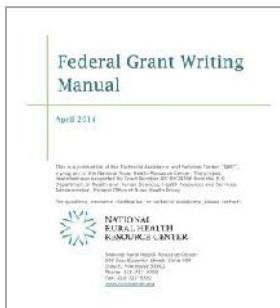
Increasing access to resources and technical assistance can provide knowledge of available funding, partnership building, resource connections to reduce grant applicant’s cost-burden in the application process (see [article](#)), grant-writing assistance, data analysis, feedback review, expertise in elements of the planning process, and other crucial requirements in the application for rural and native communities.

Percent of Federal COVID-19 Supplemental Funding to Region 5 Rural Counties by Program Category



Source: United States Treasury, USASpending.gov  
\*CARES and ARPA funding included

## STRATEGIES, TOOLS, RESOURCES



The [National Rural Health Resource Center](#) provides **technical assistance, information, tools and resources for the improvement of rural health care**. It serves as a national rural health knowledge center and strives to build state and local capacity.

The Center developed the [Federal Grant Writing Manual](#) to assist organizations, particularly Critical Access Hospitals, who wish to complete federal proposals.



The White House published the [Bipartisan Infrastructure Law Rural Playbook](#), which details money set aside for urgent rural issues like **broadband internet access and upgrading electricity and wastewater systems**.



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Region 5 COVID-19 Interagency Recovery Coordination

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# Funding Recovery Needs – Obstacles and Resources to Address Them



The U.S. Department of Commerce Economic Development Administration (EDA) and the U.S. Department of Agriculture Rural Development (USDA RD) offer this [Joint Planning Resource Guide](#), designed to help **eliminate barriers and provide access to resources** for rural organizations and communities.

By sequencing – or “stacking” – funding opportunities, a community’s economic development goals can be met. There is a wide range of federal resources available to help STTL partners identify complementary programs, but it can be daunting to know where to begin.



USDA's [Disaster Resiliency and Recovery Resources](#) is a resource for rural communities seeking disaster resiliency and recovery assistance.

The document provides an overview of available preparation assistance for rural communities.

The screenshot shows the homepage of the HRSA Training and Technical Assistance Hub. It features a search bar at the top right, followed by navigation links for Grants, Fellowships & Scholarships, Data Resources, Training & TA Hub, and About HRSA. Below this is a main content area with a heading "HRSA Training and Technical Assistance Hub" and a paragraph of text about HRSA's mission to support healthcare providers through its Office of Health and Science, Office of Health Resources and Labor, and Office of Health Quality and Safety. At the bottom left is a "Search the Resource Library" input field and a "Search" button.

HRSA funds a variety of grantees and providers through its Bureaus and Offices. Each Bureau and Office funds **training and technical assistance** so grantees can **maximize their impact**. Non-grantees (organizations and providers) who serve similar populations may also find these helpful.

The [Training and Technical Assistance Hub](#) centralizes and extends the reach of HRSA's training and technical assistance resources.



[Asset-based approaches](#) can be promising strategies for rural communities working to build community capacity to **address different social determinants of health**, like improving economic stability for residents.

The [Social Determinants of Health in Rural Communities Toolkit](#)'s asset-based community approaches section can be used as a guide for discovering assets and describing the positive aspects of the community to a potential funder. The toolkit includes information about different **asset-based frameworks, a list of common assets in many rural communities, and examples of programs that use these approaches**.

The [Rural Community Health Toolkit](#) also includes a section on asset mapping and a list of resources for additional information.



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Region 5 COVID-19 Interagency Recovery Coordination

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# Funding Recovery Needs – Obstacles and Resources to Address Them

## FUNDING NEEDS FOR NATIVE COMMUNITIES

Native communities face unique challenges in addressing critical needs through funding opportunities. Native nations are mostly rural, and generations of oppression have created stark capacity barriers and high vulnerability to the impacts of climate change. The Minneapolis Federal Reserve's Center for Indian Country Development [report](#) stated that there was a \$48 million gap in financing needs among Native communities in 2017. Additionally, a 2018 [report](#) stated that only 0.23 percent of philanthropic funding goes to Native communities, although Native people constitute two percent of the U.S. population and experience a disproportionate level of need.

Other [significant barriers](#) to accessing funding opportunities include living in a rural location, broadband internet access, high travel costs, limited opportunities for financial management education, data challenges with low population density, tribes not being federally-recognized, grantmaking expertise, frequent turnover in tribal governments, and much more.

*"People don't understand when they work with us; they treat us like we're a municipality and that we have access to all these resources that a township or city or municipality has. We don't have access to those resources. We are in the process of building the legal and physical infrastructure that we need to grow a diverse and thriving economy in our communities."*

Aspen Institute TRALE Session

## STRATEGIES, TOOLS, RESOURCES



The [American Indian Public Health Resource Center](#) provides **technical assistance** that includes public health services and programming, research, education, and policy.

Tribal governments can request technical assistance [here](#).



