

CITY MANAGER REPORT

TO: Mayor Pat Humphrey & Clare City Commission
FROM: Jeremy Howard, City Manager
DATE: March 12, 2026
RE: City Manager's Report

For the Agenda of March 16, 2026

Lake Shamrock Dredging. Mechanical dredging by the city will continue at the west end of the lake as time and weather permit but we are also under the Fish Spawning restriction that starts March 15 so we will be able to operate again starting July 1. Savin's hydraulic dredging continues to be paused due to the temperature and ice formation on the lake. The Fish Spawning restriction starts and runs March 15th through June 30th so this means Savin will be back the beginning of July to complete the dredging when the fish spawning restriction is lifted. They estimate about 4 to 6 weeks of dredging remaining with completion by mid to late August hopefully.

Lake Shamrock Dam Project. For the dam project, our engineering firms, GEI and Spicer, have completed the design work for the new dam, emergency/auxiliary spillway, and the new walkway. As I said previously the bids came in higher than anticipated by 2 or 3 million dollars. Fisher Contracting was low bid at \$8,891,895 and Anlaan Corporation was \$9,970,000. Currently, we do not have enough funding in place with the grant dollars we currently have received to fully fund both phases of the project at those amounts. The engineers are doing a detailed review to make sure the bid items are correct and to potentially look at ways to allow the city to reduce the costs by changing the scope or phases if possible. We did meet with the engineers and Fisher for a meeting on March 12. There may be some potential cost savings that are being investigated. We continue to talk to EGLE and FEMA to see if there are additional grants or funding sources available. We also submitted for a Federal budget allocation, but those odds are probably on the low side at that level. Once the bids are fully reviewed and we have some better numbers hopefully, I will be bringing a recommendation to the City Commission for approval. The project will hopefully still commence soon. We are still waiting on the grant agreement with FEMA and will bring that to you at a future meeting.

DDA Meeting. The DDA held their most recent meeting on March 12, 2026. They had several items and discussion topics on their agenda which included:

- Discussion continued regarding the possible establishment of a DDA Social District. At this time, the DDA has decided to not pursue it due to several constraints that were discovered in the research that do not make it feasible at this time.
- Reviewed and approved the recommended DDA budget for FY 26/27.
- Discussion on the status of the future downtown entry/gateway signs and other major projects.
- Discussion on the status of the Downtown/Depot Public Restrooms project.
- Approved the attendance excusal of two members of the DDA Board.
- Approval of Minutes and Financials.

51st Annual Irish Festival. By the time of our meeting the Irish Festival events will be complete. There have been many great events happening in the beginning of the festival week and this weekend has many more. I always attend as many events as I can make it to, barring scheduling conflicts, and I am always so happy to see how Clare comes together to celebrate each year. So many volunteer hours and work by businesses and community members happen to make this such a great event. Happy St. Patrick's Day!

Sketch Plan Review and Approval – Fair Salvage. As you know, recently Seiter Brothers Lumber closed their doors after over 88 years from 1938 – March 3, 2026. The buildings and property have been sold to Fair Salvage who plans on operating a portion of their business on the property as permitted under C-2 zoning regulations as the property is zoned. After review by staff and the City Attorney, the Sketch Plan and Use by Right for the property was approved. See the attached documents for drawings of the existing structures and removals and the new layout, as well as a cut sheet of the sorter.

Fair Salvage plans:

