

AGENDA REPORT

To: Mayor Pat Humphrey & the Clare City Commission
From: Jeremy Howard, City Manager
Date: February 26, 2026
Regarding: *Renewal of Board & Committee Appointments – Clare Downtown Development Authority - DDA (Mary Ann Shurlow)

For the Agenda of March 2, 2026

***Note: This is a Consent Agenda item and is considered as routine by the City Commission. As such, this matter shall be automatically enacted by one motion with all other Consent Agenda items unless a Commissioner or citizen requests this item be individually discussed, in which event it shall be removed from the Consent Agenda and considered and acted upon in its designated sequence on the approved Clare City Commission agenda.**

Background. The appointment of Mary Ann Shurlow, a long-serving, experienced member of the City's DDA, will expire this week. Mary Ann has agreed to continue serving as a member of the DDA at the will and pleasure of the Clare City Commission so desires. The City Commission is asked to endorse the Mayor's nomination by renewing the appointment.

Issues & Questions. Should the City Commission renew the appointments of Mary Ann Shurlow to continue serving as a voting member of the Clare Downtown Development Authority?

Alternatives.

1. Renew the appointment.
2. Select another individual to serve in this capacity.
3. Allow the position to become vacant.
4. Set the decision aside to a subsequently scheduled public meeting.

Financial Impact. N/A.

Recommendation. I recommend that the City Commission renew the appointment of Mary Ann Shurlow to the Downtown Development Authority (DDA) by adoption of Resolution 2026-009 (*att'd*).

Attachment.

1. Resolution 2026-009.

RESOLUTION 2026-009

A RESOLUTION OF THE CLARE CITY COMMISSION RENEWING THE APPOINTMENT OF MARY ANN SHURLOW TO CONTINUE SERVING AS A VOTING MEMBER OF THE CITY OF CLARE DOWNTOWN DEVELOPMENT AUTHORITY (DDA).

WHEREAS, the appointed term of Mary Ann Shurlow as a voting member of the City of Clare Downtown Development Authority will expire March 5, 2026; and

WHEREAS, said individual has expressed a desire to continue serving as a voting member of the Clare DDA at the will and pleasure of the Clare City Commission; and

WHEREAS, the Clare City Commission considers this individual fully qualified to continue serving in said position.

NOW THEREFORE BE IT RESOLVED THAT the Clare City Commission hereby renews the appointment of Mary Ann Shurlow to continue serving as a voting member of the City of Clare Downtown Development Authority, said appointment to be effective on the 2nd day of March, 2026 and to continue until the 1st day of March, 2029, unless said individual offers a resignation to the Chairperson of the Clare DDA or the Mayor of the City of Clare or the Chairperson or Mayor takes specific action to terminate said appointment prior to said date.

BE IT FURTHER RESOLVED THAT said appointment is voluntary and without compensation and can be terminated at the will of the Chairperson of the DDA and/or the Mayor of the City of Clare with or without cause.

ALL RESOLUTIONS AND PARTS OF RESOLUTIONS INSOFAR AS THEY CONFLICT WITH THE PROVISIONS OF THIS RESOLUTION BE AND THE SAME ARE HEREBY RESCINDED.

This Resolution was introduced by Commissioner _____ and supported by Commissioner _____. The Resolution declared adopted by the following roll call vote:

YEAS:

NAYS:

ABSENT:

Resolution approved for adoption on this 2nd day of March, 2026.

Diane M. Lyon, City Clerk