The Association of American Indian Physicians [website](#) offers **free tribal grant writing resources**, including online training and tools to increase knowledge of grant proposal development, teach how to write a good abstract, and understand the process of grant writing and evaluation.



A [paper](#) published by the Stanford Social Innovation Review describes funding opportunities that "acknowledge the inequities facing Native communities."

Many of the [Stanford Social Innovation Review](#) grants and mission investments support **Native community development financial institutions** (CDFIs), which are founded and led by Native people and located in Native communities. The CDFIs "provide loans, financial assistance, education, and training for Native entrepreneurs and businesses—and they do so with the utmost cultural competence." Additionally, "their financial knowledge and strong connections to the local community and Native culture allow them to **open up pathways between their economies and outside resources**."



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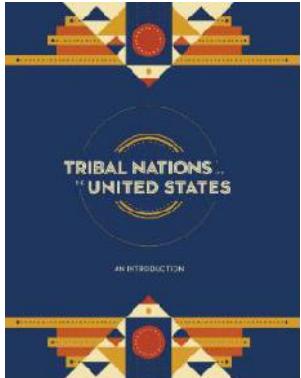
Region 5 COVID-19 Interagency Recovery Coordination

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## Funding Recovery Needs – Obstacles and Resources to Address Them



The First Nations Development Institute [website](#) compiled documents to assist grant seekers applying for their funding. The website also lists several resources providing general **tips regarding applying for and researching various funding opportunities**.



The National Congress of American Indians developed a [guide](#) that provides a basic overview of the history and underlying principles of tribal governance to ensure that policy decision makers at the local, state, and federal level **understand their relationship to tribal governments** as part of the American family of governments. The guide also provides information necessary for members of the public to **engage effectively** with tribal nations.



The Aspen Institute Community Strategies Group prepared a [resource guide](#) that outlines characteristics of **successful community development initiatives** within Native communities.

The authors also highlight how Native nations and rural communities, working both side-by-side and together, can strengthen the potential for thriving rural regions.



The Harvard Project on American Indian Economic Development's [website](#) provides a database of webinars providing researchers and grant writers with **strategies** to access and use demographic, socioeconomic, and housing data about American Indian and Alaska Native populations, reservations, and trust lands using the American Community Survey and the Decennial Census.

The site also offers **online, mixed media, learning tools** which can assist in meeting the needs of Indigenous leaders and decision makers. The content is supplemented with **case studies, lessons learned, and first-hand explanations** by fellow decision makers who have tackled the challenges of strengthening their own communities.



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Region 5 COVID-19 Interagency Recovery Coordination

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# Federal Agency: Funding Opportunity Websites

- [Centers for Disease Control and Prevention](#)
- [Dept. of Agriculture](#)
- [Dept. of Commerce](#)
- [Economic Development Administration](#)
- [Dept. of Education](#)
- [Dept. of Energy](#)
- [Environmental Protection Agency](#)
- [FEMA](#)
- [Fish and Wildlife Service](#)
- [USDA Forest Service/Forest Health Protection](#)
- [Dept. of Health and Human Services](#)
- [Dept. of Housing and Urban Development](#)
- [Dept. of the Interior](#)
- [Dept of the Interior/Indian Affairs](#)
- [Dept. of Justice](#)
- [Dept. of Labor](#)
- [Minority Business Development Agency](#)
- [National Archives](#)
- [National Endowment for the Arts](#)
- [National Endowment for the Humanities](#)
- [NOAA Climate Program Grants](#)
- [NOAA/Office for Coastal Management](#)
- [Small Business Administration](#)
- [Dept. of Transportation](#)
- [Dept. of the Treasury](#)
- [Dept. of Veterans Affairs/Disability Housing](#)
- [Dept. of Veterans Affairs/Homeless Programs](#)

The **July 2022 Region 5 Resource Guide** of federal recovery and steady-state resources is now available for [download](#).

The resources are categorized by major topic area and contain financial, technical, and information resources. The list will be updated monthly.

Federal agencies are standing by to provide technical assistance with your recovery needs. Please reach out to your Regional representative.

## Webinars and Events

The National Association of Counties will host a discussion on how local governments can use Information technology services to simplify operations and address staffing challenges.

- **July 27, 2022, How County IT Services are Evolving for the Next Decade.** [For registration](#).

GLITEC is offering a Grants Management Cost Principles course, which is free of charge to Tribes and Urban Organizations in the Great Lakes region.

- **August 3-4, 2022 or August 24-25, 2022,** [For registration](#).

The U.S. Census Bureau is hosting a webinar to discuss Census data to support grant writing.

- **August 9, 2022, Using Census Bureau Data for Grant Writing.** [For registration](#).

