

The regular meeting of the Clare City Commission was called to order at 6:00 p.m. in the City Commission Chambers of Clare City Hall, 202 West Fifth Street, Clare, Michigan by Mayor Pat Humphrey who led with the Pledge of Allegiance. Present were: Commissioners Bob Bonham, Pat Humphrey, Maegan Jenkins, and Nick Loomis. Absent: Carolyn (Gus) Murphy. Also, present: Jeremy Howard, City Manager; a majority of the Clare Fire Department; and Diane Lyon, City Clerk.

2. CONSENT AGENDA:

Moved by Commissioner Jenkins second by Commissioner Bonham to approve the items listed with an asterisk (*) (Agenda, Minutes, Department Reports, Communications, Professional Development, Board & Committee Appointments, and Bills) that are considered to be routine by the City Commission. Roll call vote: Yeas: Commissioners Bob Bonham, Pat Humphrey, Maegan Jenkins, and Nick Loomis. Nays: None. Absent: Carolyn (Gus) Murphy. *Motion Carried.*

3. *APPROVAL OF MINUTES:

Approved by Consent Agenda.

4. *APPROVAL OF AGENDA:

Approved by Consent Agenda.

5. PUBLIC COMMENT: Fire Chief Jim Chapman showed the new portable lighting to the City Commission and demonstrated the department's new portable fan.

6. UNFINISHED BUSINESS: None.

7. NEW BUSINESS:

A. MAYORAL CERTIFICATE AND KEY OF EXCELLENCE PRESENTATION TO MR. EUGENE WENTWORTH

During the evening of Saturday, February 5, 2022, a fire was reported at Gateway Village Apartments on the third floor of one of the buildings. Fire crews responded and were able to contain the fire with minimal fire and smoke damage. Upon noticing the smoke and before the Fire Department arrived, Mr. Eugene Wentworth heroically proceeded to enter the smoke-filled hallway and then rescue the occupant from the apartment which was on fire. The apartment occupant was taken to the hospital but is expected to make a full recovery from the incident. The heroic, selfless, compassionate, and life-saving actions of Eugene Wentworth attest to an earned title of "good Samaritan"; and by every conceivable measure and standard, Eugene Wentworth personifies the principles of this Excellence Award.

Mayor Humphrey presented the Key of Excellence award to Mr. Wentworth. Mr. Jason Badelt of Gateway Village Apartments presented a trike to Mr. Wentworth in recognition of his selflessness.

B. EMPLOYEE SERVICE RECOGNITION-MR. JARRED WENTWORTH

Jarred Wentworth has completed ten years of faithful, dedicated service to the City of Clare as a member of the City's Fire Department. We ask that the City Commission recognize Jarred for his extraordinarily outstanding service.

Motion by Commissioner Loomis second by Commissioner Bonham to recognize the service of Mr. Jarred Wentworth by adoption of Resolution 2022-018. Roll call vote: Yeas: Commissioners Bob Bonham, Pat Humphrey, Maegan Jenkins, and Nick Loomis. Nays: None. Absent: Carolyn (Gus) Murphy. *Motion Carried.*

C. APPROVAL OF PUBLIC PARTICIPATION PLAN

As part of the Redevelopment Ready Community process, the City of Clare has undertaken the task of developing a Public Participation Plan to serve as a guide for the City to effectively foster citizen feedback. The Plan was developed to engage citizens and encourage public input by providing a detailed outline for soliciting feedback and involvement in community activities. It is also designed to provide direction to city staff, current boards, and future board members, to effectuate public communication and collaboration throughout the City of Clare. The City Commission is asked to approve the Plan to allow it to be formally submitted for the City's process to become a Redevelopment Ready Community and for future use.