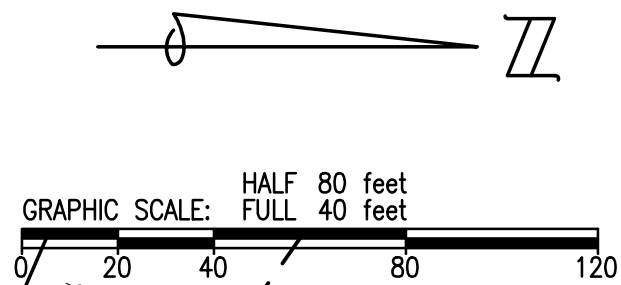
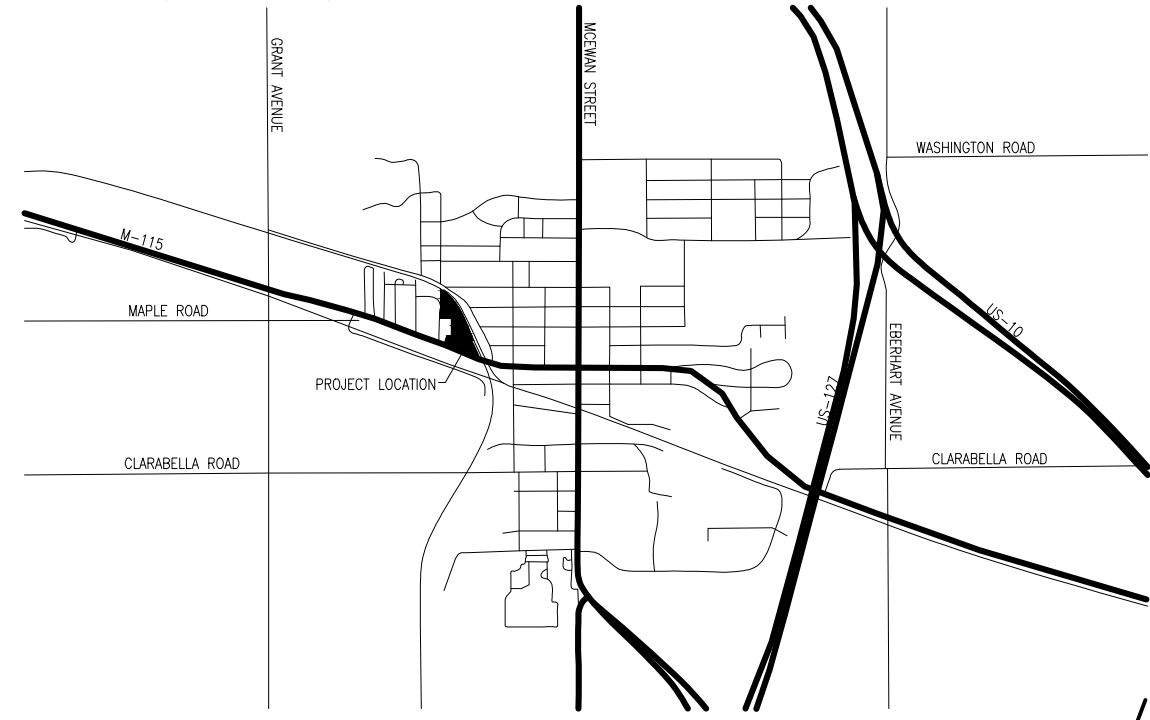
- 1) The property will be used mainly to store and load scrap onto railroad cars. This scrap will be steel mill ready, no shredding or processing on site.
- 2) Fair Salvage would have at least one bunker to hold scrap materials that are brought in by truck, then loaded over the fence onto railroad cars.
- 3) Fair salvage would demolish the buildings on the Southern portion of the property, which consist of the longer open-wall building, and the adjacent building that is closer to W 5th Street. The remaining buildings will stay on site to “be used for permitted uses”.
 - a. Fair Salvage intends to use the buildings to sort metals, which would include a small vertical mill for grinding up auto shredder residue.
 - i. It would either be located outside with appropriate screening, or it is possible it may be located entirely within the building.
 - ii. Regardless of where this equipment is located, all sorting activities would occur inside the building. A cyclone bag/house will control any dust generated by this process.
 - iii. The auto shredder residue is all non-hazardous, and is material that has already been reduced in size at the main scrap yard. It consists of things like seats, plastic components, etc. The material goes into a vertical mill where it is further reduced in size, then goes to sorting tables. The process is designed to separate all the metal from non-metallic components in this material. The non-metallic components go to the landfill, while the metallic components are recycled. Right now, all the materials involved here would just be going to the landfill, but Fair Salvage sees value in recovering metals from this waste stream.
- 4) All of the auto residue is material that currently goes to the landfill as non-hazardous waste. Any fuel, antifreeze, oil, transmission fluid, etc. has already been removed from the material before processing at the scrap yard, so those fluids are not present in the materials that would come to this site for processing. Fair Salvage will also not be storing these materials on the site, other than a small amount that would be present pre- and post-processing.
- 5) Fair salvage will comply with all screening, hours of operation, and noise requirements. It expects to operate only during normal business hours.

City Commission Nominating Petitions. Reminder: The City of Clare is accepting nominating petitions for the non-partisan offices of City Commissioner (2 seats). Nominating Petitions will be accepted up to 4 p.m. on April 21, 2026. City Commissioners serve a four-year term. Qualifications require applicants of the office of the city commission to be duly qualified electors of the city who have been residents thereof for at least two years immediately prior to the date of the election, to be held on Tuesday, November 3, 2026. For additional information, contact City Clerk Diane Lyon, dlyon@cityofclare.gov, 989-424-4068. I have also attached the public notice which contains more information.

Attachments:

1. Fair Salvage Sketch Plan Documents.
2. Public Notice – City Commission Nominating Petitions.

VICINITY MAP (NOT TO SCALE)



