

The regular meeting of the Clare City Planning Commission was called to order by Chair Dave Prawdzik in the Commission Chambers, at 6:30 p.m., who then led the Pledge of Allegiance. Present were: Commissioners Darren Acton, Jack Hofweber, John Kline, Dave Prawdzik and Jan Winter. Absent: Josh Clark, Glenda Carmoney, Elaine Demasi and Ben Walter. Also present were Acting City Manager, Steve Kingsbury and City Clerk, Diane Lyon.

APPROVAL OF MINUTES:

Moved by Commissioner Acton second by Commissioner Kline to approve the minutes of the May 29, 2013, meeting. Ayes: all. Nays: None. Absent: Josh Clark, Glenda Carmoney, Elaine Demasi and Ben Walter. *Motion approved.*

APPROVAL OF AGENDA:

Moved by Commissioner Winter second by Commissioner Hofweber to approve the agenda. Ayes: all. Nays: None. Absent: Josh Clark, Glenda Carmoney, Elaine Demasi and Ben Walter. *Motion approved.*

PUBLIC COMMENT: None.

UNFINISHED BUSINESS - None

NEW BUSINESS:

Proposed Ordinance Change 2013-001

The City subscribes to and has adopted by reference the provisions of the International Building Codes. Our current ordinances are not in complete concert with those Codes in respect to all parameters of building heights, area, and yards – specifically in respect to minimum square footage for dwelling space. The proposed ordinance 2013-001 change is intended to bring the City's ordinances into concert with the International Building Codes.

The City Commission is the final approval authority of all ordinance codes. However, any ordinance change related to zoning must be reviewed and considered by the Planning Commission. The City Commission is then required to hold a public hearing and conduct two scheduled readings prior to actual adoption/approval the ordinance change(s). Any changes or revisions generally then become effective fifteen days after approval.

As evidenced by the attached notice a public hearing has been scheduled to accept public comment related to the proposed ordinance changes. The Planning Commission is asked to hold the requisite public hearing and subsequently make a decision regarding its recommendation to the City Commission regarding the proposed ordinance change.

Moved by Commissioner Kline second by Commissioner Winter to open a public hearing. Ayes: all. Nays: None. Absent: Josh Clark, Glenda Carmoney, Elaine Demasi and Ben Walter. *Motion approved.*

PUBLIC COMMENT: None.

Moved by Commissioner Acton second by Commissioner Hofweber to close the public hearing. Ayes: all. Nays: None. Absent: Josh Clark, Glenda Carmoney, Elaine Demasi and Ben Walter. *Motion approved.*

Moved by Commissioner Acton second by Commissioner Winter to recommend approval of the Ordinance by adoption of Resolution 2013-008PC. Ayes: Darren Acton, Jack Hofweber, John Kline, Dave Prawdzik and Jan Winter. Nays: None. Absent: Josh Clark, Glenda Carmoney, Elaine Demasi and Ben Walter. *Motion approved.*

INTRA-COMMISSION COMMUNICATIONS: None.

ADJOURNMENT - Moved by Commissioner Winter and seconded by Commissioner Hofweber to adjourn. Ayes: All. Nays: None. Absent: Josh Clark, Glenda Carmoney, Elaine Demasi and Ben Walter. *Motion approved.*

Meeting was adjourned at 6:46 p.m.

Diane Lyon, City Clerk