

AGENDA REPORT

TO: Mayor Pat Humphrey and the Clare City Commission
FROM: Jeremy Howard, City Manager
DATE: March 12, 2026
RE: Discussion Topic – Road Funding – Grant Township/Clare County Road Commission

For the Agenda of March 16, 2026

Background. Recently the Grant Township Supervisor approached the City in reference to possible cost sharing on two roads that abut both Grant Township property and City Property. The two roads where work is planned to be done later this year are Eberhart Avenue from Colonville Road to Washington Road and Washington Road From Eberhart Avenue to Cornwell Road. Parts of both roads abut the airport on Eberhart on the East and Washington on the South. Both sections are about a half mile long of the full mile of road that is being done. Therefore, the requested cost sharing would be for ¼ of the cost of each project (half of the half mile abutting the airport on both roads). Project Estimates and Cost Sharing currently are:

<u>Location</u>	<u>Project Estimate</u>	<u>Grant Twp</u>	<u>City of Clare</u>
Eberhart Avenue	\$134,981.80	\$101,236.35	\$33,745.45
Washington Road	\$111,588.58	\$ 83,691.43	\$27,897.15

The City Attorney has prepared a Confidential Legal Opinion which was shared with the City Commission on this issue. The discussion tonight is for conversation related to determining if this is an expense that the City Commission feels it should participate in at this time. As a side note, when the City recently did a mill and fill on Witbeck Drive in 2022, Grant Township did pay for half of the cost of that project (total project was around \$83,000 and Grant Township paid 50% or around \$41,500). Witbeck is a city street, but that section is Grant Township residents on the north side of Witbeck and City residents on the south side. If the Commission would like to participate in the funding of these road projects, I will work with the Clare County Road Commission to get finalized cost sharing contracts (*see att'd drafts*) created to bring back to you for approval at an upcoming meeting.

Issues & Questions Specified. Should the City Commission discuss the topic?

Alternatives.

1. Direct Staff to take next steps.
2. Do not direct Staff to take next steps.
3. Defer/delay/postpone direction to Staff to take steps.

Financial Impact. The City share of the Eberhart Avenue project would be \$33,745.45. The City share of the Washington Road project would be \$27,897.15. The total cost for both projects would be \$61,642.60.

Recommendations. I recommend that the City Commission hold a discussion on the topic of road funding and potential cost sharing for two projects with Grant Township through the Clare County Road Commission.

Attachments.

1. CCRC Draft Contracts – Eberhart Avenue from Colonville Road to Washington Road.
2. CCRC Draft Contracts – Washington Road From Eberhart Avenue to Cornwell Road.

CLARE COUNTY ROAD COMMISSION
2026 LOCAL ESTIMATE

AGREEMENT NUMBER: 01

DATE DRAFTED: March 2nd, 2026

Organization: City of Clare

DATE ACCEPTED:

ROAD NAME AND LOCATION: Eberhart Ave. /Colonville rd. to Washington rd.

TYPE OF CONSTRUCTION: Asphalt Paving/ Culvert replacement

IN CONSIDERATION of the promises and obligations contained in this Agreement, the city (“City”) indicated above and the Board of County Road Commissioners of Clare County, Michigan (“Road Commission” or “County”), agree as follows:

Scope of Work. The Road Commission will oversee and perform construction activities for the following work for Eberhart Ave.

- Excavate and remove existing Failed 18inch Metal Culvert and replace with approved Metal CMP 18inch Culvert.
- Excavate and install 2- 24inch Culverts for lake maintenance usage.
- Place 1.5-inch HMA Paving Overlay to existing roadway surface.
- Place and grade topsoil along the roadway shoulders to match the new roadway surface elevation.
- Apply pavement marking (striping) upon completion of paving and shoulder restoration.

<u>Location</u>	<u>Project Estimate</u>	<u>Grant Twp</u>	<u>Road Comm.</u>	<u>City of Clare.</u>
Eberhart Ave.	\$134,981.80	\$101,236.35	\$0	\$33,745.45

- Costs. The City agrees to pay 100% of the actual costs to complete the agreed scope of work up to the Not to Exceed Amount, which “Not To Exceed Amount” shall be \$33,745.45
 - Actual costs include labor, equipment, engineering services, overhead, contracted services and materials. Copies of original invoices from suppliers or contractors will be available for the City to review as well as reports from the Road Commission showing billed labor and equipment hours to the project.
- A. Changes in Cost. Changes in cost due to changes in the scope of work, unforeseen conditions, or other causes that may increase the cost of this project may allow the Road Commission to increase the estimated City costs by 10% from the number in the table above.
- B. Increase in Cost. In the event costs of the project increase by more than 10%, which will result in costs shared by the City to be greater than the Not to Exceed Amount, the Road Commission may reduce the scope of the project, or in its discretion make alterations to the project to ensure the project’s completion. The Road Commission may also elect to

CLARE COUNTY ROAD COMMISSION
2026 LOCAL ROAD ESTIMATE

AGREEMENT NUMBER: 02

DATE DRAFTED March 2nd, 2026

Organization: City of Clare

DATE ACCEPTED:

ROAD NAME AND LOCATION: Washington rd./ Eberhart Ave. to Cornwell rd.

TYPE OF CONSTRUCTION: Asphalt Paving

IN CONSIDERATION of the promises and obligations contained in this Agreement, the city (“City”) indicated above and the Board of County Road Commissioners of Clare County, Michigan (“Road Commission” or “County”), agree as follows:

Scope of Work. The Road Commission will oversee and perform construction activities for the following work for Washington rd.

- Place 1.5-inch HMA Paving Overlay to existing roadway surface.
- Place and grade topsoil along the roadway shoulders to match the new roadway surface elevation.
- Apply pavement marking (striping) upon completion of paving and shoulder restoration.

<u>Location</u>	<u>Project Estimate</u>	<u>Grant Twp.</u>	<u>Road Comm.</u>	<u>City Of Clare.</u>
Washington rd.	\$111,588.58	\$83,691.43	\$0	\$27,897.15

- Costs. The City agrees to pay for 100% of the actual costs to complete the agreed scope of work up to the Not To Exceed Amount, which “Not To Exceed Amount” shall be \$27,897.15
 - Actual costs include labor, equipment, engineering services, overhead, contracted services and materials. Copies of original invoices from suppliers or contractors will be available for the city to review as well as reports from the Road Commission showing billed labor and equipment hours to the project.
- A. Changes in Cost. Changes in cost due to changes in the scope of work, unforeseen conditions, or other causes that may increase the cost of this project may allow the Road Commission to increase the estimated city’s costs by 10% from the number in the table above.
- B. Increase in Cost. In the event costs of the project increase by more than 10%, which will result in costs shared by the city to be greater than the Not to Exceed Amount, the Road Commission may reduce the scope of the project, or in its discretion make alterations to the project to ensure the project’s completion. The Road Commission may also elect to assume any additional costs in order to achieve the project’s completion without the city’s approval if the city will not pay more than the Not To Exceed Amount and the scope of

CLARE COUNTY ROAD COMMISSION
2026 LOCAL ROAD ESTIMATE

Representing Clare County Road Commission

Engineer/Manager

Date

Engineer Tech

Date