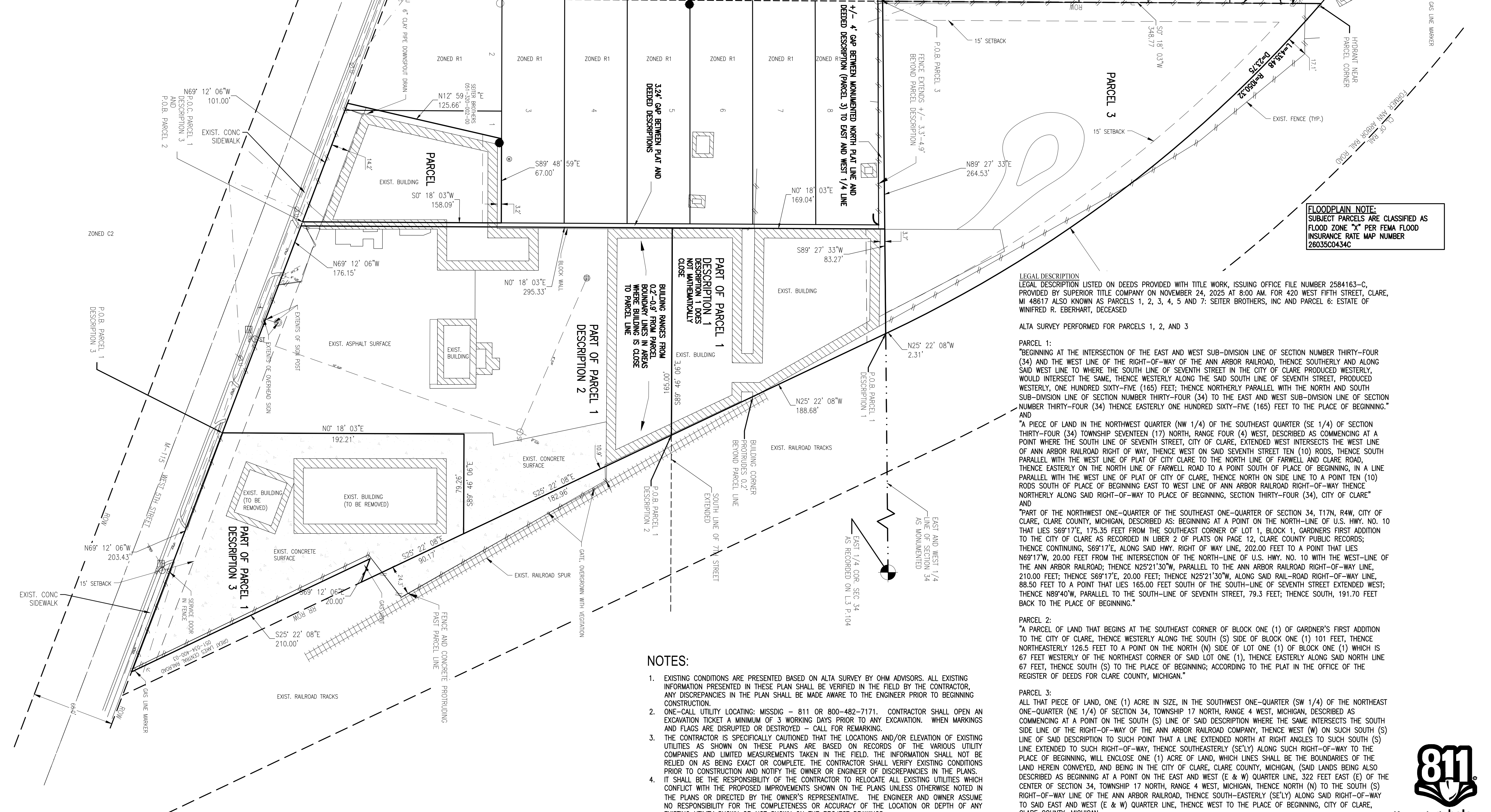
201 EAST ELLSWORTH STREET
UNIT 100
MIDLAND, MI 48640
T: 989.956.2020

PRELIMINARY - NOT FOR CONSTRUCTION

ISSUED FOR: REVISION: DESCRIPTION: DATE:

PROJECT NUMBER: 508265030
PM: RE:HL
FAIR SALVAGE COMPANY
FAIR SALVAGE - CLARE
CITY OF CLARE
EXISTING CONDITIONS PLAN

C1



FLOODPLAIN NOTE:
SUBJECT PARCELS ARE CLASSIFIED AS FLOOD ZONE "X" PER FEMA FLOOD INSURANCE RATE MAP NUMBER 26035C0434C

LEGAL DESCRIPTION
LEGAL DESCRIPTION LISTED ON DEEDS PROVIDED WITH TITLE WORK, ISSUING OFFICE FILE NUMBER 2584163-C, PROVIDED BY SUPERIOR TITLE COMPANY ON NOVEMBER 24, 2025 AT 8:00 AM. FOR 420 WEST FIFTH STREET, CLARE, MI 48617 ALSO KNOWN AS PARCELS 1, 2, 3, 4, 5 AND 7: SETTER BROTHERS, INC AND PARCEL 6: ESTATE OF WINIFRED R. EBERHART, DECEASED

ALTA SURVEY PERFORMED FOR PARCELS 1, 2, AND 3
PARCEL 1:
"BEGINNING AT THE INTERSECTION OF THE EAST AND WEST SUB-DIVISION LINE OF SECTION NUMBER THIRTY-FOUR (34) AND THE WEST LINE OF THE RIGHT-OF-WAY OF THE ANN ARBOR RAILROAD, THENCE SOUTHERLY AND ALONG SAID WEST LINE TO WHERE THE SOUTH LINE OF SEVENTH STREET IN THE CITY OF CLARE PRODUCED WESTERLY, WOULD INTERSECT THE SAME, THENCE WESTERLY ALONG THE SAID SOUTH LINE OF SEVENTH STREET, PRODUCED WESTERLY, ONE HUNDRED SIXTY-FIVE (165) FEET; THENCE NORTHERLY PARALLEL WITH THE NORTH AND SOUTH SUB-DIVISION LINE OF SECTION NUMBER THIRTY-FOUR (34) TO THE EAST AND WEST SUB-DIVISION LINE OF SECTION NUMBER THIRTY-FOUR (34) THENCE EASTERLY ONE HUNDRED SIXTY-FIVE (165) FEET TO THE PLACE OF BEGINNING."

AND
"A PIECE OF LAND IN THE NORTHWEST QUARTER (NW 1/4) OF THE SOUTHWEST QUARTER (SE 1/4) OF SECTION THIRTY-FOUR (34) TOWNSHIP SEVENTEEN (17) NORTH, RANGE FOUR (4) WEST, DESCRIBED AS COMMENCING AT A POINT WHERE THE SOUTH LINE OF SEVENTH STREET, CITY OF CLARE, EXTENDED WEST INTERSECTS THE WEST LINE OF ANN ARBOR RAILROAD RIGHT OF WAY, THENCE WEST ON SAID SEVENTH STREET TEN (10) RODS, THENCE SOUTH PARALLEL WITH THE WEST LINE OF PLAT OF CITY CLARE TO THE NORTH LINE OF FARWELL AND CLARE ROAD, THENCE EASTERLY ON THE NORTH LINE OF FARWELL ROAD TO A POINT SOUTH OF PLACE OF BEGINNING, IN A LINE PARALLEL WITH THE WEST LINE OF PLAT OF CITY OF CLARE, THENCE NORTH ON SIDE LINE TO A POINT TEN (10) RODS SOUTH OF PLACE OF BEGINNING EAST TO WEST LINE OF ANN ARBOR RAILROAD RIGHT-OF-WAY THENCE NORTHERLY ALONG SAID RIGHT-OF-WAY TO PLACE OF BEGINNING, SECTION THIRTY-FOUR (34), CITY OF CLARE"