### Recorded Webinars:

- **This Is What Capacity Looks Like: Building Development Muscle in Rural and Native Nation Communities.** A discussion on how rural and native communities can address capacity needs. [Click here to view the webinar](#).
- **Before You Seek a Grant.** Grant Space offers a five-part course to help nonprofits through the process of getting grant-ready. [Click here to view the webinar](#).
- **Building the Capacity to Invest in Rural Prosperity.** The Council on Food, Agriculture & Resource Economics webinar outlines strategies to achieve rural economic prosperity in long-term planning. [Click here to view the webinar](#).
- **How to Effectively Apply for and Manage Federal Grants.** In a two-part series, representatives from USDA Rural Development and Grants.gov provide guidance on preparing federal grant applications and grant management. [Click here to view the webinar](#).



**FEMA**

Region 5 COVID-19 Interagency Recovery Coordination

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# CITY OF CLARE

202 West Fifth Street | Clare, Michigan 48617-1490  
Office 989.386.7541 | Fax 989.386.4508  
[www.cityofclare.org](http://www.cityofclare.org)

## CITY HALL

Ph 989.386.7541  
Fx 989.386.4508  
[www.cityofclare.org](http://www.cityofclare.org)  
Manager x102  
Assessor x103  
Clerk x106  
Treasurer x107

## DEPARTMENT OF PUBLIC WORKS

Ph 989.386.2182 or  
989.386.7541 x202  
Fx 989.386.4508

## UTILITY BILLING

Ph 989.386.7541 x201

## W/WWT PLANT

Ph 989.386.2321  
Fx 989.386.2387

## POLICE DEPT. NON-EMERGENCY

Ph 989.386.2121  
Fx 989.386.0440

## FIRE DEPT. NON-EMERGENCY

Ph 989.386.2151  
Fx 989.386.3020

## PARKS & RECREATION

Ph 989.386.7541 x213  
Fx 989.386.4508

## AIRPORT

Ph 989.386.0445  
Fx 989.386.4508

July 26, 2022

Michigan Department of State  
Office of the Great Seal  
7064 Crowner Drive  
Lansing, MI 48918

Re: Annexation of 403 South McEwan Street, Vernon Township, Isabella County, to the City of Clare, Michigan.

Dear Office of the Great Seal:

The City of Clare requests that, pursuant to the provisions of Act 279, Public Acts of 1909 as amended, you annex the above identified property in to the City of Clare for the purpose of receiving water and/or sewer services from the City of Clare.

Enclosed documents include:

1. Petition to annex to the City of Clare from property owners.
2. Quit Claim Deed.
3. Resolution from the City of Clare approving annexation and attachment Exhibit A, property description.
4. Resolution from Vernon Township approving annexation.
5. GIS parcel data and property description.

Please contact me at (989) 424-4068 if you have any questions.

Sincerely,



Diane Lyon  
Clare City Clerk

Cc: Minde Lux, Isabella County Clerk  
Lori Mott, Clare County Clerk  
Loren Cole, Vernon Township Clerk  
Jaynie Hoerauf, City Attorney

## INSTRUCTIONS ON REVERSE SIDE

## COUNTY/LOCAL PROPOSAL PETITION

- City  
 Township  
 Village of \_\_\_\_\_  
CHECK ONE

We, the undersigned qualified and registered electors, residents in the \_\_\_\_\_

VERNON

in the County of \_\_\_\_\_

ISABELLA

, State of Michigan, respectively petition for:

ANNEXATION FOR THE PURPOSE OF OBTAINING PUBLIC SANITARY SEWER SERVICES FROM THE CITY OF CLARE FOR PARCEL ID 15-002-10-006-00, 403 S. McEWAN ST., CLARE, MI

**WARNING - A PERSON WHO KNOWINGLY SIGNS THIS PETITION MORE THAN ONCE, SIGNS A NAME OTHER THAN HIS OR HER OWN, SIGNS WHEN NOT A QUALIFIED AND REGISTERED ELECTOR, OR SETS OPPOSITE HIS OR HER SIGNATURE ON A PETITION, A DATE OTHER THAN THE ACTUAL DATE THE SIGNATURE WAS AFFIXED, IS VIOLATING THE PROVISIONS OF THE MICHIGAN ELECTION LAW.**

Signature	Printed Name	Street Address or Rural Route	Zip Code	DATE OF SIGNING		
				Month	Day	Year
1. <u>Sandy Buck</u>	<u>SANDY BUCK</u>	<u>5300 N. Mission Rd Roscommon</u>	<u>48878</u>	<u>6</u>	<u>27</u>	<u>2022</u>
2. <u>Jerry Russell</u>	<u>JERRY RUSSELL</u>	<u>3305 Oakland Dr. Mi CLARE 48617</u>		<u>6</u>	<u>27</u>	<u>2022</u>
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						

## CERTIFICATE OF CIRCULATOR

The undersigned circulator of the above petition asserts that he or she is 18 years of age or older and a United States citizen; that each signature on the petition was signed in his or her presence; that he or she has neither caused nor permitted a person to sign the petition more than once and has no knowledge of a person signing the petition more than once; and that, to his or her best knowledge and belief, each signature is the genuine signature of the person purporting to sign the petition, the person signing the petition was at the time of signing a registered elector of the City or Township listed in the heading of the petition, and the elector was qualified to sign the petition.

