

The special meeting of the Clare City Commission was called to order at 6:03 p.m. in the Commission Chambers of Clare City Hall by Mayor Pat Humphrey who led with the Pledge of Allegiance. Present were: Commissioners Bob Bonham, Pat Humphrey, Nick Loomis and Maegan Jenkins. Absent: Carolyn (Gus) Murphy. Also present were Jeremy Howard, City Manager; and Diane Lyon, City Clerk.

2. AGENDA:

Moved by Commissioner Bonham second by Commissioner Jenkins to approve the agenda. Ayes: All. Nays: None. Absent: Carolyn (Gus) Murphy. *Motion Carried.*

3. PUBLIC COMMENT: None.

4. UNFINISHED BUSINESS: None

5. NEW BUSINESS:

**A. APPROVAL FOR SUBMITTAL OF AN MEDC CDBG GRANT FOR WATER RELATED INFRASTRUCTURE IMPROVEMENTS**

Jennifer Hodges, PE with the City's Engineer of Record, Gourdie Fraser (GFA), recently reached out to city staff about a grant opportunity for the City of Clare for the purpose of improving the city's water infrastructure. The WWT Superintendent, DPW Director, City Treasurer, City Clerk and I met with Jennifer last week to discuss the grants available to us and to determine which priority projects could be completed with the assistance of the available grant funding. Jennifer has prepared and submitted a memo to us which provides an overview of a proposed water infrastructure improvements project for review and consideration by the City Commission for a \$2 million-dollar MEDC CDBG Water-Related Infrastructure grant application.

Prior to submittal of the grant application, the City Commission is required to host a public hearing related to the proposed project. We have accomplished publication of the public hearing notice in the local newspaper as required.

A proposed fee for the preparation of the grant, as well as associated documents and plans as required for submittal of the grant have been prepared by GFA. The fee amount proposed for preparing the grant for submittal (lump sum not to exceed \$5,000) is below the threshold requiring Commission action, but was included for the City Commission's review. If the commission approves the submittal of the Grant Application, the City Manager will execute the agreement with GFA.

The City proposes to provide 25% matching funds in the amount of \$500,000 to increase points in the grant proposal ranking system, thus increasing the chance that the City will receive a grant award. The deadline for grant submittal is June 1 and the grant awards will be announced on June 15<sup>th</sup>. Projects must be completed by December 31, 2023.

The City Commission was asked to hold the public hearing and subsequently authorize the submittal of the grant application.

Motion by Commissioner Bonham second by Commissioner Loomis to open a public hearing. Roll call vote: Yeas: Commissioners Bob Bonham, Pat Humphrey, Nick Loomis and Maegan Jenkins. Nays: None. Absent: Carolyn (Gus) Murphy. *Motion Carried.*

Public Comment: None.

Motion by Commissioner Bonham second by Commissioner Loomis to close the public hearing. Roll call vote: Yeas: Commissioners Bob Bonham, Pat Humphrey, Nick Loomis and Maegan Jenkins. Nays: None. Absent: Carolyn (Gus) Murphy. *Motion Carried.*

Motion by Commissioner Bonham second by Commissioner Loomis to approve submittal of the MEDC CDBG for Water Related Infrastructure Improvements by adoption of Resolution 2021-036. Roll call vote: Yeas: Commissioners Bob Bonham, Pat Humphrey, Nick Loomis and Maegan Jenkins. Nays: None. Absent: Carolyn (Gus) Murphy. *Motion Carried.*

6. EXTENDED PUBLIC COMMENT: None.

7. COMMISSION DISCUSSION TOPICS: Mid-Michigan Industries has taken ownership of the building in which 1<sup>st</sup> Choice Office Outlet was housed.
  
8. ADJOURNMENT: Motion by Commissioner Loomis second by Commissioner Jenkins to adjourn the meeting. Ayes: All. Nays: None. Absent: Carolyn (Gus) Murphy.  
*Motion Carried.* Meeting adjourned at 6:15 p.m.

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Pat Humphrey, Mayor

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Diane Lyon, City Clerk