AND
"PART OF THE NORTHWEST ONE-QUARTER OF THE SOUTHWEST ONE-QUARTER OF SECTION 34, T17N, R4W, CITY OF CLARE, CLARE COUNTY, MICHIGAN, DESCRIBED AS: BEGINNING AT A POINT ON THE NORTH-LINE OF U.S. HWY. NO. 10 THAT LIES S69°17'E, 175.35 FEET FROM THE SOUTHWEST CORNER OF LOT 1, BLOCK 1, GARDNER'S FIRST ADDITION TO THE CITY OF CLARE AS RECORDED IN LIBER 2 OF PLATS ON PAGE 12, CLARE COUNTY PUBLIC RECORDS; THENCE CONTINUING, S69°17'E, ALONG SAID HWY. RIGHT OF WAY LINE, 202.00 FEET TO A POINT THAT LIES N69°17'W, 20.00 FEET FROM THE INTERSECTION OF THE NORTH-LINE OF U.S. HWY. NO. 10 WITH THE WEST-LINE OF THE ANN ARBOR RAILROAD; THENCE N25°21'30"W, PARALLEL TO THE ANN ARBOR RAILROAD RIGHT-OF-WAY LINE, 210.00 FEET; THENCE S69°17'E, 20.00 FEET; THENCE N25°21'30"W, ALONG SAID RAIL-ROAD RIGHT-OF-WAY LINE, 88.50 FEET TO A POINT THAT LIES 165.00 FEET SOUTH OF THE SOUTH-LINE OF SEVENTH STREET EXTENDED WEST; THENCE N89°40'W, PARALLEL TO THE SOUTH-LINE OF SEVENTH STREET, 79.3 FEET; THENCE SOUTH, 191.70 FEET BACK TO THE PLACE OF BEGINNING."

PARCEL 2:
"A PARCEL OF LAND THAT BEGINS AT THE SOUTHWEST CORNER OF BLOCK ONE (1) OF GARDNER'S FIRST ADDITION TO THE CITY OF CLARE, THENCE WESTERLY ALONG THE SOUTH (S) SIDE OF BLOCK ONE (1) 101 FEET, THENCE NORTHEASTERLY 126.5 FEET TO A POINT ON THE NORTH (N) SIDE OF LOT ONE (1) OF BLOCK ONE (1) WHICH IS 67 FEET WESTERLY OF THE NORTHEAST CORNER OF SAID LOT ONE (1), THENCE EASTERLY ALONG SAID NORTH LINE 67 FEET, THENCE SOUTH (S) TO THE PLACE OF BEGINNING; ACCORDING TO THE PLAT IN THE OFFICE OF THE REGISTER OF DEEDS FOR CLARE COUNTY, MICHIGAN."

PARCEL 3:
ALL THAT PIECE OF LAND, ONE (1) ACRE IN SIZE, IN THE SOUTHWEST ONE-QUARTER (SW 1/4) OF THE NORTHEAST ONE-QUARTER (NE 1/4) OF SECTION 34, TOWNSHIP 17 NORTH, RANGE 4 WEST, MICHIGAN, DESCRIBED AS COMMENCING AT A POINT ON THE SOUTH (S) LINE OF SAID DESCRIPTION WHERE THE SAME INTERSECTS THE SOUTH SIDE LINE OF THE RIGHT-OF-WAY OF THE ANN ARBOR RAILROAD COMPANY, THENCE WEST (W) ON SUCH SOUTH (S) LINE OF SAID DESCRIPTION TO SUCH POINT THAT A LINE EXTENDED NORTH AT RIGHT ANGLES TO SUCH SOUTH (S) LINE EXTENDED TO SUCH RIGHT-OF-WAY, THENCE SOUTHEASTERLY (SE'LY) ALONG SUCH RIGHT-OF-WAY TO THE PLACE OF BEGINNING, WILL ENCLOSE ONE (1) ACRE OF LAND, WHICH LINES SHALL BE THE BOUNDARIES OF THE LAND HEREIN CONVEYED, AND BEING IN THE CITY OF CLARE, CLARE COUNTY, MICHIGAN, (SAID LANDS BEING ALSO DESCRIBED AS BEGINNING AT A POINT ON THE EAST AND WEST (E & W) QUARTER LINE, 322 FEET EAST (E) OF THE CENTER OF SECTION 34, TOWNSHIP 17 NORTH, RANGE 4 WEST, MICHIGAN, THENCE NORTH (N) TO THE SOUTH (S) RIGHT-OF-WAY LINE OF THE ANN ARBOR RAILROAD, THENCE SOUTH-EASTERLY (SE'LY) ALONG SAID RIGHT-OF-WAY TO SAID EAST AND WEST (E & W) QUARTER LINE, THENCE WEST TO THE PLACE OF BEGINNING, CITY OF CLARE, CLARE COUNTY, MICHIGAN.