If the circulator is not a resident of Michigan, the circulator shall make a cross [X] or check mark [✓] in the box provided, otherwise each signature on this petition sheet is invalid and the signatures will not be counted by a filing official. By making a cross or check mark in the box provided, the undersigned circulator asserts that he or she is not a resident of Michigan and agrees to accept the jurisdiction of this state for the purpose of any legal proceeding or hearing that concerns a petition sheet executed by the circulator and agrees that legal process served on the Secretary of State or a designated agent of the Secretary of State has the same effect as if personally served on the circulator.

**WARNING - A CIRCULATOR KNOWINGLY MAKING A FALSE STATEMENT IN THE ABOVE CERTIFICATE, A PERSON NOT A CIRCULATOR WHO SIGNS AS A CIRCULATOR, OR A PERSON WHO SIGNS A NAME OTHER THAN HIS OR HER OWN AS CIRCULATOR IS GUILTY OF A MISDEMEANOR.**

## CIRCULATOR — DO NOT SIGN OR DATE CERTIFICATE UNTIL AFTER CIRCULATING PETITION.

Sharon Russell  
(Signature of Circulator)

06/27/2022  
(Date)

Sharon Russell  
(Printed Name of Circulator)

3305 Oakland Dr. #1  
(Complete Residence Address [Street and Number or Rural Route]) - [Do not enter a post office box]

Clare, MI 48617  
(City or Township, State, Zip Code)

Clare County  
(County of Registration, if Registered to Vote, of a Circulator who is not a Resident of Michigan)



12-27-2017 09:44 AM  
ISABELLA COUNTY, MI  
RECEIVED  
ISABELLA COUNTY, MI

201700010229  
Filed for Record in  
ISABELLA COUNTY, MI  
KAREN R. JACKSON  
12-27-2017 At 09:44:56 AM.  
QUIT C DEED 30.00  
Liber 1794 Page 1 - 1

VIOLET SOBER  
403 SOUTH MCEWAN  
CLARE MI 48617

**QUIT CLAIM DEED**

**THE GRANTOR(S):** VIOLET SOBER, f/k/a Violet Russell, of 403 South McEwan, Clare MI 48617;

**QUIT CLAIM(S) TO:** VIOLET SOBER of 403 South McEwan, Clare MI 48617;  
JERALD L. RUSSELL, a married man, of 3305 Oakland Dr., Clare MI 48617;  
JOHN D. RUSSELL, a single man, of 9493 Clarabella, Clare MI 48617;  
SANDRA E. BURCH, 5300 N. Mission, Rosebush MI 48878; as joint tenants with full rights of survivorship;

the following described premises situated in the Township of Vernon, County of Isabella, and State of Michigan:

Conveys a piece of land commencing on the South line of the NW 1/2 of the NW 1/4 of Section 2, T16N, R4W, where it intersects the East line of U.S. Highway 27, thence North 258 feet to the point of beginning; thence North 85 feet, East 150 feet, South 85 feet, West 150 feet to point of beginning, Vernon Township, Isabella County, Michigan.  
Excepting and reserving a life estate unto Grantor.

The Grantor grants to the Grantee the right to make 1/2 divisions of the above-described property under Section 108 of the Land Division Act, Act No. 591 of the Public Acts of 1996, as amended, the above information provided by Grantor. Any split or division of land must be approved by the township and county officials and failure to comply may result in criminal or civil sanctions pursuant to Public Act 591 of 1996.

This property may be located within the vicinity of farmland or a farm operation. Generally accepted agricultural and management practices which may generate noise, dust, odors, and other associated conditions may be used and are protected by the Michigan Right to Farm Act. Subject to restrictions, reservations, and easements of record.

This instrument is exempt from Real Estate Transfer Stamps under MSA 7.456 Section 5(a) and MCL 207.526(a).

for the sum of One and no/100ths (\$1.00) Dollar

Dated this 17th day of September, 2001.

Signed by:  


Diane I. Tiiedeman  
Suzie Sundae  
Diane Tiiedeman  
STATE OF MICHIGAN )  
COUNTY OF Clare )  
iss. )  
My Commission Expires: 7/7/02

The foregoing instrument was acknowledged before me this 17th day of September, 2001, by VIOLET SOBER, f/k/a Violet Russell.

  
Diane I. Tiiedeman  
Notary Public  
Clare Co., MI  
My Commission Expires: 7/7/02

**PREPARED BY:**  
**RICHARD W. HUGHES**  
**HUGHES & HOERAUF, P.C.**  
**601 Beech, P.O. Box 67**  
**Clare, MI 48617**

**RESOLUTION 2022-067**

**A RESOLUTION OF THE CLARE CITY COMMISSION APPROVING AN ANNEXATION  
REQUEST OF JERALD RUSSELL & SANDRA BURCH OF 403 SOUTH MCEWAN STREET.**

**WHEREAS**, the City of Clare has received a petition from Jerald Russell & Sandra Burch to annex certain properties to the City of Clare; and

**WHEREAS**, said property is contiguous to the City of Clare; and

**WHEREAS**, a Public Act 425 Agreement currently in effect between the City of Clare and Vernon Township outlines annexation procedures between the two said governing entities; and

**WHEREAS**, said Agreement states, in part, that neither governmental unit may deny a request for annexation of property to the City of Clare when said property is contiguous to the City and the respective property owner petitions for said annexation of property of the City.

