

1. **CALL TO ORDER.** Chairman Jim Allen called this regular meeting of the Clare Downtown Development Authority to order at 8:00 a.m. at Clare City Hall and subsequently led the Pledge of Allegiance. Authority members present: Chairman Jim Allen, Shari Buccilli, Dawn Thomas, Al Iacco, Dean Doherty, Tom Koch, Gus Murphy, Vince Demasi, Mary Ann ShurLOW, Greg Rynearson, Christine Duhaime, Linda Guiliani and Ken Hibl. Members absent: Don Chiodo.
2. **APPROVAL OF AGENDA.** Motion by Dean Doherty and supported by Mary Ann ShurLOW to approve the Agenda as presented. The Agenda was unanimously approved.
3. **APPROVAL OF MINUTES.** Motion by Dean Doherty and supported by Mary Ann ShurLOW to accept the minutes as presented. Minutes unanimously approved.
4. **OLD/UNFINISHED BUSINESS.** None.
5. **NEW BUSINESS.**
 - A. **4th Street Parking Lot Dumpster Enclosure Proposal.** The City has received a request to assist in developing a solution to the current refuse collection situation for the downtown businesses on the west side of McEwan. The City presented a proposal to the DDA to construct one dumpster enclosure to accommodate all existing and future dumpster containers, including grease & oil containers, in one site. The City has asked the DDA for guidance in respect to pursuing this request as property lease agreements would be needed and there will be significant cost to construct the enclosure. Tom Koch made a motion recommending the preliminary discussions be conducted with property owners for lease of property that would be needed to construct the new dumpster enclosure and that the City obtain preliminary cost estimates for the construction of the new enclosure; Vince Demasi supported the motion. The motion was unanimously approved.
 - B. **Discussion Topic.** Don Chiodo, a current DDA member, has not attended a DDA meeting in the past six months and has moved his business from Clare to Saginaw. Consequently, the Board was asked whether it desired to replace Mr. Chiodo with a new board member. Consensus was reached that a new board member should be sought; the Board provided the DDA Secretary with a suggested, prioritized list of potential board members to query to determine their respective desire to serve.
 - C. **Update: DDA Boundary Change.** The Board was provided an update of actions taken to date to amend the current DDA and TIF boundaries. As potential new development will occur on Block 19 (old RR Depot & Tri R Hotel site) of the City Plat, the Board discussed whether to request inclusion of that block in the revised DDA boundaries. Greg Rynearson made a motion recommending that Block 19 be included in the revised DDA boundaries; Shari Buccilli supported the motion. The motion was unanimously approved.
 - D. **Payment of Bills.** The bills were submitted to the Board for review and approval. A motion was made by Vince Demasi and supported by Mary Ann ShurLOW to approve the bills as presented. The motion was unanimously approved.
6. **Public Comment** – None.

June 1, 2018

APPROVED

7. **ADJOURNMENT.** Meeting adjourned at 9:00am.

Jim Allen, Chairman

Ken Hibl, Secretary