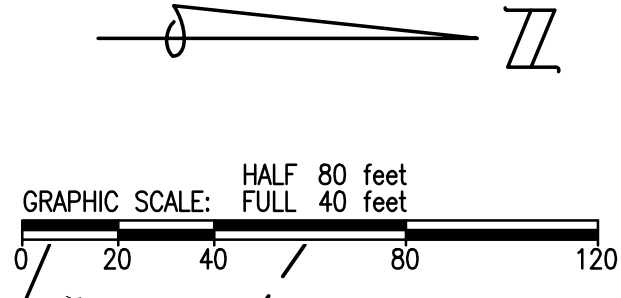
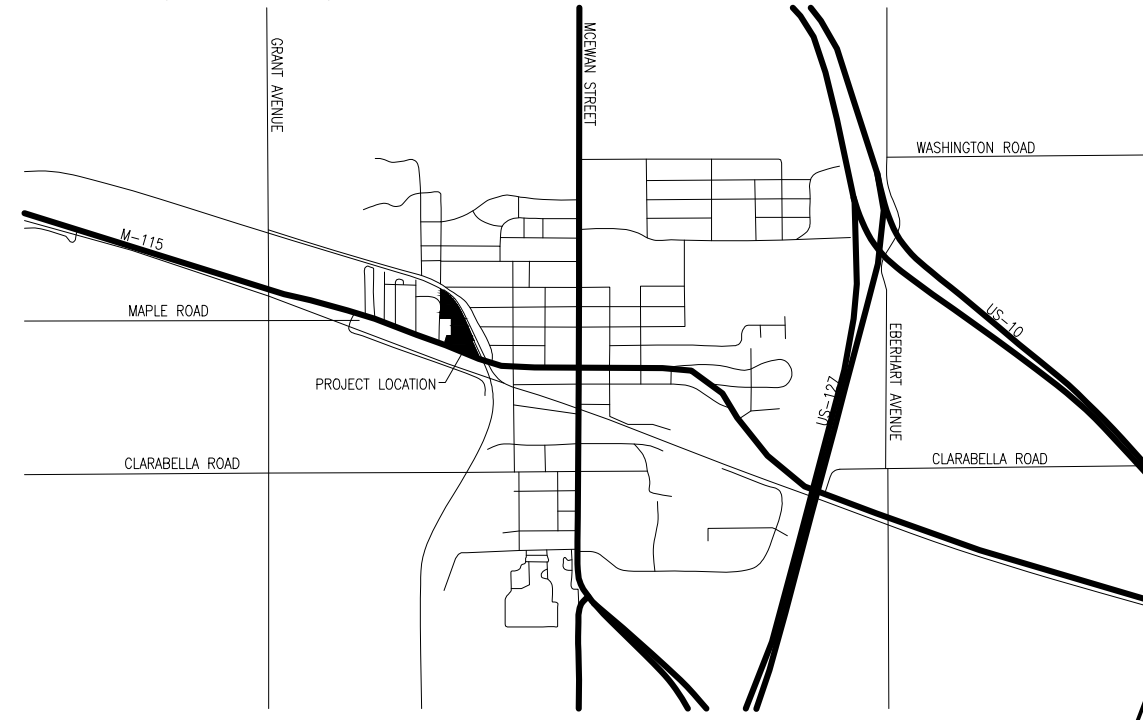
- NOTES:**
- EXISTING CONDITIONS ARE PRESENTED BASED ON ALTA SURVEY BY OHM ADVISORS. ALL EXISTING INFORMATION PRESENTED IN THESE PLANS SHALL BE VERIFIED IN THE FIELD BY THE CONTRACTOR, ANY DISCREPANCIES IN THE PLAN SHALL BE MADE AWARE TO THE ENGINEER PRIOR TO BEGINNING CONSTRUCTION.
 - ONE-CALL UTILITY LOCATING: MISSDIG - 811 OR 800-482-7171. CONTRACTOR SHALL OPEN AN EXCAVATION TICKET A MINIMUM OF 3 WORKING DAYS PRIOR TO ANY EXCAVATION. WHEN MARKINGS AND FLAGS ARE DISRUPTED OR DESTROYED - CALL FOR REMARKING.
 - THE CONTRACTOR IS SPECIFICALLY CAUTIONED THAT THE LOCATIONS AND/OR ELEVATION OF EXISTING UTILITIES AS SHOWN ON THESE PLANS ARE BASED ON RECORDS OF THE VARIOUS UTILITY COMPANIES AND LIMITED MEASUREMENTS TAKEN IN THE FIELD. THE INFORMATION SHALL NOT BE RELIED ON AS BEING EXACT OR COMPLETE. THE CONTRACTOR SHALL VERIFY EXISTING CONDITIONS PRIOR TO CONSTRUCTION AND NOTIFY THE OWNER OR ENGINEER OF DISCREPANCIES WHICH CONFLICT WITH THE PROPOSED IMPROVEMENTS SHOWN ON THE PLANS UNLESS OTHERWISE NOTED IN THE PLANS OR DIRECTED BY THE OWNER'S REPRESENTATIVE. THE ENGINEER AND OWNER ASSUME NO RESPONSIBILITY FOR THE COMPLETENESS OR ACCURACY OF THE LOCATION OR DEPTH OF ANY EXISTING UTILITY SHOWN OR NOT SHOWN ON THE PROJECT DRAWINGS.
 -



DRAWING PATH: P:\5000_5495\5495030300_FairSalvage_As_Needed_SurveyDrawings\Site\Sheet\Clare_Site\5495030300_Clarere.dwg February 6, 2025 2:51 PM

COPYRIGHT 2025 OHM. ALL DRAWINGS AND WRITTEN MATERIALS APPEARING HEREIN CONSTITUTE THE ORIGINAL AND UNPUBLISHED WORK OF OHM AND THE SAME MAY NOT BE DUPLICATED, DISTRIBUTED, OR DISCLOSED WITHOUT PRIOR WRITTEN CONSENT OF OHM

VICINITY MAP (NOT TO SCALE)



201 EAST ELLSWORTH STREET
UNIT 100
MIDLAND, MI 48640
T: 989.956.2020

PRELIMINARY - NOT FOR CONSTRUCTION

ISSUED FOR	REVISION	DESCRIPTION	DATE

PROJECT NUMBER: 508826030
 PM: REIHL
FAIR SALVAGE COMPANY
FAIR SALVAGE - CLARE
 CITY OF CLARE
SITE PLAN

C2



Know what's below.
Call before you dig.