**NOW THEREFORE BE IT RESOLVED THAT** the City Commission of the City of Clare hereby approves the request of Jerald Russell & Sandra Burch to annex certain property described on Exhibit A attached to this Resolution to the City of Clare.

**ALL RESOLUTIONS AND PARTS OF RESOLUTIONS INSOFAR AS THEY CONFLICT WITH  
THE PROVISIONS OF THIS RESOLUTION BE AND THE SAME ARE HEREBY RESCINDED.**

The Resolution was introduced by Commissioner Loomis and supported by Commissioner Bonham. The Resolution declared adopted by the following roll call vote:

**YEAS:** Bob Bonham, Pat Humphrey and Nick Loomis.

**NAYS:** None.

**ABSENT:** Maegan Jenkins and Carolyn (Gus) Murphy.

Resolution approved for adoption on this 18<sup>th</sup> day of July, 2022.

  
\_\_\_\_\_  
**Diane Lyon, City Clerk**

Resolution 2022-067

EXHIBIT A

Commonly identified as 403 South McEwan Street.

Legal Description

N 85 FT OF S 343 FT OF W 150 FT OF N 1/2 OF NW 1/4 LYING E OF MISSION HWY ROW V C  
LIGHTING.LIFE ESTATE RESERVED FOR VIOLET SOBER PER QC L1794 P00001 DEED DATED  
09-17-01

**VERNON TOWNSHIP  
ISABELLA COUNTY**

**Resolution: 010-2022: Resolution Annexing Violet Sober Property to the City of Clare.**

**WHEREAS**, Violet Sober is the fee title owner of real property located in Vernon Township at 403 S. McEwan, Clare, MI under the Vernon Property Tax Code Number 15-002-10-006-00 ; and

**WHEREAS**, said property is located within the an area intermixed with both Vernon Township and City of Clare tax parcels; and

**WHEREAS**, under Time of Transfer guidelines enacted in Isabella County requiring a properly functioning onsite septic system or a properly functioning connection to a sanitary sewer be proven before transfer of ownership, and

**WHEREAS**, septic systems deemed unsatisfactory in the subject area are required to hook into the City of Clare sanitary sewer system to which this condition applies, and

**WHEREAS**, at the request of the Violet Sober heirs the City of Clare is prepared to extend a connection from the tax parcel into its sanitary sewer system conditioned upon the annexation of said tax parcel; then

**NOW, THEREFORE, BE IT RESOLVED** that in consideration of said request; the Vernon Township Board hereby approves said petition of the Violet Sober heirs.

**BE IT FURTHER RESOLVED**, that this resolution be properly adopted at the regularly scheduled Vernon Township Board Meeting held on July 5th, 2022.

**Township Board:**

Moved by Member, Browning  
Supported by Member, Allen

Upon a Roll call vote, the following voted:

J. Bean (Supervisor) Yes

Loren Cole (Clerk) Yes

S. Allen (Treasurer) Yes

B. Browning (Trustee) Yes

Lee Cole (Trustee) Yes

Total: Aye Votes: 5 Nay Votes: 0

The Supervisor declared this resolution  Adopted;  Not Adopted.

