

The regular meeting of the Clare City Commission was called to order at 6:00 p.m. in the City Commission Chambers of Clare City Hall, 202 West Fifth Street, Clare, Michigan by Mayor Pat Humphrey who led with the Pledge of Allegiance. Present were: Commissioners Bob Bonham, Pat Humphrey, Maegan Jenkins, Nick Loomis and Carolyn (Gus) Murphy. Absent: None. Also, present: Jeremy Howard, City Manager; Shannon Sirpilla, City Treasurer; Dave Saad, Police Chief; City Police Officer Tom Brandon; Joy Simmer, Parks & Recreation Director; Luke Potter, Department of Public Works Director; Dale Clark, WWTP Superintendent; and Diane Lyon, City Clerk.

2. CONSENT AGENDA:

Moved by Commissioner Jenkins second by Commissioner Murphy to approve the items listed with an asterisk (\*) (Agenda, Minutes, Communications, Professional Development, and Bills) that are considered to be routine by the City Commission. Roll call vote: Yeas: Commissioners Bob Bonham, Pat Humphrey, Maegan Jenkins, Nick Loomis and Carolyn (Gus) Murphy. Nays: None. Absent: None. *Motion Carried.*

3. \*APPROVAL OF MINUTES:

*Approved by Consent Agenda.*

4. \*APPROVAL OF AGENDA:

*Approved by Consent Agenda.*

5. PUBLIC COMMENT: Carol Santini invited the commissioners and the public to attend the Clare Art Sculpture Tour which will take place on May 10 at 6:00 pm at the Doherty. 9 of the 10 artists will be on hand for the event. Sculptures will be placed along McEwan between Clare Print & Pulp and MidMichigan Health.

Roger Hauck announced his candidacy for the Michigan State Senate and the support of the Commission and the community. Roger assisted in passing the recent infrastructure bill in which provided the city \$6.8 million in funding for Lake Shamrock Dredging and Dam improvements.

6. UNFINISHED BUSINESS: None.

7. NEW BUSINESS:

**A. MEDC CDBG GRANT APPLICATION-WATER PROJECTS**

Jennifer Hodges, PE with the City's Engineer of Record, Gourdie Fraser (GFA), recently reached out to city staff with a potential MEDC CDBG grant opportunity. Myself and staff met with Jennifer recently and discussed the possible application and project work that could be done. After that meeting, Jennifer prepared a memo that gives an overview of the grant process for review by staff and commissioners. The grant application we will be submitting will be for water system improvements including the installation of a Type I Water Well (Well No. 10) and transmission lines, upgrades to the Water Treatment Plant including electrical, high service pumps, SCADA, and Asset Management / Record drawings.

Prior to submittal of the grant application, the City Commission is required to host a public hearing related to the proposed project. The hearing notice must be published at least five days prior to the conduct of the hearing; we have published notice in the local newspaper.

The City Commission is asked to hold the public hearing and subsequently authorize the submittal of the grant application.

Motion by Commissioner Bonham second by Commissioner Loomis to open the public hearing. Roll call vote: Yeas: Commissioners Bob Bonham, Pat Humphrey, Maegan Jenkins, Nick Loomis and Carolyn (Gus) Murphy. Nays: None. Absent: None. *Motion Carried.*

Public Comment: None.

Motion by Commissioner Bonham second by Commissioner Murphy to close the public hearing. Roll call vote: Yeas: Commissioners Bob Bonham, Pat Humphrey, Maegan

Jenkins, Nick Loomis and Carolyn (Gus) Murphy. Nays: None. Absent: None. *Motion Carried.*

Motion by Commissioner Bonham second by Commissioner Murphy to approve the agreement by adoption of Resolution 2022-039. Roll call vote: Yeas: Commissioners Bob Bonham, Pat Humphrey, Maegan Jenkins, Nick Loomis and Carolyn (Gus) Murphy. Nays: None. Absent: None. *Motion Carried.*

**B. FIREWORKS PERMIT**

The Clare Area Chamber plans to sponsor the annual summer fireworks show in the City on Saturday, June 25, 2022 (inclement weather date: Sunday, June 26, 2022) as part of the annual Clare Summerfest event. In order to lock in the selected date for the show, the Chamber must submit the approved permit to the fireworks vendor. The State of Michigan requires the governing body hosting fireworks displays to approve said permit for the display. The Commission has traditionally approved the permit in the past and is asked to do so again this year.

Motion by Commissioner Jenkins second by Commissioner Bonham to approve the permit by adoption of Resolution 2022-040. Roll call vote: Yeas: Commissioners Bob Bonham, Pat Humphrey, Maegan Jenkins, Nick Loomis and Carolyn (Gus) Murphy. Nays: None. Absent: None. *Motion Carried.*

**C. APPROVE PURCHASE OF FIRE DEPARTMENT TURN OUT GEAR**

As noted in the attached memo from Fire Chief Jim Chapman, the Clare Fire Department's approved FY2021/2022 Budget & CIP included the purchase of 3 sets of wildland turn-out gear in the amount of \$2,450.00 per set for a total cost \$7,350.00. The Department has purchased the gear from Dinges Fire Company in past years as they have historically provided the lowest pricing for this equipment. The city received an invoice from Dinges Fire Company for the 3 sets of turn out gear in the amount of \$8,161.71 which exceeds the amount approved as part of the FY2021/2022 Budget & CIP. While placing the order for the turn out gear, Dinges informed us that the cost of the fire gear will be increasing to \$3,500.00 per set. Due to the increasing cost of the fire gear and the fact that the Fire Department has hired additional personnel, two additional sets of gear were purchased at the time of order. The City Commission is asked to authorize the expenditure of funds for the purchase of the equipment along with the appropriate needed budget amendment. The Fire Department does have funds available within the budget to cover the cost of the expenditure.