FLOODPLAIN NOTE:
SUBJECT PARCELS ARE CLASSIFIED AS FLOOD ZONE "X" PER FEMA FLOOD INSURANCE RATE MAP NUMBER 26035C0434C

ZONING

ZONED: C2 - COMMERCIAL DISTRICT

SETBACKS

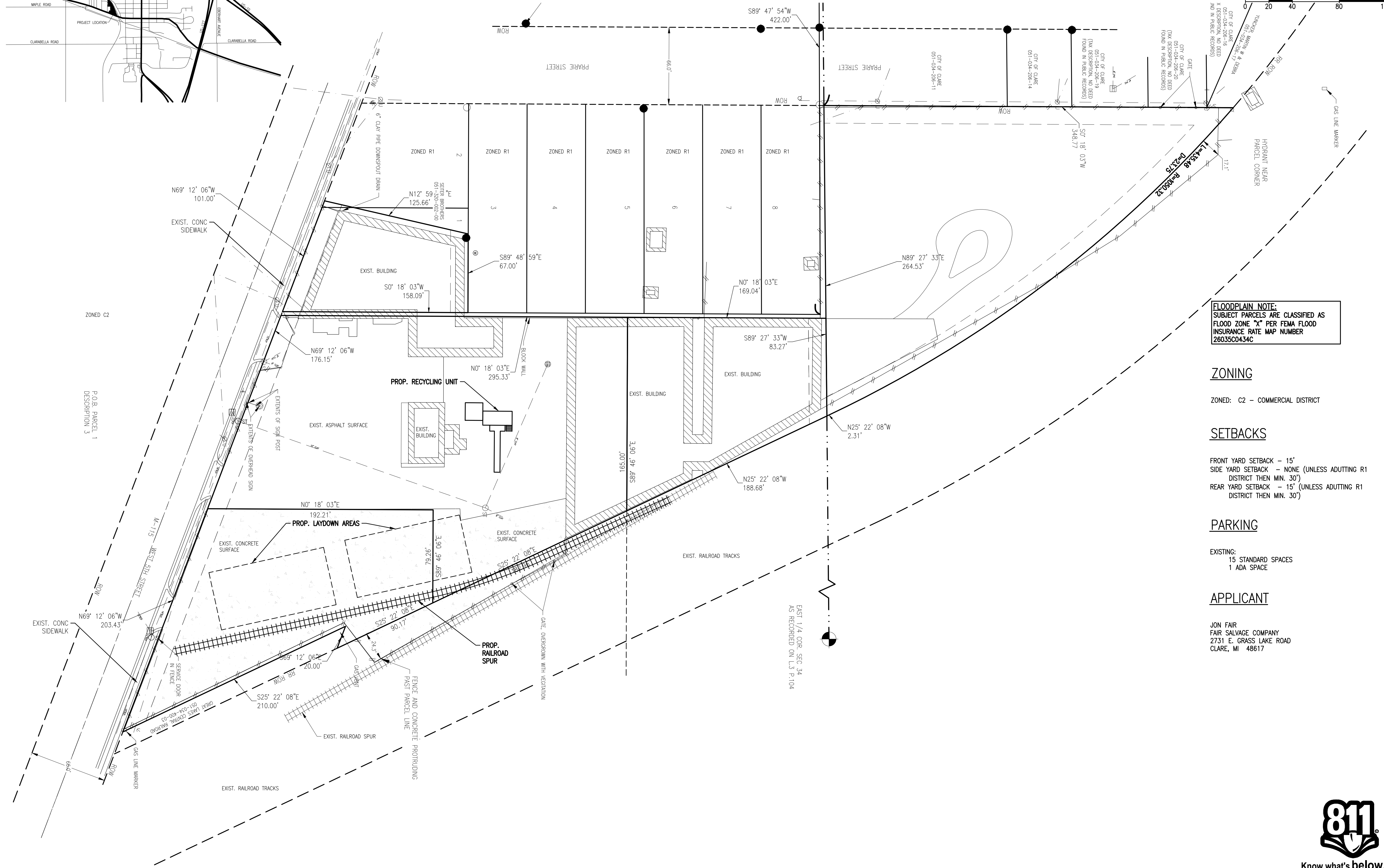
FRONT YARD SETBACK - 15'
SIDE YARD SETBACK - NONE (UNLESS ADJUTING R1 DISTRICT THEN MIN. 30')
REAR YARD SETBACK - 15' (UNLESS ADJUTING R1 DISTRICT THEN MIN. 30')

