

## CITY MANAGER REPORT

TO: Mayor Pat Humphrey & Clare City Commission  
FROM: Jeremy Howard, City Manager  
DATE: February 17, 2022  
RE: City Manager's Report

For the Agenda of February 22, 2022

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Planning Commission. The Planning Commission reviewed and approved the recommendation of the Public Participation Plan that you will be considering Monday night. They also reviewed the status of the current Master Plan process and looked at the survey and map that are now up for public input.

Master Plan. As I have mentioned, the City's Planning Commission is currently working with McKenna & Associates to update the City Master Plan. During this phase of the process, we are asking the public for input via a survey and mapping tool. McKenna has developed the online survey for the Clare community to help shape our community and provide input for the future development of Clare. I encourage everyone to go to <https://mcka.mysocialpinpoint.com/claremasterplan> to take the survey and leave comments on the map by March 4th. If you have any questions about the project or the process, please feel free to contact Brian Keesey with McKenna Associates, at [bkeesey@mcka.com](mailto:bkeesey@mcka.com).

City Wide Let Run Water Notice. As a reminder, the City of Clare is still on a 'Let Run' water status for the remainder of the winter due to excessively deep frost levels & extreme cold.

Barnes Island Clean-up. Recently a group of Clare residents and Lake Shamrock property owners held a clean-up day on the island. After the recent wind storms there were many downed branches and debris on the island. With the freezing of Lake Shamrock, it made it accessible and easy to get to the island to clean up all of the debris. Barnes Island is looking very nice after their work and we thank the volunteers very much for their hard work. The lighthouse on the island had also fallen into disrepair over many years and was removed by Jim's Body Shop who has started construction of a replacement lighthouse that will hopefully be ready to be placed back on the island soon. These are both great examples of what a great community Clare is and how our residents and business owners take pride in the community they live and work in every day.

Negotiations. As you know, the city is in the process of negotiating with all four of our unions in the first half of this year. We have begun meetings with the Teamsters Hourly group and are making great progress towards a tentative agreement.

MTW Facility Tour. Continuing with our periodic tours Diane and I have been able to schedule a tour of the MTW Industries facility. This is the building that used to be ShopKo that MTW has now turned into a state-of-the-art full-service fabrication and manufacturing facility. Since the agenda for the February 21<sup>st</sup> meeting is relatively light, I figured it was a perfect time for the City Commission to be able to see and tour this new facility in Clare. On Monday, we can plan on adjourning the meeting and then head over to MTW Industries for the informal tour.

Arbor Day Proclamation. As the Commission is aware, Clare is an Arbor Day Foundation designated "Tree City". Attached to this report, for the Mayor's signature, is this year's Arbor Day Tree City USA Proclamation

Attachments:

1. Master Plan Flyer.
2. City Wide Let Run Water Notice.
3. Proclamation-Tree City USA.



# Clare Master Plan Survey

Welcome! Thank you for choosing to contribute to the Clare Master Plan Update. This brief survey is being conducted by the City of Clare to help determine our community's vision for 2040. All responses to this form will be anonymized, and no personal identifier information will be shared with the public.

Please return this survey, in person or by mail, to:

Clare City Hall, First Floor  
Care of: Diane Lyon  
202 W 5th St  
Clare, MI 48617

If you would like to take this survey online instead, please visit the website:

<https://mcka.mysocialpinpoint.com/claremasterplan>

Or use your smartphone or tablet to scan the QR code here:



**Scan Me!**



## **ATTENTION**

**THE CITY OF CLARE IS NOW ON A 'LET RUN' WATER STATUS FOR THE REMAINDER OF THE WINTER DUE TO EXCESSIVELY DEEP FROST LEVELS & EXTREME COLD. 'LET RUN' CONSISTS OF THE FOLLOWING:**

1. The City of Clare is NOT responsible for thawing frozen water lines!
2. Water is to be run from the time the consumer is informed by Clare DPW until the City notifies you to stop the 'let run'. The water is to be run 24 hours a day, a stream the size of a pencil lead or slightly larger (between 1/8 and 1/4").
3. The Customer is liable to pay all charges relating to the thawing of water lines if water freezes after being placed on the 'let run' order.
4. Your water bill (during this let run period) will be averaged on your past consumption. Warning: **Do not shut the water off** until directed to do so by the City of Clare. Be especially careful in the springtime - with the sun out daily, it tends to drive the frost down deeper, not out as many people believe!
5. If you have questions about this 'let run' order, please call the Utility Billing department at 989-424-4071.

**◆◆◆IMPORTANT◆◆◆**

**DO NOT SHUT YOUR WATER OFF UNTIL NOTIFIED TO DO SO BY THE CITY OF CLARE!**



**TREE CITY USA**  
An Arbor Day Foundation Program

\*\*\* OFFICIAL PROCLAMATION \*\*\*

**WHEREAS** in 1872, the Nebraska Board of Agriculture established a special day to be set aside for the planting of trees, *and*

**WHEREAS** this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, *and*

**WHEREAS** Arbor Day is now observed throughout the nation and the world, *and*

**WHEREAS** trees can be a solution to combating climate change by reducing the erosion of our precious topsoil by wind and water, cutting heating and cooling costs, moderating the temperature, cleaning the air, producing life-giving oxygen, and providing habitat for wildlife, *and*

**WHEREAS** trees are a renewable resource giving us paper, wood for our homes, fuel for our fires, and countless other wood products, *and*

**WHEREAS** trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community, *and*

**WHEREAS** trees — wherever they are planted — are a source of joy and spiritual renewal.

**NOW, THEREFORE,** I, Pat Humphrey, Mayor of the City of Clare, Michigan, do hereby proclaim April 29, 2022 as **ARBOR DAY** In the City of Clare, and I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands, *and*

**FURTHER,** I urge all citizens to plant trees to gladden the heart and promote the well-being of this and future generations.

**DATED THIS** 21st day of February, 2022

Mayor \_\_\_\_\_