Motion by Commissioner Murphy second by Commissioner Bonham to approve the agreement by adoption of Resolution 2022-041. Roll call vote: Yeas: Commissioners Bob Bonham, Pat Humphrey, Maegan Jenkins, Nick Loomis and Carolyn (Gus) Murphy. Nays: None. Absent: None. *Motion Carried.*

8. TREASURER'S REPORT: The City Treasurer provided her report.

9. CITY MANAGER'S REPORT

Special Election – Tuesday, May 3, 2022. The City of Clare will be holding a Special Election on Tuesday, May 3, 2022, for the proposed renewals of the parks & recreation millage and the streets improvements millage. Details about how these millage funds have impacted your community and what projects the millage funds will be used for in the upcoming years is attached to this report. These millages are simply renewals of existing millages currently in place and no new additional taxes are being requested. If registered voters are interested in receiving an Absent Voter Ballot Application by mail, please contact the City Clerk or front office election staff 989-386-7541 or by email at elections@cityofclare.org or come out and vote in person on May 3rd at the Pere Marquette District Library.

City Commission Nominating Petitions. FYI – Two petition packets were picked up and returned and certified for the upcoming election this year for 2 City Commission seats. John Myers and incumbent Pat Humphrey have each submitted nominating petitions.

Negotiations. Negotiations are continuing and making good progress with the POAM and COAM and will hopefully be wrapped up in May.

*Destination Clare Art Sculpture Walk.* The #DestinationClare Art Sculpture Walk will feature an outdoor sculpture exhibit each year that will be displayed year-round. A selection committee for the Sculpture Walk, comprised of various local artists, and business & community leaders, evaluated each entry on its artistic merit, creativity, public safety and durability in an outdoor setting. The committee selected 10 entries to be displayed in select locations across the main corridor of the downtown area for public viewing. The outdoor sculpture exhibit will be housed in downtown Clare, beginning May 10, 2022, and will be on display for one year. The sculpture artists are eligible to win cash awards, as well as the possibility of having their piece voted through "People's Choice" voting and purchased by the Clare County Arts Council for permanent installation. Sculptures will be on display from May 10, 2022 to April 30, 2023. For more up to date information regarding the Destination Clare: Art Sculpture Walk, please follow the Clare County Arts Council on Facebook. You will also be able to pick up your Art Sculpture Walk Tour Guide at the Clare Union Railroad Depot at 202 W. Fourth Street, Clare, MI 48617 or view it at [www.clarecountyartscouncil.info](http://www.clarecountyartscouncil.info).

*Lake Shamrock Dredging Project.* As you know, dredging is still paused for the months of April and May as per our permit with EGLE to allow for fish spawning. We recently had our first meeting with the Department of Treasury to begin working with them to access the 6.8M in grant funds that were recently allocated by the State for the project. They are working on a draft MOU for the project and we will be meeting with them again soon to continue discussion on the grant process.

*Arbor Day/Earth Day.* Arbor Day 2022 was held on April 29, 2022 and Earth Day was April 22, 2022. The City of Clare has participated in these days as a "Tree City" for many years by planting trees throughout the city. Recently we purchased 10 trees from the National Honor Society of Clare High School and those trees were planted by students on Barnes Island on Lake Shamrock on Earth Day. I have attached some pictures of the plantings.

10. \*COMMUNICATIONS: *Approved by Consent Agenda.*
11. EXTENDED PUBLIC COMMENT: Jim Chapman announced that an ISO inspection was conducted last week.
12. BUDGET WORKSHOP-Proposed Fiscal Year 2022/2023 Budget and CIP Schedules  
The City Commission held lengthy discussion during and following the CIP and budget presentations which included the police department, streets, mobile equipment, sidewalk, water distribution, sewer collection, parks & recreation and the sewer and water funds, which were presented by the respective Department Heads responsible for those fund activities, and by the City Treasurer and the City Manager.
13. COMMISSION DISCUSSION TOPICS: None.
14. \*APPROVAL OF BILLS: *Approved by Consent Agenda.*
15. \*PROFESSIONAL & EDUCATIONAL TRAINING OPPORTUNITIES: *Approved by Consent Agenda.*
16. ADJOURNMENT: Motion by Commissioner Bonham second by Commissioner Murphy to adjourn the meeting. Roll call vote: Yeas: Commissioners Bob Bonham, Pat Humphrey, Maegan Jenkin, Nick Loomis and Carolyn (Gus) Murphy. Nays: None. Absent: None. *Motion Carried.* Meeting adjourned at 8:50 p.m.

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Pat Humphrey, Mayor

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Diane Lyon, City Clerk