PARKING

EXISTING:
15 STANDARD SPACES
1 ADA SPACE

APPLICANT

JON FAIR
FAIR SALVAGE COMPANY
2731 E. GRASS LAKE ROAD
CLARE, MI 48617

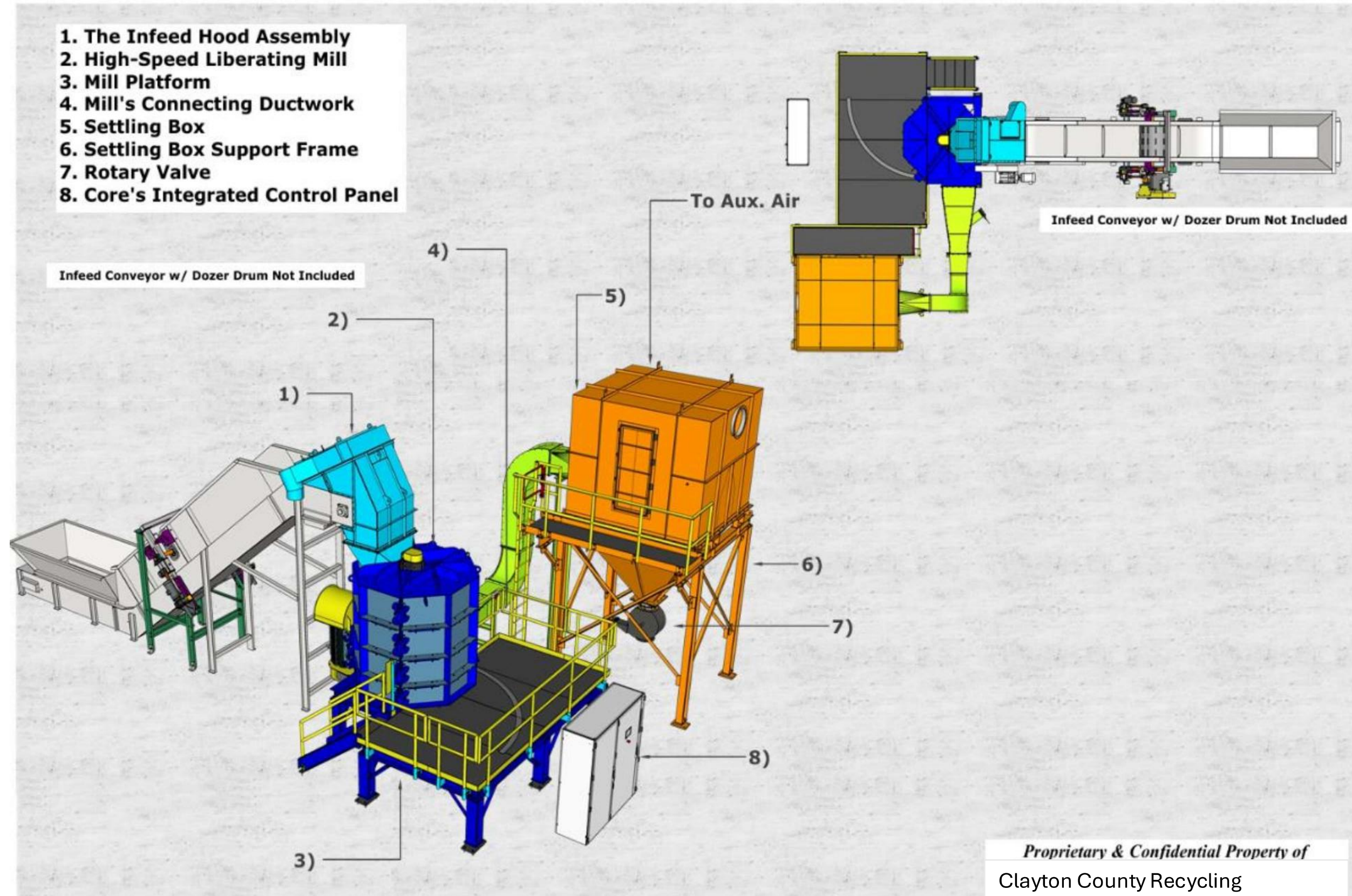


DRAWING PATH: P:\600_549508260300_FairSalvage_Ar_Veekend_Services\Drawings\Site\508826030SITE_CLARE.dwg February 9, 2026 2:52 PM

COPYRIGHT 2026 OHM. ALL DRAWINGS AND WRITTEN MATERIALS APPEARING HEREIN CONSTITUTE THE ORIGINAL AND UNPUBLISHED WORK OF OHM AND THE SAME MAY NOT BE DUPLICATED, DISTRIBUTED, OR DISCLOSED WITHOUT PRIOR WRITTEN CONSENT OF OHM.

Wire Tech Base System

1. The Infeed Hood Assembly
2. High-Speed Liberating Mill
3. Mill Platform
4. Mill's Connecting Ductwork
5. Settling Box
6. Settling Box Support Frame
7. Rotary Valve
8. Core's Integrated Control Panel



Proprietary & Confidential Property of
Clayton County Recycling

1) The Infeed Hood Assembly:

- Material Rejection Chute
- Infeed Conveyor Cover
- Infeed Hopper

2) High-Speed Liberating Mill:

- Shell, ½" steel plate & 1" ribbing
- Cutting Rotor Assembly, 4 & 15/16" diameter shaft, V-belt driven, w/ (4) Waterjet 1" HARDOX 500 Tuf discs
 - (3) discs, w/ 1" Waterjet HARDOX 500 Tuf cutting hammers to suit application specific materials and desired outcomes
 - (1) disc, bottom level, w/ 1/2" Waterjet HARDOX 500 tuf fan blades.
- Motor, 300 HP Crusher Duty, NEMA Design A, TEFC, Foot mounted, 449T Frame, 1785 RPM, 460V/3P/60Hz, Baldor# CR44304TR-4; P44G1552
- Door, 1" plate hinges, heavy duty 1500 lb caster
 - Runs along platform's metal track, for ergonomic access to interior for wear part replacement
- Belt Guard, 12-gauge, bolt-on

3) Mill Platform:

