

AGENDA REPORT

TO: Mayor Pat Humphrey & Clare City Commissioners
FROM: Diane Lyon, City Clerk
DATE: March 5, 2026
RE: *Professional & Education Training Opportunities

For the Agenda of March 16, 2026.

***Note: This is a Consent Agenda item and is considered as routine by the City Commission. As such, this matter shall be automatically enacted by one motion with all other Consent Agenda items unless a Commissioner or citizen requests this item be individually discussed, in which event it shall be removed from the Consent Agenda and considered and acted upon in its designated sequence on the approved Clare City Commission agenda of March 16, 2026.**

Commissioners are encouraged to attend educational and training events. Please submit the attached Professional Development Training Request to the City Clerk if you are interested in attending any educational or training event(s).

1. Michigan Municipal League Upcoming Events. The MML also provides many opportunities for training and professional development to include a vast selection of webinars available for viewing. The current offerings are attached for review & consideration.
2. American Planning Association-Michigan Chapter. The Michigan APA likewise offers training sessions and onsite workshops for city officials. If you are interested in having the City host an onsite workshop, please contact the City Clerk. The most current opportunities for professional development are attached for your consideration.

Attachments: as outlined above.

Clearly another way of life.



CITY OF CLARE
Professional Development Training Request

Today's Date: _____

Your Name & Title: _____

Name of Training Event: _____

Location of Training Event: _____

Date(s) & Times of Training Event: _____

If you are required to sign up for break-out sessions, which break-out sessions & times would you like to attend:

Do you have and special food requirements (if the event is serving food)?

Will you need a city vehicle to attend this event? Yes No
(If the answer is no, a mileage reimbursement form will be provided)

Will you need overnight accommodations? Yes No

Do you have special needs regarding accommodations? _____

Please return this completed form to: Diane Lyon, City Clerk
202 W. Fifth St.
Clare, MI 48617
Or you may email the form to: dlyon@cityofclare.gov

Education & Events

HOME | **EVENTS**

Events Calendar

Upcoming ▾

MARCH 2026

MON
23

LEAGUE VIRTUAL EVENT | MARCH 23 @ 12:00 PM - 1:00 PM

Live with the League

Join the League's State and Federal Affairs team on the second and fourth Mondays of each month to learn about the latest legislative movements in Lansing.

Free

APRIL 2026

MON
13

LEAGUE VIRTUAL EVENT | APRIL 13 @ 12:00 PM - 1:00 PM

Live with the League

Join the League's State and Federal Affairs team on the second and fourth Mondays of each month to learn about the latest legislative movements in Lansing.

[Register here](#)

Free

MON
27

LEAGUE VIRTUAL EVENT | APRIL 27 @ 12:00 PM - 1:00 PM

Live with the League

Join the League's State and Federal Affairs team on the second and fourth Mondays of each month to learn about the latest legislative movements in Lansing.

[Register here](#)

Free

Live with the League

Join the League's State and Federal Affairs team on the second and fourth Mondays of each month to learn about the latest legislative movements in Lansing.

[Register here](#)

Free

FRI
15

LEAGUE MAY 15 @ 4:30 PM - MAY 16 @ 3:00 PM

DOUBLETREE BY HILTON ONE WENONAH PARK PLACE, BAY CITY, MI, UNITED STATES

2026 Elected Officials Academy Spring Core Summit

Join us for a transformative experience at the Elected Officials Academy (EOA) Core Summit, a premier training seminar designed to empower local elected officials with the foundational knowledge, skills, and strategies needed to navigate the dynamic landscape of public service. This summit is your gateway to a comprehensive curriculum that ...

[Register here](#)

\$300

Summit

Elevate your leadership journey with the Elected Officials Academy (EOA) Advanced Summit, an exclusive opportunity for elected officials committed to furthering their expertise beyond the Core Summit. Building on the solid foundation established in the Core Summit, the Advanced Summit offers a rotating schedule of topics, ensuring officials access fresh ...

[Register here](#)

\$300

MON
25

LEAGUE VIRTUAL EVENT | MAY 25 @ 12:00 PM - 1:00 PM

Live with the League

Join the League's State and Federal Affairs team on the second and fourth Mondays of each month to learn about the latest legislative movements in Lansing.

[Register here](#)

Free

JUNE 2026

MON

LEAGUE VIRTUAL EVENT | JUNE 15 @ 12:00 PM - 1:00 PM

movements in Lansing.

[Register here](#)

Free

FRI
19

NON-LEAGUE JUNE 19 @ 12:30 PM - JUNE 20 @ 9:00 PM

THE PERRY HOTEL 100 LEWIS ST, PETOSKEY, MI

MAMA/GLS Joint Education Event

Join the Michigan Association of Municipal Attorneys and the Government Law Section of the State Bar of Michigan for the only event designed for government and government sector lawyers that combines national and state legal experts with unparalleled networking opportunities in the beauty of northern Michigan. The agenda has timely ...

JULY 2026

WED
15

NON-LEAGUE JULY 15 @ 8:00 AM - JULY 17 @ 11:00 AM

BOYNE MOUNTAIN RESORT 1 BOYNE MOUNTAIN RD, BOYNE FALLS, MI

MME Summer Workshop

The Michigan Municipal Executives 2026 Summer Workshop will bring Michigan's municipal leaders to Boyne Mountain. This workshop will

AUGUST 2026

WED
5

NON-LEAGUE AUGUST 5 @ 6:00 PM - AUGUST 7 @ 12:30 PM

DELTA HOTELS DETROIT NOVI 37529 GRAND RIVER AVENUE, FARMINGTON HILLS, MI

MAM Summer Workshop

Join your fellow local leaders in Farmington for the 2026 Michigan Association of Mayors (MAM) Summer Workshop. This workshop is an excellent opportunity to network with other mayors and presidents while learning critical skills and information to help you serve your community. In addition to an exciting agenda, the event's ...