Motion by Commissioner Jenkins second by Commissioner Bonham to approve the City's new Public Participation Plan by adoption of Resolution 2022-019. Roll call vote: Yeas: Commissioners Bob Bonham, Pat Humphrey, Maegan Jenkins, and Nick Loomis. Nays: None. Absent: Carolyn (Gus) Murphy. *Motion Carried.*

D. *BOARD & COMMITTEE APPOINTMENTS-PLANNING COMMISSION:

Approved by Consent Agenda. Resolution 2022-020, Mr. Brett Moser & Mrs. Elaine Demasi.

E. *BOARD & COMMITTEE APPOINTMENTS-ZONING BOARD OF APPEALS:

Approved by Consent Agenda. Resolution 2022-021, Dr. Kurt Keppner.

8. TREASURER'S REPORT: *Approved by Consent Agenda.*

9. CITY MANAGER'S REPORT

Planning Commission. The Planning Commission reviewed and approved the recommendation of the Public Participation Plan at their February 9th meeting. They also reviewed the status of the current Master Plan process and were provided a virtual tour of the public survey and map that are now up for public input.

Master Plan. The City's Planning Commission is currently working with McKenna & Associates to update the City Master Plan. During this phase of the process, we are asking the public for input via a survey and mapping tool. McKenna has developed the online survey for the Clare community to provide input to help shape our community and to garner input for the future development of Clare. I encourage everyone to go to <https://mcka.mysocialpinpoint.com/claremasterplan> to take the survey and leave comments on the map by March 4th. If you have any questions about the project or the process, please feel free to contact Brian Keeseey with McKenna Associates, at bkeeseey@mcka.com.

City Wide Let Run Water Notice. As a reminder, the City of Clare is still on a 'Let Run' water status for the remainder of the winter due to excessively deep frost levels & extreme cold.

Barnes Island Clean-up. Recently a group of Clare residents and Lake Shamrock property owners held a clean-up day on the island. After the recent wind storms there were many downed branches and debris on the island. With the freezing of Lake Shamrock, it made it accessible and easy to get to the island to clean up all of the debris. Barnes Island is looking very nice after their hard work and we thank the volunteers very much for their efforts. The lighthouse on the island has also fallen into disrepair over the years. The lighthouse was removed by Jim's Body Shop who has started construction of a replacement lighthouse that will hopefully be ready to be placed back on the island soon. These are both great examples of what a great community Clare is and how our residents and business owners take pride in the community they live and work in every day.

Negotiations. As you know, the city is in the process of negotiating with all four of our unions in the first half of this year. We have begun meetings with the Teamsters Hourly group and are making great progress towards a tentative agreement.

MTW Facility Tour. Continuing with our periodic tours Diane and I have been able to schedule a tour of the MTW Industries facility. This is the building that used to be ShopKo that MTW has now turned into a state-of-the-art full-service fabrication and manufacturing facility. Since the agenda for the February 21st meeting is relatively light, I figured it was a perfect time for the City Commission to be able to see and tour this new facility in Clare. On Monday, we can plan on adjourning the meeting and then head over to MTW Industries for the informal tour.

Note: Tonight's tour was cancelled at the request of MTW and will be rescheduled when the Commission has a light agenda.

Arbor Day Proclamation. Clare is an Arbor Day Foundation designated "Tree City". Attached to this report, for the Mayor's signature, is this year's Arbor Day Tree City USA Proclamation.

10. *COMMUNICATIONS: *Approved by Consent Agenda.*

11. EXTENDED PUBLIC COMMENT: None.
12. COMMISSION DISCUSSION TOPICS: None.
13. *APPROVAL OF BILLS: *Approved by Consent Agenda.*
14. *PROFESSIONAL & EDUCATIONAL TRAINING OPPORTUNITIES: *Approved by Consent Agenda.*
15. ADJOURNMENT: Motion by Commissioner Bonham second by Commissioner Jenkins to adjourn the meeting. Roll call vote: Yeas: Commissioners Bob Bonham, Pat Humphrey, Maegan Jenkins, and Nick Loomis. Nays: None. Absent: Carolyn (Gus) Murphy. *Motion Carried.* Meeting adjourned at 6:23 p.m.

Pat Humphrey, Mayor

Diane Lyon, City Clerk