- I-beam frame & support legs &
- Steel Pipe hand railing w/ bolt-on attachment
- ¼" checker panel flooring, w/ removable panel section for mill assembly install/removal
- ¼" steel track for Mill's door caster
- Steel cased stairs & steel pipe hand railing
- Mounting holes for bolt-on attachment of Mill & Mill Belt Guard

4) The Mill's Connecting Ductwork Contains:

- Outlet duct, ¾" thick AR400, w/ steel grated airflow breather & mating flanges
- 90° elbow ducts, ¾" thick AR400 w/ mating flanges
- Duct Transition Rectangle to Square, ¾" thick AR400 w/ mating flanges
- Ducting, 16" diam., 12-gauge, galvanized steel
- Duct Reducer, 16" to 26", 12-gauge, galvanized steel
- Duct Support, ¼" thick, 2.5" equal length steel angle bracket
- Duct guard, ¼" steel plate bolted to frame around elbow duct

5) Settling Box:

- 26" diam. Steel inlet duct flange
- 12-gauge steel sheet containment box w/ ¾" braces & ½" lifting lugs, hi-pressure galvanized steel ¾" pipe fittings, ¾" mating flange to hopper
- Material Inlet Dog-House 12-gauge steel, w/ ¾" AR400 Impact plate

6) Settling Box Support Frame:

- I-beam frame & support legs
- Diagonal Support Braces, ¼" thick, 2.5" equal length steel angle bracket
- Access platform ¼" checker plated, with ladder & handrails
- Safety Gate, spring-loaded, 24" to 36" adjustable width, OSHA 1910.29 & RoHS 3 (2015/863/EU) compliant

7) Rotary Valve:

- Kice v123x12, w/ 2hp gear motor tefc 230/460/60/3
- 12" inlet/outlet
- 62.25 ft³/min (2.61 ft³/rev) displacement @ 100% fill
- Outboard flange bearings
- Fabricated eight vaned, open-end rotor
- #60 chain driven to 25 rpm
- Bolt on mog2 wipers
- Painted kice white
- Guards osha orange
- Kice industries #rav-612-1000

Depending on variables, Core System controls price can vary.

8) The Cores integrated control panel will include the following:

- NEMA-4 rated control box with a disconnecting handle and interlocked doors
- 600AMP Circuit Breaker
- Air conditioning unit rated for 26,000BTU
- PLC- Programmable logic controller to control the following
- Core VFD
 - 300HP- 480VAC
 - Heavy Duty rated
- Infeed VFD
 - 5HP- 480VAC
 - (1) If a smaller/bigger motor than 5HP is desired for the infeed then it must be discussed with ECE before part procurement and/or shipment.
- Safety Relay 440C-CR30
 - This will handle the following inputs and outputs
 - (1) Safety Door switches on the Core
 - (2) Core Estops
 - (3) Customer supplied External Estops or safety devices and outputs for integrating into existing machine.
 - (4) Safe Torque Off output required for VFD's to function.
- HMI- Graphical interface for Controlling the start/stop of the core and infeed. As well as controlling 4 slow down points for material infeed speed.

*Cost depending on variables



**CITY OF CLARE
PUBLIC NOTICE**

CITY HALL

Ph 989.386.7541
Fx 989.386.4508
www.cityofclare.org
Manager x102
Assessor x103
Clerk x106
Treasurer x107

**DEPARTMENT OF
PUBLIC WORKS**

Ph 989.386.2182 or
989.386.7541 x202
Fx 989.386.4508

UTILITY BILLING

Ph 989.386.7541 x201

W/WWT PLANT

Ph 989.386.2321
Fx 989.386.2387

**POLICE DEPT.
NON-EMERGENCY**

Ph 989.386.2121
Fx 989.386.0440

**FIRE DEPT.
NON-EMERGENCY**

Ph 989.386.2151
Fx 989.386.3020

**PARKS &
RECREATION**

Ph 989.386.7541 x213
Fx 989.386.4508

AIRPORT

Ph 989.386.0445
Fx 989.386.4508

Nominating petitions for the office of City Commissioner will be accepted in the office of Clare City Clerk, 202 West Fifth Street, Clare, MI **until 4:00 p.m. on Tuesday, April 21, 2026.**

REQUIREMENTS FOR FILING NOMINATING PETITIONS

1. The nominee shall be qualified elector of the City of Clare
2. The petition shall be signed by not less than 25 nor more than 50 qualified registered electors of the City of Clare
3. Separate nominating petition forms must be filed for each county (Isabella and Clare) in which signatures are obtained from qualified voters within the city limits. If the qualified voter resides in the Isabella County portion of the city, they must sign a nominating petition form with Isabella County listed in the header. Qualified residents residing in the Clare County portion of the city must sign a nominating petition form with Clare County listed in the header.
4. No person shall sign his/her name to a greater number of petitions for any one office than there will be persons elected. For example, if there are two (2) Commissioners to be elected, a qualified voter may only sign two (2) petitions.
5. At the time of filing nominating petitions, two copies of an "Affidavit of Identity" must be filed by all candidate seeking office.
6. A "Campaign Finance Statement" must be completed by the petitioner and filed with the County Clerk's Office (Lori Mott) after nominating petitions are returned to the City. Contact the County Clerk's office at 989-539-7131 for more information.
7. Nominating petitions & accompanying paperwork for the city office will be accepted in the office of the Clare City Clerk, 202 West Fifth Street, Clare, MI until **4:00 p.m. on Tuesday, April 21, 2026.**
8. **It is the responsibility of the candidate or the authorized representative to assure that these requirements are fulfilled.**

Please contact the City Clerk, Diane Lyon, dlyon@cityofclare.gov, (989) 424-4068 if you would like to file for office or if you have questions about filing for office.



Posted February 5, 2026