OCTOBER 2026

WED
7

LEAGUE OCTOBER 7 @ 8:00 AM - OCTOBER 9 @ 12:00 PM

GRAND TRAVERSE RESORT AND SPA 100 GRAND TRAVERSE VILLAGE BLVD, ACME, MI, UNITED STATES

Michigan Municipal League Convention

The Michigan Municipal League's annual Convention brings together local officials, city managers, mayors, council members, municipal attorneys, and others for a three-day conference, giving them an opportunity to connect and learn about what's important in communities throughout Michigan.



American Planning Association
Michigan Chapter

Creating Great Communities for All

Workshops for Officials

The Michigan Association of Planning's education programs provide participants with the skills and knowledge to make better land use decisions. Our knowledgeable and experienced instructors enable newly elected and appointed officials to better understand their roles and responsibilities, and reacquaint experienced ones with innovative planning tools and techniques. In person workshops include a light meal.

[Register](#)

Planning and Zoning Essentials

This course is designed to boost confidence by sharpening skills, identifying conflicts of interest, understanding legal foundations, examining roles and responsibilities, and more! Ideal for introducing new planning commissioners and zoning board of appeals members to their roles and responsibilities, and also for more experienced officials looking to refresh their skills and build upon existing knowledge. Roles and responsibilities, site plan review, comprehensive planning, zoning ordinances, variances, how to determine practical difficulty, and standards for decision-making are covered. Course includes a guidebook.

Date	Time	Location/Format	MAP Member Price	Non Member Price
March 18	11:30 AM to 4:30 PM	Bavarian Inn Lodge, Frankenmuth	\$135	\$165
March 25 & 26	6 PM to 8 PM, each night	Live via Zoom	\$95	\$125

Making Renewables Add Up: Financial Considerations for Michigan Communities

As renewable energy development expands across Michigan, local governments must navigate complex financial considerations presented by large-scale solar, wind, and battery energy storage systems (BESS) projects. This Renewable Energy Academy webinar offers key resources and practical strategies for communities and planners to address the financial opportunities and responsibilities of hosting renewables. Discover how to evaluate and harness municipal revenue streams, utilize innovative tools to estimate location-specific community benefits, and analyze zoning trade-offs. The webinar will also spotlight strategies and mechanisms to help local governments effectively cover critical financial obligations throughout every phase of renewable energy development.

Date	Time	Location/Format	Price
March 5	3 PM to 4:30 PM	Live via Zoom	Complimentary, but registration required

Building Your Community's Leadership Pipeline - NEW

Many government actions require quorums of board and commissions and government business can grind to a halt without enough people. Learn how governments can work smarter, not harder. Make meetings more productive so people want to be appointed, while also widening the circle of possible appointees.

Date	Time	Location/Format	MAP Member Price	Non Member Price
March 11	3 PM to 4:30 PM	Live via Zoom	\$15	\$25

Capital Improvements Planning

This program explains-- from start to finish-- everything you need to know to prepare and adopt a Capital Improvement Program, including: who should be involved in the Capital Improvement Program process; the accounting and budgetary requirements of a CIP; how to tie the program into your infrastructure capacity; and how to handle controversial topics. Included is a hands on workshop where participants work in groups to prepare their own CIP. Course includes a guidebook.

Date	Time	Location/Format	MAP Member Price	Non Member Price
March 18	5:30 PM to 8:30 PM	Bavarian Inn Lodge, Frankenmuth	\$135	\$165

Parking Best Practices -- NEW

Parking is a vexing problem. Large parking lots often sit empty, are expensive to build, and often an eye sore. But no one likes driving around looking for a parking space. Where can communities find a happy medium, where new development projects are financially realistic, residents don't think their neighborhoods are being inundated with strange cars, and businesses think that customers can easily park and patronize their businesses? This 2-hour workshop will equip communities with the information and tools they need to address their unique parking challenges. Course includes a guidebook.

Date	Time	Location/Format	MAP Member Price	Non Member Price
March 24	6 PM to 8 PM	Virtual	\$95	\$125

Zoning Board of Appeals

This interactive, case study based workshop goes into depth on the issues of practical difficulty and unnecessary hardship. A summary of voting and membership requirements and other procedural requirements unique to ZBA operations are reviewed. Course includes a guidebook.

Date	Time	Location/Format	MAP Member Price	Non Member Price
March 31	12:30 PM to 3:30 PM	Washtenaw Community College	\$135	\$165

Advanced ZBA: Beyond the Fundamentals

A high level, interactive session for ZBA members, where recent court cases and statutes are reviewed and where participants will dig into four different case studies and discuss their findings. Basic ZBA knowledge is necessary to best participate. Course includes a guidebook.

Date	Time	Location/Format	MAP Member Price	Non Member Price
March 31	5:30 PM to 8:30 PM	Washtenaw Community College	\$135	\$165

[Register](#)

Check out our [Event calendar](#) for other great learning opportunities. The calendar is updated regularly with new events.

[Our online store](#) has publications and recorded webinars available for purchase.

In addition, [MAP's onsite workshops can be scheduled in your community](#).

Can't find exactly what you are looking for? Please contact [Amy Vansen, MAP's Director of Information and Programs](#) with questions.

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