Loren Cole, Clerk



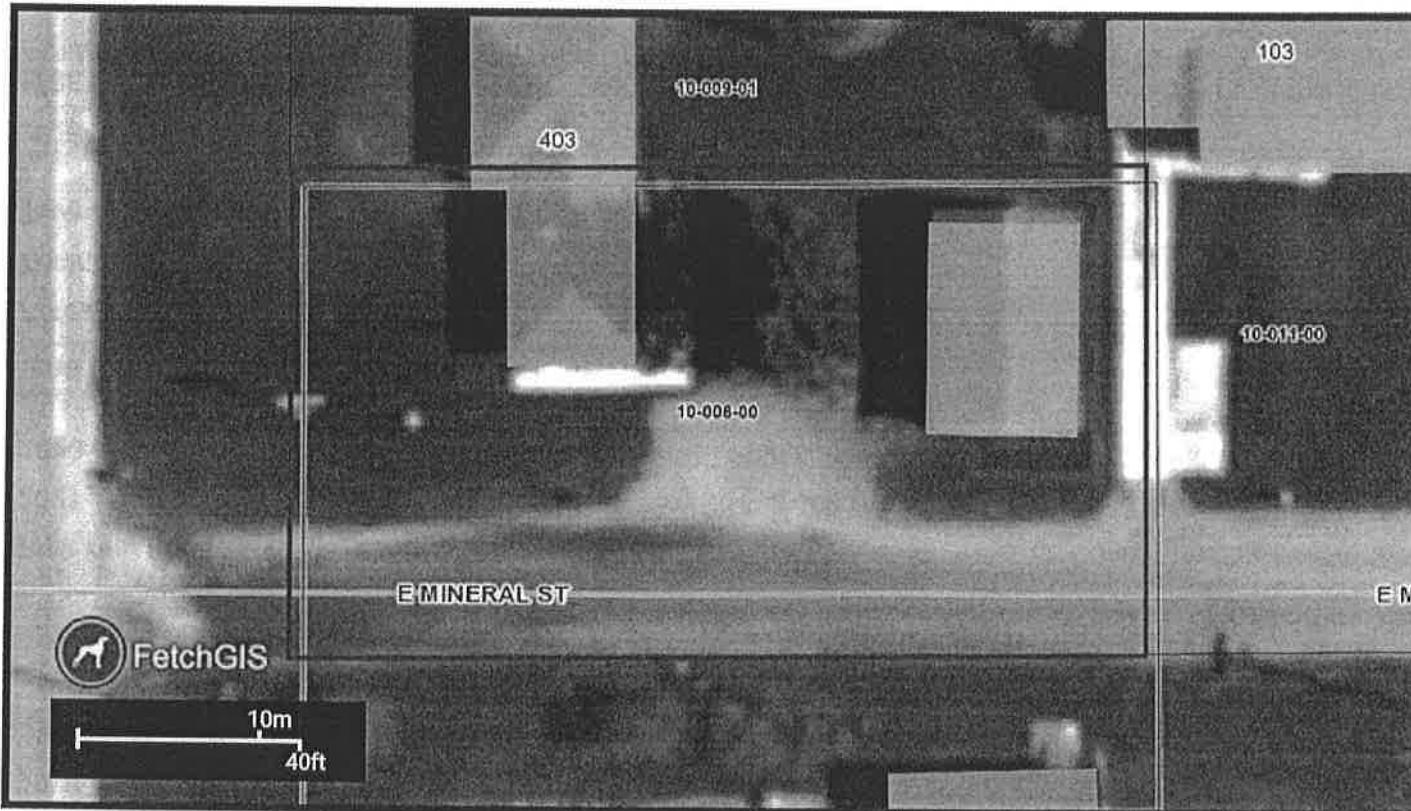


# Isabella County GIS Tax Info

Parcel Report: 15-002-10-006-00

6/27/2022

11:59:36 AM



## Property Address

403 S MCEWAN  
CLARE, MI, 48617

## Owner Address

SOBER VIOLET  
403 S MCEWAN ST

Unit: 15  
Unit Name: VERNON

CLARE, MI 48617

#### General Information for 2022 Tax Year

<u>Parcel Number:</u>	15-002-10-006-00	<u>Assessed Value:</u>	\$53,600
<u>Prop. Class Code:</u>	401	<u>Taxable Value:</u>	\$30,957
<u>Prop. Class Name:</u>	RESIDENTIAL-IMPROVED	<u>State Equalized Value:</u>	\$53,600
<u>School Dist Code:</u>	18010	<u>Exemption Percent:</u>	100
<u>School Dist Name:</u>	CLARE PUBLIC SCHOOLS		

Prev Year Info	MBOR Assessed	Final SEV	Final Taxable
2021	\$53,000	\$53,000	\$29,969
2020	\$50,000	\$50,000	\$29,556

#### Land Information

<u>Acreage:</u>	0.29
<u>Zoning:</u>	
<u>Town/Range/Sec</u>	16N 04W 002

#### Legal Description

N 85 FT OF S 343 FT OF W 150 FT OF N 1/2 OF NW 1/4 LYING E OF MISSION HWY ROW V C LIGHTING.LIFE  
ESTATE RESERVED FOR VIOLET SOBER PER QC L1794 P00001 DEED DATED 09-17-01

#### Sales Information

Sale Date: 09-17-2001

Sale Price: 1  
Instrument: QC  
Grantor: SOBER VIOLET  
Grantee: SOBER VIOLET ET AL  
Terms of Sale: 18-LIFE ESTATE  
Liber/Page: 01794/00001

**Tax History** \*Total Due as of settlement date

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**Tax Details 2021 Winter**

School Dist. Code:	18010	Assessed Value:	\$53,000
School Dist. Name:	CLARE PUBLIC SCHOOLS	Taxable Value:	\$29,969
Property Class:	401	State Equalized Value:	\$53,000
Class Name:	RESIDENTIAL-IMPROVED	Exemption Percent:	100%

Last Payment Date: January 30, 2022

Base Tax:	\$1,126.92	Base Paid:	\$1,126.92
Admin Fees:	\$0.00	Admin Fees Paid:	\$0.00
Interest Fees:	\$0.00	Interest Fees Paid:	\$0
Total Tax & Fees:	\$1,126.92	Total Paid:	\$1,126.92

**Tax Items 2021 Winter**

Tax Source	Millage Rate	Tax Amt.	Base Amt. Paid
D442 LITTLE TOBA	0	520.30	\$520.30
15 TWP GARB SP	0	148.00	\$148.00
15 VCL LIGHT SP	0	33.16	\$33.16
SCH OP FC FEE	17.982	0.00	\$0.00
PERE MAR LIBRARY	0.9923	29.73	\$29.73
MID MICH COM COL	1.2202	36.56	\$36.56
CLR/GLD V ED	0.9933	29.76	\$29.76
CLR/GLD SP ED	1.62	48.54	\$48.54

CLARE/GL ISD OP	0.4047	12.12	\$12.12
CLARE DEBT 2015	1.1	32.96	\$32.96
CLARE DEBT 2001	1.8	53.94	\$53.94
CLARE SCH OPER	17.982	0.00	\$0.00
15 ROAD IMPROVE	2	59.93	\$59.93
15 TWP OPER	1	29.96	\$29.96
CO-PARKS & REC	0.35	10.48	\$10.48
CO-COM ON AGING	0.8776	26.30	\$26.30
CO-MED CARE FAC	0.9795	29.35	\$29.35
CO-I-RIDE TRANS	0.862	25.83	\$25.83

#### Tax Details 2021 Summer

School Dist. Code:	18010	Assessed Value:	\$53,000
School Dist. Name:	CLARE PUBLIC SCHOOLS	Taxable Value:	\$29,969
Property Class:	401	State Equalized Value:	\$53,000
Class Name:	RESIDENTIAL-IMPROVED	Exemption Percent:	100%

Last Payment Date: September 14, 2021

Base Tax:	\$377.90	Base Paid:	\$377.90
Admin Fees:	\$3.77	Admin Fees Paid:	\$3.77
Interest Fees:	\$0.00	Interest Fees Paid:	\$0
Total Tax & Fees:	\$381.67	Total Paid:	\$381.67

#### Tax Items 2021 Summer

Tax Source	Millage Rate	Tax Amt.	Base Amt. Paid
COUNTY OPERATING	6.61	198.09	\$198.09
STATE EDUC TAX	6	179.81	\$179.81

#### Tax Details 2020 Winter

School Dist. Code:	18010	Assessed Value:	\$50,000
School Dist. Name:	CLARE PUBLIC SCHOOLS	Taxable Value:	\$29,556
Property Class:	401	State Equalized Value:	\$50,000
Class Name:	RESIDENTIAL-IMPROVED	Exemption Percent:	100%

Last Payment Date: March 1, 2021

Base Tax:	\$1,000.88	Base Paid:	\$1,000.88
Admin Fees:	\$0.00	Admin Fees Paid:	\$0.00
Interest Fees:	\$0.00	Interest Fees Paid:	\$0
Total Tax & Fees:	\$1,000.88	Total Paid:	\$1,000.88

#### Tax Items 2020 Winter

Tax Source	Millage Rate	Tax Amt.	Base Amt. Paid
15 VCL LIGHT SP	0	33.16	\$33.16
15 TWP GARB SP	0	148.00	\$148.00
D442 LITTLE TOBA	0	400.22	\$400.22
SCH OP FC FEE	17.982	0.00	\$0.00
PERE MAR LIBRARY	0.9923	29.32	\$29.32
MID MICH COM COL	1.2202	36.06	\$36.06
CLR/GLD V ED	0.9933	29.35	\$29.35
CLR/GLD SP ED	1.62	47.88	\$47.88
CLARE/GL ISD OP	0.4047	11.96	\$11.96
CLARE DEBT 2015	1.1	32.51	\$32.51
CLARE DEBT 2001	1.8	53.20	\$53.20
CLARE SCH OPER	17.982	0.00	\$0.00
15 ROAD IMPROVE	2	59.11	\$59.11
15 TWP OPER	0.9954	29.42	\$29.42
CO-PARKS & REC	0.35	10.34	\$10.34
CO-COM ON AGING	0.8776	25.93	\$25.93

CO-MED CARE FAC	0.9795	28.95	\$28.95
CO-I-RIDE TRANS	0.862	25.47	\$25.47

#### Tax Details 2020 Summer

School Dist. Code:	18010	Assessed Value:	\$50,000
School Dist. Name:	CLARE PUBLIC SCHOOLS	Taxable Value:	\$29,556
Property Class:	401	State Equalized Value:	\$50,000
Class Name:	RESIDENTIAL-IMPROVED	Exemption Percent:	100%

Last Payment Date: September 14, 2020

Base Tax:	\$372.69	Base Paid:	\$372.69
Admin Fees:	\$3.72	Admin Fees Paid:	\$3.72
Interest Fees:	\$0.00	Interest Fees Paid:	\$0
Total Tax & Fees:	\$376.41	Total Paid:	\$376.41

#### Tax Items 2020 Summer

Tax Source	Millage Rate	Tax Amt.	Base Amt. Paid
COUNTY OPERATING	6.61	195.36	\$195.36
STATE EDUC TAX	6	177.33	\$177.33

#### Tax Details 2019 Winter

School Dist. Code:	18010	Assessed Value:	\$46,700
School Dist. Name:	CLARE PUBLIC SCHOOLS	Taxable Value:	\$29,005
Property Class:	401	State Equalized Value:	\$46,700
Class Name:	RESIDENTIAL-IMPROVED	Exemption Percent:	100%

Last Payment Date: February 14, 2020

Base Tax:	\$600.05	Base Paid:	\$600.05
Admin Fees:	\$0.00	Admin Fees Paid:	\$0.00
Interest Fees:	\$0.00	Interest Fees Paid:	\$0
Total Tax & Fees:	\$600.05	Total Paid:	\$600.05

#### Tax Items 2019 Winter

Tax Source	Millage Rate	Tax Amt.	Base Amt. Paid
VERNON CITY LGTS	0	51.78	\$51.78
VERNON GARBAGE	0	144.00	\$144.00
SCH OP FC FEE	18	0.00	\$0.00
PERE MAR LIBRARY	0.9931	28.80	\$28.80
MID MICH COM COL	1.2232	35.47	\$35.47
CLR/GLD V ED	1	29.00	\$29.00
CLR/GLD SP ED	1.631	47.30	\$47.30
CLARE/GL ISD OP	0.4075	11.81	\$11.81
CLARE DEBT 2015	0.8	23.20	\$23.20
CLARE DEBT 2001	2.1	60.91	\$60.91
CLARE SCH OPER	18	0.00	\$0.00
VERNON ROADS	2	58.01	\$58.01
VERNON OPER	0.9954	28.87	\$28.87
CO-PARKS & REC	0.35	10.15	\$10.15
CO-COM ON AGING	0.8776	25.45	\$25.45
CO-MED CARE FAC	0.7	20.30	\$20.30
CO-I-RIDE TRANS	0.862	25.00	\$25.00

**Tax Details 2019 Summer**

School Dist. Code:	18010	Assessed Value:	\$46,700
School Dist. Name:	CLARE PUBLIC SCHOOLS	Taxable Value:	\$29,005
Property Class:	401	State Equalized Value:	\$46,700
Class Name:	RESIDENTIAL-IMPROVED	Exemption Percent:	100%

Last Payment Date: September 15, 2019

Base Tax:	\$365.75	Base Paid:	\$365.75
Admin Fees:	\$3.65	Admin Fees Paid:	\$3.65
Interest Fees:	\$0.00	Interest Fees Paid:	\$0
Total Tax & Fees:	\$369.40	Total Paid:	\$369.40

### Tax Items 2019 Summer

Tax Source	Millage Rate	Tax Amt.	Base Amt. Paid
COUNTY OPERATING	6.61	191.72	\$191.72
STATE EDUC TAX	6	174.03	\$174.03

#### Application Use and Disclaimer

This application is intended for use by the general public as an aid for searching available land records. Any use of automated processes (program scripts, 'bots', ect.) to search records or mine data is strictly prohibited and may result in the suspension or termination of the violator's access privileges. Any high-volume automated access attempts will be regarded as Denial of Service (DoS) attacks and may be reported to the proper authorities.

#### Information Accuracy Disclaimer

The materials and information contained on or obtained from Isabella county websites, are distributed and transmitted "as is" without warranties of any kind, either expressed or implied, including without limitations, warranties of title or implied warranties of merchantability or fitness for a particular purpose. Information on these websites, including information obtained from external links thereon, is provided without any representation of any kind as to accuracy and should be verified by the user. Isabella county is not responsible for any special, indirect, incidental, or consequential damages that may arise from the use of, or the inability to use, the websites and/or the materials contained on the sites whether the materials contained on the websites are provided by Isabella county, or a third-party.

#### GIS/Mapping Disclaimer

The geographic information system (GIS) made available through this website is developed and maintained by Isabella County. Use of materials and information constitutes acceptance of all disclaimers associated with these websites. GIS data is not the official record of the county. This data is made available for information purposes only.

## **Solicitation for Sealed Bids**

The City of Clare is soliciting bids for a holiday decoration service contract. Bids must include all elements of work stipulated on the attached bid sheet, must be signed by an authorized representative of the bidder, shall be placed in a sealed envelope and visibly marked as "Holiday Decoration Sealed Bid", and shall be submitted to arrive at Clare City Hall, 202 West Fifth Street in Clare, Michigan no later than 11 a.m. on August 22, 2022. Contract will be for the 2022 and 2023 holiday seasons, with the decorations being on display no later than November 30, 2022 for the 2022 holiday season. Questions should be directed to the Director of Public Works, Luke Potter, @ 989-424-4072 or the Director of Parks & Recreation, Joy Simmer, @ (989) 424-4074.

City of Clare  
**HOLIDAY DECORATION SEALED BID**  
202 West Fifth Street  
Clare, MI 48617

The City of Clare reserves the right to accept and/or reject any and/or all bids.  
The City of Clare is an equal opportunity provider and employer.

